

Minutes of the
NEFRC Personnel, Budget, and Finance Policy Committee Meeting
August 4, 2005

A meeting of the NEFRC Personnel, Budget, and Finance Policy Committee was held on Thursday, August 4, 2005, at 9:00 a.m., at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216. **Vice-Chair Fleckenstein** called the meeting to order with the following members present.

Rea Fleckenstein	Hugh Fish	Glenn Lassiter
Linda Myers	Bob Sgroi	

Absent: Ginger Barber, Clare Berry, Jerry Holland

Staff: Brian Teeple, Barbara Rovedo, Lee Brown, Donna Starling,
and Peggy Conrad

*Approval of Minutes

Mr. Fish moved approval of the minutes of the July 7, 2005, meeting; seconded by Mr. Sgroi; motion unanimously carried.

New Business

*June 2005, Financial Report

Ms. Starling reported that the Council posted a Net Income of \$2,682 for the month of June and a Year to Date Net Income of \$55,734. The Business Development Corporation posted a Net Loss of \$4,773* for the month of June and a Year to Date Net Income of \$56,669. The Agencywide totals were a Net Loss of \$2,091 for the month and a Net Income of \$112,403 (*includes BDC Net Income) Year to Date. The BDC payable to the Council is \$316,341 through June 2005. **Mr. Fish moved approval of the June Financial Report; seconded by Commissioner Myers; motion unanimously carried.**

*Copier Bids

Mr. Brown stated that the administrative staff had looked at several new companies and copiers. Bids were received from five different companies. The copier being considered is an updated version of the present copier. The bid from Copyfax was \$1,600 more than the closest rival but it was felt that the service from Copyfax had always been very good. The staff recommendation was to purchase through Copyfax. **Commissioner Myers moved approval of staff's recommendation; seconded by Mr. Sgroi; motion unanimously carried.**

*Audit Services Recommendation

Ms. Starling stated that the Council had issued a Request for Proposal for audit services. A review committee was formed to score the submitted bids. Based on the review, staff is recommending Magers & Warner, P.A., to perform the auditing services for fiscal year ending September 30, 2005, through September 30, 2007. Staff checked four references given by Magers & Warner and all were excellent. **Mr. Sgroi moved approval of staff's recommendation; seconded by Mr. Fish; motion carried unanimously.**

Old Business

Mr. Teeple reminded the Committee that the slate of officers for the upcoming year would be discussed at the October meeting.

Mr. Teeple gave a brief background and reasons for the reorganization structure of the Council and stated a presentation would be given at the full board meeting.

Ms. Fleckenstein introduced Mr. Mario Taylor, former Board member, and the new Deputy Chief Executive Officer.

Next Meeting Date and Location

The next meeting is scheduled for Thursday, September 1, 2005, at 9:00 a.m. at the Northeast Florida Regional Council, 6850 Belfort Oaks place, Jacksonville, FL 32216.

Adjournment

There being no further business to discuss, the meeting was adjourned at 10:00 a.m.