



NORTHEAST FLORIDA REGIONAL COUNCIL
Board of Directors Meeting
June 7, 2018

MINUTES

The Northeast Florida Regional Council held a meeting on Thursday, June 7, 2018 at 10:10 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

President Anderson welcomed everyone and called the meeting to order with the following members present:

BAKER: James Bennett
Darryl Register

DUVAL: John Crescimbeni
Sean Lynch

FLAGLER: Catherine Robinson
David Sullivan

NASSAU: John Drew
Len Kreger
George Spicer

PUTNAM: Buddy Goddard
Larry Harvey
Terrill Hill
Kelly Redford

ST. JOHNS: James Johns
Paul Waldron

EX-OFFICIO Curtis Hart
James Troiano for Geoff Sample

Excused: Michael Bourre, Doug Conkey, Michael Griffis, Bill Gulliford, Roxanne Horvath, and Helga Van Eckert

Absent: Elaine Brown, Milissa Holland, Robert Parks and Greg Strong

Guests: Josh Cucinella, Jackie Smith, and other members of the public.

Staff Present: Eric Anderson, Sayre Brennan, Michael Calhoun, Aaron Glick, Margo Moehring, Tyler Nolen, Elizabeth Payne, Donna Starling, Brian Teeple, Leigh Wilsey and Sheron Forde

*APPROVAL OF MINUTES

President Anderson called for a motion on the Minutes. Commissioner Harvey moved approval of the April 5, 2018 Meeting Minutes; seconded by Commissioner Spicer. Motion carried.

INVITATION TO SPEAK

President Anderson invited the public to speak on any item brought before the Council.

COMMITTEE REPORTS

Affordable Housing Committee

Ms. Moehring stated that the Committee now meets every six months. They met today and, although they did not have a quorum, discussions were held on the action items of the Affordable Housing Needs Plan that was approved in February. Staff is actively working on the action items in the Plan and has thus far sent a letter to all the jurisdictions in Northeast Florida inquiring what they are doing to address poverty, based on the ALICE perspective, with a link to a survey that will help staff with the baseline metrics. Additionally, the Committee reviewed a draft survey that will be sent to the banks, inquiring what they are looking for in 2018. Further discussion will take place prior to the issuance of the bank survey. Another action item is a developer packet, which would be helpful for folks interested in developing affordable housing in Northeast Florida. The Committee discussed reaching out to the Northeast Florida Builders Association for their insight on this. Discussion also included the Urban Land Institute, who also have an Affordable Housing Committee. These organizations pose a great opportunity for partnership.

Executive Committee

President Anderson reported on the actions taken by the Executive Committee at their May 3rd meeting. The information was provided in the agenda packet.

Public/Private Regional Resiliency (P2R2) Committee

Ms. Moehring provided an update on the activities of the Committee to date. The Committee did an Op Ed on May 27th in the Florida Times Union newspaper regarding resiliency, leadership and the business community. The Times Union newspaper also did an editorial about flood risk, which mentioned the Committee's activities and noted the leadership of the business community. Their next big step is a regional vulnerability assessment for Northeast Florida. The P2R2 Committee is offering to lead the community conversation on how to build, where to build, and where not to build back. A brief discussion followed.

Personnel, Budget and Finance Policy Committee

Chair Register stated the Committee reviewed and approved the April 2018 Financial Report, showing a net income of \$7,045 and a year-to-date net income of \$18,823, for consideration by the Board and, on behalf of the Committee, **moved approval of the April 2018 Financial Report; seconded by Commissioner Bennett. Motion Carried.**

Chair Register stated that the Committee received a presentation of, and accepted, the Audit for consideration by the Board. The Auditor, Mr. Bret Stone of Carr, Riggs & Ingram, provided the Members with a presentation on the FY 2016/2017 Audit. The Audit received an unmodified

opinion. The auditor thanked staff for their assistance during the auditing process. A brief discussion followed.

President Anderson called for a motion. Mr. Register motioned to accept the FY 2016/2017 Audit; seconded by Commissioner Spicer. Motion Carried.

Chair Register stated the Committee reviewed and approved the FY 2018/2019 proposed budget, estimated at approximately \$2 million, for consideration by the Board. He highlighted the fact that the County Dues remains the same at \$0.41/per capita with the population numbers being adjusted based on the 2017 population tables; salaries/fringe/expenses have increase due to the hiring of three Regional Planners that were brought on board in the current year. On behalf of the Committee, **moved to approve the FY 2018/2019 Proposed Budget; seconded by Commissioner Johns. Motion carried.**

Chair Register stated that the Committee reviewed and approved the FY 18/19 CEO contract, which is the same as last year with the exception of being prorated to the end of February 2019 when he retires, for consideration by the Board and, on behalf of the Committee, **moved approval of the FY 18/19 CEO contract; seconded by Commissioner Harvey. Motion carried.**

Chair Register stated the Committee reviewed and approved the Consultant Selection for the City of Atlantic Beach Land Development Regulations Re-Write, for consideration by the Board and, on behalf of the Committee, **moved to authorize the CEO to negotiate and execute a contract with Kimley Horn in the amount of \$99,920; however, if the negotiations with Kimely Horn fail, the CEO is authorized to negotiate and execute a contract with VHB in the amount of \$97,110; seconded by Mayor Robinson. Motion carried.**

Chair Register stated that, with Mr. Teeple's retirement approaching, the Committee discussed the staffing transition. However, due to time constraints, there will be a special Committee meeting in July to develop and approve the job description, qualifications and a salary range to advertise for the position. The Committee will report back at the next Board meeting. A brief discussion followed.

OTHER REPORTS/ACTION ITEMS

City of Jacksonville Transmitted Amendment 18-2ESR

Mr. Brennan provided an overview of the City of Jacksonville's Transmitted Amendment 18-2ESR, which seeks to amend 14.26+/- acres of the Future Land Use Map from Low Density Residential to Recreation and Open Space.

President Anderson called for a motion. Commissioner Kreger moved approval of the staff review report on City of Jacksonville Transmitted Amendment 18-2ESR; seconded by Mr. Drew. Motion carried.

Baker County Transmitted Amendment 18-1ESR

Mr. Brennan provided an overview of Baker County Transmitted Amendment 18-1ESR, which proposes to amend the Future Land Use Map and text amendments of the Comprehensive Plan. The proposed map amendment changes unidentified acres of Agriculture A to Residential D,

However, unidentified acres of Agriculture B to Commercial General, unidentified acres of Agriculture F to Conservation, unidentified acres of Agriculture B to Conservation, unidentified acres of Agriculture F to Mixed Use and unidentified acres of Agriculture B to Mixed Use. Staff recommends approval with the condition that the County provide more information prior to adoption. A brief discussion followed.

President Anderson called for a motion. Commissioner Bennett moved approval of the staff review report on Baker County Transmitted Amendment 18-1ESR with the condition that the County provide more information prior to adoption; seconded by Commissioner Harvey. Motion carried.

St. Johns County Transmitted Amendment 18-4ESR

Mr. Brennan provided an overview of St. Johns County Transmittal Amendment 18-4ESR, which proposes text amendments to the Transportation Element Policy B.1.2.5 and B.1.2.6 and Capital Improvements Element Policy H.1.5.3(c). A brief discussion followed.

President Anderson called for a motion. Commissioner Waldron moved approval of the staff review report on St. Johns County Transmitted Amendment 18-4ESR; seconded by Commissioner Kreger. Motion carried.

City of Jacksonville Adopted Amendment 17-7ESR

Mr. Brennan provided an overview of the City of Jacksonville's adopted amendment 17-7ESR, which seeks to amend the Future Land Use Element Policy 1.3.5 and Transportation Element Policy 2.3.5 of the 2030 Comprehensive Plan.

President Anderson called for a motion. Commissioner Harvey motioned to find the City of Jacksonville Adopted Amendment 17-7ESR consistent with the Strategic Regional Policy Plan; seconded by Commissioner Waldron. Motion carried.

City of Jacksonville Adopted Amendment 17-9ESR

Mr. Brennan provided an overview of the City of Jacksonville's adopted amendment 17-9ESR, which seeks to amend the Transportation Element Policy 2.3.6 and the Future Land Use Element Policy 1.3.6 of the 2030 Comprehensive Plan.

President Anderson called for a motion. Vice Mayor Kreger motioned to find the City of Jacksonville Adopted Amendment 17-9ESR consistent with the Strategic Regional Policy Plan; seconded by Mr. Register. Motion carried.

Resolution 2018-04: Town of Baldwin Life Safety Concerns

Mr. Teeple presented a draft resolution addressing the life safety concerns created by trains blocking roadways for an extended amount of time in the Town of Baldwin for consideration. Discussion followed.

President Anderson called for a motion. Commissioner Kreger motioned for staff to work with Mayor Lynch to revise the resolution and take to the Executive Committee for approval; seconded by Commissioner Spicer. Motion carried.

Interlocal Agreement / By Laws

Mr. Teeple provided an overview of the 2016 adopted changes to the Interlocal Agreement (ILA). The ratification has been delayed until such time as Clay County could be brought back into the agreement. Additionally, a set of By Laws was also approved contingent upon the ratification of the ILA. As part of the process to have Clay County rejoin the Council, a draft sample resolution has been created to be offered, with the Board's approval, to all seven counties and all municipalities expressing their support of the Northeast Florida Regional Council. A draft set of speaking points was provided for interacting with Clay County Commissioners, during the FAC conference, in understanding the value, programs and activities of the Council.

President Anderson shared his desire, and goal as president, to get Clay County back on board and helping them to realize the importance of regionalism in our communities. He is supportive of providing the sample resolution to the counties and municipalities within the counties. He asked the Board Members to reach out to a Clay County Commissioner to speak with them about the importance of the Regional Council, as well as to distribute the sample resolution to the counties and municipalities. Discussion followed.

It was agreed that staff should expand further on Council activities in the sample resolution and bring to the Executive Committee for approval.

Maritime Management Plan

Ms. Moehring informed the Board that staff, as project manager, recently completed the Duval County Maritime Management Plan that has been submitted to the Florida Inland Navigation District on June 1st. This was a joint effort with the Council, Jacksonville University and the University of North Florida. The Plan is primarily about the community conversation about waterways more so than the findings. A brief overview of the process was provided. A brief discussion followed.

Policy Update

Ms. Moehring stated that the Regional Leadership Academy met in April in Flagler County at the Princess Place Preserve. The next session will be held on June 27th, mostly in Clay County, and include a tour of NAS Jax. During the St. Johns County session, the group discussed adding an Agriculture Element in the update to Strategic Regional Policy Plan, which is due in 2019. She inquired if this would be something the Board would be interested in including.

After discussion, it was agreed that the Agriculture Element should be added, and it should address Silviculture as this is critical to many of our local governments.

Ms. Moehring stated that staff has been working with the Town of Penney Farms on updates to their comprehensive plan's Quality of Life Element, the first one in the State of Florida, which has been transmitted. However, as staff provided the technical assistance for this, it will not be brought to the Council for approval. A brief discussion followed.

Ms. Moehring stated that the Regional Community Institute's Regional Tourism Committee will be holding their last information gathering meeting on June 13th. Their next two meetings afterwards will be to decide what can be done, as a region, about tourism; which may then become a Regional Action Plan. A brief discussion followed.

2018 Hurricane Season Presentation

Ms. Payne provided a brief review of the 2017 Hurricane Season and the lessons learned, i.e., evacuation, sheltering and vulnerable population, communication, and legislation. She provided an overview of the upcoming 2018 Season. The forecast is 10-16 named storms, 5-9 hurricanes with one (1) major hurricane. A brief discussion followed.

Florida Regional Councils Association Update

Mr. Teeple stated that FRCA will be meeting on June 28-29th and the Policy Board will meet on August 16-17th in which the FRCA reps are invited to attend.

Council Contracts Update

Nothing to report at this time; however, the RFP has been issued for work on developing the Nassau County Fiscal Impact Tool Model. Council and County staff have met and narrowed the responders down and it is hoped that negotiations for a consultant will take place shortly.

PUBLIC COMMENT

None.

VOTING MEMBERS' REPORT

Commissioner Sullivan commented on the school safety requirement by the State and the shortfall of funding. He also encouraged the Members to be thinking about the proposed constitutional amendment increase for homestead exemptions for homes that are above \$125,000 and the proposed costs to counties.

EX-OFFICIO MEMBERS' REPORTS

Florida Department of Economic Opportunity

Mr. Register shared information on the Jacksonville MSA that reflects positive impacts of economic development efforts in the region.

Florida Department of Environmental Protection

No report.

Florida Department of Transportation

No report.

St. Johns River Water Management District

Mr. Troiano shared information on the District's Blue School Grant Program, a grant of up to \$20,000, offered throughout the District. These programs help with water conservation and water quality and are geared toward teachers in grade 6 thru 12 as well as all public and charter schools within the District. More information can be found on the District's website.

PRESIDENTS REPORT

President Anderson reiterated his goal of getting Clay County to rejoin the Council.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Teeple reminded the Members that the test ride, through JTA, of the easy mile gen2 autonomous vehicle (on a test tract), will immediately follow this meeting. Highlights are provided for the Members information.

Mr. Teeple stated that Elevate Northeast Florida's first draft of their first report is expected to be finalized shortly. During the county meetings, data was shared showing how over the last five years the median family income rose by 0.9% and the average median price of existing stock housing rose 75%.

Staff will be chairing the Putnam County LOGIC Committee.

Next Meeting Date: August 2, 2018 at 10:00 a.m.

Adjournment: 11:54 p.m.



Jimmy Anderson
President



Brian Teeple
Chief Executive Officer