



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

August 2, 2018

MINUTES

A meeting of the Personnel, Budget & Finance Committee was held on Thursday, August 2, 2018, at 9:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202. **Chair Register** called the meeting to order with the following members present:

Present: James Bennett, John Crescimbeni, Buddy Goddard, James Johns, George Spicer, Catherine Robinson and David Sullivan

Other Board Members: Jimmy Anderson, Roxanne Horvath

Excused: Doug Conkey

Staff Present: Donna Starling and Sheron Forde

* Approval of Minutes

Chair Register called for a motion on the minutes. Commissioner Goddard motioned to approve the July 5, 2018 Meeting Minutes; seconded by Commissioner Spicer. Motion carried.

Invitation to Speak

Chair Register announced that the public is welcome to speak on any item that is brought before the Committee.

Audit RFP Follow Up

Staff stated that at the last meeting the Committee directed staff to inquire if the proposal included tax services. Staff contacted James More & Company and they have confirmed that tax services are included in the proposal price as was indicated in their RFP response. A brief discussion followed.

* June 2018 Financial Report

Staff reported that in the month of June the Council posted a net loss of \$9,685 and a year-to-date net income of \$15,886. Brief discussion followed.

Chair Register called for a motion. Commissioner Spicer moved approval of the June 2018 Financial Report; seconded by Commissioner Sullivan. Motion carried.

FY 18/19 Officer Nomination

Staff reported that, at the direction of the Committee, Mayor Lynch was contacted and asked if he would be interested and willing to serve as the 2nd Vice President for the Regional Council. Mayor Lynch agreed to serve as the 2nd Vice President candidate. A brief discussion followed.

Chair Register called for a motion. Commissioner Bennett moved to recommend Mayor

Robinson for President, Vice Mayor Kreger for 1st Vice President, Mayor Lynch for 2nd Vice President and Mr. Register for Secretary/Treasurer to the Board as the FY 2018/2019 Officers; seconded by Commissioner Johns. Motion carried.

*CEO Applicant Review & Interview Recommendation

Chair Register informed the Members that the CEO advertisement was published on both the local and national website of the American Planning Association (APA), SERDI, FAC, and the Florida League of Cities, as well as the Council's website. Members were also provided links to each advertisement as it was posted. Staff received 12 responses that were provided to the Committee for review. Discussion followed.

There was dissatisfaction expressed at having received such a small response for the CEO position of this organization. However, after further discussion, the Committee agreed that the interviews should take place and if no one pans out, then to re-advertise. It was suggested that the interviews should, preferably, be done in person; but can be done via skype or other means allowing the Committee to see the person being interviewed. After the Board votes, references are to be checked and any red flags be reported to the Committee, which may then prompt a special meeting to determine next step.

Chair Register called for a motion. Commissioner Sullivan moved to recommend to the board that the Executive Committee interview Mr. Randy Deshazo, Dr. Mireidy Fernandez, Mr. William Homka, Ms. Margo Moehring, Ms. Elizabeth Payne and Mr. Benjamin Ziskal for the CEO Position; seconded by Commissioner Spicer. Motion carried.

Public Comment

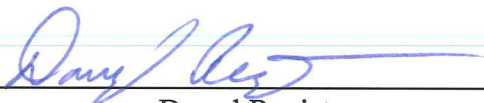
No public comment.

Next Meeting Date

Thursday, August 2, 2018 at 9:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

Adjournment

Meeting was adjourned at 9:53 a.m.



Darryl Register
Chair



Brian D. Teeple
Chief Executive Officer