

**Answers to Questions**  
**Atlantic Beach Land Development Code Rewrite**  
**Posted 2/12/18**

1. What is the budget for this project? **We believe the budget is adequate to perform the work under this project and should not exceed \$100,000 for consultant services.**
2. What is the criteria for review of the proposals? **Responses to Sections D, E and F of the RFP.**
3. Are the due dates listed in the RFP flexible? If so, by how much? **Yes reasonable flexibility will be provided on an as needed and justifiable basis.**
4. What is the anticipated start date of the project? **March 2018.**
5. Is the project webpage a task of the consultant, or will the City create this from their existing webpage? **The City/NEFRC will create and maintain the website.**
6. Are there primary issues that need to be considered in the amendments of the LDRs? **This project is a general and comprehensive review and update to the City's LDRs and must be responsive to issues identified in Phase 1 of the Scope.**
7. 7. Will the documents be made available to the consultant in Word format? **Existing LDRs are codified in Municode and are convertible to Word, it is uncertain other documents are available in Word.**

For Phase 1

8. Will staff organize the meetings listed in the RFP, or will that be the responsibility of the consultant? **NEFRC/City staff will organize the meetings.**
9. Will it be acceptable to begin Task 2 prior to completing Task 1 so that the interviews can also inform our review of current regulations? **Yes.**
10. Do you anticipate interviewing developers and real estate brokers as part of Task 2? **Yes in Workshop #1 and any necessary follow-up.**
11. For Task 3, will an electronic version of the form as an online survey be acceptable? **Yes.**

For Phase 2

12. In Task 1, how many different conceptual approaches do you anticipate being developed? **One for each major issue identified in Phaes 1.**

For Phase 3

13. How many meetings will the consultant need to attend during the City Commission adoption process? **In Phase 3, budget for 2 meetings per task.**

14. Has a budget been determined for this RFP? **See the answer to #1 above.**