



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

February 1, 2018

MINUTES

A meeting of the Personnel, Budget & Finance Committee was held on Thursday, February 1, 2018, at 9:30 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202. **Chair Register** called the meeting to order with the following members present:

Present: James Bennett, Doug Conkey, John Crescimbeni, Buddy Goddard, James Johns, Catherine Robinson, George Spicer and David Sullivan

Staff Present: Donna Starling, Brian Teeple and Sheron Forde

* Approval of Minutes

Chair Register called for a motion on the minutes. Commissioner Goddard motioned to approve the December 7, 2017 Committee meeting minutes; seconded by Commissioner Spicer. Motion carried.

Invitation to Speak

Chair Register announced that the public is welcome to speak on any item that is brought before the Committee.

*November 2017 Financial Report

Staff reported that in the month of November 2017 the Council posted a net income of \$15,320 and a year-to-date net income of \$19,363.

Chair Register called for a motion. Commissioner Bennett moved approval of the November 2017 Financial Report; seconded by Commissioner Spicer. Motion carried.

Councilman Crescimbeni arrived.

*December 2017 Financial Report

Staff reported in the month of December 2017, the Council posted a net income of \$9,733 and a year-to-date net income of \$29,096. A brief discussion followed.

Chair Register called for a motion. Commissioner Johns moved to approve the December 2017 Financial Report; seconded by Commissioner Bennett. Motion carried.

2nd Vice President Vacancy

With the Board's action to move Mayor Robinson to the vacant 1st Vice President position, discussion was held regarding the now vacant 2nd Vice President position.

Commissioner Spicer motioned to recommend Vice Mayor Len Kreger, City of Fernandina Beach, for the 2nd Vice President position, pending his acceptance; seconded by

Commissioner Bennett. Motion carried.

Audit Update

Staff stated that the Council did not receive the State of Florida's retirement information until mid-January. Therefore, the Audit will be presented in April, which is still within the required timeframe.

Mr. Teeple stated that an RFP for an audit firm will go out shortly.

Programming Discretionary Revenue from Building Sale

Staff provided an overview and status update of the approved funding to date utilizing the discretionary revenue from the sale of the building. However, due to staffing constraints, staff recommended to not program anymore funding of projects at this point in time. Brief discussion followed.

Commissioner Sullivan suggested that funding for an Affordable Housing Education Initiative be considered. Mr. Teeple stated that the Board will be asked to approve the Affordable Housing Needs Plan and, as adjunct to it, that may be something that would be appropriate.

Public Comment


None.

Next Meeting Date

Thursday, April 5, 2018 at 9:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

Adjournment

Meeting was adjourned at 9:52 a.m.



Darryl Register
Chair



Brian D. Teeple
Chief Executive Officer