



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

April 5, 2018

MINUTES

A meeting of the Personnel, Budget & Finance Committee was held on Thursday, April 5, 2018, at 9:32 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202. **Chair Register** called the meeting to order with the following members present:

Present: James Bennett, John Crescimbeni, Buddy Goddard, James Johns, George Spicer, Catherine Robinson and David Sullivan

Excused: Doug Conkey

Staff Present: Donna Starling, Brian Teeple and Sheron Forde

* Approval of Minutes

Chair Register called for a motion on the minutes. Commissioner Spicer motioned to approve the February 1, 2018 Meeting Minutes; seconded by Commissioner Johns. Motion carried.

Invitation to Speak

Chair Register announced that the public is welcome to speak on any item that is brought before the Committee.

Commissioner Bennett arrived.

* January 2018 Financial Report

Staff reported that in the month of January 2018 the Council posted a net income of \$1,843 and a year-to-date net income of \$30,938.

Chair Register called for a motion. Commissioner Johns moved approval of the January 2018 Financial Report; seconded by Commissioner Spicer. Motion carried.

* February 2018 Financial Report

Staff reported in the month of February 2018, the Council posted a net income of \$5,099 and a year-to-date net income of \$36,037. A brief discussion followed.

Chair Register called for a motion. Commissioner Robinson moved to approve the February 2018 Financial Report; seconded by Commissioner Johns. Motion carried.

Commissioner Goddard arrived.

FY 17/18 Proposed Amended Budget

Staff provided an overview of the proposed amended budget for fiscal year 2017/2018. It was noted that the increase of approximately \$1.1 million was primarily due to increases in State and

federal contracts. A brief discussion followed.

Chair Register called for a motion. Councilman Crescimbeni motioned to approve the FY 17/18 proposed amended budget; seconded by Commissioner Goddard. Motion carried.

Audit Update

Due to changes in the review process at the Auditor firm (Carr, Riggs & Ingram), the audit was not provided at this meeting. However, staff has been assured that the audit will be provided at the June meeting, which is still within the required timeframe.

Mr. Teeple stated that, based on best practices, the Council will be doing an RFP for an audit firm shortly.

Public Comment

No public comment.

Additional Information

Mr. Teeple stated the Council received a \$60,000 contract from Nassau County for development of a Fiscal Impact Tool.

Mr. Teeple informed the Members that they will have an opportunity to ride on JTA's Autonomous Vehicle following the June 7, 2018 meeting.

Next Meeting Date

Thursday, June 7, 2018 at 9:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

Adjournment

Meeting was adjourned at 9:47 a.m.



Darryl Register
Chair



Brian D. Teeple
Chief Executive Officer