

Minutes of the  
NEFRC Personnel, Budget, and Finance Policy Committee Meeting  
June 2, 2005

A meeting of the NEFRC Personnel, Budget, and Finance Policy Committee was held on Thursday, June 2, 2005, at 9:30 a.m. at the Northeast Florida Regional Council.

**Chairman Lassiter** called the meeting to order with the following members present.

Glenn Lassiter  
Hugh Fish

Rea Fleckenstein  
Clare Berry

Absent: Linda Myers, Jerry Holland, Ginger Barber, Bob Sgroi

Staff: Brian Teeple, Barbara Rovedo, Donna Starling, Lee Brown and  
Peggy Conrad

\*Approval of Minutes

**Ms. Berry moved approval of the minutes of the May 5, 2005, meeting; seconded by Ms. Fleckenstein; motion unanimously carried.**

New Business

\*April 2005, Financial Report

Ms. Starling reported that the Council posted a Net Loss of \$8,736 for the month of April and a Year to Date Net Income of \$49,705. The Business Development Corporation posted a Net Income of \$3,884\* for the month of April and a Year to Date Net Income of \$31,437. The Agencywide totals were a Net Loss of \$4,852 for the month and a Net Income of \$81,142 (\*includes BDC Net Income) Year to Date. The BDC payable to the Council is \$341,573 through April 2005. **Ms. Fleckenstein moved approval of the April Financial Report; seconded by Ms. Berry; motion unanimously carried.**

\*Proposed Budget FY 05/06

Ms. Starling stated that the budget had been decreased slightly from the adopted budget due to the domestic security funds. Revenues for the upcoming year is anticipated to be 9.2 million dollars and expenses estimated to be 9.1 million dollars. A net income of approximately \$83,000 is anticipated. This includes approximately \$53,000 related to the Business Development Corporation. The County per capita rate will remain at 38 cents. The Healthy Start revenues were decreased slightly due to reduced funding. The Business Development Corporation's budget has been increased based on an anticipated increase in their servicing and processing fees. There is no change in the Regional Data Center budget. Tenant revenue is based on the execution of four leases. Anticipated Revenue is other revenue that may come in throughout the year. The salary increase is due to the hiring of new planning staff and an anticipated 4% merit increase for staff.

**Mr. Fish moved approval of the Proposed Budget; seconded by Ms. Fleckenstein; motion unanimously carried.**

#### Old Business

A discussion was held regarding changes in the Hurricane Study.

Mr. Teeple reminded the gubernatorial appointees that their annual disclosure forms needed to be filed with their Supervisor of Elections by September 1<sup>st</sup>, or they would incur a \$25 per day fine thereafter.

Mr. Teeple reminded committee members that DCA Secretary, Thaddeus Cohen, DOT representative, Bob Romig and DEP representative, Jennifer Fitzwater would be attending the full Board meeting to discuss growth management followed by a thank-you luncheon for legislators.

#### Next Meeting Date and Location

The next meeting is scheduled for Thursday, July 7, 2005, at 9:00 a.m. in St. Johns County.

#### Adjournment

There being no further business to discuss, the meeting was adjourned at 9:50 a.m.