

NEFRC

**March Monthly
BOARD OF DIRECTORS
Information Packet**

**MARCH 5, 2009
MEETING CANCELLED**

**Next Meeting:
April 2, 2009
10:00 a.m.**

**Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, FL 32216**




Bringing Communities Together

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MEMORANDUM

Date: February 25, 2009

To: Northeast Florida Regional Council Board Members

From: Brian D. Teeple, Chief Executive Officer 

Re: March 5, 2009 - NEFRC Board Meeting - **CANCELLED**

The Northeast Florida Regional Council Board of Directors Meeting scheduled for **Thursday, March 5, 2009, has been cancelled** due to scheduling delays of items slated to come before you.

I wish to remind all Members that the next meeting of the Board and Committees will be on Thursday, April 2, 2009.

Northeast Florida Regional Council
BOARD of DIRECTORS

December Information Packet

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Upcoming Events:

March 3, 2009 – Opening Day of Florida Legislature

March 5, 2009 – NEFRC Board and Committee Meetings, NEFRC

March 11, 2009 – Regional Leadership Series – Housing and Healthcare Program Day, NEFRC

March 12 – 13, 2009 - FL Regional Councils Association ED Meeting, Tallahassee

March 13, 2009 – RCFC Steering Committee Meeting, NEFRC

March 17, 2009 – Northeast Florida Mobility Coalition Meeting, NEFRC

March 23, 2009 – St. Johns River Alliance Board Meeting, Titusville, FL

March 27, 2009 – CEDS Committee meeting, St. Johns County

April 2, 2009 – NEFRC Board and Committee Meetings

April 15, 2009 – Regional Leadership Series – Transportation Day, NEFRC

April 16, 2009 – Regional Leadership Series – JaxPride Meeting Day, NEFRC

April 16 – 17, 2009 – FL Regional Councils Association ED Meeting, Tallahassee

April 23, 2009 – Quarterly Planning Director Meeting, NEFRC

April 24, 2009 – CEDS Committee, NEFRC

☞ **MAY 21, 2009 – REALITY CHECK FIRST COAST,
St. Johns County Convention Center, St. Augustine**

12. Next Meeting Date and Location:

April 2, 2009, at 10:00 am

Northeast Florida Regional Council

6850 Belfort Oaks Place

Jacksonville, FL 32216

Tab 1



NORTHEAST FLORIDA REGIONAL COUNCIL
Board of Directors Meeting
February 5, 2009

MINUTES

The regular monthly meeting of the Northeast Florida Regional Council was held on Thursday, February 5, 2009, at 10:00 a.m., at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida, 32216.

President Boyle called the meeting to order with the following members present representing a quorum:

BAKER	Hugh Fish Darryl Register
CLAY	Wendell Davis Robert Page Chereese Stewart
DUVAL	Bill Bishop Art Graham
FLAGLER	Milissa Holland Jon Netts Catherine Robinson Bob Sgroi
NASSAU	Michael Boyle
PUTNAM	Nancy Harris Chip Laibl
ST. JOHNS	Ken Bryan Don Crichlow Cyndi Stevenson
EX-OFFICIO	Jeff Cole Wes Larson Larry Parks Beth Weatherford for Greg Strong

Excused: Michael Griffis, Carol Vallencourt, Paul Parsons, Bob Spaeth, Larry Williams, Mary Lawson-Brown, Harry Maxwell, Karen Stern, Greg Strong

Absent: Shirley Graham

Others: Steve Fitzgibbons, Dan Chitwood, Geoff Sample, Valerie Britt and other members of the public.

Staff: Brian Teeple, Mario Taylor, Ed Lehman, Donna Starling, Michael Hadden, Margo Moehring, Guy Parola, Beth Payne, Jonathan Goyings and Angela Giles.

President Boyle welcomed everyone and introduced new Board Member **Clay County Commission Chair Wendell Davis**. The **President** asked everyone to stand for the Invocation and Pledge of Allegiance. The Invocation was offered by **Commissioner Chereese Stewart**, and the Pledge was led by **Commissioner Davis** of Clay County.

*Approval of Minutes

Commissioner Laibl moved approval of the January 8, 2009, meeting's minutes; seconded by **Mayor Netts**; motion unanimously carried.

Public Comment

None.

*Consent Agenda

President Boyle asked if any items should be removed from the Consent Agenda. There being no items to be pulled from the Consent Agenda, **Mr. Fish** moved approval of the Consent Agenda; **Commissioner Bryan** seconded; motion carried unanimously.

Discussion Agenda

*City of Bunnell Adopted Amendment 09CIE-1

Mr. Parola stated that the Florida Statutes require capital improvements that are subject to level of service (LOS) requirements within a comprehensive plan be incorporated into a financially feasible Capital Improvements Program, which is then adopted into the Capital Improvements Element (CIE). He also stated that the CIE amendments require only an adoption hearing by local governments; therefore, there is no transmittal phase to this amendment. The City of Bunnell adopted this amendment on January 20, 2009. The Planning & Growth Management Policy Committee (P&G) Committee reviewed this amendment, and unanimously recommended that the Council find this Amendment consistent with the Northeast Florida Strategic Regional Policy Plan (SRPP). **Mr. Sgroi** moved approval of City of Bunnell 09CIE-1 as consistent with the SRPP; **Mayor Netts** seconded the motion; motion carried unanimously.

***Councilman Art Graham** arrived at 10:12 am.

*City of Green Cove Springs Adopted Amendment 08CIE-1

Mr. Parola stated that the Florida Statutes require capital improvements that are subject to level of service (LOS) requirements within a comprehensive plan be incorporated into a financially feasible Capital Improvements Program, which is then adopted into the Capital Improvements Element (CIE). He also stated that the CIE amendments require only an adoption hearing by local governments; therefore, there is no transmittal phase to this amendment. The City of Green Cove Springs adopted this amendment on September 29, 2008. The Planning & Growth Management Policy Committee (P&G) Committee reviewed this amendment and unanimously recommended that the Council find this Amendment consistent with the Northeast Florida Strategic Regional Policy Plan (SRPP). **Mr. Register** moved approval of the City of Green Cove Springs Adopted Amendment 08CIE-1 as consistent with the SRPP; seconded by **Councilman Bishop**; motion carried unanimously.

*City of Green Cove Springs Adopted Amendment 08-1

Mr. Parola provided an overview of the Adopted Amendment which was reviewed and approved in its transmitted form at the Council's October, 2008 meeting. The Amendment consists of a number of

changes to the Future Land Use Map (FLUM) and a text amendment. Staff has no comments or concerns. The P&G Committee reviewed this amendment and unanimously recommended that the Council find the City of Green Cove Springs Adopted Amendment 08-1 consistent with the SRPP.

Commissioner Stewart moved approval of the City of Green Cove Springs Adopted Amendment 08-1 as consistent with the SRPP; seconded by Commissioner Bryan; motion carried unanimously.

*City of Flagler Beach Adopted Amendment 09-1

Mr. Lehman provided an overview of the Adopted Amendment, which was reviewed and approved, with one comment, in its transmitted form at the Council's November, 2008 meeting. By letter dated December 23, 2008, the Department of Community Affairs (DCA) issued an Objections, Recommendations, and Comments (ORC) report, and had two comments to the transmitted amendment, but no objections. The Amendment consists of adding several policies to the Comprehensive Plan to address the proposal of three downtown overlays, to provide the framework for development and redevelopment to take place within downtown Flagler Beach. The three downtown overlays are the Downtown Mixed-Use Overlay, the Downtown A1A Retail Corridor Overlay and the Downtown Residential Neighborhoods Overlay. Staff has concerns over the standards for hurricane evacuation times, but believe they should be addressed in the land development regulations.

The P&G Committee reviewed this amendment and unanimously recommended that the Council find the City of Flagler Beach Adopted Amendment 09-1 consistent with the SRPP. Discussion followed.

Mr. Register moved approval of the City of Flagler Beach Adopted Amendment 09-1 as consistent with the SRPP; seconded by Mr. Sgroi; motion carried unanimously.

Moody Property Coastal High Hazard Area (CHHA) Update

Mr. Lehman presented a memo prepared by Jeff Alexander, regarding the Moody Site Administrative Hearing (City of Jacksonville). At the June, 2007 Council meeting, the Council recommended that the City of Jacksonville amendment to change 77.2 acres from Water Dependent-Water Related & Agriculture(iv) to Community/General Commercial was not consistent with the SRPP. In their review of the adopted amendment, the DCA determined that the amendment was Not In Compliance, due to concerns that the site was located within the CHHA. An Administrative hearing took place, and the conclusion of the administrative hearing officer as it pertains to the objections and findings of the Council of inconsistency with the SRPP were that, while the Moody land use amendment was not in compliance, the site was not in the CHHA. Mr. Lehman stated that there were three points of key note:

- 1) It acknowledged that the atlas is the document that delineates the CHHA, and that it is designed for evacuation planning purposes, with its only fault for use in land use planning being that it is not built on the most accurate mapping, in that it uses USGS Quad maps;
- 2) The Recommended Order accepts that it is appropriate that the statutory mitigation requirements of development in the CHHA can be circumvented by a property owner who fills the property to raise the development above anticipated storm surge levels;
- 3) In several findings, the Recommended Order sites the Atlas as delineating the CHHA, and that it is accepted by the City and State as defining the CHHA. It also recognizes the City's right to determine that there is better data available, as the City is allowing Site specific survey data to be considered as best available. The Site survey is permitted to "adjust the lines."

These three points form the foundation from which the conclusion is derived. The DCA has filed exceptions to the Recommended Order, and the Governor and Cabinet will rule on the exceptions and hand down the Final Order. Discussion followed regarding how the Council could stop the outcome of the Administrative Order which could be a statewide interpretation that it is possible to fill sites and thus remove them from CHHA. **President Boyle asked for a motion for the Council to prepare a strongly worded resolution to send to the Governor to oppose the findings of the Administrative Order specific to the text, but not the FLUM amendment.**

Commissioner Bryan made the motion; seconded by Commissioner Harris; motion carried unanimously. Discussion followed.

Public Comment

Ms. Valerie Britt, PO Box 49209, Jacksonville Beach, FL, 32240. Ms. Britt also owns property in Pablo Point, 32225. Ms. Britt stated that DCA has filed an exception to the Administrative Law Judge's Recommended Order concerning the text amendment. In addition, Ms. Britt stated that the Moody FLUM amendment was found not in compliance by the Hearing Officer and even the planner for Moody admitted that it was not in compliance. Ms. Britt expressed concern that the last minute amendment to the text amendment has caused the problem and was concerned with the findings of the Hearing Officer if not revised by the Governor and Cabinet.

Strategic Regional Evacuation Study Program (SRESP) Update

Ms. Payne gave the Members a presentation on the status of the SRESP, including information regarding Sea, Lake and Overland Surge from Hurricanes (SLOSH) modeling and the usage of Light Detection and Ranging (LIDAR) data. Discussion followed.

Florida Economic Overview

Mr. Teeple spoke to the Board regarding the handout by the Florida Office of Demographic and Economic Research (DER). Mr. Teeple stated that their outlook seemed overly optimistic, and the State's revenue shortfall is now 5.5 or 6 Billion dollars. There are 4 sources of revenue the Legislature is looking at: tax on cigarettes, a new Indian Gaming Compact, documentary stamps, and regulatory reform. The State is also considering a mobility fee, to replace the proportionate share, or impact fees. Mr. Teeple stated that a pre-filed bill exists within the Senate, SB 730, which will abolish the DCA. Discussion followed.

Reality Check/Regional Visioning Update

Ms. Moehring gave the members a brief update on the status of Reality Check First Coast, and the Council's efforts on Regional Visioning. Ms. Moehring stated that regional visioning is the right thing to do, and the right thing to do now. The RCFC is working on a fundraising blitz to generate funds for the event. Ms. Moehring informed the members that there were several upcoming events that would be of interest – the Land Use and Quality of Life on January 30th, the RCFC Kick Off press conference on February 9th at UNF. Ms. Moehring noted that it is time for the staff to start talking to the County Commissions and City and Town Councils regarding Reality Check. A RCFC Steering Committee meeting is scheduled for March 13th, and simultaneous town hall meetings are set for March 23rd. The RCI Board will meet on February 12th, and the Comprehensive Economic Development Strategy (CEDS) Steering Committee will meet on February 20th to discuss the State of the Region. Mr. Teeple noted that RCFC had already received media coverage in Nassau County, and is expecting coverage in Baker, Palatka, Flagler, Ponte Vedra and St. Johns County.

Regional Leadership Series(RLS) Update

Mr. Hadden informed the Members that the RLS had its kick off meetings on January 14 and 15. The meetings were "Our Region 101" and "Equity and Diversity". Both meetings were well attended, and the evaluations received from attendees were close to "5" for both days, with 5 being the highest/best. Mr. Hadden stated that the next RLS day would be "Emergency Preparedness" on February 11, 2009.

NEFRC 2008 Annual Report

Mr. Hadden passed out copies of the NEFRC 2008 Annual Report to the Members, informing them that this was the most high profile publication produced by the Council; with the largest distribution. As the Annual Report highlights every program area in the Council, it showcases all aspects of what the Council does.

Mr. Hadden noted that the 2008/2009 Regional Directory would be provided in hard copy to the members at the March 2009 Board Meeting.

Public Comment

Ms. Valerie Britt thanked the Council and staff for taking a strong position on the CHHA issue. Ms. Britt emphasized the need to focus on the text amendment in the resolution to the Governor and Cabinet.

President Boyle thanked Ms. Britt for being an involved citizen.

Members/Ex-Officio Members Reports

Commissioner Stevenson – stated that the LCIR report on the State web site has good data.

Ms. Weatherford, FDEP – stated that the DEP is still considering allowing the GP pipeline a 2 year extension.

Mr. Parks, FDOT – passed out Economic Stimulus information, and stated that there would be a statewide video conference on February 13. DOT is ready and willing to help counties and municipalities prepare shovel ready projects to qualify for federal funding. Mr. Parks also stated he believes that the Outer Beltway tax issue may go before the Legislature.

Mr. Cole, SJRWMD – stated that there have been changes to the local irrigation rules, and requests local governments help in making sure these rules are followed.

President's Report

President Boyle stated that he would like the Resolution on CHHA to state that the Council "strongly" objects to the text findings.

Chief Executive Officer's Report

Mr. Teeple informed the members that Mr. Hadden would be available to take Board Members portraits. Mr. Teeple introduced Ms. Shirley Orberg, the 2008 NEFRC Employee of the Year. Mr. Teeple called the Members' attention to the Highlights in the front of the Members' binders and upcoming events of interest. Mr. Teeple also pointed out the regional news articles on the front table.

There is a Legislative Committee meeting downstairs immediately after this meeting.

Next Meeting Date

The next Council Board of Director's meeting is scheduled for **Thursday, March 5, 2009** at 10:00 am. at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.

Adjournment

There being no further business to discuss, the meeting adjourned at 12:08 pm.

Michael H. Boyle
President

Brian D. Teeple
Chief Executive Officer

Tab 2

MEMORANDUM

DATE: February 25, 2009

TO: Northeast Florida Regional Council

THRU: Hugh D. Fish, Secretary/Treasurer

FROM: Donna Starling, ^{DS} Chief Financial Officer

RE: January 2009 Financial Report

As forecasted to you last month, the Northeast Florida Regional Council posted a Net Loss of \$10,860 for the month of January and a Year to Date Net Loss of \$36,757. Revenues for the month of January were \$543,601. Expenses for the month were \$554,461. The loss is mainly attributed to three factors:

- 1) Payment of the Regional Council's quarterly membership dues of \$3,628.
- 2) Payment of the meeting room expense for the Elected Officials Reception held in November 2008. The payment was for \$13,772 of which \$11,220 was paid through sponsorships and the remaining \$2,551 was paid by the Council.
- 3) The remaining amount is a combination of salary costs incurred for Reality Check and the Regional Leadership Series and monthly expenses. The Reality Check and the Regional Leadership Series cost are expected to continue for the next several months. The main event for Reality Check will be held in May 2009. The Regional Leadership Series will hold classes monthly through July 2009.

The Council will also incur a loss in the month of February in large part due to the repayment of down payment assistance funds for the Nassau SHIP program. After an audit by the State, it was determined that a 2006 Nassau Ship recipient exceeded the maximum annual income allowed by SHIP participants by approximately \$217. Thus since the contract was administered by the Council in 2006, the Council is required to refund Nassau County for the down payment assistance given the recipient. The refund amount was \$33,435 of which, \$14,426 was paid through remaining contract funds and \$19,008 was paid with Council general fund dollars.

Regional Council - Agencywide	Adopted Budget 08/09	January, 2009	YTD	Represents 33% of Fiscal Year	Budget Variance
Revenues					
Planning and Development	\$ 947,796	43,181	225,494	24%	-9%
Emergency Preparedness	\$ 3,665,731	382,783	920,070	25%	-8%
County	\$ 623,091	51,924	207,697	33%	0%
Business Development Corporation	\$ 315,958	22,401	97,882	31%	-2%
Regional Data Center	\$ 140,000	-	-	0%	-33%
North Florida Procurement Association	\$ 36,000	1,305	3,146	9%	-24%
Regional Community Institute	\$ 205,500	24,725	82,108	40%	7%
Tenant Revenue	\$ 106,000	13,882	41,776	39%	6%
Anticipated Revenue/Other	\$ 25,000	3,400	11,083	44%	11%

TOTAL REVENUES	\$ 6,065,078	\$ 543,601	\$ 1,589,257
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Expenses					
Salaries and Fringe	\$ 2,454,301	170,820	734,640	30%	-3%
Contract/Grant Direct Expenses	\$ 2,894,017	332,700	692,768	24%	-9%
Common/Indirect - Allocated Expenses*	\$ 412,550	36,085	144,135	35%	2%
General Fund Expense*	\$ 304,210	14,856	54,471	18%	-15%

TOTAL EXPENSES	\$ 6,065,078	\$ 554,461	\$ 1,626,014
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Net Income (loss)	\$ -	(10,860)	\$ (36,757)
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*Excludes Salaries & Fringe

Planning and Development	Adopted Budget 08/09	January, 2009	YTD	Represents 33% of Fiscal Year	Budget Variance
Revenues					
Local Gov't T.A./DCA	\$ 409,000	24,214	125,123	31%	-2%
DRI	\$ 184,000	10,058	40,277	22%	-11%
TD	\$ 114,000	4,203	28,416	25%	-8%
SHIP	\$ 68,498	2,306	13,992	20%	-13%
Affordable Housing	\$ 10,000	275	3,343	33%	0%
Special Projects	\$ 162,298	2,126	14,343	9%	-24%
TOTAL REVENUES	\$ 947,796	\$ 43,181	\$ 225,494	24%	
Expenses					
Salaries/Fringe	\$ 572,585	26,831	141,433	25%	-8%
Direct	\$ 42,500	1,596	6,541	15%	-18%
Common/Indirect	\$ 332,711	15,130	77,520	23%	-10%
TOTAL EXPENSES	\$ 947,796	\$ 43,557	\$ 225,494	24%	
Net Profit (Loss)	\$ -	\$ (376)	\$ -		

Emergency Preparedness	Adopted Budget 08/09	January, 2009	YTD	Represents 33% of Fiscal Year	Budget Variance
Revenues					
Emergency Preparedness Local TA	\$ 156,383	2,136	26,954	17%	-16%
Hurricane Study	\$ 2,186,000	263,614	440,535	20%	-13%
DCA LEPC	\$ 40,909	1,543	10,987	27%	-6%
HMEP	\$ 30,639	5,445	23,959	78%	45%
Terrorism Statewide Coordination	\$ 150,000	70,766	228,430	152%	119%
SQG	\$ 20,000	360	361	2%	-31%
SHSGP Terrorism	\$ 75,000	7,235	28,042	37%	4%
DEM TA	\$ 185,000	5,352	63,388	34%	1%
EOC Enhancement	\$ 1,800	-	-	0%	0%
Infrastructure Assessments	\$ 570,000	20,972	82,809	15%	-18%
USAI Program	\$ 250,000	3,497	4,706	2%	-31%
Other Revenue	\$ -	1,862	9,900	0%	0%
TOTAL REVENUES	\$ 3,665,731	\$ 382,783	\$ 920,070	25%	
Expenses					
Salaries/Fringe	\$ 640,423	36,451	153,435	24%	-9%
Direct	\$ 2,647,623	323,953	670,685	25%	-8%
Common/Indirect	\$ 377,685	22,227	95,950	25%	-8%
TOTAL EXPENSES	\$ 3,665,731	\$ 382,631	\$ 920,070	25%	
Net Profit (Loss)	\$ -	\$ 152	\$ -		

BDC	Adopted Budget 08/09	January, 2009	YTD	Represents 33% of Fiscal Year	Budget Variance
Revenues					
Processing	\$ 64,185	-	575	1%	-32%
Interest	\$ 49,772	-	16,425	33%	0%
Servicing	\$ 313,425	28,351	99,942	32%	-1%
Other	\$ 311	254	6,021	1936%	1903%
TOTAL REVENUES	\$ 427,693	\$ 28,605	\$ 122,963		
Expenses					
Salaries/Fringe	\$ 213,004	15,069	67,449	32%	-1%
Direct Expenses	\$ 23,500	1,983	8,259	35%	2%
Common/Indirect	\$ 79,454	6,136	26,367	33%	0%
Checks Paid by BDC		(850)	(4,194)		
TOTAL EXPENSES	\$ 315,958	\$ 22,338	\$ 97,882		
Adj for Checks Paid by BDC to show BDC profit		\$ 850	\$ 4,194		
Net Profit (Loss)	\$ 111,735	\$ 5,417	\$ 20,888		

Northeast Florida Regional Council
 Balance Sheet
 January 2009

	<u>FY 07/08</u> <u>January 2008</u>	<u>FY 08/09</u> <u>January 2009</u>
ASSETS		
Regional Council Cash	2,485,376	1,880,126
Regional Council Accounts Receivable	644,486	828,269
Due from other funds - BDC	-	82,664
Closing Cost	17,185	9,417
Total Current Assets	<u>3,147,047</u>	<u>2,800,475</u>
Property and Equipment:		
Office furniture and equipment	732,216	759,128
Software	115,200	115,200
Land	271,910	271,910
Construction in Progress	-	1,813
Building	1,928,090	1,928,090
Building improvements	467,166	467,166
	<u>1,025,849</u>	<u>1,140,524</u>
Total Property and Equipment, net	<u>2,488,733</u>	<u>2,402,783</u>
Total Assets	<u><u>5,635,780</u></u>	<u><u>5,203,258</u></u>
LIABILITIES		
Accounts payable	16,893	(245)
Due to other funds	39,330	-
Accrued salaries and leave	154,762	138,450
Regional Council Deferred Revenue	1,585,929	848,346
Tenant deposits	10,104	8,232
Notes payable	1,515,384	1,921,168
Total Liabilities	<u><u>3,322,402</u></u>	<u><u>2,915,951</u></u>
EQUITY		
Equity and Other Credits:		
Retained earnings	2,313,377	2,287,308
Total Equity and Other Credits	<u>2,313,377</u>	<u>2,287,308</u>
Total Liabilities, Equity and Other Credits	<u><u>5,635,780</u></u>	<u><u>5,203,258</u></u>

YTD Comparison

07/08

08/09

AGENCYWIDE

October	\$	7,878	\$	(3,978)
November	\$	50,325	\$	(6,955)
December	\$	35,300	\$	(25,896)
January	\$	38,625	\$	(36,757)
February	\$	37,161		
March	\$	31,313		
April	\$	30,942		
May	\$	40,286		
June	\$	16,706		
July	\$	12,733		
August	\$	22,886		
September	\$	24,150		

MEMORANDUM

DATE: February 25, 2009
 TO: Northeast Florida Regional Council
 FROM: ^{DS} Donna Starling, Chief Financial Officer
 RE: January Investment Report

Sweep Account Interest	FY 07/08	FY 08/09
January Interest	\$ 2,900	\$ 92
Year to Date Interest	\$ 10,482	\$ 1,773

Building Construction Sweep Account Interest	FY 07/08	FY 08/09
January Interest	\$ 0	\$ 38
Year to Date Interest	\$ 0	\$ 405

Florida Local Government Investment Trust	FY 07/08	FY 08/09
Current Balance	\$14,585	\$14,760

Tab 3



Bringing Communities Together

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MEMORANDUM

DATE: February 24, 2009
TO: Northeast Florida Regional Council
THRU: Planning and Growth Management Policy Committee
FROM: Edward Lehman, Director of Planning & Development
RE: Comprehensive Plan Amendment Review: February, 2009

During the month of February, 2009, Regional Council staff reviewed two (2) comprehensive plan amendments. Two (2) adopted amendments are brought before the Committee and Board for review.

Adopted Amendments:

City of Crescent City
Town of Interlachen

Adopted Amendment 09-1
Adopted Amendment 08CIE-1

Tab 4

MEMORANDUM

DATE: February 9, 2009

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee

FROM: Guy Parola, AICP, Program Administrator

RE: City of Crescent City Adopted Amendment 09-1

Scope of Review

The Regional Council received the City of Crescent City's adopted amendment 09-1 on February 3, 2009. Pursuant to Florida Statute Chapter 163 and the contract between the Department of Community Affairs (DCA) and the Regional Council, staff has reviewed the adopted amendment to determine whether it is consistent with the Goals, Objectives, and Policies of the Northeast Florida Strategic Regional Policy Plan. Staff has prepared this report to forward to DCA upon approval by the Council.

Amendment History

The City of Crescent City adopted Amendment 09-1 on January 8, 2009. The Transmitted Amendment that correspond to this adoption package was reviewed at the October 2008 meeting of the Council, at which time the Committee and Council approved staff's recommendations on the transmitted Amendment 09-1 (attached) for transmittal to DCA. The Council had no comments or concerns about the Transmitted Amendment. By letter dated December 1, 2008, DCA issued its Objections, Recommendations, and Comments (ORC) report, which contained no objections or recommendations.

Amendment Summary

The amendment package contains one amendment to the Future Land Use Map that changes 54± acres (49 recently annexed, 5 already within the City) from County Agriculture and County Industrial to City Low Density Residential, which

Board Memorandum

February 9, 2009

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allows up to four units per acre. The site is within Floodzone A, meaning that it is located within an area where there is a one percent chance of flood occurrence within any given year. Crescent City's Comprehensive Plan contains policies in the Future Land Use Element that restrict development within flood prone areas such as Floodzone A. Additionally, the City's land development regulations place additional, more defined, restrictions.

Crescent City's Comprehensive Plan limits development by using the following minimum open space requirements:

- Residential land use 60% open space
- Commercial land use 50% open space
- Industrial land use 45% open space

Recommendation:

Staff respectfully recommends that the Committee and the Council find City of Crescent City Adopted Amendment 09-1 consistent with the Northeast Florida Strategic Regional Policy Plan.

MEMORANDUM

DATE: September 23, 2008

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee

FROM: Guy Parola, AICP, Planning Program Administrator

RE: Crescent City Transmitted Amendment 08-1

Scope of Review

The Regional Council received Crescent City Transmitted Amendment 08-1 on September 22, 2008. This Transmitted Amendment 08-1 was heard by the Crescent City Commission on September 11, 2008, at which time it was approved for transmittal to the Department of Community Affairs. Crescent City requested formal review by the Department of Community Affairs. Pursuant to Florida Statute Chapter 163 and the contract between the Department of Community Affairs and the Regional Council, staff reviewed the Transmitted Amendment for adverse impacts to Regional Resources and extra-jurisdictional impacts. Staff has prepared the Objections, Recommendations, and Comments report to send to the Department of Community Affairs upon approval by the Council.

Amendment Summary

The amendment package contains one amendment to the Future Land Use Map that changes 49± acres from County Agriculture and County Industrial to City Low Density Residential, which allows up to four units per acre. The site is within Floodzone A, meaning that it is located within an area where there is a one percent chance of flood occurrence within any given year. Crescent City's Comprehensive Plan contains policies in the Future Land Use Element that restrict development within flood prone areas such as Floodzone A. Additionally, the City's land development regulations place additional, more defined restrictions.

Crescent City's Comprehensive Plan limits development by using the following minimum open space requirements:

- Residential land use 60% open space
- Commercial land use 50% open space
- Industrial land use 45% open space

At this time, staff does not have any specific comments, recommendations or concerns regarding the proposed amendments.

Staff Comments and Recommendations

Staff respectfully recommends that the Planning and Growth Management Policy Committee and the Council approve this report for transmittal to the Department of Community Affairs.

Tab 5



Bringing Communities Together

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MEMORANDUM

DATE: February 25, 2009

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee

FROM: Guy Parola, AICP, Program Administrator

RE: Town of Interlachen Adopted Amendment 09CIE-1

Scope of Review

The Regional Council received the Town of Interlachen's Adopted Amendment 09CIE-1 on February 24, 2009. Pursuant to Florida Statute Chapter 163 and the contract the Department of Community Affairs (DCA) and the Regional Council, staff has reviewed the adopted amendment to determine whether it is consistent with the Goals, Objectives, and Policies of the Northeast Florida Strategic Regional Policy Plan. Staff has prepared this report to forward to DCA upon approval by the Council.

Amendment History

Comprehensive Plan Amendment 09CIE-1 contains text amendments to the Capital Improvements Element of the Town of Interlachen's Comprehensive Plan. Pursuant to s. 163.3177(3)(b)(2), Florida Statutes, amendments to the Capital Improvements Element require only one adoption hearing by the local government. Therefore, this is the first and only time the Regional Council will review this amendment. The Town of Interlachen adopted Amendment 09CIE-1 on February 10, 2009.

Amendment Summary

In 2005, growth management law in Florida was changed to strengthen the relationship for the availability of public services, Comprehensive Plans and Future Land Use Map amendments. Senate bill 360 (2005) amended Chapter 163, F.S., to require that capital improvements that are subject to level of service (LOS) requirements within a comprehensive plan are incorporated into a financially feasible Capital Improvements Plan, which is then adopted into the Capital Improvements Element.

Financial feasibility means that the funds necessary for capital improvements are accounted for and dedicated to the improvement(s) necessary to maintain LOS standards. In a five-year Capital Improvements Plan, such as the one adopted by the Town of Interlachen, the funds must be dedicated in years one thru three of the plan; in years four and five, the funds must be planned for.

The Town has incorporated the necessary concurrency test requirements for potable water, sanitary sewer, parks and recreation, and transportation. With the exception of transportation, the necessary facilities to maintain the LOS standards must be in place within one year of the issuance of a Certificate of Occupancy. Transportation facilities, however, must be in place or under actual construction within three years of the issuance of a building permit. For transportation, *de minimis* and proportionate fair share requirements are also incorporated into the Comprehensive Plan.

Recommendation:

Staff respectfully recommends that the Committee and the Council find Town of Interlachen Adopted Amendment 09CIE-1 consistent with the Northeast Florida Strategic Regional Policy Plan.

Tab 6



Bringing Communities Together

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MEMORANDUM

DATE: February 25, 2009

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee

FROM: Ameera Sayeed, Senior Regional Planner *AS*

RE: Town of Penney Farms Evaluation and Appraisal Report

Scope of Review

The Regional Council received the Town of Penney Farms Evaluation and Appraisal Report (EAR) on January 30, 2009. The EAR was prepared pursuant to the requirements of S. 163.3191, Florida Statutes, (F.S.). Pursuant to Section 163.3191(6), F.S., and the contract between the Department of Community Affairs (DCA) and the Northeast Florida Regional Council (NEFRC), staff has reviewed the adopted amendment to determine whether it sufficiently addresses the Goals, Objectives, and Policies of the Northeast Florida Strategic Regional Policy Plan, as well as the requirements of S. 163.3191(2), F.S. Staff has prepared this report to forward to DCA upon approval by the Council.

EAR History

Pursuant to Section 160.3191, F.S., "...each local government shall adopt an EAR once every seven years assessing the progress in implementing the local government's Comprehensive Plan." The EAR assesses the successes and shortcomings of the plan and provides recommendations for changes. The EAR-based amendments will be adopted 12 to 24 months after adoption of the EAR. The Town of Penney Farms' EAR was due on April 1, 2008, and was adopted by the Town on January 20, 2009.

EAR Summary

The Town underwent a visioning process, which included weekly meetings for a period of six months to provide input into the development of the EAR. The major local issues were derived from these public meetings. The Town and DCA entered into agreement regarding the local major issues that were developed during the initial stages of the EAR process. The list of issues in the EAR is summarized below.

As part of the EAR process, the Town also evaluated each objective from the Comprehensive Plan to determine whether the City has successfully met the objectives and where the underlying policies are being adhered to.

List of Issues

- 1) Preservation of the Rural Residential Character**
- 2) Transportation Concerns**
- 3) Intergovernmental Coordination**
- 4) Quality of Life**
- 5) Infrastructure**
- 6) Development**
- 7) Environmental Preservation**

Special Topics

This EAR did not sufficiently provide any reference to the Special Topics as required by the EAR statutes to. Staff recognizes the Town's requirements in the EAR as it relates to Special Topics. A few sentences noting applicability or not applicable should have been included.

Since the Town has annexed lands in the past, there is no discussion of future annexations. If there are anticipated annexations, the EAR does not state whether the current Comprehensive Plan adequately addresses the development potential of vacant land and annexations. If this were the case, the EAR should include how annexed lands should be designated on the Future Land Use Map. This comment excludes reference to EAR discussion addressing the impacts of the proposed Outer Beltway project.

Board Memorandum

February 25, 2009

Page 3 of 3

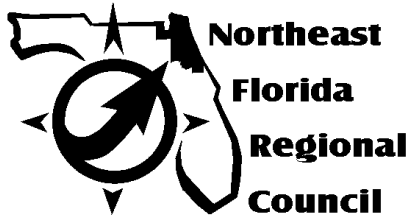
Consistency with S. 163.3191, F.S., Evaluation and Appraisal of Comprehensive Plan

NEFRC staff reviewed the EAR for consistency with the Strategic Regional Policy Plan, the State Comprehensive Plan and with Florida Statute 163.3191. The Town has addressed the necessary statutes that are applicable to the Town, which included Section 163.3191(2)(a) through (l) F.S.

Recommendation:

Staff respectfully recommends that the Committee and Council recommend to the Department of Community Affairs that the Town of Penney Farms Evaluation and Appraisal Report is sufficient.

Tab 7



Bringing Communities Together

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MEMORANDUM

DATE: February 25, 2009

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee Chairman

FROM: Valerie F. Evans, Principal Regional Planner

RE: Intergovernmental Coordination and Review (IC&R) Status Log and Report Activity for the Month of February 2009.

Applications received for review through the IC& R process totaled 36. Below is a summary of IC&R activity for the month of February 2009 by category.

Environmental Permits: 19 Applications

Grant Requests: 17 Applications

Application fund sources are broken down as follows:

	Current Month	Year to Date
Federal	\$3,185,046.80	\$13,745,535.80
State	\$272,693.60	\$285,901,.60
Applicant	\$1,223,356.00	\$11,475,335.00
Other/Local	\$439,305.60	\$11,002,105.60
Totals	\$5,120,4020	\$36,508,878.00

All applications were reviewed internally and have been processed accordingly. Each active and completed application is reported in the: **MONTHLY IC&R REVIEW DATA BASE – February 1-28, 2008**

NEFRC
ICAR REPORT
February 2008

Feb-09

NEFRC # / SA#	Type of Permit	Project Title/Description	County	Location	Applicant	Issuing Agency
ENV09-0011	EA	BRT North Corridor	Duval	Jacksonville	JTA	JTA
NEFRC # / SA#	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0012	ERP	Palm Coast Cobblestone	Flagler	Cypress Edge Drive	CVPC Outparcels	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0013	ERP	Driveway permit	Duval	Beach Blvd. Serv. Rd.		SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0014	ERP	Southeastern Freight Lines Service Center	Duval	3335 Edgewood Avenue	WT Brogdon Real Estate	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0015	ERP	CVS Pharmacy	Duval	NE Corner Baymeadows and US1	Boos Development Group	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0015	ERP	Norfolk So. Corp. Lacy Siding (SSL)	Duval	Six Mile Creek	Norfolk Southern	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0016	ERP	Holiday Grocery Parking Lot Extension	Duval	7520 Shindler Drive	Mitch Rajaiah	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0017	ERP	Highway 301 Cell Tower	Duval	Hwy 301 at 130	Anchor Tower LLC	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0018	ERP	Anderson Greenbrier PUD	St. Johns	Greenbrier Road	W. Switzerland Prop. Inc	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0019	ERP	St. Aug rd. Right Turn Slipt Lane	Duval	St. Aug Rod S. of Greenland Rd.	Chancery Diocese of St. Aug	SJCWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0020	ERP	Sweetwater Church of Christ	Duval	Wilson Bouelevard	Richard Cuffey	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0021	ERP	SR 212 at East Road Extension Road Culvert Extension	Duval	Beach Blvd. at East Road	FDOT	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0022	ERP	Paxon Revival Center Gathering Area	Duval	5461 Commonwealth	Paxon Center Church	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0023	ERP	Amelia Crossing	Nassau	1699 S. 14th street	H. Underwood	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0024	NOI - Silvicultural	Helow Properties	St. Johns	Greenbrier and 210	Helow Properties	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0025	ERP	Compass Bank at Bartram Park	Duval	Old St. Augustine Road	Compass Bank	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0026	ERP	Terry Parker Dr. S. Drainage	Duval	Terry Parker Dr. S	COJ	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0027	ERP	Dollar General @ Dunn	Duval	3139 Dunn Avenue	T. Greene	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency
ENV09-0028	ERP	Flagler Animal Hospital	Flagler	130 Old Kings Road s.	Dr. Robert Tate	SJRWMD
NEFRC #	Type of Permit	Application/Project Title			Applicant	Issuing Agency

County	Number of Applications	Year to Date
Baker		
Clay		
Duval	14	19
Flagler	2	2
Nassau	1	2
Putnam		
St. Johns	2	4
	19	27

NEFRC ICAR REPORT
February 2009

BAKER

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
BK09-0001	EXEMPT		USC Section 5311 Grant - Operating Assistance	Baker County COA		\$494,708.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$243,932.00						Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
BK09-0002	EXEMPT		USC Section 5310 Grant - Capital Assistance	Baker County COA		\$62,398.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$62,398.00						Ltr submitted to FDOT

CLAY

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
CL09-002	Exempt	Grant	USC Section 5311 Grant - Operating Assistance	Clay Cty Council on Aging		\$800,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$400,000.00			\$400,000.00		1/13/09	Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
CL09-003	Exempt	Grant	USC Section 5310 - Capital Assistance	Clay Cty Council on Aging		\$144,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$115,200.00		\$14,400.00	\$144,000.00		1/13/09	Ltr submitted to FDOT

DUVAL

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	

Flagler

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	

NASSAU

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
NA09-0001	Exempt	Grant	FDOT USC 5316 - Capital Assistance	Nassau Cty Council on Aging		\$74,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$59,200.00	\$7,400.00	\$7,400.00			1/13/09	Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
NA09-0002	Exempt	Grant	FDOT USC 5316 - Operating Assistance	Nassau Cty Council on Aging		\$140,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$70,000.00	\$70,000.00				1/13/09	Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
NA09-0003	Exempt	Grant	FDOT USC 5311 - Operating Assistance	Nassau Cty Council on Aging		\$404,810.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$202,405.00	\$202,405.00				1/13/09	Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
NA09-0004	Exempt	Grant	FDOT USC 5310 - Capital Assistance	Nassau Cty Council on Aging		\$140,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$112,000.00	\$14,000.00	\$14,000.00			1/13/09	Ltr submitted to FDOT

PUTNAM

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0001	Exempt	Grant	FDOT USC Section 5311 - Operating Assistance	Ride Solutions		\$1,019,102.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$509,551.00	\$509,551.00				2/20/09	Ltr submitted to FDOT
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0002	Exempt	Grant	FDOT USC Section 5310 - Capital Assistance	Ride Solutions		\$91,250.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$73,000.00		\$9,125.00	\$9,125.00		12/24/24	
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0003	Exempt	Grant	FDOT USC Section 5316 - Capital Assistance	Ride Solutions		\$750,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$600,000.00	\$75,000.00	\$75,000.00			2/20/09	Ltr submitted to FDOT

NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0004	Exempt	Grant	FDOT USC Section 5311 - Capital Assistance	Ride Solutions		\$91,250.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$73,000.00		\$9,125.00	\$9,125.00			Ltr submitted to FDOT
2/20/09						
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0005	Exempt	Grant	FDOT USC Section 5311 - Operating Assistance	Ride Solutions		\$250,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$125,000.00		\$152,000.00				Ltr submitted to FDOT
2/20/09						
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0006	Exempt	Grant	FDOT USC Section 5311 - Operating Assistance	Ride Solutions		\$130,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$65,000.00	\$65,000.00					Ltr submitted to FDOT
2/20/09						
NEFRC #	SA#	Activity	Application/Project Title	Applicant	Cost Sorc.	Total Cost
PT09-0007	Exempt	Grant	FDOT USC Section 5317 - Operating Assistance	Ride Solutions		\$560,000.00
Amount of Funding Requested			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$280,000.00	\$280,000.00					Ltr submitted to FDOT
2/20/09						

ST. JOHNS

NEFRC #	SA#	Type	Application/Project Title	Applicant	Cost Sorc.	Total Cost
SJ09-0002	Exempt	Grant	FDOT USC Section 5310 - Operating	SJC COA		\$60,436.00
Funding Summary			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$48,348.80		\$6,043.60	\$6,043.60			Ltr submitted to FDOT
NEFRC #	SA#	Type	Application/Project Title	Applicant	Cost Sorc.	Total Cost
SJ09-0003	Exempt	Grant	FDOT USC Section 5311 - Capital Assistance	SJC COA		\$542,024.00
Funding Summary			Due Date			Status
Federal	Applicant	State	Other/Local	Regional Council	Clearing House	
\$271,012.00			\$271,012.00			Ltr submitted to FDOT

	Current Month	Year to Date
Federal	\$3,185,046.80	\$13,745,535.80
State	\$272,693.60	\$285,901.60
Applicant	\$1,223,356.00	\$11,475,335.00
Other/Local	\$439,305.60	\$11,002,105.60
Totals	\$5,120,402.00	\$36,508,878.00

Tab 8

MEMORANDUM

DATE: February 23, 2009

TO: Northeast Florida Regional Council

THRU: Planning and Growth Management Policy Committee

FROM: Edward Lehman, Director of Planning and Development

RE: February Development of Regional Impact Report

The following report summarizes current DRI activity for the above-cited month. All additions and updates are *italicized*.

Cordova Palms

The ADA for Cordova Palms was submitted on April 19, 2006. Cordova Palms was formerly known as Lemberg North. The pre-application conference for the DRI was held on October 25th. The project is located along the western side of U.S. 1 just west of the St. Augustine Airport. The master development plan calls for 1700 residential dwelling units, 600,000 square feet of retail, and 100,000 square feet of office development. First sufficiency review was transmitted to the applicant on May 22, 2006. The first sufficiency response was received on September 11, 2006. Second sufficiency review comments were transmitted to the applicant on October 11, 2006. The applicant recently requested and received a 90-day extension to the 120-day period to respond to the first sufficiency review. The applicant submitted the second sufficiency response on July 13, 2007. The County has been notified to set the public hearing for the D.O. The applicant has requested a waiver from the 90-day period to have the hearing to allow for the Comprehensive Plan amendment to be processed.

Durbin

The pre-application conference for the Durbin DRI was held on December 6, 2006. The Durbin DRI is located along I-95 at Racetrack Road in northern St. Johns County, along the Duval County line. The master development plan calls for 4,500 dwelling units,

February DRI Report
February 23, 2009
Page 2

1,700,000 square feet of office development, 3,000,000 square feet of retail development and 800 hotel rooms. The ADA for Durbin has been submitted. A sufficiency response was transmitted to the applicant on February 9. The applicant has requested an additional extension until August in order to work with FDOT on alignments of roadway improvements.

Elkton

The Elkton DRI is a proposed multi-use DRI located in St. Johns County along S.R. 207 west of I-95. The pre-application conference was held on January 27th. The proposed development plan consists of a three-phase development, with 3600 dwelling units, 40,000 square feet of office, 140,000 square feet of retail, 40,000 square feet of medical, and 70,000 square feet of industrial. The sufficiency review for Elkton was transmitted to the applicant on Sept 13 – transportation comments were transmitted on Sept 27. The applicant has submitted the first sufficiency response. Second sufficiency review comments were transmitted to the applicant on February 2. The applicant has submitted the second sufficiency response, and the Council staff has notified St. Johns County to set the public hearing.

Navona Creek

The Navona Creek DRI is a proposed multi-use DRI located in Baker County just to the east of the proposed Cedar Creek DRI. The pre-application conference was held on August 10th. The proposed development plan consists of 5,913 single-family dwelling units, 4087 multi-family dwelling units, 1,500,000 square feet of business park development, 330,000 square feet of village center development, and a 120-bed hospital. Because the ADA has not been submitted within one year, this project will have to conduct another pre-application conference prior to ADA submittal.

Old Brick Township

The Old Brick Township DRI is a proposed multi-use DRI located in Flagler County in the northern portion of the County along the St. Johns County line. The property is located west of U.S. 1 and east of C.R. 13 (Old Brick Road). The pre-application conference was held on December 14th. The proposed development plan calls for three five-year phases and consists of 5,000 dwelling units, 1,000,000 square feet of industrial development, 50,000 square feet of office development, and 100,000 square feet of commercial development. The ADA was submitted for review, with the sufficiency response transmitted to the applicant on June 26.

Hunter's Ridge Substantial Deviation

Hunter's Ridge is an approved DRI in Flagler County and Ormond Beach. As part of the settlement of an appeal of the D.O., in 1992 an area of Hunter's Ridge was determined to be a "Substantial Deviation Area." No development can occur until this area of the project goes through substantial deviation review. The pre-application conference was held on January 18 in Flagler County. The amount of development proposed within the Substantial Deviation Area consists of 849 single-family dwelling units, 69,900 square feet of office space, 52,580 square feet of retail space, and 58,520 square feet of light industrial space.

Old Kings Park

The pre-application conference for Old Kings Park, a proposed DRI in St. Johns County, was held on January 16th. The proposed DRI is located in the southwest quadrant of the S.R. 206/I-95 interchange. The proposed amount of development consists of 3,630 residential dwelling units, 210,000 square feet of retail, 50,000 square feet of office, and 1,950,000 square feet of industrial development in three five-year phases.

Watermark

The pre-application conference for Watermark, a proposed DRI in St. Johns County, was held on January 23rd. The proposed DRI is located in the northwest quadrant of the S.R. 206/I-95 interchange, and is consistent with the County's FLUM. The proposed amount of development consists of 4,900 residential dwelling units, 325,000 square feet of retail, 150,000 square feet of office, and 1,000,000 square feet of industrial development in three five-year phases.

The following is a rough estimate of the date for presentation of DRI projects to the NEFRC for consideration of the staff recommendation:

<u>Project</u>	<u>Date</u>
Durbin	January 2010
Cordova Palms	September 2009
Elkton	March 2010
Navona Creek	Unknown
Old Brick Township	November 2009
Hunter's Ridge Substantial Deviation	February 2010

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February 23, 2009
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Watermark

Old Kings Park

January 2010

January 2010

Tab 9



Bringing Communities Together

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MEMORANDUM

Date: February 20, 2009
To: Northeast Florida Regional Council Board of Directors
From: Al Chester - Emergency Preparedness Programs Administrator *ASC*
Re: Emergency Preparedness Programs Update

Statewide Regional Evacuation Study Program (SRESP)

Data collection and development is complete. Critical Facilities, Shelter and Small Area Data have been given to Wilbur Smith Associates for use. The prototype transportation model is under development.

NEFRC is near completion on Chapter 2 of the Technical Data Report with use of the template. Mapping for this chapter is ongoing. Chapter 3, the Shelter Analysis, is in the beginning stages of development.

The 6th Quarter Report was completed for the Statewide Regional Evacuation Study Program and sent to the Florida Division of Emergency Management. It contained an accurate financial picture of the project to-date, an executive summary of progress as well as benchmark reports from each region. Additionally, all past quarterly reports were posted to the appropriate workspace on GROOVE for use by the Hurricane Program Manager.

A statewide workgroup meeting is scheduled for February 26th in Perry, Florida. Additional templates for chapters in the Technical Data Report will be reviewed. Terms B will be finalized and the status of the SLOSH/LIDAR will once again be reviewed.

Additionally, several presentations have been given to provide updates on the status of the SRESP project. These presentations were made to the Regional Planning Directors, the NEFRC Board as well as a part of the Regional Leadership Series.

State Homeland Security Grant Program

The Federal Reserve Bank of Jacksonville Tabletop Exercise has concluded and the After-Action Report draft has been completed. The After-Action Conference was held on October 6, 2008 at 1:30 p.m.

The exercise was so well received that the Miami Branch of the Federal Reserve Bank now intends to duplicate the effort in 2009.

Local Mitigation Strategy/Hazard Mitigation Grant Program

In the month of February, Staff finalized the minutes of the previous quarter's Local Mitigation Strategy (LMS) Task Force meetings for Baker, Clay, Nassau, and Putnam Counties. Staff submitted the Annual Report to the State in January and will also be organizing planning meetings for work on each County's Five Year Update of the LMS document, which are due to FEMA by the end of the year. The purpose of the Task Force is to discuss the preparedness, prevention, and recovery efforts and future mitigation planning and funding sources as a result of disasters. The Task Force maintains a priority list of ranked projects and helps determine a course of action when funds become available.

The Federal Notice of Funding Advertisement for Tropical Storm Fay was distributed to affected counties across the State. Applications for Hazard Mitigation Grant Projects must be submitted to the State by **April 6, 2009**. The mitigation projects that will result from these funds will help prevent or decrease the threat from future hazards, as well as to assist those citizens who were affected by last year's storm to return to a sense of normal. While each County is vulnerable to damage, it is the intent of each county's Task Force to help reduce the magnitude of potential impacts from hazards, both natural and man-made. With the vulnerability to hazards increasing, mitigation has become a crucial and viable component of emergency planning and post-disaster redevelopment.

Nassau County is part of a pilot program with four other counties around the state whose purpose is to create a Post-Disaster Redevelopment Plan (PRDP). The Council's role in this program is to provide technical information and an advisory function. The intent of this pilot program is to address the potential concerns of an area affected by a disaster, not only for the short-term, immediate response, but for its long term recovery and reconstruction of a safer, more sustainable community. With a multitude of concerns to address, a variety of departments, agencies, and stakeholders across Nassau County have gathered to discuss them and will be working on the problems and challenges that may be associated with catastrophic events. We all know and have seen just how devastating disasters can be. By utilizing HAZUS-MH software, models for various disasters can be programmed to run and an estimated damage cost can be obtained. This planning process will present Nassau County with an opportunity to influence reconstruction with the primary goal of rebuilding the community to be better able to withstand future hazards and disasters. Currently, the County is undergoing the data collection and analysis phase and a projected timeline shows that by June 2009 a finished product will be developed and delivered to the County.

HMGP

Putnam County's Emergency Operations Center Wind Retrofit Project has received 75% of its reimbursement funds from FFEMA. The remainder shall be awarded upon

final inspection and project closeout, which is currently in progress. All documentation has been collected and will be presented to the State for completion. The Kelley Smith, Middleton Burney, and Jenkins shelter wind retrofit sites are in their planning and design stage of each of the projects. Engineers are determining the shelter deficiencies, according to the American Red Cross Shelter Guidance 4496. The building deficiencies will be addressed in these architectural plans and will greatly increase available shelter space throughout Putnam County.

In addition, the Baker County School District recently accepted funding to wind retrofit and install hurricane shutters on Macclenny Elementary School as part of an effort to increase shelter space in Baker County. At this time, the County School Board is awaiting an advanced payment from the State so that the work to be done does not jeopardize the School District's ability to operate. The School Board has contracted with Kane Screens to provide hurricane screens for added protection of the facility, thus making it able to operate as an emergency shelter during an incident. There will be more information to come as this project develops and progresses.

Wind retrofit and mitigation projects such as these are important in counties with shelter deficits. The Hazard Mitigation Grant Program seeks to sustain actions and efforts that will reduce or eliminate long-term risk from hazards and their affects by providing counties with funding for wind retrofit or shelter projects.

Regional Domestic Security Task Force/Urban Area Security Initiative / Exercise and Event Update

The RDSTF "key members" meeting was held on January 29th 2009 at the FDLE Headquarters in Jacksonville.

The Jacksonville UASI held their 2008 projects "kick off" meeting on January 26th 2009 to discuss the coming year's procurement process. There were representatives from the City of Jacksonville Procurement Division, JFRD Finance, JFRD Procurement and the Emergency Preparedness Division (JaxUASI). Project Implementation Plans will be submitted for each project.

Critical Infrastructure Threat Assessment and Mitigation Software Project (CITAMS)

The CITAMS program is comprised almost entirely of information that is classified for reasons of national security. The program is proceeding satisfactorily and according to schedule.




Northeast Florida Local Emergency Planning Committee

6850 Belfort Oaks Place, Jacksonville, Florida 32216
(904) 279-0880 Fax (904) 279-0881
Web site: www.nefrc.org

MEMORANDUM

DATE: February 18, 2009

TO: Northeast Florida Regional Council

FROM: Jason Taylor, Staff 

RE: District IV - Local Emergency Planning Committee (LEPC) Update

The next State Emergency Response Commission meeting for the State of Florida will be held on April 3, 2009 at 10:00 am, at the Carr Building on Commonwealth Blvd in Tallahassee, FL.

The next District IV Local Emergency Planning Committee meeting will be held on Monday, February 23, 2009 at 10:00 am at the NEFRC Office.

2009 Tier II Filing

The Council has started to receive the 2008 Reporting Year Tier IIs for facilities in the Northeast Florida region, en masse, as we are rapidly approaching the deadline of March 1st. Staff has developed a streamlined filing system that will further replace the previous year, and thus make information even more accessible in case of an incident. In addition, Staff has held a series of free training on "How-to-Comply" for facilities across the region to assist with filling out the necessary information for the deadline this year as well as for future reporting years. A total of five workshops were held, in Nassau, St. Johns, Clay, and Duval Counties. Staff would like to thank Lt. John Scott of the Jacksonville Fire Rescue Department for his assistance and expertise during this process.

Hazardous Materials Analysis Update

The Council is assisting with the 2008/2009 Local Hazardous Materials Analysis for the following counties: Baker, Clay, Nassau, Putnam, and St. Johns. Facilities that fall under Section 302 of the Emergency Planning and Community Right-to-Know Act (EPCRA) are inspected once every two years to ensure that all Extremely Hazardous Substances are being



reported and stored properly. Staff will be conducting site visits throughout the month to help complete this project. This information will then be submitted to the State, and upon their review will then be made available to the respective counties. Nearly half of all inspections have been conducted and certified. Staff will finish the remainder of the inspections during the month of March and submit information to the State.

LEPC 08/09 HMEP Planning Project

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The Staff assigned to this program will conduct activities pursuant to this scope of work with the support of the LEPC and consistent with the direction of the Division.

The LEPC is given an option of completing one of several projects. This year's project is entitled "Community Workshops and Section 302 Facility Outreach." Tasks include setting up "How to Comply" workshops and training events to help raise the awareness of the importance of pre-planning and preparedness activities among emergency response agencies, Section 302 facilities, and the general public. The aforementioned workshops were scheduled for the week of February 16 – 20.

Staff will be planning for other workshops, training, and public awareness meeting throughout the remainder of the year. Further events will be announced and advertised. Contact Jason Taylor, (904) 279-0885 ext. 136, for more information.

HMEP Training Projects


No Training was conducted during the past month. However, plans for regional training events which were discussed by the Training committee in December, 2008, have been prioritized and tasked for action.

Upcoming training will include a HazMat IQ course in St. Johns County, the International Hazardous Materials Conference in Baltimore, a CAMEO/MARPLOT/ALOHA training course for HazMat Technicians, as well as a HAZWOPER Refresher course series are all in the planning stages at this time. More information will follow as these events develop.

Tab 10

MEMORANDUM

TO: Northeast Florida Regional Council
and Business Development Corporation of Northeast Florida
Board of Directors

FROM: Steven E. Mahaven, Executive Director 
Business Development Corporation of Northeast Florida, Inc

DATE: February 24, 2009

SUBJECT: DISCUSSION SUMMARY: Period ending – January 31, 2008 - Update Report (see attached)

A. SUMMARY OF LOANS AUTHORIZED BY THE SBA (Combined classification)

Two loan approvals – one loan established closing date for lender – began construction.

B. SUMMARY of LOANS AT THE SBA:

C. SUMMARY OF LOANS AT/OR APPROVED BY THE EXECUTIVE LOAN COMMITTEE: The ELC reviews, approves and/or ratifies loan requests on behalf of the BDC Board of Directors prior to submission of the 504-loan applications to the U.S. Small Business Administration for the Agency's final consideration.

D. SUMMARY OF LOANS IN PROCESS OF BEING UNDERWRITTEN BY STAFF: Loans listed on this month's report under this category represent potential 504 loan requests.

E. STATUS OF PORTFOLIO – REPORT PERIOD – January 31, 2009: For the period ending BDC is servicing a portfolio of sixty five loans for \$32,835,533.95 the report period. This compared to sixty six loans for sixty six loans for \$33,223,376.58 for the prior period. Servicing revenue for the period totaled \$21,905.71 compared to last period servicing revenue of \$22,185.85.

F. CDC MANAGEMENT REPORT PERIOD: Four loans are shown as 65 days past due. One loan is in the process of an assumption and will be brought current. Two of the loans have made at least one payment and BDC is seeking deferments for three to six months from SBA. BDC continues to recommend that SBA not pull the debenture on any of these loans and allow BDC to continue to service the relationship.

* * *

Business Development Corporation, Inc.								
Through 1.31.09				January-09				
Name of Company	County	Total Project	Bank	504 (net) amount	Equity	Jobs	Ad Valorem	BDC Fee
Establish Funding Date								
Establish Funding Date								
Construction/interim								
New Castle Marine - St Johns	Putnam	4,400,000	2,200,000	1,540,000	660,000	20	70,000	23,000
Albert's Assets - Big Oak	Clay	670,000	335,000	234,000	67,000	5	8,172	4,020
Construction/interim - 2		\$ 5,070,000	\$ 2,535,000	\$ 1,774,000	\$ 727,000	25	\$ 78,172	\$ 27,020
SBA Combined Approvals - 2		\$ 5,070,000	\$ 2,535,000	\$ 1,774,000	\$ 727,000	25	\$ 78,172	\$ 27,020
Loans at SBA								
At/approved by ELC								
Underwriting in process								
Rowe - 7a	Duval	\$1,250,000						
Chatfield - 7a	Volusia	150,000						
Pointe Med - 7a	Duval	1,000,000						
Jax Bowl - 7a	Duval	75,000						
Calibri - 7a	Orange	350,000						
DSMJ	Lakeland	350,000						
Little Dove	Duval	200,000						
Underwriting in Process		\$ 3,375,000	\$ -	\$ -	\$ -	0	\$ -	\$ -

Tab 11



Bringing Communities Together

Baker • Clay • Duval • Flagler • Nassau • Putnam • St. Johns

MEMORANDUM

DATE: February 23, 2009

TO: Northeast Florida Regional Council

FROM: Edward Lehman, Director of Transportation and Community Development

RE: February Planning Activities Report

The following report summarizes planning activities for the above-cited month. DRI activity is addressed in the regular DRI update memo, which has historically been provided to the Council. Comprehensive Plan reviews are presented to the Board for final recommendation and are therefore not summarized in this review.

Transportation Planning

Council staff continues to review concurrency and traffic analysis studies for Nassau and Clay counties and the City of Fernandina Beach. In addition, as member of the First Coast TPO's Technical Coordinating Committee, staff attended the February 4th TCC meeting.

Transportation Disadvantaged Program

Staff continues to function as the Designated Official Planning Agency (DOPA) for six of the seven Northeast Florida Regional Council counties. As of February 23rd, Jeanie Palmer is no longer the TD Coordinator for the DOPAs; her responsibilities will be shared by existing staff.

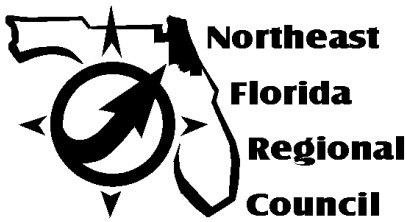
On February 9th, 2009, the TD Directors meeting was held at our office, where we hosted JR Harding, Director of the TD Commission, and Bobby Jernigan, Interim Executive Director. A number of funding and logistics issues were discussed at that meeting. Quarterly Local Coordinating Board (LCB) Meetings for four of the six counties were held in February. In addition, staff participated in a Mobility Coalition meeting at JTA to discuss and vote on modifications to this year's 5316 and 5317 grants.

Affordable Housing Programs

In February, the Putnam County SHIP program completed 3 rehabilitation projects, and issued 2 new contracts for rehab.

SHIP staff has been asked to participate in a Foreclosure Seminar sponsored by Putnam County Federal Credit Union. The seminars are March 4th, March 11th and March 18th from 6:00 p.m. to 7:30 p.m.


Tab 12



Bringing Communities Together

Baker • Clay • Duval • Flagler • Nassau • Putnam • St. Johns

MEMORANDUM

Date: February 25, 2009
To: Northeast Florida Regional Council Board of Directors
From: Margo Moehring 
Director, Strategic Initiatives
Re: Strategic Initiatives Program Update

First Coast Vision and Reality Check First Coast

The Reality Check First Coast Committees continue to work hard and make progress in planning for the event.

The Fund Development Committee is now conducting a "blitz" to try to get donations from a diverse list of potential contributors. They are, in light of market conditions, trying to "widen the net" and to go after smaller donations and donations from non-traditional sources. Suggestions for leads and contacts from NEFRC Board members would still be welcome. Fund Development has not yet achieved a funding level that can sustain outlays, so this is an issue that is being carefully watched.

The Steering Committee will meet on March 13, at which time they will discuss the game day map, as well as receive reports from Committees. The Simultaneous Town Hall Meetings will be held on March 23, with times and venues to be determined. This information will be posted on www.realitycheckfirstcoast.com and the NEFRC website as soon as it is available.

The kick-off press conference on February 9 was a success, and there have several articles in newspapers throughout the region, as well as television and radio news coverage.

Reminder: The date and venue for RCFC are:

Date: May 21, 2009
Venue: St. Johns County Convention Center/The Renaissance Resort at World Golf Village

The Speakers Bureau would be happy to do a Reality Check First Coast presentation to any group, Council or Commission that Board members might recommend.

Regional Community Institute

The RCI Board met on February 12 at 1:30 pm and adopted bylaws. They will meet again on June 11, 2009 at 1:30 pm.

Comprehensive Economic Development Strategy

The CEDS Strategy Committee meeting was well attended on February 20 at the St. Johns County Agricultural Center. Staff was given recommendations on additional data to obtain and policy guidance was provided by the committee. The next meeting will be March 27, 2009 in St. Johns County.