



NORTHEAST FLORIDA REGIONAL COUNCIL
Executive Committee Meeting
July 5, 2017

MINUTES

The regular meeting of the Northeast Florida Regional Council's Executive Committee was held on Thursday, July 5, 2018 at 10:10 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, Florida, 32202.

President Anderson called the meeting to order with the following members present, representing a quorum:

BAKER Commissioner Anderson, Darryl Register

CLAY Mr. Bourre

NASSAU Mayor Robinson

ST. JOHNS Commissioner Horvath, Commissioner Waldron

Also Present: Commissioner Goddard, Commissioner Sullivan

Excused: Mr. Drew, Commissioner Harvey and Vice Mayor Kreger

Guests: Jackie Smith

Staff Present: Eric Anderson, Sayre Brennan, Michael Calhoun, Aaron Glick, Margo Moehring, Tyler Nolen, Elizabeth Payne, Donna Starling, Brian Teeple, Leigh Wilsey and Sheron Forde

*APPROVAL OF MINUTES

President Anderson called for a motion on the May 3, 2018 Committee meeting minutes. Mr. Register moved approval; seconded by Commissioner Waldron. Motion carried.

INVITATION TO SPEAK

President Anderson announced that members of the public are welcome and encouraged to speak on any item that is brought before the Committee.

REPORTS/ACTION ITEMS

Personnel, Budget & Finance Policy Committee

May Financial Report

Chair Register provided an overview of the May 2018 Financial Report, reflecting a net income for the month in the amount of \$6,748 and a year-to-date income of \$25,571. On behalf of the Committee **Mr. Register motioned to approve the May 2018 Financial Report; seconded by Commissioner Waldron. Motion carried.**

Audit Firm Selection

Chair Register stated that the Committee reviewed the Auditing Services Request for Proposal

(RFP) and on behalf of the Committee **moved to authorize the CEO to negotiate and execute a contract with James Moore & Company for audit services at a cost of \$14,500 for FY 2018, \$15,000 for FY2019 and \$15,500 for FY 2020; seconded by Commissioner Waldron. Motion carried.**

Healthcare Coalition Marketing Firm Selection

Chair Register stated that the Committee reviewed the Healthcare Coalition Marketing Firm Request for Proposal (RFP) and on behalf of the Committee **moved to authorize the CEO to negotiate and execute a contract with Blueprint Creative Group, not to exceed \$54,500; should those negotiations fail, the CEO is authorized to negotiate a contract with Bayshore Marketing Group in the amount of \$60,000. Seconded by Commissioner Waldron; Motion carried.**

Northeast Florida Local Government Fiscal Analysis Tool

Chair Register stated that the Committee reviewed the Northeast Florida Local Government Fiscal Analysis Tool Request for Proposal (RFP) and on behalf of the Committee **moved to authorize the CEO to negotiate and execute a contract with Tischler Bise in the amount of \$84,500; should those negotiations fail, the CEO is authorized to negotiate a contract with Metro Forecasting Models in the amount of \$75,000. Seconded by Mayor Robinson; Motion carried.** A brief discussion followed.

CEO Retirement

Chair Register stated that the Committee reviewed and approved the proposed timeline and process for recruiting the next CEO of the Regional Council, the minimum qualifications, job description with minor edits to include ‘contract negotiations’ and add ‘Elected Officials’ in the maintaining positive and productive relationships sentence, and the salary for the Executive Committee’s consideration.

Chair Register motioned to adopt the CEO recruitment process, with the recommended changes, to follow in efforts to hire a new CEO; seconded by Mayor Robinson. Motion carried.

OTHER ACTION ITEMS

City of Jacksonville Transmitted Amendment 18-3ESR

Mr. Brennan provided an overview of the City of Jacksonville Transmitted Amendment 18-3ESR, a Future Land Use Map amendment seeking to change 41.40 +/- acres from Agriculture III (AGR-III) to Agriculture IV (AGR-IV). A brief discussion followed.

President Anderson called for a motion. Mr. Bourre motioned to approve the staff review report for the City of Jacksonville Transmitted Amendment 18-3ESR; seconded by Commissioner Horvath. Motion carried.

St. Johns County Transmitted Amendment 18-5ESR

Mr. Brennan provided an overview of the St. Johns County Transmitted Amendment 18-5ESR, which seeks to amend approximately 38 acres of the Future Land Use Map designation from Residential-B (Res-B) to Mixed Use District (MD). A brief discussion followed.

President Anderson called for a motion. Commissioner Waldron motioned to approved

staff's review report for the St. Johns County Transmitted Amendment 18-5ESR; seconded by Mayor Robinson. Motion carried.

St. Johns County Transmitted Amendment 18-6ESR

Mr. Glick provided a brief overview of the St. Johns County Transmitted Amendment 18-6ESR, a text amendment amending the Coastal/Conservation Management Element by adding policies E.1.3.19 through E.1.3.24. A brief discussion followed.

President Anderson called for a motion. Commissioner Horvath motioned to approve staff's review report for the St. Johns County Transmitted Amendment 18-6ESR; seconded by Commissioner Waldron. Motion carried.

Baker County Adopted Amendment 18-1ESR

Mr. Brennan provided an overview of Baker County Adopted Amendment 18-1ESR, which proposes to amend the Future Land Use Map and text amendments of the Comprehensive Plan. The amendment proposes to change: an unknown number of acres from Agriculture A to Residential D, an unknown number of acres from Agriculture B to Commercial General, an unknown number of acres from Agriculture F to Conservation, an unknown number of acres from Agriculture B to Conservation, an unknown number of acres from Agriculture F to Mixed Use and an unknown number of acres from Agriculture B to Mixed Use. In the transmittal phase, the acreage of the changes was not provided and was requested prior to adoption. Staff is, therefore, unable to find the adopted amendment consistent with the Strategic Regional Policy Plan until such time as the data is supplied. Discussion followed.

President Anderson called for a motion. Mr. Bourre motioned to find the Baker County Adopted Amendment 18-1ESR lacks sufficient information to determine consistency with the Strategic Regional Policy Plan. Until such time as the requested data are supplied, this amendment cannot be considered consistent with the Strategic Regional Policy Plan; seconded by Commissioner Horvath. Motion carried.

St. Johns County Adopted Amendment 16-5ESR

Mr. Brennan provided an overview of the St. Johns County Adopted Amendment 16-5ESR, a Future Land Use Map and text amendment seeking to change 571.66 acres from Rural / Silviculture (R/S) to Residential-B and Community Commercial (CC). A brief discussion followed.

President Anderson called for a motion. Mr. Bourre motioned to find the St. Johns County Adopted Amendment 16-5ESR consistent with the Strategic Regional Policy Plan; seconded by Mayor Robinson. Motion carried.

Putnam County Adopted Amendment 18-1ESR

Mr. Teeple provided an overview of Putnam County Adopted Amendment 18-1ESR, a map amendment seeking to amend the Putnam County Future Land Use Map for approximately 221.45 acres from Agriculture I and Agriculture II to Mining. A brief discussion followed.

President Anderson called for a motion. Commissioner Waldron motioned to find the Putnam County Adopted Amendment 18-1ESR consistent with the Strategic Regional Policy Plan; seconded by Mr. Bourre. Motion carried.

Resolution 2018-04: Town of Baldwin Life Safety Concerns

As directed by the full Board, Mr. Teeple met with Mayor Lynch of the Town of Baldwin to revise Resolution 2018-04 and is presented for consideration by the Committee.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-04; seconded by Mayor Robinson. Motion carried.

Resolution 2018-05: TD Signature Authority w/ the Baker County CTC

Due to recent legislative action, the Transportation Disadvantaged Commission cannot enter into a contract directly with the Regional Council as the DOPA this year and are instead directing the funding directly to the local Community Transit Coordinators. Therefore, for the Committees' consideration, staff presented Resolution 2018-05 giving the CEO the authority to enter into agreement with the Baker County Community Transit Coordinator. A brief discussion followed.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-05; seconded by Mayor Robinson. Motion carried.

Resolution 2018-06: TD Signature Authority w/ the Clay County CTC

For the Committees' consideration, staff presented Resolution 2018-06 giving the CEO the authority to enter into agreement with the Clay County Community Transit Coordinator.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-06; seconded by Mayor Robinson. Motion carried.

Resolution 2018-07: TD Signature Authority w/ the Flagler County CTC

For the Committees' consideration, staff presented Resolution 2018-07 giving the CEO the authority to enter into agreement with the Flagler County Community Transit Coordinator.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-07; seconded by Mayor Robinson. Motion carried.

Resolution 2018-08: TD Signature Authority w/ the Nassau County CTC

For the Committees' consideration, staff presented Resolution 2018-08 giving the CEO the authority to enter into agreement with the Nassau County Community Transit Coordinator.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-08; seconded by Mayor Robinson. Motion carried.

Resolution 2018-09: TD Signature Authority w/ the Putnam County CTC

For the Committees' consideration, staff presented Resolution 2018-09 giving the CEO the authority to enter into agreement with the Putnam County Community Transit Coordinator.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-09; seconded by Mayor Robinson. Motion carried.

Resolution 2018-10: TD Signature Authority w/ the St. Johns County CTC

For the Committees' consideration, staff presented Resolution 2018-10 giving the CEO the authority to enter into agreement with the St. Johns County Community Transit Coordinator.

President Anderson called for a motion. Mr. Register moved approval of Resolution 2018-

10; seconded by Mayor Robinson. Motion carried.

DRAFT Local Government Resolution in Support of NEFRC

As directed, staff has revised the draft local government sample support resolution expanding on the recitals and Council activities. Upon approval, the resolution will be sent to all seven counties and their municipalities seeking their support of the Council by way of the resolution.

President Anderson called for a motion. Mr. Register moved approval of the sample local government resolution supporting the Regional Council; seconded by Commissioner Waldron. Motion carried.

Public Comment

No public comment.

President's Report

President Anderson provided follow up on discussions with Clay County regarding rejoining the Council. **Mr. Register** informed the Members that Commissioner Spicer has had positive interactions with some of the new Clay County Commissioners while attending the Florida Association of Counties (FAC) meeting. **Mr. Bourre** stated that he has also had discussions with all but one of the Clay County Commissioners and believes continued conversation may contribute to continued positive responses.

Mr. Teeple stated that he provided speaking points to those members who would be attending the FAC to assist in conversations they may be able to have with any of the Clay County Commissioners.

President Anderson announced that he was honored to receive the FAC Presidential Advocate Award for the 2018 Legislative Session.

Chief Executive Officer's Report

Nominations for the Regional Awards are now available on the website and are due October 12th. As a reminder, the Legislative Priorities solicitation were sent out and are due September 7th, with hopes of bringing back to the Board for approval in October to allow time for printing and distribution.

Next Meeting Date

The next Executive Committee meeting is scheduled for **Thursday, September 6, 2018** at 10:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

Adjournment

President Anderson adjourned the meeting at 11:05 a.m.



Jimmy Anderson
President



Brian D. Teeple
Chief Executive Officer