



## NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

April 7, 2016

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### MINUTES

A meeting of the Personnel, Budget & Finance Committee was held on Thursday, April 7, 2016, at 9:30 a.m. at the North Florida Transportation Planning Organization, 980 N. Jefferson Street, Jacksonville, FL 32209. **Chair Register** called the meeting to order with the following members present:

Members Present: Jimmy Anderson, James Johns, Vernon Myers, Catherine Robinson and George Spicer

Members Excused: Frank Meeker and Walton Pellicer

Members Absent: Katrina Brown

Staff Present: Donna Starling, Brian Teeple and Sheron Forde

#### \* Approval of Minutes

**Chair Register called for a motion on the minutes. President Myers motioned to approve the February 11, 2016 Committee meeting minutes; seconded by Commissioner Johns. Motion carried.**

#### Invitation to Speak

**Chair Register** announced that the public is welcome to speak on any item that is brought before the Committee.

#### January 2016 Financial Report

The January 2016 Financial Report is provided for information only as it was reviewed and approved by the Executive Committee on March 3, 2016.

#### February 2016 Financial Report

Staff reported on the February 2016 Financial Report, which reflects a loss of \$2,629 for the month and a year-to-date loss of \$17,432. The loss is mainly due to the loss of Clay County dues. A brief discussion followed.

**Chair Register called for a motion. President Myers motioned to approve the February 2016 Financial Report; seconded by Mayor Robinson. Motion carried.**

#### Audit Update

The Council is still awaiting the additional data needed from the Division of Retirement. This new data is an additional requirement that can only be provided by the Division of Retirement. Staff hopes to receive this information in time to present the audit to the Committee and Board in June.

Building Sale Update

An updated marketing report of activities relating to the sale of the building was provided. Staff stated that the current realtor's contact will expire on May 14, 2016 and requested guidance on whether to change the realtor at that time. If so, CBRE was recommended as an option. Discussion followed.

*Commissioner Anderson arrived.*

**Chair Register called for a motion. President Myers motioned that the Council not renew the current contract with Colliers International and recommended entering into a new contract with CBRE for the sale of the building; seconded by Commissioner Spicer. Motion carried with Commissioner Johns opposing.**

Public Comment – None.

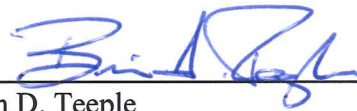
Next Meeting Date – Thursday, June 2, 2016 at 9:30 a.m. at the Northeast Florida Regional Council, 5860 Belfort Oaks Place, Jacksonville, FL 32216.

Adjournment

Meeting was adjourned at 9:47 a.m.



Darryl Register  
Chair



Brian D. Teeple  
Chief Executive Officer