



## St. Johns County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting

Friday, September 29, 2017

Northeast Florida Regional Council  
Brian D. Teeple,  
Chief Executive Officer

St. Johns County Commission  
Hon. James Johns, Chair

State of Florida Transportation  
Disadvantaged Commission  
Marion Hart, Chair

### MINUTES

The quarterly meeting of the St. Johns County Transportation Disadvantaged Local Coordinating Board was held on Friday September 27, 2017, at the St. Johns County Council on Aging River House, 180 Marine Street, St. Augustine, Florida. The September 7th meeting had to be rescheduled due to Hurricane Irma. Chair Johns called the meeting to order at 2:05 p.m. with the following members present: Janell Damato, Joseph McDermott, Marc Albert, Renee Knight, Joe Stephenson, DeWeece Ogden, Jeff Aboumrad, Ed Clark and Greta Larkin (St. Johns COA), and Margo Moehring (NEFRC). Chair Johns welcomed everyone and it was established that a quorum was present. Chair Johns asked for a motion to accept the agenda. This passed unanimously under motion by Mr. Stephenson, seconded by Mr. McDermott. The Chair then asked for review of the June 1, 2017 draft minutes. Ms. Damato motioned approval, seconded by Mr. Stephenson and the minutes were unanimously approved.

Ms. Moehring reviewed the bylaws, noting the requirement to review them annually. No changes were proposed. Mr. Stephenson moved approval, seconded by Mr. McDermott; the bylaws were unanimously approved. The Chair signed the bylaws. Ms. Moehring referred to the LCB roster. There was discussion as to vacancies. Mr. Clark agreed to consider recruitment of current clients to possibly fill the persons with disabilities and/or the citizen user advocate spots. Ms. Moehring was asked to reach out to DCFS. Ms. Moehring agreed to include with future minutes the attendance at the last four meetings. The LCB roster was approved unanimously, with a motion from Ms. Damato and second from Mr. Albert. Ms. Moehring reviewed the proposed meeting schedule: December 14, 2017, March 15, 2018, June 14, 2018 and September 6, 2018, all at 2 pm. Mr. Aboumrad moved approval of the proposed schedule, seconded by Mr. McDermott and the motion passed unanimously.

Mr. Clark provided the LCB quarterly update. Sunshine Bus ridership has been trending up, but may be reaching a plateau. The Hastings Circulator has been successful so far. There were 327 riders in June, 407 in July and 451 in August. It covers all of Flagler Estates and connects to Putnam County, so it appears to be a valuable addition to mobility in the Region. Challenges remain as to connections to the Teal Line and Circulator. Possible solutions are to remove 17 miles from the Teal Line (as a study had already recommended) and changes to the Ride Solution downtown route. Ride Solution is currently evaluating all their routes. Use of bus passes is also increasing, with 194 in February, 436 in June, 654 in July and 904 in August. The recent focus has been on Hurricane Irma. Coordination began on September 6th with the Health Department to get clients to the special needs shelter. Coordination continued with the School Board and both agencies staffed the transportation section of the EOC. St Johns COA moved into the EOC on September 8th and started evacuations on September 9th. Before the storm, rides were given to double up on dialysis for clients in need of that service. Regular dialysis rides started again on September 12th. Flagler Estates had extensive flooding and coordination was given with search and rescue. Sunshine Bus restarted on September 13th and regular paratransit service restarted September 14th. Both St Johns COA and the School Board have done after-action reviews, and they will meet to share lessons learned and best practices. The Chair noted that he has gotten several messages from the public thanking Sunshine Bus and St. Johns COA for their good work during the event. Mr. Clark noted that it was helpful to the morale of workers at the EOC for leaders like Chair Johns to visit and thank them.

Ms. Larkin reviewed the Annual Operations Report. She noted several changes to what had been distributed at the meeting: One- way trips for TD was changed to 52,850, for FDOT was changed to 190,965, Complaints by service was changed to five (5), by vehicle was changed to three (3) for a total of eight (8), road calls was changed to eight (8) and \$73,126 in AHCA medical non- emergency revenues was moved out of the fixed fee category (resulting in no

overall change to revenues.) Mr. Stephenson moved approval of the AOR as revised, seconded by Mr. McDermott. The AOR was approved unanimously and signed by the Chair. Mr. Clark then discussed the Shirley Conroy grant, noting there was interest in going for transit depot security system at a cost of approximately \$20,000. Ms. Damato motioned to approve the grant application, seconded by Ms. Knight and the motion was approved unanimously.

There was no old or new business or public comment. Ms Moehring noted that the NEFRC regional awards for excellence program were currently open. The meeting was adjourned at 2:55 p.m. The next LCB meeting is scheduled for December 14, 2017 at 2:00 p.m. at the St. Johns County Council on Aging River House, 180 Marine Street, St. Augustine, Florida.

DRAFT