



NORTHEAST FLORIDA REGIONAL COUNCIL

Board of Directors Meeting

February 11, 2016

MINUTES

The regular monthly meeting of the Northeast Florida Regional Council was held on Thursday, February 11, 2016 at 10:00 a.m. The meeting was held at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.

President Myers called the meeting to order with the following members present representing a quorum:

BAKER	Michael Griffis
CLAY	Doug Conkey Michael Bourre
DUVAL	Al Ferraro Ronald Timonere Stan Totman
FLAGLER	Frank Meeker Jon Netts Helga Van Eckert
NASSAU	John Drew <i>arrived at 10:25am</i> Len Kreger George Spicer
PUTNAM	Kenny Eubanks Larry Harvey E. Walton Pellicer
ST. JOHNS	Roxanne Horvath Harlan Mason Bill McClure
EX-OFFICIO	Curtis Hart <i>Ameera Sayeed for Larry Parks</i> Geoff Sample <i>Russell Simpson for Greg Strong</i>
Absent:	Elaine Brown, Katrina Brown and Gavin Rollins
Excused:	Jimmy Anderson, James Bennett, Tony Brown, Wendell Davis, James Johns, Darryl Register, Catherine Robinson and Robert Spaeth
Presenter:	Dr. Ann Shortelle
Guests:	John Fitzgerald, Patrick Juliano, Teri Shoemaker, Jackie Smith and other members of the public

Staff Present: Eric Anderson, Michael Calhoun, Lindsay Haga, Elizabeth Payne, Donna Starling, Brian Teeple and Sheron Forde

President Myers welcomed Ms. Jackie Smith of Congressman Ander Crenshaw's office to the meeting. President Myers also welcomed new and/or reappointed County and Gubernatorial appointees to the NEFRC Board of Directors.

Invitation to Speak

President Myers invited the public to speak on any item that is brought before the Council.

*Approval of Minutes

President Myers called for a motion on the December 3, 2015 meeting minutes. Mayor Netts moved approval of the Minutes; seconded by Commissioner Spicer. Motion carried.

President Myers recognized staff and Mr. Robert Sgroi, Awards Selection Committee Chair, for their efforts with the Annual Regional Leadership Awards luncheon that was held immediately following the December Board meeting.

Committee Reports

Executive Committee Report – Chair Myers

The Committee did not meet in January, but will meet on March 3, 2016 to continue working on the Interlocal Agreement.

Personnel, Budget & Finance (PB&F) Policy Committee – Ms. Starling

President Myers chaired the PB&F Policy Committee; however, as there was not a quorum, the meeting was held as a workshop. Ms. Donna Starling presented the two items requiring Board approval as follows:

1. The Committee reviewed the November 2015 Financial Report and is provided for approval by the full Board.

President Myers called for a motion on the November 2015 Financial Report. Mayor Netts moved approval; seconded by Commissioner Spicer. Motion carried.

2. The Committee reviewed the December 2015 Financial Report and is provided for approval by the full Board.

President Myers called for a motion on the December 2015 Financial Report. Commissioner Pellicer moved approval; seconded by Commissioner Spicer. Motion carried.

Other Reports/Action Items

North Florida Regional Water Supply Partnership Update (*Item taken out of agenda order*)

Dr. Ann Shortelle, Executive Director, St. Johns River Water Management District (SJRWMD), spoke before the Board about the North Florida Regional Water Supply Partnership. Dr. Shortelle shared that, since her arrival at the District, the SJRWMD Board have more than tripled their investment in cost share for their communities, other water users, water

conservation, water supply and water quality improvements. Where the need is great, the SJRWMD Board is now investing nearly three-and-a-half more than previously. This was done this fiscal year and remains the same in the budget for the upcoming fiscal year. Now is the time for the Counties/communities to get involved. She stated that the SJRWMD has completely reorganized to create a division that is 100 percent focused on delivering projects, be it cost share or in-house projects where they are the lead, dredging projects and the like for the benefit of our citizens. The next round of general cost share is projected for advertisement in mid-March. She encourages the Members to speak with SJRWMD staff regarding project ideas they may have as soon as possible. She is working on making communication more proactive and helping the Members and their constituents understand the ongoing planning process that represents everyone. Staff is available to provide presentations when requested. A brief discussion followed.

Dr. Shortelle stated that the North Florida Regional Water Supply Partnership not only involves the Northeast Florida Region, but the Suwannee River WMD as well. The planning has been going on for three years; there is a Stakeholder Advisory Committee that meets monthly to get input, making recommendations to the Governing Board. This is another process that is somewhat similar to the Central Florida Water Initiative. This will be the second time the planning process has crossed District boundaries and will be the second plan that involves more than one water management district. The planning horizon is 20 years; once in place, the plan is refreshed every five years. The planning process should involve every one of the Members because the issues arise when a water use class is not well represented. The plan is meant to be inclusive and fluid. It is necessary and important if Northeast Florida wants to stay on the trajectory that they are on for sustainable and resilient growth. Dr. Shortelle invites everyone to join the collaboration; they will try to over-communicate instead of making things mysterious. It is hoped that the plan will be in draft by the summer and in place by the end of 2016. Discussion followed.

UNF 2015-2025 Master Plan Update – Ms. Haga

Ms. Haga, for the benefit of the new members, provided an overview of the process of comprehensive plan amendment reviews.

Ms. Haga provided an overview of the University of North Florida's Master Plan update for the next 10 years. Staff's reviewed of transportation, housing, emergency preparedness and natural resources found no impacts to regional resources or facilities. Therefore, staff recommends the Council find this amendment consistent with the Strategic Regional Policy Plan.

President Myers called for a motion. Mayor Netts motioned to find the University of North Florida 2015-2015 Master Plan Update consistent with the Strategic Regional Policy Plan; Seconded by Mr. Eubanks. Motion carried.

Clay County Transmitted Amendment 15-8ESR – Ms. Haga

Clay County proposes to correct a non-conforming lot size situation within the Seminole Village area of Lake Asbury. The Seminole Village community includes 221 lots. Of this number, 21 lots do not meet the minimum lot size of five acres and don't meet the test for a legal lot of record. The amendment assigns one single family unit to each of the 21 lots. Staff recommends approval of the amendment. A brief discussion followed.

President Myers called for a motion. Mayor Netts motioned to approve staff's review of Clay County Transmitted Amendment 15-8ESR and transmittal of staff's review to Clay County; Seconded by Commissioner McClure. Motion carried.

Putnam County Adopted Amendment TA-15-001 – Ms. Haga

An overview of the transmittal amendment, reviewed in September 2015, was provided. Only two changes were made since the transmittal, both in response to agency comments. Putnam County modified the amendment series to retain the adopted level of service (LOS) for rural two lane roadways as LOS C, as recommended by the Florida Department of Transportation. The second change is to modify H.5.1.7 of the Capital Improvements Element as recommended by the Department of Economic Opportunity. A brief discussion followed.

President Myers called for a motion. Commissioner Meeker motioned to find the Putnam County Adopted Amendment TA-15-001 consistent with the Strategic Regional Policy Plan and transmittal of staff's review to Putnam County; Seconded by Commissioner Pellicer. Motion carried.

Clay County Adopted Amendment 15-3ESR – Ms. Haga

This amendment changes the land use designation of 23.27 acres from Rural Fringe to Industrial. The property is the former site of the Gustafson's dairy production facility. The purpose of the amendment is to increase the number and type of industrial uses permitted on the developed site. Staff recommends approval of the amendment.

An inquiry was made regarding the status of the First Coast Outer Beltway. Ms. Sayeed stated that the Department of Transportation (DOT) is in the process of right-of-way acquisition based on the work program and construction is ongoing for the Brannan Field Chaffee portion. In response to an inquiry regarding how DOT is addressing mitigation costs, Ms. Sayeed stated that because it is a tolled facility, there are no mitigation banks; however she can provide additional information on portions that are tolled versus not tolled and how the mitigation works.

Mr. Teeple added that the Turnpike Enterprise is currently reaching out to communities, local governments, himself and others to provide input as they begin considering the second leg of that, so the Enterprise through their consultants are actively engaging in that planning process.

President Myers called for a motion. Commissioner Harvey motioned to find Clay County Adopted Amendment 15-3ESR consistent with the Strategic Regional Policy Plan and transmittal of staff's review to Clay County; Seconded by Commissioner Horvath. Motion carried.

Clay County Adopted Amendment 15-4ESR – Ms. Haga

This amendment proposes to modify the Future Land Use Element and Map of the Clay County Comprehensive Plan. The purpose of the amendment is to revise the development criteria for the existing Mixed Use category, rebranding as the Mixed Use Black Creek Category and then designating 25.58 acres with this modified land use.

President Myers called for a motion. Mayor Netts motioned to find Clay County Adopted Amendment 15-4ESR consistent with the Strategic Regional Policy Plan and transmittal of staff's review to Clay County; Seconded by Commissioner Meeker. Motion carried.

Mr. Drew arrived.

Resolution 2016-01: Honoring Aaron Bell – Mr. Teeple

Resolution 2016-01 recognizing Mr. Aaron Bell for his service on the Regional Council as a Gubernatorial appointee representing Nassau County was presented and read for approval.

President Myers called for a motion. Mayor Netts motioned to approve Resolution 2016-01; Seconded by Mr. Eubanks. Motion carried.

Resolution 2016-02: Honoring Jeovanny Palencia – Mr. Teeple

Resolution 2016-02 recognizing Mr. Jeovanny Palencia for his service on the Regional Council as a Gubernatorial appointee representing Putnam County was presented for approval.

President Myers called for a motion. Mayor Netts motioned to approve Resolution 2016-02; Seconded by Commissioner McClure. Motion carried.

Resolution 2016-03: Honoring Robert Sgroi – Mr. Teeple

Resolution 2016-03 recognizing Mr. Robert Sgroi for his service on the Regional Council as a Gubernatorial appointee representing Flagler County was presented and read for approval.

Mr. Sgroi thanked the Members for their recognition and expressed his enjoyment in serving on the NEFRC Board of Directors and working with Council staff. He offered his best wishes for the continued success of the Council.

President Myers called for a motion. Mayor Netts motioned to approve Resolution 2016-03; Seconded by Commissioner Spicer. Motion carried.

Recognition of Brian Teeple for 30 Years of Service

President Myers presented Brian Teeple with a certificate recognizing him for his 30 years of service to the Northeast Florida Regional Council.

Regional Leadership Academy Update – Mr. Teeple

The 2016 Regional Leadership Academy (RLA) class orientation was held on January 25th with the first program day held in Baker County on the January 27th. The RLA Curriculum is included in the agenda for the Members information. Members are invited to join the RLA class when the class visits their county. The RLA class will tour two facilities, which the NEFRC Board is also invited to take part in. In April, the Board meeting will be held at the North Florida Transportation Planning Organization; followed by a tour of their Transportation Management Center. In June, the Board meeting will be held at the Council; followed by a tour of the JaxPort.

Community Transportation Coordinator Designation Procurement Update – Mr. Teeple

As the Designated Official Planning Agency for the transportation disadvantaged programs in six of the Region's seven counties, excluding Duval, one of the Council's roles is to select and recommend to the Commission for the Transportation Disadvantaged (CTD) who the community Transportation Coordinator should be. This is required every five years. An overview of the process and actions taken by Council staff in this regard was provided. The recommendations will be presented to the Local Coordinating Boards for their input and then it will be brought

before the Council for approval at the April 7th meeting. The Council's recommendation will be brought to the CTD for approval at their April 8th meeting. A brief discussion followed.

Florida Regional Councils Association Update – Mr. Teeple

Mr. Teeple directed the Members to the Annual Report and Directory for the Florida Regional Councils Association, which is provided for their information. A brief overview of the Florida Regional Councils Association's makeup, governance and membership was provided for the benefit of the new members.

Council Contracts Update – Mr. Teeple

The Council is currently working with the City of Jacksonville to provide and produce an annual Economic Development Report working along with independent agencies and JaxUSA Partnership. The City of St. Augustine Beach has contracted with the Council to do a complete re-write of their Land Development Code and Regulations. Work is continuing on the Maritime Management Plan for Duval County, working with the University of North Florida and Jacksonville University. Staff recently completed work with the Town of Pomona Park re-writing their code. Staff recently completed a Goal Setting Workshop for the City of Fernandina Beach. The Council provided this service last year and was asked to do so again this year.

Legislative Update – Mr. Teeple

The American Planning Association's bill tracking information was provided for the Members information. The Legislature is beginning the Budget process. An overview of some of the bills and their progress through Committees were provided. As a reminder, the Regional Councils will not be seeking Legislative appropriations this year based on the history of the Governor's veto over the past five years. However, there is something in the budget for Regional Councils to do an Economic Cluster Support Study in the amount of \$1 million.

It was noted that the Legislature, in even numbered years, will stick with a January start date. They have no ability, outside of a constitutional amendment, to move the start of the Legislature during the odd numbered years. It appears that this will be the norm moving forward. A brief discussion followed.

Public Comment

Mr. Patrick Juliano, Florida Department of Financial Services, 921 N. Davis Street, Jacksonville, FL 32209, informed the members that the month of February is Senior Independence Month. The Florida Department of Financial Services is promoting their Operation Safe 'Stop Adult Financial Exploitation' program. While visitors to Florida come here for the weather, beaches and low taxes, once here, these seniors are being taken advantaged of through scams such as winning the Jamaican lottery that requires advance payment of taxes in order to claim their winnings; the grandparents scam asking to wire funds to get grandchildren out of trouble; and phone calls stating that they are from the IRS requesting payment or go to jail. The Department of Financial Services is seeking the assistance of the Members in reaching the various civic groups in their communities such as homeowner associations, senior citizen groups, Councils on Aging, AARP Chapters, VFW Elks, etc. to offer presentations about their Operation Safe Workshops to help safeguard our seniors against fraud. Mr. Juliano can be contacted at 850-508-7375, by email at Patrick.juliano@myfloridaCFO.com or by visiting the state website at

www.myfloridacfo.com. Mr. Teeple will email Mr. Juliano's contact to the Members following the meeting.

Voting Members' Reports

No reports provided.

Members/Ex-Officio Member's Reports

Florida Department of Economic Opportunities (DEO) – Curtis Hart

Mr. Teeple stated that a clarification will need to be made regarding the Governor's appointment of Mr. Curtis Hart. It is believed that Mr. Hart was meant to be appointed as a voting member and not the DEO Ex-Officio.

Department of Environmental Protection – Mr. Simpson

Mr. Simpson stated that the DEP will be holding a workshop on safely transporting used oil and Hazardous Waste on February 19, 2016 from 8:00am – 1:00pm at their Northeast District Office in Jacksonville. As always, if any of the Members and their constituents need their assistance to resolve any issues they may have, please feel free to contact them at any time.

Department of Transportation – Ms. Sayeed

The FDOT has no new information to report at this time.

St. Johns River Water Management District – Mr. Sample

The Water Management District (WMD) Governing Board recently approved a project in Putnam County, the Grandin Sand Plant, changing withdrawals from the upper Floridan aquifer to the lower Floridan aquifer, which will also allow collection of data from a new monitoring well. This is the first lower Floridan aquifer monitoring well in Putnam County. The WMD is cost sharing in a public/private partnership. The Governing Board also approved just over \$5 million in cost share funding in the SJRWMD, which included two projects in Palatka, one in Nassau County, one in Flagler County and one in St. Johns County. Recently there was a ribbon cutting in Green Cove Springs for a rapid infiltration basin. This was a project with Clay County Utility Authority, Clay County and the WMD. This facility will basically store reclaim water during wet periods, reducing nitrogen to the Lower St. Johns and effectively remove all discharges to the St. Johns River and Black Creek. The WMD is available to provide additional information on North Florida Regional Water Supply Plan if needed.

President's Report

President Myers informed the Members that the April 7, 2016 Board meeting will be held at the North Florida Transportation Planning Organization with a tour of the Transportation Management Center immediately following.

Chief Executive Officer's Report

Members were reminded that the Financial Disclosure reporting time is approaching. Gubernatorial appointees will be reminded as the due date approaches. Elected officials are handled through their County/Municipality.

Work is beginning on the reorganization of the National Flood Insurance Program (NFIP), which

will be addressed by Congress in 2017. The Council belongs to a National Coalition and is starting to do conference calls with the National Coalition. The Florida Association of Counties and the Florida League of Cities have decided to create a working group of which Mr. Teeple has joined to start looking at the NFIP so Florida can have a bigger voice than they may have had the last time around. Staff will keep the Members informed.

This Council, along with our other Regional Councils (RCs), recently received a National Innovation Award from the National Association of Development Organizations for our Comprehensive Economic Development Strategy (CEDS). The CEDS is our strategic plan for economic development that is required by the federal government as part of our being an economic development district. All 11 RCs, at that time, got together and decided to 1) put it in the format of the Florida Foundation's Six Pillars, and 2) use the same databases and metrics to evaluate those plans.

The Council staffs the Northeast Florida Healthcare Coalition for disaster preparedness, which includes undertaking a regionalization of an approach to highly infectious diseases like Ebola. Recognizing that hospitals and healthcare providers have done a good job individually, the upcoming Ebola exercise will bring them together. Additionally, staff will be conducting approximately eight exercises over the next several months. A brief discussion followed.

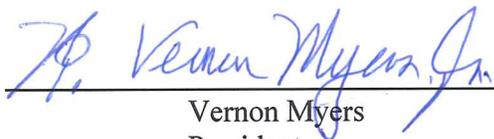
Mr. Mason requested an update on Clay County. Mr. Teeple stated that the Council is actively engaged in re-working the Interlocal Agreement to ensure that it meets the needs of all the local government jurisdiction. It is his belief that Clay County will rejoin the Agreement relatively soon. However, we need to provide them a mechanism to do so. That is why we are reviewing the basic governance document, in plain English and clarifying the benefits to member counties for their membership. The other thing taking place is talks are being held with staff leadership to try and prevent a legal battle between the Council and the County with regard to the legality of their leaving the Council.

Next Meeting Date

The next Council Board of Director's meeting is scheduled for Thursday, April 7, 2016 at 10:00 a.m. at the North Florida Transportation Planning Organization, 980 North Jefferson Street, Jacksonville, FL 32209.

Adjournment

The meeting was adjourned at 11:45a.m.



Vernon Myers
President



Brian D. Teeple
Chief Executive Officer