

Minutes of the  
NEFRC Personnel, Budget, and Finance Policy Committee Meeting  
June 1, 2006

A meeting of the NEFRC Personnel, Budget, and Finance Policy was held on Thursday, June 1, 2006, at 9:30 a.m., at the Nassau County Judicial Annex, Grand Jury Room, 3<sup>rd</sup> Floor, Yulee, FL 32097. Chairman Sgroi called the meeting to order with the following members present representing a quorum:

Hugh Fish  
Bob Sgroi

Rea Fleckenstein  
Bill Basford

President Stern

Excused Absence: Clare Berry, Ginger Barber, Linda Myers, Jerry Holland

Absent: Tom Branan

Staff Present: Brian Teeple, Mario Taylor, Donna Starling,  
Lee Brown and Barbara Craven

\*Approval of Minutes

**Chairman Sgroi moved approval of the minutes of the May 4, 2006, meeting; seconded by Ms. Fleckenstein, motion unanimously carried.**

New Business

\*April 2006, Financial Report

Ms. Starling reported that the Council posted a Net Income \$17,183 for the month of April and a Year to Date Net Income of \$29,641. The Business Development Corporation posted a Net Loss of \$781 for the month of April and a Year to Date Net Income of \$14,692. The Agency-wide totals were a Net Income of \$16,402 for the month and a Net Income of \$44,333 Year to Date. (\*includes BDC Net Income) **Chairman Sgroi moved approval of the April Financial Report; seconded by Ms. Fleckenstein; motion unanimously carried**

\*Proposed Budget FY 06/07

Ms. Starling stated that the budget decreased from the adopted amended budget due to the uncertainty of domestic security funds. Revenues for the upcoming year are anticipated to be 9.45 million dollars and expenses are estimated to be 9.43 million dollars. A net income of approximately \$25,000 is anticipated. Planning and Development's budget has been separated into Planning and Development and Emergency Preparedness to coincide with the Council's reorganization efforts. Planning and Development revenues have increased in anticipation of additional local government technical assistance contracts and DRIs. Emergency Preparedness revenues have decreased due to the uncertainty of domestic security funds. The County per capita rate will increase to 41 cents. This is the first increase in about 8 years. Healthy Start revenues increased slightly

due to an increase in Department of Health funds. Business Development Corporation revenues are estimated to be \$545,444. Processing and servicing fees will remain relatively the same; an additional \$70,000 dollars of anticipated revenue that will be needed in order to hire a Business Development Officer has been factored in. Regional Data Center Revenue decreased due to a reduction in funding by the Jacksonville Children's Commission. Tenant revenue is based on the execution of four leases. Anticipated Revenue is other Revenue that may come in through out the year. Salary and fringe have increased by about 8% to account for increased insurance cost, the hiring of new Healthy Start and BDC position as well as anticipated 4% merit increase for staff. **Ms. Fleckenstein moved approval of the Proposed Budget; seconded by Mr. Basford; motion unanimously carried.**

Chairman Sgroi asked if the entire Northeast region is going to be using the 800 Megahertz Radio. Mr. Teeple said he would follow up on this. President Stern stated that the purchasing of this radio would be per County. A discussion followed.

#### Executive Director's Contract

Mr. Teeple stated this is the same contract as in previous years. The differentials include the term and the compensation level. The term of the contract is from June 1, 2006, to May 31, 2007. The contract includes a 4% base salary increase. Mr. Teeple called attention to the benefits comparison information from other Regional Councils throughout the State. Mr. Teeple shall receive an additional \$6,000 that will not be added to his base salary upon execution of his contract. President Stern stated it is very important that we sign this contract and look into increasing his salary in comparison to other Regional Council CEO's in the State. **Mr. Basford moved approval of the Executive Director's contract; seconded by Ms. Fleckenstein; 3<sup>rd</sup> by President Stern; motion unanimously carried.**

#### Old Business

Mr. Basford stated he likes the latest trends. Mr. Teeple spoke about regionalism, and how it will open doors for new opportunities.

Mr. Taylor stated that in July there will be a presentation to the committee on the potential of the NEFRC to become the primary entity for the receipt and management of Federal monies in the event of a major disaster in this Region.

#### Next Meeting Date and Location

The next meeting is scheduled for Thursday, July 6, 2006, at Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida, 32216.

#### Adjournment

There being no further business to discuss, the meeting was adjourned at 9:51 AM.