



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget, and Finance Policy Committee

September 6, 2007

MINUTES

A meeting of the NEFRC Personnel, Budget, and Finance Policy Committee was held on Thursday, **September 6, 2007**, at 9:30 a.m., at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida, 32216. **Chair O'Connell** called the meeting to order with the following members present representing a quorum:

Hugh Fish
Chereese Stewart

Jim O'Connell

Excused: Karen Stern

Others: Bob Sgroi, Larry Williams

Staff: Brian Teeple, Mario Taylor, Donna Starling, Angela Giles

*Approval of Minutes

Commissioner Stewart moved approval of the minutes of the August 2, 2007, meeting; seconded by Mr. Fish; motion unanimously carried.

New Business

*July 2007 Financial Report

Ms. Starling reported that the Council posted a Net Income of \$21,859 for the month of July and a Year to Date Net Income of \$169,735. The Business Development Corporation (BDC) posted a Net Income of \$9,518 for the month of July and a Year to Date Net Income of \$116,666. The Agency-wide totals were a Net Income of \$31,377 for the month and a Net Income of \$286,401 (includes BDC Net Income) Year to Date. The BDC payable to the Council is \$76,975 through July 2007. Discussion followed. **Mr. Fish moved approval of the July 2007 Financial Report; seconded by Commissioner Stewart; motion unanimously carried.** Mr. Taylor added that the "Sweep" interest account balance is \$4,003 for the month of July, and Year to Date interest income of \$29,700.

*2007/2008 Department of Community Affairs Contract

Mr. Teeple stated that an additional \$400,000 in revenue was received during the last legislative session to be distributed among the 11 Regional Councils (3.7 million divided among the Regional Councils). That translates into an increase of \$35,853 for the NEFRC. The distribution is driven by proviso language stating that 70% of the distribution is to be distributed equally among the Regional Councils, and 30% by population. The DCA has proposed to cut the \$400,000 increase as part of its pending budget cuts. Should that happen, funding will be essentially level with last year, with little impact on staff operations. Mr. Teeple recommended that the Board approve the contract, and authorize the CEO to sign it. Mr. Taylor pointed out to the Committee the formal memo from the House and Senate regarding the change to the proposed date of the Legislative Special Session. Discussion followed. **Commissioner Stewart moved approval of the 07/08 DCA contract and authorization for the CEO to sign it; seconded by Mr. Fish; motion carried unanimously.**

*Nomination of 2007/2008 Board Officers

Mr. Teeple spoke briefly to the Committee regarding nomination of the Northeast Florida Regional Council Board of Directors FY 07/08 Officers. Discussion followed. **Commissioner Stewart moved that Commissioner Rutledge (Clay) be nominated for President; seconded by Mr. Fish; motion carried unanimously. Mr. Fish moved that Commissioner Boyle (Nassau) be nominated as 1st Vice President; seconded by Commissioner Stewart; motion carried unanimously. Mr. Fish moved that Commissioner Griffis (Baker) be nominated for 2nd Vice President; seconded by Commissioner Stewart; motion carried unanimously. Mr. Fish agreed to continue as Secretary/Treasurer. Commissioner Stewart moved approval of Mr. Fish (Baker) as Secretary/Treasurer; seconded by Commissioner O'Connell; motion carried unanimously.** The slate of 2007/2008 Officers as nominated by the Personnel, Budget & Finance Committee is as follows: Commissioner Rutledge (Clay) – President; Commissioner Boyle (Nassau) – 1st Vice President; Commissioner Griffis (Baker) – 2nd Vice President; Mr. Fish (Baker) – Secretary/Treasurer.

Healthy Start Coalition (HSC) Separation Update

Mr. Teeple informed the Committee that the Board of the HSC had ratified the vote to separate from the Council. A detailed separation agreement is being drafted. Mr. Teeple stated that it will impact the Council operations in the effect that it will reduce revenue by \$340,000, which will likely cause a loss of some support staff. Mr. Teeple stated that the Council is also re-negotiating the leases with our tenants (Early Learning Coalition, Healthy Mothers Healthy Babies, Project SOS). Discussion followed.

Old Business

Building Refinance Update

Mr. Taylor informed the Committee that the Council will need to have a TEFRA hearing, and a Resolution from the City of Jacksonville (due to the fact that the building is located in Duval County). Mr. Taylor stated that this information and notice will be forthcoming.

Next Meeting Date and Location

The next meeting is scheduled for **Thursday, October 4, 2007**, at 9:00 a.m., in Clay County, location to be determined.

Adjournment

There being no further business to discuss, the meeting was adjourned at 10:00 a.m.