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## MEMORANDUM

**DATE:** FEBRUARY 5, 2015

**TO:** NEFRC PERSONNEL, BUDGET AND FINANCE POLICY COMMITTEE

**THRU:** BRIAN D. TEEPLE, CHIEF EXECUTIVE OFFICER 

**FROM:** DONNA STARLING, CHIEF FINANCIAL OFFICER <sup>DS</sup>

**RE:** APRIL 2, 2015 COMMITTEE MEETING

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The next regular monthly meeting of the Northeast Florida Regional Council's Personnel, Budget & Finance Policy Committee will be held at **9:30 a.m.** on **Thursday, April 2, 2015** at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.

**Northeast Florida Regional Council**

**PERSONNEL, BUDGET & FINANCE**  
**POLICY COMMITTEE**

**A G E N D A**

Northeast Florida Regional Council  
6850 Belfort Oaks Place  
Jacksonville, FL 32216

**THURSDAY, FEBRUARY 5, 2015**  
**9:00 a.m.**

**(ADDED OR MODIFIED ITEMS IN BOLD)**  
**(\*Denotes Action Required)**

**TAB**

- 1. Call to Order, Welcome, Roll Call – Chair Register
- \*2. Approval of December 4, 2014 Meeting’s Minutes – Chair Register ..... 1
- 3. Invitation to Speak – Chair Register  
*Members of the public are welcome and encouraged to speak on any item brought before the Committee. Please fill out one of the green speaker cards located at the sign-in table.*
- \*4. November 2014 Financial Report – Donna Starling ..... 2
- \*5. December 2014 Financial Report – Donna Starling ..... 3
- \*6. FY 2013/2014 Audit – Lon Stafford of Carr, Riggs & Ingram, LLC ..... 4
- \*7. Occupancy Cost Analysis Update – Brian Teeple ..... 5
- 8. Public Comment – LIMITED TO **3 MINUTES PER SPEAKER**
- 9. Next Meeting Date and Location: **APRIL 2, 2015**  
Northeast Florida Regional Council  
6850 Belfort Oaks Place  
Jacksonville, FL 32216
- 10. Adjournment

**\*Denotes Action Item**