


## MEMORANDUM

**DATE:** SEPTEMBER 28, 2016

**TO:** NEFRC PERSONNEL, BUDGET AND FINANCE POLICY COMMITTEE

**THRU:** BRIAN D. TEEPLE, CHIEF EXECUTIVE OFFICER   
DS

**FROM:** DONNA STARLING, CHIEF FINANCIAL OFFICER

**RE:** OCTOBER 6, 2016 PRELIMINARY AGENDA

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The next regular meeting of the Northeast Florida Regional Council's Personnel, Budget & Finance Policy Committee is scheduled for **9:30 a.m.** on **Thursday, October 6, 2016** in the Manatee conference room at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.

**Northeast Florida Regional Council**  
**PERSONNEL, BUDGET & FINANCE**  
**POLICY COMMITTEE**

***PRELIMINARY***  
**A G E N D A**

Northeast Florida Regional Council  
6850 Belfort Oaks Place  
Jacksonville, FL 32216

**Thursday, October 6, 2016**  
**9:30 a.m.**

**(ADDED OR MODIFIED ITEMS IN BOLD)**  
**(\*Denotes Action Required)**

**TAB**

1. Call to Order, Welcome, Roll Call – Chair Register
- \* 2. Approval of August 4, 2016 Committee Meeting Minutes – Chair Register ..... 1
3. Invitation to Speak – Chair Register
- Members of the public are welcome and encouraged to speak on any item brought before the Committee. Please fill out one of the green speaker cards located at the sign-in table.*
4. July 2016 Financial Report – Donna Starling (*information only*) ..... 2
- \* 5. August 2016 Financial Report – Donna Starling ..... 3
6. NEFRC Audit Schedule – Donna Starling ..... 4
7. Building Sale Update – Brian Teeple
- \* 8. Prospective Office Lease – Brian Teeple
9. Public Comment – LIMITED TO **3 MINUTES PER SPEAKER**
10. Next Meeting Date and Location:           **THURSDAY, DECEMBER 1, 2016**  
University of North Florida  
University Center  
12000 Alumni Drive  
Jacksonville, FL 32224
11. Adjournment

**\*Denotes Action Item**