



# NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

December 1, 2016

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## MINUTES

A meeting of the Personnel, Budget & Finance Committee was held on Thursday, December 1, 2016, at 9:30 a.m. at the University of North Florida, University Center, 12000 Alumni Way, Jacksonville, FL 32224. **Chair Register** called the meeting to order with the following members present:

### Members Present:

James Bennett, Michael Bourre, Aaron Bowman, Catherine Robinson, George Spicer, Jimmy Anderson and Darryl Register

### Staff Present:

Donna Starling and Brian Teeple

### \* Approval of Minutes

**Chair Register called for a motion on the minutes. Councilman Bowman motioned to approve the August 4, 2016 Committee meeting minutes; seconded by Commissioner Spicer. Motion carried.**

### Invitation to Speak

**Chair Register** announced that the public is welcome to speak on any item that is brought before the Committee.

### August 2016 Financial Report

The August 2016 Financial Report was approved by the Executive Committee and is provided for information only.

### \*September 2016 Financial Report

Staff reported on the September 2016 Financial Report, which reflects a net income of \$16,682 and a year-to-date loss of \$4,316. The net income is primarily due to revenue recognition for programs that were completed during the fiscal year.

**Chair Register called for a motion. Commissioner Spicer motioned to approve the September Financial Report; seconded by Councilman Bowman. Motion carried.**

### \*October 2016 Financial Report

Staff reported on the October 2016 Financial Report, which reflects a net income of \$12,548 and a year-to-date net income of \$12,548. The net income is primarily due to a decrease in expenses resulting from fiscal year-end closing.

**Chair Register called for a motion. Commissioner Bennett motioned to approve the October Financial Report; seconded by Mayor Robinson. Motion carried.**

NEFRC Audit Schedule

The audit schedule was provided for information only.

Building Sale Update

An update on the activity associated with the sale of the building was provided. A brief discussion followed.

New Business

None.

Public Comment

None.

Next Meeting Date

Thursday, February 2, 2017 at 9:30 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

Adjournment

Meeting was adjourned at 9:51 a.m.



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Darryl Register  
Chair



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Brian D. Teeple  
Chief Executive Officer