

**2025 Request for Proposal
St. Johns County Council on Aging, Inc.
St. Johns County Community Transportation Coordinator (CTC)
Transportation Disadvantaged Program**

D. REQUIRED PROPOSAL CONTENTS - COMMUNITY TRANSPORTATION COORDINATOR

Address each area discussed below in the order and format presented. Where appropriate and/or required, provide relevant examples of reports, specifications, or other support material.

1. Experience and ability to coordinate transportation services.

a. Provide a plan describing how the CTC will coordinate and deliver coordinated transportation services to meet the needs of the transportation disadvantaged population in St. Johns County. This plan shall address the needs identified in the TDSP.

As the current CTC, the St. Johns County Council on Aging (COA) coordinates and delivers transportation services to meet the needs of the transportation disadvantaged population as outlined in the St. Johns County Transportation Disadvantaged Service Plan (TDSP). This plan, prepared in cooperation with the Northeast Florida Regional Council and the St. Johns County Local Coordinating Board, is reviewed, updated and approved annually. We will continue to operate in accordance with the TDSP.

As the designated CTC, SJCCOA works diligently to develop and maintain an efficient, cost effective and reliable transportation system that meets the needs of the county's transportation disadvantaged population. This is evident by a continual expansion of the coordinated system in the county and an organizational commitment to providing excellent service. SJCCOA has an impeccable record of delivering high-quality and cost-effective transportation services, accomplished through the recruitment and retention of exceptional personnel, a commitment to training and safety, and partnering with government entities and trade organizations at the local, state and federal level. A list of our experience and accomplishments includes:

- *The development and implementation, in partnership with the St. Johns County Board of County Commissioners, of the **Sunshine Bus Company**. This deviated fixed-route system serves as the county's public transportation system and has grown from 57,000 trips in 2004 to 86,000 in 2025.*
- *Secured supplemental county funding to augment the CTD funding, ensuring that no qualifying trips are denied due to insufficient funding.*
- *Community Transportation Coordinator for St. Johns County since 1983. Provided 86,686 deviated fixed route trips and 41,934 paratransit trips in 2025.*
- *Seven (7) successful FTA Triennial Reviews since 2003.*
- *Recipient of the Florida Commission for the Transportation Disadvantaged **Community Transportation Coordinator of the Year**.*
- *Recipient of the Florida Commission for the Transportation Disadvantaged **Safety Award of the Year**.*
- *Recipient of the **Federal Transit Administration (FTA) Administrator's Award for Outstanding Service in Rural Public Transportation**.*

- *Recipient of the North Florida Regional Council Regional Award Regional Award for Excellence in Transportation.*
- *Recipient of the Community Transportation Association of America (CTAA) Community Transportation System of the Year award.*
- *Recipient of STAR Awards for Senior Transportation Services presented by the Beverly Foundation.*
- *Recipient of the Florida Public Transportation Association (FPTA) Bus Safety Award.*

b. Describe the agency/firm's experience with developing a Memorandum of Agreement and Service Plan.

*As the St. Johns County CTC since 1983, the COA has 42 years of experience in the development of and operation under a Transportation Disadvantaged Service Plan (TDSP). As stated above, the COA coordinates and delivers transportation services to meet the needs of the transportation disadvantaged population as outlined in the St. Johns County TDSP. As the current CTC, the COA has entered into an MOA with the CTD for the provision of transportation disadvantaged services. A copy of the current MOA between the CTD and the COA is included as **Exhibit A**.*

c. Describe agency/firm's accounting, invoicing and reporting procedures that are to be used to meet the reporting requirements of the Annual Operating Report to the Commission for the Transportation Disadvantaged, and monthly and operating invoicing required by the LCB and the NEFRC.

St. Johns County Council on Aging, Inc. maintains accounting systems and methods on a full accrual basis that meet generally accepted accounting principles (GAAP). Effective internal procedures and controls are utilized in all financial management areas. Entries into the General Ledger and subsidiary ledgers originate from the source documents. All of the records are retained in accordance with Florida Statutes and other applicable sources

It is the corporate policy to acquire, manage, expend, and report all corporate funds in a manner that is in keeping with all public laws, and in accordance with generally accepted accounting principles including the reporting requirements of the Annual Operating Report to the Commission for the Transportation Disadvantaged, and monthly and operating invoicing required by the LCB and the NEFRC

d. Describe the procedure used from the time a call requesting a trip is received by the CTC through reconciliation of billing. This shall include, but not be limited to, handling of call, operator assignment, establishing driver routing sheets, recording actual trips provided by agency and preparation of an agency invoice. Indicate the computer software that will be used to perform these tasks and provide examples of manifests, invoices, etc.

One (1) of two (2) Customer Service Representatives receives, in random order, calls requesting trips. Reservations may be made Monday through Friday between the hours of 7:30 am and 4:30 pm. Trip reservations may be made up to seven days in advance of the appointment; however, it is requested that next day service reservations be made by noon the day prior to the appointment. The Customer Service Representative makes the trip reservation using Trapeze routing and scheduling software and schedules the trip by geographic areas and service times. The customer is given an estimated pick-up and drop-off time and asked to be ready within the agency's established pick-up window.

*A Scheduler then reviews the reservations for the next day, makes necessary adjustments to ensure timely service and generates the route manifests which are placed on mobile tablets, for the next day's service. The manifests are retrieved by the assigned drivers the next morning via their assigned mobile tablet, who in turn performs the route, noting exact pick-up, drop-off and fares received for each rider directly on the tablet. No-shows and cancellations are also noted within the routing software. At the end of their shift, drivers submit fares collected to the dispatcher on duty. The data collected via the Trapeze software is used by office staff to record information from the trips and collect necessary data for compliance reporting and billing purposes. A Billing Coordinator then prepares necessary reports and invoices to be submitted to the CTD for Transportation Disadvantaged trips, as well as invoices to private entities such as hospitals and nursing homes. A sample manifest, and a TD invoice, are included as **Exhibit B**.*

e. Describe the agency/firm's program for sensitivity training of administrative, office and call in-take personnel. Also, describe key personnel's familiarity with purchasing agencies' program requirements.

The COA is deeply committed to providing exceptional customer service to all of our customers and as such offers thorough training to all personnel in the areas of sensitivity and dealing with disabled and elderly individuals. A private consultant is periodically brought in by the COA to administer training in this area, and staff attend training and seminars when offered. Our office personnel and drivers complete the "Customer Driven Service; Your Keys to providing Exceptional Customer Experiences in Transit" training upon hire. This training is produced by the National Rural Transit Assistance Program (RTAP) and reviewed annually. This training module consists of four units; The Keys to Customer Service...The Big Picture; Customer Service in Action...Creating A Culture of Customer Service; Taking Care of Your Customers; and Customer Service Breakdowns. Great emphasis is placed on understanding people with disabilities.

Furthermore, as the CTC for St. Johns County since 1983, our staff has a thorough knowledge of the CTD program requirements, including Florida Chapter 427, Florida Administrative Code (FAC) Chapter 14-90..

f. Describe how the agency/firm has satisfied and will continue to satisfy provisions of Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and other applicable federal, state and local requirements governing handicapped accessibility.

The COA is in full and measurable compliance with all applicable federal, state and local requirements governing handicapped accessibility, including Section 504 of the Rehabilitation Act and the American with Disabilities Act. Our facilities, fleet and policies meet all accessibility requirements, as evidenced by successful annual evaluations by the Northeast Florida Regional Council acting as St. Johns County's Designated Official Planning Agency (DOPA), oversight from FDOT and seven (7) successful Federal Transit Administration (FTA)Triennial Reviews.

g. Describe the agency/firm's specific experience in coordinating multi-agency transportation needs, documentation of reduced trip cost resulting from coordination, ability to apply for transportation grants and contracts and efficiently manage the contracts and accounting procedures to document individual trips and agency costs.

The St. Johns County Council on Aging (COA) has been coordinating the transportation needs of St. Johns County residents for more than 40 years. In 1999 the COA established a deviated fixed route

service, known as the Sunshine Bus Company, to offer greater mobility options and relieve the strain on the limited-funded paratransit system. This Sunshine Bus Company has grown to a monthly ridership of more than 7,000 since its inception, resulting in an actual decrease in the more expensive paratransit trips. Our geographically driven, multi-loading routing system, coupled with the availability of the Sunshine Bus Company, ensures that the transportation services are delivered in the most efficient, cost-effective manner.

Each year the COA successfully applies for and manages 5311 and 5310 funding through the Florida Department of Transportation (FDOT), and Transportation Disadvantaged funding through the Florida Commission for the Transportation Disadvantaged (CTD). Additionally, St. Johns County, as a Small Urban area, receives and successfully manages formula 5307 funding for both capital and operating purposes. Finally, the St Johns County Council on Aging has successfully applied for several 5309 grants, resulting in rolling stock replenishment and funds to construct a new transit facility. In summary, this agency has managed and administered many Federal, State and Local grants, including documenting individual trips and agency costs. The COA has served as the Community Transportation Coordinator (CTC) provider in St. Johns County since October 1983, thus providing 42 years of experience in the ability to apply for transportation grants and contracts and efficiently manage the contracts and accounting procedures to document individual trips and agency costs.

h. Describe the agency/firm's specific experience in coordinating multi-agency resources, including ability to: negotiate school bus use; coordinate with public transit systems; subcontract with private sector operators; and work with governmental agencies to maximize use of agency resources and improve coordinated transportation for the transportation disadvantaged.

Since 1983, St. Johns County Council on Aging (COA) has been designated as the Community Transportation Coordinator, effectively partnering with the St. Johns County Board of Commissioners (BCC) and the Florida State Commission for the Transportation Disadvantaged. From a small 2 van 'fleet' to the present 36-vehicle fleet, the COA has proactively worked to keep the purpose and priorities of transportation dependent residents as its core mission.

The three S's provide the framework for our philosophy: Safety, Service, Schedule. Our well-trained driver's corps demonstrate on a daily basis a high level of commitment to the needs of the people we serve. Recognizing the constraints of the paratransit paradigm, COA established a fixed route with deviation service, known as the Sunshine Bus Company, in 1999. The 2-pronged approach—both paratransit and fixed route—offer exceptional mobility options for the community.

In partnership with the St. Johns County BCC and with funds from the Federal Transit Administration, COA moved into a new transit facility in October 2010. The center continues to provide a greatly appreciated location for continuing optimum delivery of services. Maintaining a quality fleet is essential in delivering high quality service.

i. Submit a signed statement certifying that the agency/firm is not on the state or federal list of ineligible or disbarred contractors.

Included as Exhibit C

j. Submit a signed statement certifying that the agency/firm is a Drug-Free Workplace in accordance with Florida Statutes section 287.087 (see Appendix 2).

Included as Exhibit D

2. Quality Assurance. The CTC will be responsible for developing a program to ensure that the coordinated system provides high quality of service for its users.

a. Describe the quality assurance plan for the CTC and any contracted operators and coordination contractors.

*In addition to adhering to the quality assurance mandates put forth in legislation governing transit service delivery, including F.A.C Chapter 14-90, Florida Statutes Chapter 427 and Florida Administrative Code Rule 41-2, the COA developed an internal quality assurance program called QSAP (Quality Safety Assurance Program). This program monitors four (4) key components; Vehicle Inspections, Passenger Restraint Compliance, On-road Driving Compliance and Cleanliness of Vehicles. The program is based on an individual and team award system and has a corrective action component. Additionally, the COA has previously served on the statewide Medicaid Quality Improvement (QI) Team, headed by the CTD, as a Subcontractor Transportation Provider (STP) representative. A copy of the COA's QSAP Program is included as **Exhibit E**.*

b. Describe the procedure for providing customer service. Describe how the following will be monitored and reported: complaints/commendations; no-shows; cancellations; and trip denials.

High-quality customer service is paramount to the culture of our agency. All staff are trained to deliver exceptional customer service to both our internal and external customers. As we value customer feedback greatly, our team is readily accessible to our riders and the public. Complaints and commendations are received via phone, email, standard mail and in person. A log is kept with the nature of the complaint/commendation, contact information, and resolution if necessary. No shows and cancellations are tracked by Customer Serviced Representatives, Dispatchers and Drivers. Trip denials are extremely rare. Our practice is to provide all eligible trips. To this end, we enlisted our county government to provide supplemental funds to augment the CTD funds.

c. Describe vehicle maintenance schedules for daily checks, weekly and monthly checks, and scheduled preventative maintenance schedules. Demonstrate adherence to schedules.

The function of the maintenance plan is to provide a consistent systematic program to properly maintain and service vehicles to meet or exceed the manufacturer's recommended maintenance schedule. The COA vehicle maintenance program ensures that all buses operated, and all parts and accessories on such buses, including those specified in Rule 14-90.007, F.A.C., and any additional parts and accessories which may affect safety of operation, including frame and frame assemblies, suspension systems, axles and attaching parts, wheels and rims, and steering systems, are regularly and systematically inspected, maintained, and lubricated to standards that meet or exceed the bus manufacturer's recommendations and requirements. COA's Fleet Maintenance Coordinator, in cooperation with the management team, is responsible for ensuring that a Maintenance Plan consistent with 14-90 has been developed and implemented by the agency and that all vehicles operated regularly and systematically inspected, maintained, and lubricated according to the agency's

Maintenance Plan (includes vehicle and building maintenance) and Preventative Maintenance Guidelines.

Daily Vehicle Inspections (DVI)

Drivers are required to perform daily vehicle inspections prior to operating their assigned vehicle, during routes, and after all route schedules are completed. The pre-trip/post-trip inspection includes an inspection of the following parts and devices to ascertain that they are in safe condition and in good working order:

- Service brakes
- Parking brakes
- Tires and wheels
- Steering
- Horn
- Lighting devices
- Windshield wipers
- Rear vision mirrors
- Passenger doors
- Exhaust system
- Equipment for transporting wheelchairs
- Safety, security, and emergency equipment

During the scheduled trips and at the end of the day, the operator will note any additional findings and submit the daily vehicle inspection forms. The daily vehicle inspection forms must be complete with the operator's signature and a check in each box to document that the items are "OK" or if there is a defect. All defects are further noted on the defect form. If the driver finds any mechanical or other problems that could compromise the safety of the vehicle at any point, the drivers will immediately inform the Fleet Maintenance Coordinator or Fleet Mechanic, and the vehicle will not be scheduled for use until repaired. Failure to report deficiencies by drivers will result in disciplinary action.

The Fleet Maintenance Coordinator or Fleet Mechanic will review the daily inspections and document the corrective actions taken as a result of any deficiencies identified by the operator. The management team will also periodically conduct vehicle inspections behind the drivers who have completed the vehicle inspections to ensure that the daily vehicle inspections are adequately performed. Once defects are noted they will be prioritized and sorted into categories for repairs. Once a defect is noted on the inspection form and repaired, the documentation will be attached to the work/repair order and filed in the maintenance files.

Preventive Maintenance

Each vehicle will have a written record documenting preventive maintenance, regular maintenance, inspections, lubrication and repairs performed. Such records will be maintained for at least four years and include, at a minimum, the following information:

- Identification of the bus, the make, model, and license number or other means of positive identification and ownership
- Date, mileage, description, and each type of inspection, maintenance, lubrication, or repair performed
- If not owned by COA, the name of any person furnishing a bus
- The name and address of any entity or contractor performing an inspection, maintenance, lubrication, or repair

For tracking purposes, a maintenance log will contain vehicle ID, make and type of vehicle, year, model, special equipment, inspections, maintenance and lubrication intervals, and date or mileage when services are due.

Bus Safety Inspections

Safety inspections are part of the maintenance inspections and are performed at least once every year on all buses operated by COA and contracted service providers. The management team is responsible for ensuring that each individual performing a bus safety inspection is qualified as follows:

- Understands the requirements set forth in Rule 14-90 and can identify defective components.
- Is knowledgeable of and has mastered the methods, procedures, tools, and equipment used when

performing an inspection.

•Has at least one year of training and/or experience as a mechanic or inspector in a vehicle maintenance program and has sufficient general knowledge of buses owned and operated by the bus transit system to recognize deficiencies or mechanical defects.

Each bus receiving a safety inspection shall be checked for compliance with the requirements for safety devices and equipment as referenced or specified by Rule 14-90. Specific operable equipment and devices as required by Rule 14-90 include the following as applicable to Type I and II buses:

- Horn
- Windshield wipers
- Mirrors
- Wiring and batteries
- Service and parking brakes
- Warning devices
- Directional signals
- Hazard warning signals
- Lighting systems and signaling devices
- Handrails and stanchions
- Standee line and warning
- Doors and brake interlock devices
- Stepwells and flooring
- Emergency exits
- Tires and wheels
- Suspension system
- Steering system
- Exhaust system
- Seat belts
- Safety equipment
- Equipment for transporting wheelchairs
- Working speedometer

A safety inspection report will be prepared by the individual(s) performing the inspection and will include the following:

- Identification of the individual(s) performing the inspection
- Identification of the bus transit system operating the bus
- The date of the inspection
- Identification of the bus inspected
- Identification of the equipment and devices inspected including the identification of equipment and devices found deficient or defective
- Identification of corrective action(s) for any deficient or defective items found and date(s) of completion of corrective action(s)

Records of annual safety inspections and documentation of any required corrective actions will be retained for a minimum of four years for compliance review.

Each vehicle has a written record documenting preventive maintenance, regular maintenance, inspections, lubrication and repairs performed. These records are maintained for the life of the vehicle and include the following information:

- Identification of the vehicle, including make, model, license number or other means of positive identification and ownership;
- Date, mileage, and description of each inspection, maintenance, repair or lubrication performed;
- If not owned by the transit agency, the name of the person or company furnishing service with this vehicle; and
- The name and address of any business firm performing an inspection, maintenance, lubrication or repair.

A copy of the COA's Maintenance Plan, and inspection sheets are included as **Exhibit F**.

d. The CTC will be required to obtain input from the users of the system. Describe your plan to

achieve this, and how this input will be used.

The COA obtains input from users of the system on a daily basis via interface with management, customer service representatives and drivers. Formal input is gathered annually within the CTD Annual Evaluation process conducted by the Northeast Florida Regional Council. Additionally, input is gathered annually as part of the system's Transportation Development Plan (TDP) update. This input is used to monitor the efficiency and quality of our transportation services.

e. Provide a statement of your agency/firm's or organization's philosophy on balancing the cost of transportation services with the need to maintain a sufficient number of stable, well-trained drivers with the constraints of funding.

Mission drives our efforts, not just money. As such, we create multiple partnerships within the community to achieve the objectives of mobility options. We are prudent cost controllers and even have an incentive program in place to reward employees for money saving ideas. We hold the aspiration to never deny a trip and have garnered the support of the BCC in providing funds to keep that promise. We prize our efforts to coordinate with multiple entities. We view ourselves as a community asset and diligently work to merit this appellation. A little slogan best typifies our philosophy: Good, better, best; we'll never rest until the good is better and the better is best.

3. Management Resources

a. Provide the agency/firm organizational structure.

*A current COA organizational chart is included as **Exhibit G**.*

b. Provide the resume of the proposed resident manager.

*Resume of Executive Director is included as **Exhibit H**.*

c. Describe the required personnel and the general job descriptions necessary to coordinate the transportation disadvantaged services.

*The COA is led by the Executive Director, with oversight responsibilities for all agency programs and services, including transportation. The Transportation Department consists of the Director of Transportation Services, Paratransit Transportation Manager, Operations Manager, Customer Service Manager, two (2) Customer Service Representatives, Dispatcher, Road Supervisor/ Safety Coordinator, Billing Coordinator, Maintenance Coordinator and approximately 52 drivers, the majority of which are part-time. Job Descriptions for key positions are included as **Exhibit I**.*

d. Provide current contact information for at least three (3) references for the agency/firm and three (3) references for the proposed resident manager.

Agency References:

Joy Q. Andrews
County Administrator
Saint Johns County
Saint Augustine, FL
904-209-0562

jqandrews@sjcfl.us

Robert A. Hardwick
Sheriff
Saint Johns County
Saint Augustine, FL
904-824-8304
rhardwick@sjso.org

Cyndi Stevenson
Florida House of Representatives 2015-2024
St. Johns County Commissioner 2004-2015
904-631-7007 (cell)
cyndistevenson1@gmail.com

Judson Sapp
Speaker Perez
Florida House of Representatives, District 20
(850) 717-5020
judson.sapp@flhouse.gov

Executive Director References:

Frank Martire
Founder and Chief Executive
Bridgeport Partners
Ponte Vedra Beach, FL
414-573-2300
frm@bgptpartners.com

Sherry Magill
President & CEO, retired
Jessie Ball duPont Fund
Jacksonville, FL
904-304-8446
sherrymagill@mac.com

Marueen Mercho
Chief Executive Officer
MOSH – Museum of Science and History
Jacksonville, FL
317-748-7724
merchom@gmail.com

4. Transportation Operations

a. How do you intend to provide coordinated services?

- Full brokerage
 Partial brokerage
 Coordinator/Operator

b. Describe the process for procuring and contracting with operators, if applicable.

COA intends to continue providing coordinated services as a Coordinator/Operator. At this time, we are a sole source. Should contracting with other operators be required we would use the Coordination Agreement developed by the Florida Commission for the Transportation Disadvantaged.

c. Describe how your agency/firm will comply with federal and state laws or Commission policies relating to alcohol and drug testing and drug education to maintain a drug-free workplace.

The COA has established a Zero Tolerance Substance Abuse Policy Statement in accordance with 49 C.F.R. Part 32 and a substance abuse management and testing program in accordance with 49 C.F.R. Parts 40 and 655, most recently adopted on June 19, 2023. The Transportation Manager, acting as the Substance Abuse Program Manager, is responsible for ensuring the implementation of a drug and alcohol testing program for all safety-sensitive employees as identified and described with in the subject policy. The intent of the policy is to:

- Assure that employees are not impaired in their ability to perform assigned duties in a safe, productive and healthy manner;*
- Create a workplace environment free from the diverse effects of drug and alcohol abuse or misuse;*
- Prohibit unlawful manufacture, distribution, dispensing, possession, or use of controlled substances; and*
- Encourage employees to seek professional assistance when substance abuse adversely affects their ability to perform their assigned duties.*

*A copy of the COA's Substance Abuse Policy is included as **Exhibit J**.*

d. Describe the criteria and processes used to evaluate employees' performance, including drivers, employment procedures, EEO Policy, DBE Policy, personnel training procedures, personnel discipline procedures, and termination policies.

It is the policy of the COA to recruit and hire individuals who are qualified or trainable for employment as determined by standards of education, experience, aptitude and character. The COA is an Equal Opportunity Employer. All decisions regarding selection and placement of employees are made solely on the basis of job-related criteria. The COA does not and will not discriminate against any individual, nor will it limit, segregate or classify employees in any way to deprive any individual employee of employment opportunities because of race, color, religion, age, sex, national origin, marital status, handicap and/or veteran status. It is the intent of the COA to hire only legally authorized workers. Older workers are encouraged to apply. The COA is an Equal Opportunity Employer and selects the best matched individual for the job based on merit, education, experience and/or job-related qualifications.

Initial staff development training is provided through COA orientation and in-service training. Opportunities for continued staff development are afforded through a provision of qualified supervision and consultation with immediate and other agency supervisors, provision of professional literature, regular planned staff meetings for discussion of agency programs, problems and methods, and administrative leave to attend meetings, conferences and institutions related to the professional job.

Performance evaluations are conducted for every employee on a standardized COA evaluation form. The employee's immediate supervisor completes employee evaluations. All employee performance evaluations will be conducted, at a minimum, at the end of an employee's 90-day probation/orientation period; at the end of an employee's conditional period; and annually for all employees.

The supervisor completes an evaluation of the employee, while the employee completes a self-evaluation form. When the two evaluations are complete, the employee and supervisor meet in a confidential environment to discuss the contents of the evaluation. The employee will be given the opportunity to openly express his or her opinion. The employee will then be required to sign the evaluation. This signature will not indicate that the employee agrees with the evaluation, only that it has been read and the contents understood. A space is provided for employee comments, and each employee is highly encouraged to utilize this space and any additional pages that may be needed. The form will be maintained in the employee's personnel file.

Terminations may occur for the following reasons:

1. **REDUCTION IN WORKFORCE OR STAFF REORGANIZATION**

Staff reduction or staff reorganization may at times be necessary due to the reduction of funds from our funding sources. Every consideration will be given to the most recent performance evaluations and service records of an employee before making a determination. When a reduction of funding results in the elimination of a position, every effort will be made to place that individual within the organization. However, it is the policy of the COA to attempt to give, at a minimum, a letter from the Executive Director notifying the employee of the anticipated termination at least 14 calendar days in advance.

2. **UNSATISFACTORY WORK PERFORMANCE**

During the initial probation period and for the period of time an employee may be on conditional status, all reasonable effort will be made to assist the employee to achieve regular status. However, if the employee demonstrates unsatisfactory work performance, the employee may be terminated at any time during these qualifying periods.

3. **MISCONDUCT**

Terminations for misconduct are the result of willful and/or malicious conduct detrimental to the COA and/or individuals. Such conduct includes, but is not limited to: theft; insubordination; lying; deceit; falsification of facts or omissions of relevant information on application forms or other work-related data; conveying confidential information to unauthorized persons; client abuse, unauthorized possession of weapons on the job; substance abuse on the job; fighting; gambling; a serious violation of the COA personnel policies; or a conviction of a felony.

Terminating employees are required to return all COA keys, identification cards, business cards, training materials/manuals from COA-paid educational programs, and any other applicable agency property prior to being issued their final paycheck. All terminated employees are compensated for any earned salary. Only employees who have successfully passed the probation/orientation period will be compensated for the unused, accrued, annual leave. Regardless of the date or reason for termination, final paychecks are issued on the regularly scheduled payday only. Since every imaginable circumstance cannot be anticipated, the above list does not represent an exhaustive list of possible misconduct violations. Consequently, other behaviors may also be determined to be misconduct.

Employees separated for misconduct may be released without notice. The Executive Director shall make determination of separation, after consultation with the employee's immediate supervisor and the Human Resources Coordinator.

e. Describe the company training polices and experience relating to sensitivity training in transportation of elderly, disabled, and other disadvantaged persons.

As a COA we have a systematic understanding of working with the elderly and the disabled. Additionally, there is on-going training to keep these sensitivities sharp. Our county has 6,300 elders identified as having Alzheimer's or other memory disorders and we provide ongoing training with the driver corps. Created by the Council on Aging, IMEP™, the Integrative Memory Enhancement Program, is designed for use in a classroom setting. IMEP™ is a structured, research-based program that integrates the mind, body and brain connections to boost cognitive reserve and minimize the progression of memory loss or dementia. Maintaining a light-hearted atmosphere and encouraging social interaction and authentic dialogue helps participants feel connected and accepted. For those who can't attend our in-person classes, we also offer IMEP@HOME. Additionally, The Sunshine Center, licensed by AHCA #9081, and VA approved, is COA's therapeutic adult day care center in St. Augustine, Florida, offering care for adults with a focus on assisting individuals with memory problems.

The Sunshine Center is one of just a handful of centers that are licensed to provide adult day care in St. Johns County. Participants here enjoy skilled care, nutritious meals, exercise, socialization, and activities all geared toward improving the lives of those dealing with memory loss, brain trauma, Alzheimer's disease, or other forms of dementia. The center also offers much-needed time for caregivers.

f. In the event of vehicle breakdown or no-show driver, describe the procedure used to operate transportation on time and as scheduled.

The COA maintains back-up vehicles in our fleet. In the event of a vehicle breakdown, a replacement vehicle is dispatched to the scene. If necessary to ensure that riders are delivered to appointments on time they will be re-assigned to another vehicle in the area. In the event of a no-show driver, either a replacement driver will be called in, or the manifest will be split among existing routes.

g. Describe the procedure to monitor in accordance with Chapter 14-90, F.A.C.:

- **Driver screening, selection, and training;**
- **Sensitivity and first aid training for employees; and**

- **Vehicle safety inspection and maintenance training**

COA Transportation Department Management is responsible for ensuring that the following standards are met when hiring new drivers:

- *Complete employment application*
- *Must possess a valid Florida driving license of appropriate class.*
- *Must be 21 years of age.*
- *No moving violations, infractions, tickets or citations of any kind 36 months prior to date of hire.*
- *No infractions, tickets or citations for any of the following within 60 months prior to date of hire:*
 1. *Conviction for an alcohol and/or drug related driving offense*
 2. *Refusal to submit to a Blood Alcohol Content (BAC) test*
 3. *Conviction for reckless driving*
 4. *Leaving the scene of an accident as defined by state laws*
 5. *Suspension, revocation or administrative restriction of license privileges*
 6. *Driving with a suspended license*
 7. *At-fault in a fatal accident*
 8. *Vehicular homicide*
- *Criminal Background check (with local law enforcement and the Florida Department of Law Enforcement) and driving records check.*
- *Successful completion of pre-employment physical including an eye examination and drug screening test.*
- *Signed acknowledgement of receipt and agreement to comply with drug-free workplace policy.*
- *Signed acknowledgement of receipt and agreement to comply with SSPP.*
- *Successful completion of required orientation, training and testing to demonstrate and ensure adequate skills and capabilities to safely operate each type of bus or bus combination before driving on a street or highway unsupervised.*
- *Signed acknowledgement of receipt and compliance with the following written operational and safety procedures, contained in the Driver Handbook, before driving on a street or highway unsupervised:*
 1. *Communication and handling of unsafe conditions, security threats and emergencies.*
 2. *Familiarization and operation of safety and emergency equipment, wheelchair lift equipment, and restraining devices.*
 3. *Application and compliance with all federal and state laws, rules and regulations.*

Drivers must also pass a road test and complete a computer-based training and testing program covering the following areas before driving unsupervised:

1. *Bus Transit system safety and operational policies and procedures.*
2. *Operational bus and equipment inspections.*
3. *Bus equipment familiarization.*
4. *Basic operations and maneuvering.*
5. *Boarding and alighting passengers.*
6. *Operation of wheelchair lift and other special equipment.*
7. *Defensive driving.*
8. *Passenger relations, assistance and securement.*
9. *Handling of emergencies and security threats.*
10. *Security and threat awareness.*

11. Driving conditions.

Drivers are trained and required to perform daily vehicle inspections, and provide written documentation prior to operating the assigned vehicle. The pre-trip inspection includes an inspection of the following parts:

- *Service brakes*
- *Parking brakes*
- *Tires and wheels*
- *Steering*
- *Horn*
- *Lighting devices*
- *Windshield wipers*
- *Rear vision mirrors*
- *Exhaust System*
- *Fluids*
- *Equipment for transporting wheelchairs*
- *Safety, security, and emergency equipment*

As stated, policy in the St. Johns County Transportation Disadvantaged Service Plan, drivers are trained in CPR and Basic First Aid on a strictly voluntary basis only and are not required to administer CPR/First Aid in any circumstance.

*A copy of the Driver Handbook, driver training record and road test evaluation are included as **Exhibit K.***

5. Financial Capacity to Undertake Project

a. Provide a description of agency/firm's assets, financial and capital, and include the latest financial audit of the agency/firm prepared by an independent auditor or Certified Public Accountant (CPA). If your agency/firm is not required to conduct an audit, please state the reason an audit is not required and provide financials prepared by an independent accountant or accounting agency.

Good judgment requires that resources be utilized to the fullest extent possible to provide the services needed to the residents of our planning and service area. These resources are a balanced mixture of people, equipment, facilities, and money. It is the St. Johns County Council on Aging, Inc's responsibility to ensure that the expenditure of these resources responds to the needs in a. balanced manner.

St. Johns County Council on Aging, Inc. arranges for an annual financial and compliance audit to be conducted by an independent Certified Public Accountant. The audit will be conducted for the purpose of expressing an unqualified opinion on the financial statements and will include a management review letter that contains comments on internal control and material weaknesses, if any. Audits comport with all Federal and State auditing requirements.

*A copy of the agency's most recent audited financial statement is included as **Exhibit L.***

b. Provide proposed fleet (vehicle type, capacity, accessibility, year) at service start up. Include a statement concerning the agency/firm's ability to acquire additional capital equipment as may be required to provide this service.

*The COA has demonstrated capacity to acquire additional capital equipment via numerous sources, including the 5310 and 5339 grant programs. A current vehicle inventory is included as **Exhibit M**.*

c. Because of the payment schedule to the purchasing agencies, the CTC must have a 45-day cash reserve based on the estimated proposed annual budget. Document that the reserve will be available and will be utilized only in the St. Johns County coordinated system.

St. Johns County Council on Aging, Inc. understands that because of the payment schedule to the purchasing agencies, the CTC must have a 45-day cash reserve based on the estimated proposed annual budget. The reserve will be available and will be utilized only in the St. Johns County coordinated system.

6. Finance Plan and Proposed Rates

a. Provide a detailed proposed annual budget showing expected revenues by source and expenditures. The finance plan shall be sufficiently detailed so that a Fully Allocated Cost can be determined and shall identify rates to be charged per trip for management services inclusive of coordination and operations. Rates must be calculated by the Commission for the Transportation Disadvantaged's Rate Calculation Model.

*A detailed proposed annual budget showing expected revenues by source and expenditures is included in the Rate Calculation worksheet as **Exhibit N**.*

7. Understanding of the Request for Proposals

a. Provide a Transition Plan describing the process and schedule to ensure a smooth changeover. Each activity listed in the Transition Plan must include a description of the task, a scheduled start date, and a scheduled completion date. Indicate the capital resources and time required for initiating the start-up, effective July 1, 2026.

As the current CTC for St. Johns County, no transition plan is required.

b. Identify any obstacles that would prevent the CTC from performing its responsibilities in the most cost-efficient and effective manner.

St. Johns County Council on Aging, Inc. does not foresee any obstacles that would prevent the CTC from performing its responsibilities in the most cost-efficient and effective manner. COA has a long and distinguished record of service to the people of St. Johns County. As CTC we embody the spirit of 'community transportation coordinator' by continually seeking to improve mobility options. We have built multiple partnerships throughout the county and the region. We have successfully created a well-coordinated system which operates in a fiscally sound manner. Our role as a valued community asset is well established.

Exhibit A

**2025-26 Trip and Equipment
Agreement**



**Transportation
Disadvantaged**

Ron DeSantis
Governor

08/21/2025

Monica Russell
Chairperson

Melissa Smith
Vice Chairperson

Karen Somerset
Interim Executive Director

Mr. Matt McCord
St. Johns County Council on Aging, Inc.
180 Marine Street
St. Augustine, Florida 32084

Re: 2025-26 Trip/Equipment Grant Agreement #G3E20 (St. Johns County)

Dear Mr. McCord:

Enclosed is your copy of the fully executed grant agreement for the above referenced project. Consider this letter to be your authorization to proceed and begin incurring project costs, effective the execution date of this agreement.

Thank you for your continued support of the Transportation Disadvantaged Coordinated System. Please contact me at (850) 410-5710 if you have any questions concerning this project.

Sincerely,

Dan Zeruto
Project Manager

Enclosure: Executed Agreement

SAMAS Approp.	<u>108846</u>	Fund	<u>TDTF</u>	FM/Job No(s).	<u>43202718401/43202818401</u>
SAMAS Obj.	<u>751000</u>	Function	<u>683</u>	CSFA No.	<u>55.001</u>
Org. Code	<u>55120000952</u>	Contract No.	<u>G3E20</u>	Vendor No.	<u>59-1525829</u>

FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED TRIP & EQUIPMENT GRANT AGREEMENT

THIS AGREEMENT, made and entered into by and between the STATE OF FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, created pursuant to Chapter 427, Florida Statutes, hereinafter called the Commission, and St. Johns County Council on Aging, Inc., 180 Marine Street, St. Augustine, Florida 32084, hereinafter called the Grantee.

WITNESSETH:

WHEREAS, the Grantee has the authority to enter into this Agreement and to undertake the Project hereinafter described, and the Commission has been granted the authority to use Transportation Disadvantaged Trust Fund moneys to subsidize a portion of an eligible transportation disadvantaged person's transportation costs, and/or capital equipment purchased for the provision of transportation services and other responsibilities identified in Chapter 427, Florida Statutes, or rules thereof;

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein, the parties agree as follows:

1.00 Purpose of Agreement: The purpose of this Agreement is to provide trips and/or capital equipment to the transportation disadvantaged in accordance with Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies, the Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment Grant as further described in this Agreement and in Exhibits A, B, C, D and E attached hereto and by this reference made a part hereof, hereinafter called the **Project**; and, for the Commission to provide financial assistance to the Grantee and state the terms and conditions upon which such financial assistance will be provided and the understandings as to the manner in which the Project will be undertaken and completed. Funds available through this agreement may be used only for transportation services for eligible transportation disadvantaged individuals and shall be applied only after all other potential funding sources have been used and eliminated. Grant funds shall not be used to supplant or replace funding of transportation disadvantaged services which are currently funded to a Grantee by any federal, state, or local governmental agency.

2.00 Accomplishment of the Project: The Grantee shall commence and complete the Project as described in Exhibit A with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions herein, and all federal, state and local applicable laws.

2.10 Pursuant to Federal, State, and Local Law: In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is requisite under applicable law to enable the Grantee to enter into this Agreement or to undertake the Project hereunder, or to observe, assume or carry out any of the provisions of the Agreement, the Grantee will initiate and consummate, as provided by law, all actions necessary with respect to any such matters so requisite.

2.20 Funds of the Grantee: The Grantee will provide the necessary funds or in-kind contributions necessary for the completion of the Project.

2.30 Submission of Proceedings, Contracts and Other Documents and Products: The Grantee shall submit to the Commission such data, reports, records, contracts, certifications and other financial or operational documents or products relating to the Project as the Commission may require as provided by law, rule or under this agreement. Failure by the Grantee to provide such documents, or provide other documents or products required by previous agreements between the Commission and the Grantee, may, at the Commission's discretion, result in refusal to reimburse project funds or other permissible sanctions against the Grantee, including termination.

2.40 Incorporation by Reference: The Grantee and Commission agree that by entering into this Agreement, the parties explicitly incorporate by reference into this Agreement the applicable law and provisions of Chapters 341 and 427, Florida Statutes, Rules 14-90 and 41-2, Florida Administrative Code, and the Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment Grant.

3.00 Total Project Cost: The total estimated cost of the Project is \$798,437.00. This amount is based upon the amounts summarized in Exhibit B and by this reference made a part hereof. The Grantee agrees to bear all expenses in excess of the total estimated cost of the Project and any deficits involved, including any deficits revealed by an audit performed in accordance with Section 6.00 hereof after completion of the project.

4.00 Commission Participation: The Commission agrees to maximum participation, including contingencies, in the Project in the amount of \$718,594.00 as detailed in Exhibit B, or in an amount equal to the percentage(s) of total actual project cost shown in Exhibit B, whichever is less.

4.10 Eligible Costs: Grant Funds, derived exclusively from the Transportation Disadvantaged Trust Fund, may only be used by the Commission and the Grantee to subsidize a portion of a transportation disadvantaged person's transportation costs, and then only if a match, as specified in the Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment Grant, is provided by the Grantee. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement. The Grantee shall maintain an approved written eligibility application for each rider who receives transportation service (trip or bus pass). In addition, documentation which supports the eligibility determination shall be maintained by the Grantee as part of the rider's eligibility file. Trip & Equipment Grant Funds may also be used to purchase capital equipment used for the provision of transportation services to the transportation disadvantaged.

4.20 Eligible Project Expenditures: Project costs eligible for State participation will be allowed only from the date of this Agreement. It is understood that State participation in eligible project costs is subject to:

- a) The understanding that disbursement of funds will be made in accordance with the Commission's cash forecast;
- b) Availability of funds as stated in Section 14.00 of this Agreement;
- c) Commission approval of the project scope and budget (Exhibits A & B) at the time appropriation authority becomes available;
- d) Submission of all certifications, invoices, detailed supporting documentation, or other obligating documents and all other terms of this agreement.

If the Grantee wishes to purchase vehicles or other equipment with Transportation Disadvantaged Trust Funds after the date this Agreement becomes effective, the Grantee must have from the Commission an executed grant amendment prior to the purchase.

4.30 Project Funds: In addition to other restrictions set out in this Trip & Equipment Grant agreement, the Grantee must also adhere to the following limitations on the use of Transportation Disadvantaged Trust Funds:

4.31 Transfer of Funds: A Grantee in a non-multi-county designated service area, may not borrow, loan or otherwise transfer Transportation Disadvantaged Trust Funds from one designated service area to another without the express written approval of the Commission.

4.32 Use of Vehicles: The Grantee may only purchase vehicles with Transportation Disadvantaged Trust Funds which the Grantee actually uses to transport eligible transportation disadvantaged passengers in the coordinated system and shall not be used by volunteer drivers or for the provision of commuter/van pool services.

4.40 Front End Funding and Retainage: Front end funding and retainage are not applicable.

5.00 Project Budget and Disbursement Schedule:

5.10 The Project Budget: The Grantee shall maintain the Commission approved Project Budget, as set forth in Exhibit B, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved budget for the Project. The budget may be revised periodically, but no budget revision shall be effective unless it complies with fund participation requirements established in Section 4.00 of this Agreement and is approved in writing by the Commission. Any budget revision that changes the fund participation requirements established in Section 4.00 of this agreement shall not be effective unless approved in writing by the Commission and the Florida Department of Transportation Comptroller.

5.20 Schedule of Disbursements: The Grantee shall abide by the Commission approved disbursements schedule, contained in Exhibit B. This schedule shall show estimated disbursement of Commission funds for the entire term of the Project by month of the fiscal year in accordance with Commission fiscal policy. The schedule may be divided by Project phase where such division is determined to be appropriate by the Commission. Any deviation from the approved schedule in Exhibit B requires advance submission of a supplemental schedule by the agency and advance approval by the Commission. Reimbursement for the Commission's share of the project shall not be made for an amount greater than the cumulative total, up to any given month, as indicated in the disbursement schedule in Exhibit B. Grantee shall invoice on a **monthly** basis actual costs that may be above or below (+/-) the amount of the monthly allocation disbursement schedule reflected on Exhibit B. At times, this may result in "underbilling" or "overbilling". Any excess (underbilled) funds may be recaptured on a monthly invoice that does not exceed the cumulative total of funds disbursed to date with supporting documentation. No excess funds remaining on the grant at the end of the grant period will be reimbursed to the Grantee. Any overpayment of TD funds must be repaid to the Commission upon project completion. Grantee will make every effort to submit invoices within thirty (30) days after the month of service provision.

6.00 Accounting Records, Audits and Insurance:

6.10 Establishment and Maintenance of Accounting Records: The Grantee shall establish for the Project, in conformity with the latest current uniform requirements established by the Commission to facilitate the administration of the transportation disadvantaged financing program, either separate accounts to be maintained within its existing accounting system, or establish independent accounts. Such transportation disadvantaged financing accounts are referred to herein collectively as the "Project Account." The Project Account, and detailed documentation supporting the Project Account, must be made available upon request, without cost, to the Commission any time during the period of the Agreement and for five years after final payment is made or if any audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until resolution of the audit findings.

Should the Grantee provide transportation to other purchasing agencies within the coordinated system during the time period of this Agreement, the Grantee shall maintain detailed documentation supporting the transportation to the other purchasing agencies, and must make this documentation available upon request, without cost, to the Commission any time during the period of the Agreement and for five years after final payment is made or if any audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until resolution of the audit findings.

6.20 Funds Received Or Made Available for The Project: The Grantee shall appropriately record in the Project Account, and deposit in a bank or trust company which is a member of the Federal Deposit Insurance Corporation, all transportation disadvantaged trust fund payments received by it from the Commission pursuant to this Agreement and all other funds provided for, accruing to, or otherwise received on account of the Project, which Commission payments and other funds are herein collectively referred to as "Project Funds." The Grantee shall require

depositories of Project Funds to secure continuously and fully all Project Funds in excess of the amounts insured under Federal plans, or under State plans which have been approved for the deposit of Project funds by the Commission, by the deposit or setting aside of collateral of the types and in the manner as prescribed by State law for the security of public funds, or as approved by the Commission.

6.30 Costs Incurred for the Project: The Grantee shall charge to the Project Account only eligible costs of the Project. Costs in excess of the latest approved budget, costs which are not within the statutory criteria for the Transportation Disadvantaged Trust Fund, or attributable to actions which have not met the other requirements of this Agreement, shall not be considered eligible costs.

6.40 Documentation of Project Costs and Claims for Reimbursement: All costs charged to the Project, including any approved services contributed by the Grantee or others, shall be supported by, invoices, vehicle titles, and other detailed supporting documentation evidencing in proper detail of the charges. The Grantee shall provide upon request, sufficient detailed documentation for each cost or claim for reimbursement to allow an audit trail to ensure that the services rendered or costs incurred were those which were agreed upon. The documentation must be sufficiently detailed to comply with the laws and policies of the Department of Financial Services.

6.50 Checks, Orders, and Vouchers: Any check or order drawn by the Grantee with respect to any item which is or will be chargeable against the Project Account will be drawn only in accordance with a properly signed voucher then on file in the office of the Grantee stating in proper detail the purpose for which such check or order is drawn. All checks, payrolls, invoices, contracts, vouchers, orders, or other accounting documents pertaining in whole or in part to the Project shall be clearly identified, readily accessible, within the Grantee's existing accounting system, and, to the extent feasible, kept separate and apart from all other such documents.

6.60 Audits:

1. The administration of resources awarded through the Commission to the Grantee by this Agreement may be subject to audits and/or monitoring by the Commission and the Department of Transportation (Department). The following requirements do not limit the authority of the Commission or the Department to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Auditor General, or any other state official. The Grantee shall comply with all audit and audit reporting requirements as specified below.
 - a. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Grantee's use of state financial assistance may include but not be limited to on-site visits by Commission and/or Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the Commission by this Agreement. By entering into this Agreement, the

Grantee agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Commission and/or the Department. The Grantee further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Commission, the Department, the Chief Financial Officer (CFO) or the Auditor General.

- b. The Grantee a nonstate entity as defined by Section 215.97, Florida Statutes, as a recipient of state financial assistance awarded by the Commission through this Agreement is subject to the following requirements:
 - i. In the event the Grantee meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Grantee must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. Exhibit C to this Agreement indicates state financial assistance awarded through the Commission by this Agreement needed by the Grantee to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Grantee shall consider all sources of state financial assistance, including state financial assistance received from the Commission by this Agreement, other state agencies and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
 - ii. In connection with the audit requirements, the Grantee shall ensure that the audit complies with the requirements of Section 215.97, Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
 - iii. In the event the Grantee does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Grantee is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Grantee must provide a single audit exemption statement via email to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Grantee's audit period for each applicable audit year. In the event the Grantee does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Grantee's resources (*i.e.*, the cost of such an audit must be paid from the Grantee's resources obtained from other than State entities).

- iv. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to both:

Florida Department of Transportation
Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, FL 32399-0405
Email: FDOTSingleAudit@dot.state.fl.us

State of Florida Auditor General
Local Government Audits/342
111 West Madison Street, Room 401
Tallahassee, FL 32399-1450
Email: flaudgen_localgovt@aud.state.fl.us

- v. Any copies of financial reporting packages, reports or other information required to be submitted to the Department shall be submitted timely in accordance with Section 215.97, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
- vi. The Grantee, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Grantee in correspondence accompanying the reporting package.
- vii. Upon receipt, and within six months, the Department will review the Grantee's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the Commission by this Agreement. If the Grantee fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the Commission and/or the Department may take appropriate corrective action to enforce compliance.
- viii. As a condition of receiving state financial assistance, the Grantee shall permit the Commission, the Department, or its designee, CFO or the Auditor General access to the Grantee's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- c. The Grantee shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Commission, the Department, or its designee, CFO or the Auditor General access to such records upon request. The Grantee shall ensure that the audit working papers are made available to the Commission, the Department, or its designee, CFO or the Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Commission and/or the Department.

6.70 Inspection: The Grantee shall permit, and shall require its contractors to permit, the Commission's authorized representatives to inspect all work, materials, payrolls, records; and to audit the books, records and accounts pertaining to the financing and development of the Project at all reasonable times including upon completion of the Project, and without notice.

6.80 Insurance: The Grantee shall carry insurance on Project vehicles and equipment, and guarantee liability for minimum coverage as follows:

6.81 Liability: Liability coverage in an amount of \$200,000 for any one (1) person, \$300,000 per occurrence at all times in which Project vehicles or equipment are engaged. The Grantee shall insure that contracting Transportation Operators also maintain the same minimum liability insurance, or an equal governmental insurance program.

6.82 Collision: Collision, fire, theft, and comprehensive coverage in any amount required to pay for any damages to the Project vehicle(s) and equipment including restoring to its then market value or replacement.

6.83 Property Insurance: The Grantee shall carry fire, theft, and comprehensive coverage property insurance, with replacement cost value, on equipment, other than vehicles, purchased with Transportation Disadvantaged Trust Funds.

6.84 Other Insurance: The above required insurance will be primary to any other insurance coverage that may be applicable.

7.00 Compensation and Payments: In order to obtain any Transportation Disadvantaged Trust Funds, the Grantee shall:

7.10 File with the Commission for the Transportation Disadvantaged, FLCTDInvoice@dot.state.fl.us, its invoice on a form or forms prescribed by the Commission, and such other detailed supporting documentation pertaining to the Project Account and the Project (as listed in Exhibit B hereof) as the Commission may require, to justify and support the payment as specified in the Commission's Grant Agreement and Invoicing Procedures.

7.11 Grantee certifies, under penalty of perjury, that the Grantee will comply with the provisions of the Agreement and that all invoices and support documentation will be true and correct.

7.12 Financial Consequence: Reimbursement payment for transportation services shall not be provided to the Grantee until trips are provided and documentation supporting such services has been approved. In addition, payment shall not be provided to the Grantee for capital until the capital has been received and proof of payment and other back up documentation as requested is provided to the Commission, unless Exhibit D applies. The project must be completed (capital received and approved by the Grantee) no later than June 30, 2026.

7.20 The Commission's Obligations: Subject to other provisions hereof, the Commission will honor such invoices in amounts and at times deemed by the Commission to be proper and in accordance with this Agreement to ensure the completion of the Project and payment of the eligible costs. However, notwithstanding any other provision of this Agreement, the Commission may give written notice to the Grantee that it will refuse to make a payment to the Grantee on the Project Account if:

7.21 Misrepresentation: The Grantee has made misrepresentations of a material nature in its application, or any supplement thereto or amendment thereof, with respect to any document or record of data or certification furnished therewith or pursuant hereto;

7.22 Litigation: There is pending litigation with respect to the performance by the Grantee of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement, or payments to the Project;

7.23 Required Submittals/Certifications: The Grantee has failed or refused to provide to the Commission detailed documentation of requisitions or certifications of actions taken;

7.24 Conflict of Interests: There has been any violation of the conflict of interest provisions, prohibited interests, or lobbying restrictions, contained herein;

7.25 Default: The Grantee has been determined by the Commission to be in default under any of the provisions of this or any other Agreement which the Grantee has with the Commission; or

7.26 Supplanting of Funds: The Grantee has used Transportation Disadvantaged Trust Funds to replace or supplant available and appropriate funds for the same purposes, in violation of Chapter 427, Florida Statutes.

7.30 Disallowed Costs: In determining the amount of the Grantee's payment, the Commission will exclude all costs incurred by the Grantee prior to the effective date of this Agreement, costs which are not provided for in the latest approved budget for the Project, costs which are not within the statutory criteria for the Transportation Disadvantaged Trust Fund, and costs attributable to goods, equipment, vehicles or services received under a contract or other arrangements which have not been approved in writing by the Commission or certified by the Grantee, pursuant to Exhibit B.

7.40 Invoices for Goods or Services: Invoices for goods or services or expenses provided or incurred pursuant to this Agreement shall be submitted in accordance with the Commission's invoice procedures in detail sufficient for a proper preaudit and postaudit thereof. Failure to submit to the Commission detailed supporting documentation with the invoice or request for project funds will be cause for the Commission to refuse to pay the amount claimed by the Grantee until the Commission is satisfied that the criteria set out in Chapters 287 and 427, Florida Statutes, Rules 41-2 and 69, Florida Administrative Code, and the Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment Grant is met.

7.50 Commission Claims: If, after project completion, any claim is made by the Commission resulting from an audit or for work or services performed pursuant to this agreement, the Commission may offset such amount from payments due for work or services done under any grant agreement which it has with the Grantee owing such amount if, upon demand, payment of the amount is not made within (60) days to the Commission. Offsetting any amount pursuant to this section shall not be considered a breach of contract by the Commission.

8.00 Termination or Suspension of Project:

8.10 Termination or Suspension Generally: If the Grantee abandons or, before completion, finally discontinues the Project; or if, by reason of any of the events or conditions set forth in Section 8.20, or for any other reason, the commencement, prosecution, or timely completion of the Project by the Grantee is rendered improbable, infeasible, impossible, or illegal, the Commission may, by written notice to the Grantee, suspend any or all of its obligations under this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected, or the Commission may terminate any or all of its obligations under this Agreement.

8.20 Action Subsequent to Notice of Termination or Suspension: Upon receipt of any final termination or suspension notice under this section, the Grantee shall proceed promptly to carry out the actions required therein which may include any or all of the following: (1) necessary action to terminate or suspend, as the case may be, Project activities and contracts and such other action as may be required or desirable to keep to the minimum the costs upon the basis of which the financing is to be computed; (2) furnish a statement of the project activities and contracts, and other undertakings the cost of which are otherwise includable as Project costs; and (3) remit to the Commission such portion of the financing and any advance payment previously received as is determined by the Commission to be due under the provisions of the Agreement. The termination or suspension shall be carried out in conformity with the latest schedule, plan, and budget as approved by the Commission or upon the basis of terms and conditions imposed by the Commission upon the failure of the Grantee to furnish the schedule, plan, and budget within a reasonable time. The acceptance of a remittance by the Grantee shall not constitute a waiver of any claim which the Commission may otherwise have arising out of this Agreement.

8.30 Public Records: IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

(850) 410-5700
CTDOmbudsman@dot.state.fl.us
605 Suwannee Street, MS 49
Tallahassee, Florida 32399

The Grantee shall keep and maintain public records required by the Commission to perform the service of this agreement.

Upon request from the Commission's custodian of public records, provide the Commission with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement term and following completion of the agreement if the Grantee does not transfer the records to the Commission.

Upon completion of the agreement, transfer, at no cost, to the Commission all public records in possession of the Grantee or keep and maintain public records required by the Commission to perform the service. If the Grantee transfers all public records to the Commission upon completion of the contract, the Grantee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Grantee keeps and maintains public records upon completion of the contract, the Grantee shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Commission, upon request from the Commission's custodian of public records, in a format that is compatible with the information technology systems of the Commission.

Failure by the Grantee to comply with Chapter 119, Florida Statutes, shall be grounds for immediate unilateral cancellation of this Agreement by the Commission.

9.00 Remission of Project Account Upon Completion of Project: Upon completion and after financial audit of the Project, and after payment, provision for payment, or reimbursement of all Project costs payable from the Project Account is made, the Grantee shall remit to the Commission its share of any unexpended balance in the Project Account.

10.00 Contracts of the Grantee:

10.10 Third Party Agreements: The Grantee shall not execute any contract or obligate itself in any manner requiring the disbursement of Transportation Disadvantaged Trust Fund moneys, including transportation operator and consultant contracts or amendments thereto, with any third party with respect to the Project without being able to provide, upon request, a written certification by the Grantee that the contract or obligation was executed in accordance with the competitive procurement requirements of Chapter 287, Florida Statutes, Chapter 427, Florida Statutes, and the rules promulgated by the Department of Management Services. Failure to provide such certification, upon the Commission's request, shall be sufficient cause for nonpayment by the Commission as provided in Section 8.20. The Grantee agrees, that by entering into this Agreement, it explicitly certifies that all of its third party contracts will be executed in compliance with this section.

10.20 Compliance with Consultants' Competitive Negotiation Act: It is understood and agreed by the parties hereto that participation by the Commission in a project with a Grantee, where the project involves a consultant contract for any service, is contingent on the Grantee complying in full with provisions of Section 287.055, Florida Statutes, Consultants Competitive Negotiation Act. The Grantee shall provide, upon request, documentation of compliance with this law to the Commission for each consultant contract it enters.

10.30 Competitive Procurement: Procurement of all services, vehicles, equipment or other commodities shall comply with the provisions of Section 287.057, Florida Statutes. Upon the Commission's request, the Grantee shall certify compliance with this law.

11.00 Restrictions, Prohibitions, Controls, and Labor Provisions:

11.10 Equal Employment Opportunity: In connection with the carrying out of this Agreement, the Grantee shall not discriminate against any employee or applicant for employment because of race, age, disability, creed, color, sex or national origin. The Grantee will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, age, disability, creed, color, sex, or national origin. Such action shall include, but not be limited to, the following: Employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee shall insert the foregoing provision modified only to show the particular contractual relationship in all its contracts in connection with the development of operation of the Project, except contracts for the standard commercial supplies or raw materials, and shall require all such contractors to insert a similar provision in all subcontracts, except subcontracts for standard commercial supplies or raw materials. The Grantee shall post, in conspicuous places available to employees and applicants for employment for Project work, notices setting forth the provisions of the non-discrimination clause.

11.20 Title VI - Civil Rights Act of 1964: The Grantee must comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (78 Statute 252), the Regulations of the Federal Department of Transportation, the Regulations of the Federal Department of Justice and the assurance by the Grantee pursuant thereto.

11.30 Prohibited Interests:

11.31 Contracts or Purchases: Unless authorized in writing by the Commission, no officer of the Grantee, or employee acting in his or her official capacity as a purchasing agent, shall either directly or indirectly purchase, rent, or lease any realty, goods, or services for the Grantee from any business entity of which the officer or employee or the officer's or employee's business associate or spouse or child is an officer, partner, director, or proprietor or in which such officer or employee or the officer's or employee's spouse or child, or any combination of them, has a material interest.

11.32 Business Conflicts: Unless authorized in writing by the Commission, it is unlawful for an officer or employee of the Grantee, or for any company, corporation, or firm in

which an officer or employee of the Grantee has a financial interest, to bid on, enter into, or be personally interested in the purchase or the furnishing of any materials, services or supplies to be used in the work of this agreement or in the performance of any other work for which the Grantee is responsible.

11.33 Solicitations: No officer or employee of the Grantee shall directly or indirectly solicit or accept funds from any person who has, maintains, or seeks business relations with the Grantee.

11.34 Former Employees - Contractual Services: Unless authorized in writing by the Commission, no employee of the Grantee shall, within 1 year after retirement or termination, have or hold any employment or contractual relationship with any business entity in connection with any contract for contractual services which was within his or her responsibility while an employee.

11.35 Former Employees - Consulting Services: The sum of money paid to a former employee of the Grantee during the first year after the cessation of his or her responsibilities, by the Grantee, for contractual services provided to the Grantee, shall not exceed the annual salary received on the date of cessation of his or her responsibilities. The provisions of this section may be waived by the Grantee for a particular contract if the Grantee determines, and the Commission approves, that such waiver will result in significant time or cost savings for the Grantee and the project.

The Grantee shall insert in all contracts entered into in connection with this Agreement and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer, or employee of the Grantee during his tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this section shall not be applicable to any agreement between the Grantee and its fiscal depositories, or to any agreement for utility services the rates for which are fixed or controlled by a Governmental agency.

11.40 Non-discrimination of Persons With Disabilities: The Grantee and any of its contractors or their sub-contractors shall not discriminate against anyone on the basis of a handicap or disability (physical, mental or emotional impairment). The Grantee agrees that no funds shall be used to rent, lease or barter any real property that is not accessible to persons with disabilities nor shall any meeting be held in any facility unless the facility is accessible to persons with disabilities. The Grantee shall also assure compliance with The Americans with Disabilities Act, as amended, as it may be amended from time to time.

11.50 Lobbying Prohibition: No Grantee may use any funds received pursuant to this Agreement for the purpose of lobbying the Legislature, the judicial branch, or a state agency. No Grantee may employ any person or organization with funds received pursuant to this Agreement for the purpose of lobbying the Legislature, the judicial branch, or a state agency. The "purpose of lobbying" includes, but is not limited to, salaries, travel expenses and per diem,

the cost for publication and distribution of each publication used in lobbying; other printing; media; advertising, including production costs; postage; entertainment; telephone; and association dues. The provisions of this section supplement the provisions of Section 11.062, Florida Statutes, which is incorporated by reference into this Agreement.

11.60 Public Entity Crimes: No Grantee shall accept any bid from, award any contract to, or transact any business with any person or affiliate on the convicted vendor list for a period of 36 months from the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133, Florida Statutes. The Grantee may not allow such a person or affiliate to perform work as a contractor, supplier, subcontractor, or consultant under a contract with the Grantee. If the Grantee was transacting business with a person at the time of the commission of a public entity crime which resulted in that person being placed on the convicted vendor list, the Grantee may also not accept any bid from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

11.70 Homeland Security: Grantee shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. all new persons employed by the grantee during the term of the grant agreement to perform employment duties within Florida; and
2. all new persons, including subcontractors, assigned by the grantee to perform work pursuant to the contract with the Commission.

The Commission shall consider the employment by any vendor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the vendor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this agreement. Refer to the U.S. Department of Homeland Security's website at www.dhs.gov to learn more about E-Verify.

12.00 Miscellaneous Provisions:

12.10 Environmental Pollution: All Proposals, Plans, and Specifications for the acquisition, reconstruction, or improvement of vehicles or equipment, shall show that such vehicles or equipment are equipped to prevent and control environmental pollution.

12.20 Commission Not Obligated to Third Parties: The Commission shall not be obligated or liable hereunder to any party other than the Grantee.

12.30 When Rights and Remedies Not Waived: In no event shall the making by the Commission of any payment to the Grantee constitute or be construed as a waiver by the Commission of any breach of covenant or any default which may then exist, on the part of the Grantee, and the making of such payment by the Commission while any such breach or default

shall exist shall in no way impair or prejudice any right or remedy available to the Commission for such breach or default.

12.40 How Contract Affected by Provisions Being Held Invalid: If any provision of this Agreement is held invalid, the provision shall be severable and the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

12.50 Bonus and Commissions: By execution of the Agreement, the Grantee represents that it has not paid and, also, agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its financing hereunder.

12.60 State or Territorial Law: Nothing in the Agreement shall require the Grantee to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable State or Federal law. Provided, that if any of the provisions of the Agreement violate any applicable State or Federal law, the Grantee will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Grantee to the end that the Grantee may proceed as soon as possible with the Project.

12.70 Venue: This agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of a conflict between any portion of the contract and the Florida law, the laws of Florida shall prevail. The Grantee agrees to waive forum and venue and that the Commission shall determine the forum and venue in which any dispute under this Agreement is decided.

12.80 Purchased Vehicles or Equipment:

12.81 Maintenance of Purchased Vehicles or Equipment: The Grantee agrees to maintain the vehicles and equipment purchased or financed in whole or in part with Transportation Disadvantaged Trust Funds pursuant to this Agreement in good working order for the useful life of the vehicles and equipment. The Grantee agrees not to make alterations or modifications to the equipment or vehicles without the consent of the Commission. The Grantee shall notify the Commission in writing of any lease or assignment of operational responsibility of project vehicles and equipment to third-persons.

12.82 Utilization: The Grantee agrees to assure that all Project equipment and vehicles purchased with Transportation Disadvantaged Trust Funds are used to meet the identified transportation needs of the transportation disadvantaged and in support of the service plan established under the provisions of Rule 41-2, Florida Administrative Code, to serve the transportation needs of the transportation disadvantaged of the area. Purchased Project equipment and vehicles shall be operated to their maximum possible efficiency. Purchased vehicles and equipment will be used for the period of their useful lives in accordance with the most current Commission policies. The Commission may, after consultation with the Grantee, transfer purchased equipment and vehicles that it deems to be underutilized or that is not being operated for its intended purpose. This underutilized equipment and

vehicles will be returned to the Commission at a specified location at a mutually agreeable time. Reimbursement of any equity or interest of the Grantee will be made after another party has assumed the obligations under the terms and conditions of this Agreement or disposal of said items by sale has occurred. The Commission shall make the sole determination of the Grantee's interest and reimbursement. As determined by the Commission, failure to satisfactorily utilize vehicles and equipment that are purchased with Project funds shall be sufficient cause for nonpayment by the Commission as provided in Section 7.20.

12.83 Disposal of Purchased Project Equipment: Useful life of capital equipment is defined in the Commission's Capital Equipment Procedure as incorporated herein by reference. The following applicable process must be used prior to disposition of any capital equipment purchased with these grant funds:

- a) When the Grantee is still under contract with the Commission and the capital equipment still has useful life, the Grantee must request written approval from the Commission prior to disposing of any equipment purchased or financed in whole or in part pursuant to this Agreement, including vehicles, during its useful life, for any purpose. Proceeds from the sale of purchased project equipment and vehicles shall be documented in the project file(s) by the Grantee. With the approval of the Commission, these proceeds may be re-invested for any purpose which expands transportation disadvantaged services to those who are transportation disadvantaged. If the Grantee does not elect to re-invest for purposes which expand transportation disadvantaged services, the gross proceeds from sale shall be refunded to the Commission in the same participation percentage ratios as were used to fund the original purchase.
- b) The purchase of all vehicles and equipment financed in whole or in part pursuant to this Agreement shall be undertaken by the Grantee on behalf of the Florida Commission for the Transportation Disadvantaged in accordance with State regulations and statutes. Title to any vehicle purchased with Project funds shall be in the name of the Grantee, subject to lien in favor of the Commission. The Commission will relinquish all interest in the vehicles and equipment when it has reached the end of its useful life at which time the Commission will satisfy its lien of record.
- c) When a Grantee is no longer an eligible recipient of Trip & Equipment Grant funds and no longer a Commission approved Community Transportation Coordinator, the capital equipment with useful life purchased with these grant funds must be transferred to an eligible recipient in accordance with the Commission's Capital Equipment Procedure.

12.84 Accidents. Any accident involving vehicles funded in whole or in part by Transportation Disadvantaged Trust Fund money, operated by or under contract with the grantee, must be reported to the Commission. Accidents resulting in one or more fatalities must be reported to the Commission within 24 hours of the grantee becoming aware of the fatality.

12.85 Equivalency of Service: In the event that this agreement involves the purchasing of vehicles, upon the Commission's request, the Grantee shall submit to the Commission, certification that such equipment meets or exceeds equivalency of service requirements in accordance with the Commission's Capital Equipment Procedures. Failure to abide by this requirement shall be sufficient cause for nonpayment by the Commission as provided in Section 8.20.

13.00 Contractual Indemnity: It is not intended by any of the provision of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Grantee guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Grantee or any subcontractor, in connection with this Agreement. Additionally, to the extent permitted by law and as limited by and pursuant to the provisions of Section 768.28, Florida Statutes, the Grantee agrees to indemnify, and hold harmless the Commission, including the Commission's officers and employees, from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by negligence, recklessness, or intentional wrongful misconduct of the Grantee and persons employed or utilized by the Grantee in the performance of this Agreement. This indemnification shall survive the termination of this agreement. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Grantee's sovereign immunity. Additionally, the Grantee agrees to include the following indemnification in all contracts with contractors/subcontractors and consultants/subconsultants who perform work in connection with this agreement.

"To the fullest extent permitted by law, the Grantee's contractor/consultant shall indemnify, and hold harmless the Commission for the Transportation Disadvantaged, including the Commission's officers and employees, from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by negligence, recklessness, or intentional wrongful misconduct of the Contractor/consultant and persons employed or utilized by the contractor/consultant in the performance of this Agreement.

This indemnification shall survive the termination of this agreement. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Grantee's sovereign immunity."

14.00 Appropriation of Funds: The State of Florida's performance and obligation to pay under this agreement is contingent upon an annual appropriation by the Legislature. If applicable, the Grantee's performance of its obligations under this Agreement is subject to an appropriation by the Grantee's Board of County Commissioners for the purposes set forth hereunder. The Commission acknowledges where the Grantee is a political subdivision of the State of Florida it is authorized to act in accordance with the Grantee's purchasing ordinance(s), laws, rules and regulations.

15.00 Period of Agreement: The Grantee agrees to begin providing services on July 1, 2025, and to complete the Project on or before June 30, 2026. If the Grantee does not complete the Project within this time period, this agreement will expire. Expiration of this agreement will be considered

termination of the Project and the procedure established in Section 8.00 of this agreement shall be initiated. For the purpose of this section, completion of project is defined as the latest date by which services may have been provided or equipment may have been received as provided in the project description (Exhibit A). Unless otherwise extended by the Commission, all reimbursement invoices must be received by the Commission no later than August 15, 2026.

16.00 Agreement Format: All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.

17.00 Execution of Agreement: This agreement may be simultaneously executed in a minimum of two counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one in the same instrument.

18.00 Vendors and Subcontractors Rights: Vendors (in this document identified as the Grantee) providing goods and services to the Commission will receive payments in accordance with Section 215.422, Florida Statutes. The parties hereto acknowledge Section 215.422, Florida Statutes, and hereby agree that the time in which the Commission is required to approve and inspect goods and services shall be for a period not to exceed eleven (11) working days upon receipt of a proper invoice. The Florida Department of Transportation has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services after receiving an approved invoice from the Commission. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within forty (40) days after receipt of the invoice and receipt, inspection and approval of goods and services, a separate interest penalty per day (as defined by Rule) will be due and payable, in addition to the invoice amount to the Grantee. The interest penalty provision applies after a 35-day time period to health care providers, as defined by rule. Interest penalties of less than one (1) dollar will not be enforced unless the Grantee requests payment. Invoices which have to be returned to a Grantee because of vendor preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Commission.

A Vendor Ombudsman has been established within the Department of Management Services. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from the Commission. The Vendor Ombudsman may be contacted at (850) 413-5516.

19.00 Payment to Subcontractors: Payment by the Grantee to all subcontractors with approved third party contracts shall be in compliance with Section 287.0585, Florida Statutes. Each third party contract from the Grantee to a subcontractor for goods or services to be performed in whole or in part with Transportation Disadvantaged Trust Fund moneys, must contain the following statement:

When a contractor receives from a state agency any payment for contractual services, commodities, supplies, or construction contracts, except those construction contracts subject to the provisions of Chapter 339, the contractor shall pay such moneys received to each

subcontractor and supplier in proportion to the percentage of work completed by each subcontractor and supplier at the time of receipt of the payment. If the contractor receives less than full payment, then the contractor shall be required to disburse only the funds received on a pro rata basis with the contractor, subcontractors, and suppliers, each receiving a prorated portion based on the amount due on the payment. If the contractor without reasonable cause fails to make payments required by this section to subcontractors and suppliers within seven (7) working days after the receipt by the contractor of full or partial payment, the contractor shall pay to the subcontractors and suppliers a penalty in the amount of one-half of one percent of the amount due, per day, from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed and shall not exceed 15 percent of the outstanding balance due. In addition to other fines or penalties, a person found not in compliance with any provision of this section may be ordered by the court to make restitution for attorney's fees and all related costs to the aggrieved party or the Department of Legal Affairs when it provides legal assistance pursuant to this section. The Department of Legal Affairs may provide legal assistance to subcontractors or vendors in proceedings brought against contractors under the provisions of this section.

20.00 Modification: This Agreement may not be changed or modified unless authorized in writing by both parties.

FM/JOB No(s). 43202718401/43202818401
CONTRACT NO. G3E20
AGREEMENT DATE: July 1, 2025

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this agreement as of the date set forth below:

**GRANTEE: ST. JOHNS COUNTY COUNCIL
ON AGING, INC.**

**COMMISSION FOR THE TRANSPORTATION
DISADVANTAGED**

BY: Rebecca Yanni

BY: Karen Somerville

TITLE: Executive Director

TITLE: Executive Director (Commission Designee)

DATE: 8/11/25

DATE: 8/21/2025

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G3E20
AGREEMENT DATE:	July 1, 2025

**EXHIBIT A
PROJECT DESCRIPTION AND RESPONSIBILITIES
TRIP/EQUIPMENT**

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and St. Johns County Council on Aging, Inc., 180 Marine Street, St. Augustine, Florida 32084.

I. PROJECT LOCATION: St. Johns County(ies)

II. PROJECT DESCRIPTION: To purchase passenger trips and/or capital equipment so that transportation can be provided to eligible transportation disadvantaged individuals in accordance with Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and the Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment. Services shall be provided and equipment, including vehicles, will be utilized through a coordinated transportation system which has a Memorandum of Agreement in effect, as set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement. There shall be an approved eligibility application for each rider who receives transportation service (trip or bus pass). In addition, documentation which supports the eligibility determination shall be maintained by the Grantee as part of the rider's eligibility file. Capital equipment will consist of: None.

III. DELIVERABLES:

Passenger Trips – In accordance with the Commission's invoice procedures, backup documentation shall accompany each invoice for transportation. The backup documentation identifies specific trips designated as eligible for reimbursement with Transportation Disadvantaged Trust Funds. The backup documentation shall support the Trip Summary Data Report that is submitted as part of the Grantee's invoice for reimbursement.

Capital Equipment – In accordance with the Commission's invoice procedures, an invoice from the equipment vendor, a record of payment by the Grantee shall be submitted as part of the Grantee's invoice for reimbursement, unless Exhibit D applies. For vehicle purchases, a copy of the Application for Title reflecting the Commission as first Lien Holder is also required.

IV. SPECIAL CONSIDERATIONS BY GRANTEE: All project equipment or vehicles shall meet or exceed the applicable criteria set forth in the latest Florida Department of Transportation's Guidelines for Acquiring Vehicles or criteria set forth by any other federal, state, or local government agency.

V. SPECIAL CONSIDERATIONS BY COMMISSION: Not applicable.

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G3E20
AGREEMENT DATE:	July 1, 2025

**EXHIBIT B
PROJECT BUDGET AND DISBURSEMENT SCHEDULE**

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and St. Johns County Council on Aging, Inc., 180 Marine Street, St. Augustine, Florida 32084.

I. PROJECT COST:

Estimated Project Cost shall conform to those eligible costs as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and Fiscal Year 2025-26 Program Manual and Instructions for the Trip & Equipment Grant. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement.

Grantee shall invoice on a monthly basis actual costs that may be above or below (+/-) the amount of the monthly allocation disbursement schedule reflected on Exhibit B. At times, this may result in "underbilling" or "overbilling". Any excess (underbilled) funds may be recaptured on a monthly invoice that does not exceed the cumulative total of funds disbursed to date with supporting documentation. No excess funds remaining on the grant at the end of the grant period will be reimbursed to the Grantee. Any overpayment of TD funds must be repaid to the Commission upon project completion. Reimbursement payment for transportation services shall not be provided to the Grantee until documentation supporting such services has been approved. In addition, payment shall not be provided to the Grantee for capital until the capital has been received and proof of payment and other back up documentation, as requested, is provided to the Commission unless Exhibit D applies. The project must be completed (capital received and approved by the Grantee) no later than June 30, 2026. Grantee will make every effort to submit invoices within thirty (30) days after the month of service provision.

TD Trust Fund Trips	\$	798,132.00	43202718401
Voluntary Dollars		305.00	43202818401
TOTAL	\$	798,437.00	

II. SOURCE OF FUNDS:

Commission for the Transportation Disadvantaged State Funds (no more than 90%)	\$718,319.00
Local Cash Match (10%)	\$79,813.00
Voluntary Dollar Contributions	\$275.00
Monetary Value of In-Kind Match for Voluntary Dollar Contributions	\$30.00
Total Project Cost	\$798,437.00

III. DISBURSEMENT SCHEDULE OF COMMISSION (State) FUNDS \$

FY 25/26	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Trips	\$60,145	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859	\$59,859
Capital	0											

**EXHIBIT B
PAGE 2 OF 2
TRANSPORTATION DISADVANTAGED TRUST FUND
SERVICE RATES**

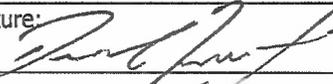
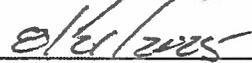
COMMUNITY TRANSPORTATION COORDINATOR: St. Johns County Council on Aging, Inc.

EFFECTIVE DATE: July 1, 2025

TYPE OF SERVICE TO BE PROVIDED	UNIT (Passenger Mile, Trip, or Pass)	COST PER UNIT \$
Ambulatory	Trip	\$ 22.04
Wheelchair	Trip	\$ 37.78
Stretcher	Trip	\$ 78.70
Monthly Bus Pass	Pass	\$ 30.00
Monthly Bus Pass - Discounted	Pass	\$ 15.00

CERTIFICATION (To Be Completed By Commission Staff):

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Dan Zeruto	Signature: 
Title: Project Manager	Date: 

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G3E20
AGREEMENT DATE:	July 1, 2025

EXHIBIT C
STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

Awarding Agency: Commission for the Transportation Disadvantaged/Florida Department of Transportation
State Project Title: COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD) TRIP & EQUIPMENT GRANT PROGRAM
CSFA Number: 55.001
***Award Amount:** \$718,594.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.001 is provided at:
<https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.001 are provided at:
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G3E20
AGREEMENT DATE:	July 1, 2025

EXHIBIT D
ALTERNATIVE ADVANCE PAYMENT FINANCIAL PROVISIONS
Rural Communities/Rural Areas of Opportunity

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and St. Johns County Council on Aging, Inc., 180 Marine Street, St. Augustine, Florida 32084.

Agreements providing federal or state financial assistance to a county or municipality that is a rural community or rural area of opportunity as defined in Section 288.0656(2), F.S., is eligible for alternative advance payment, per Section 215.971(1)(h), F.S.

1. The amount of the Invoice submitted to the Commission for verified and eligible costs incurred by the Grantee or invoiced by the Grantee's contractor(s) and consultant(s) does not exceed the total amount of the costs incurred by the Grantee or invoice(s) received from the Grantee's contractor(s) or consultant(s).
2. All Invoices received from the Grantee clearly separate any cost(s) incurred by the Grantee and the Grantee's contractor(s) or consultant(s) for eligible costs and performance under the terms and conditions of this Agreement.
3. All Invoices submitted to the Commission provide complete documentation, including copies of all contractor or consultant invoices when applicable and the date(s) the authorized work was performed and accepted by the Grantee, in sufficient detail to substantiate the eligibility of the cost(s) and performance covered by the Grantee's Invoice.
4. The Grantee has certified, on each invoice, that the costs invoiced by the Grantee or the Grantee's contractor(s) and/or consultant(s) are valid and have been incurred by the Grantee or contractor(s) and/or consultant(s) in performance of eligible work under the terms and conditions of this Agreement.
5. Each invoice subsequent to the first invoice submitted by the Grantee includes Grantee's certification that all previously invoiced costs have been paid by the Grantee.

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G3E20
AGREEMENT DATE:	July 1, 2025

EXHIBIT E
PROJECTS WITH NON-PROFIT ENTITIES

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and St. Johns County Council on Aging, Inc., 180 Marine Street, St. Augustine, Florida 32084.

Pursuant to Section 216.1366, F.S., the Grantee shall provide documentation to indicate the amount of state funds:

1. Allocated to be used during the full term of this Agreement for remuneration to any member of the board of directors or an officer of the Grantee.
2. Allocated under each payment by the Commission to be used for remuneration of any member of the board of directors or an officer of the Grantee. The documentation must indicate the amounts and recipients of the remuneration.

Such information will be posted by the Commission to the Florida Accountability Contract Tracking System maintained pursuant to Section 215.985, F.S., and must additionally be posted to the Grantee's website, if the Grantee is a non-profit organization and maintains a website. The Grantee shall utilize the Commission's Compensation to Non-Profits Using State Funds (sample attached) for the purpose of documenting the compensation. The Grantee shall provide to the Commission the initial completed forms for each applicable board member/officer prior to its first invoice submission. Grantee shall also submit updated forms within 30 days from receipt of each payment from the Commission.

Pursuant to Section 216.1366, F.S., the term:

1. "Officer" means a chief executive officer, chief financial officer, chief operating officer, or any other position performing an equivalent function.
2. "Remuneration" means all compensation earned by or awarded to personnel, whether paid or accrued, regardless of contingency, including bonuses, accrued paid time off, severance payments, incentive payments, contributions to a retirement plan, or in-kind payments, reimbursements, or allowances for moving expenses, vehicles and other transportation, telephone services, medical services, housing, and meals.
3. "State funds" means funds paid from the General Revenue Fund or any state trust fund, funds allocated by the Federal Government and distributed by the state, or funds appropriated by the state for distribution through any grant program. The term does not include funds used for the state Medicaid program.

COMPENSATION TO NON-PROFITS USING STATE FUNDS

Section 216.1366, Florida Statutes, establishes documentation requirements for any contract for services executed, amended, or extended on or after July 1, 2023, with a non-profit organization as defined in s. 215.97 (2)(m), F.S. The Commission contracts require the Grantee to provide information regarding the amount of state funds:

- Allocated to be used during the full term of the contract for remuneration to any member of the board of directors or an officer of the Grantee.
- Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the Grantee.

This Form shall be used to document the compensation to non-profits using state funds. The Grantee shall complete the Form using the amounts and recipients of the remuneration as provided below.

The completed Form shall be provided by the Grantee to the Commission within 30 days of receipt of a payment from the Commission. Failure to timely provide the Form may result in rejection of subsequent invoices received by the Commission, immediate termination of the contract, or whatever action is deemed appropriate by the Commission.

Name: _____

Title: _____

Agency Agreement/Contract #/Invoice #: _____

Total Contract Amount: _____

Contract Term: _____

Line Item Budget Category	Total Amount Allocated	Total Amount Paid	Amount Paid from State Funds
Salaries			
Fringe Benefits			
Bonuses			
Accrued Paid Time Off			
Severance Payments			
Retirement Contributions			
In-Kind Payments			
Incentive Payments			
Reimbursement Allowances			
Moving Expense			
Transportation Costs			
Telephone Services			
Medical Services			
Housing Costs			
Meals			

CERTIFICATION: I certify that the amounts listed above are true and accurate and in accordance with the approved budget.

Signature:	Title:
Name:	Date:

Exhibit B

Manifest and TD Invoices

ST. JOHNS COUNTY COUNCIL ON AGING

#NAME?

Ambulatory

Date	Name	Mode	Pick Up	Origin	Origin	Drop Off	Destination	Destination	Miles
12/2/2025	PATTERSON, MARGARET	AM1	1609 190, SOUTHPARK BLVD	SAINT AUGUSTINE	1613 2355, US-1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	0.43	
12/2/2025	VINCENT, SUSAN	AM1	1209 4299, SR-A1A	SAINT AUGUSTINE	1213 1033, A1A BEACH BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.17	
12/5/2025	SMITH, CHARLES	AM1	955 1420, US-1	SAINT AUGUSTINE	959 75 1/2, LEMON ST	ST AUGUSTINE	SAINT AUGUSTINE	1.52	
12/8/2025	VINCENT, SUSAN	AM1	959 1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE BEACH	1003 4299, SR-A1A	SAINT AUGUSTINE	SAINT AUGUSTINE	1.52	
12/9/2025	SMITH, EMILY	AM1	807 165, TWINE ST	SAINT AUGUSTINE	812 180, MARINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2	
12/17/2025	PILZUH, SIGRID	AM1	1253 6150, S MAIN ST	HASTINGS	1258 108, W ASHLAND AVE	HASTINGS	SAINT AUGUSTINE	0.49	
12/8/2025	MORLAND, YVONNE	AM1	1200 700, ANASTASIA BLVD	SAINT AUGUSTINE	1205 109, FLAGLER BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.79	
12/3/2025	SMITH, EMILY	AM1	1159 180, MARINE ST	SAINT AUGUSTINE	1204 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/12/2025	MORLAND, YVONNE	AM1	1302 6150, S MAIN ST	HASTINGS	1307 108, W ASHLAND AVE	HASTINGS	SAINT AUGUSTINE	0.49	
12/12/2025	MORLAND, YVONNE	AM1	1200 180, MARINE ST	SAINT AUGUSTINE	1206 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/17/2025	MORLAND, YVONNE	AM1	1209 180, MARINE ST	SAINT AUGUSTINE	1215 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/17/2025	MORLAND, YVONNE	AM1	1213 180, MARINE ST	SAINT AUGUSTINE	1219 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/15/2025	MORLAND, YVONNE	AM1	1217 180, MARINE ST	SAINT AUGUSTINE	1223 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/9/2025	MORLAND, YVONNE	AM1	745 165, TWINE ST	SAINT AUGUSTINE	751 180, MARINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/15/2025	FLOOD, LOYCE	AM1	1037 16, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	1043 1242, PRINCE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.66	
12/15/2025	KELLAR, KAYE	AM1	1341 360, PONCE HARBOR DR	SAINT AUGUSTINE	1347 204, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	0.66	
12/15/2025	KELLAR, KAYE	AM1	1450 204, SOUTHPARK CIR E	SAINT AUGUSTINE	1456 360, PONCE HARBOR DR	SAINT AUGUSTINE	SAINT AUGUSTINE	0.69	
12/1/2025	MAGLIOCCHINO, CHRISTOPHER	AM1	1419 2520, US-1@UNNAMED	SAINT AUGUSTINE	1425 325, CYPRESS RD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.69	
12/9/2025	VINCENT, SUSAN	AM1	1208 4299, SR-A1A	SAINT AUGUSTINE	1214 1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE	SAINT AUGUSTINE	1.45	
12/2/2025	VINCENT, SUSAN	AM1	920 1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE BEACH	926 4299, SR-A1A	SAINT AUGUSTINE BEACH	SAINT AUGUSTINE	2	
12/17/2025	LEWIS, ALAN	AM1	937 236, CORNELL RD	SAINT AUGUSTINE	944 2155, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	2	
12/17/2025	PILZUH, SIGRID	AM1	905 109, FLAGLER BLVD	SAINT AUGUSTINE	912 700, ANASTASIA BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.65	
12/2/2025	MORLAND, YVONNE	AM1	1205 180, MARINE ST	SAINT AUGUSTINE	1212 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.79	
12/19/2025	SMITH, EMILY	AM1	929 108, W ASHLAND AVE	HASTINGS	936 6150, S MAIN ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/9/2025	EVANS, JANE	AM2	1453 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	1500 249, BONITA RD	HASTINGS	SAINT AUGUSTINE	0.99	
12/19/2025	ADAMS, TERRE	AM1	1412 105, SOUTHPARK BLVD	SAINT AUGUSTINE	1419 509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.86	
12/29/2025	JACKSON, NORSAULUS	AM1	1059 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1106 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	1.61	
12/19/2025	JACKSON, NORSAULUS	AM1	527 582, WILLOW WALK PL	SAINT AUGUSTINE	534 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/17/2025	JACKSON, NORSAULUS	AM1	1131 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1121 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/17/2025	JACKSON, NORSAULUS	AM1	1134 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1139 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/17/2025	LEWIS, ALAN	AM1	1300 2155, OLD MOULTRIE RD	SAINT AUGUSTINE	1307 238, CORNELL RD	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/2/2025	MORLAND, YVONNE	AM1	1158 180, MARINE ST	SAINT AUGUSTINE	1206 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	0.65	
12/12/2025	EVANS, JANE	AM2	1452 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	1500 249, BONITA RD	SAINT AUGUSTINE	SAINT AUGUSTINE	0.35	
12/12/2025	EVANS, JANE	AM2	911 52, SUNRISE BLVD	SAINT AUGUSTINE	919 2355, US-1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	0.86	
12/16/2025	MILLER, JUDY	AM1	1352 105, SOUTHPARK BLVD	SAINT AUGUSTINE	1400 509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	1.52	
12/11/2025	ADAMS, TERRE	AM1	1038 52, SUNRISE BLVD	SAINT AUGUSTINE	1026 301, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	1.61	
12/16/2025	KUHNS, DEBRA	AM1	1102 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1110 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	1.68	
12/8/2025	JACKSON, NORSAULUS	AM1	1109 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1114 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	1.68	
12/23/2025	JACKSON, NORSAULUS	AM1	1131 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1131 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/10/2025	JACKSON, NORSAULUS	AM1	1131 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1139 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/8/2025	SMITH, CHARLES	AM1	1039 100, WHEATSTONE PL	SAINT AUGUSTINE	1027 75 1/2, LEMON ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/30/2025	SMITH, CHARLES	AM1	1045 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1033 75 1/2, LEMON ST	ST AUGUSTINE	SAINT AUGUSTINE	2.3	
12/29/2025	DREBEU, SHARON	AM1	1158 1033, A1A BEACH BLVD	SAINT AUGUSTINE	1206 165, TWINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2.29	
12/12/2025	KUHNS, DEBRA	AM1	838 1265, CYPRESS RD	SAINT AUGUSTINE	846 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	2.59	
12/12/2025	KUHNS, DEBRA	AM1	1312 325, CYPRESS RD	SAINT AUGUSTINE	1320 2520, US-1@UNNAMED	SAINT AUGUSTINE	SAINT AUGUSTINE	1.45	
12/15/2025	MAGLIOCCHINO, CHRISTOPHER	AM1	1108 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1136 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	1.45	
12/26/2025	KERRBAGE, SAMIRA	AM1	1532 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1520 2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	1.45	
12/12/2025	JACKSON, NORSAULUS	AM1	1103 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1112 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/19/2025	OVERBEY, JODI	AM1	950 224, SOUTHPARK CIR E	SAINT AUGUSTINE	959 14, FULLERWOOD DR	SAINT AUGUSTINE	SAINT AUGUSTINE	2.57	
12/19/2025	KELLAR, KAYE	AM1	1012 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	1021 400, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	3.81	
12/4/2025	JESTER, ROBERT	AM1	917 52, SUNRISE BLVD	SAINT AUGUSTINE	926 2355, US-1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	1.25	
12/11/2025	JESTER, ROBERT	AM1	1230 301, HEALTH PARK BLVD	SAINT AUGUSTINE	1239 52, SUNRISE BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	1.54	
12/16/2025	KUHNS, DEBRA	AM1	822 1265, CYPRESS RD	SAINT AUGUSTINE	831 121, WHITEHALL DR	SAINT AUGUSTINE	SAINT AUGUSTINE	1.68	
12/16/2025	KUHNS, DEBRA	AM1	919 446, GLORIA ST	SAINT AUGUSTINE	928 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	1.54	
12/16/2025	MUNOZ, LUIS	AM1	1004 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1013 323, S RODRIGUEZ ST	SAINT AUGUSTINE	SAINT AUGUSTINE	1.69	
12/9/2025	PATTERSON, MARGARET	AM1	1441 1198, KINGS ESTATE RD	SAINT AUGUSTINE	1450 190, SOUTHPARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	1.83	
12/8/2025	PATTERSON, MARGARET	AM1	1503 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1512 2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	2.29	
12/8/2025	KERRBAGE, SAMIRA	AM1	1540 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1549 2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	2.46	
12/23/2025	KERRBAGE, SAMIRA	AM1	1041 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1050 75 1/2, LEMON ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2.57	
12/16/2025	SMITH, CHARLES	AM1	1049 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1058 75 1/2, LEMON ST	ST AUGUSTINE	SAINT AUGUSTINE	2.57	
12/18/2025	SMITH, CHARLES	AM1	1234 2355, US-1 S	SAINT AUGUSTINE	1243 168, ISLAND CIR	ST AUGUSTINE	SAINT AUGUSTINE	2.59	
12/21/2025	PADERNAGHT, MARTHA	AM1	1142 955, SR-16	SAINT AUGUSTINE	1151 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	SAINT AUGUSTINE	2.59	
12/4/2025	BLEH, CHARLOTTE	AM1	1352 80, MARKETPLACE DR	SAINT AUGUSTINE	1401 1150, CYPRESS RD	SAINT AUGUSTINE	SAINT AUGUSTINE	2.88	
12/12/2025	JOHNSON, DELIA	AM1	916 151, SUMMERLIN LN	SAINT AUGUSTINE	925 7462, US1 N	SAINT AUGUSTINE	SAINT AUGUSTINE	3.18	
12/23/2025	WEKLER, TERRY	AM1	1104 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	1113 446, GLORIA ST	SAINT AUGUSTINE	SAINT AUGUSTINE	4.22	
12/6/2025	JACKSON, NORSAULUS	AM1	1109 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1138 582, WILLOW WALK PL	SAINT AUGUSTINE	SAINT AUGUSTINE	1.83	
12/13/2025	PROCTOR, ANGELA	AM1	535 323, S RODRIGUEZ ST	SAINT AUGUSTINE	544 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	2.15	
12/13/2025	PROCTOR, ANGELA	AM1	949 264, SOUTHPARK CIR E	SAINT AUGUSTINE	958 323, S RODRIGUEZ ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2.29	
12/16/2025	PROCTOR, ANGELA	AM1	959 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1008 323, S RODRIGUEZ ST	SAINT AUGUSTINE	SAINT AUGUSTINE	2.29	
12/16/2025	MAGLIOCCHINO, CHRISTOPHER	AM1	853 325, CYPRESS RD	SAINT AUGUSTINE	902 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	2.29	
12/12/2025	VINCENT, SUSAN	AM1	1211 5547, SR-A1A	SAINT AUGUSTINE	1220 1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE	SAINT AUGUSTINE	2.48	
12/18/2025	DREBEU, SHARON	AM1	1211 1033, A1A BEACH BLVD	SAINT AUGUSTINE	1220 1575, A1A S	SAINT AUGUSTINE BEACH	SAINT AUGUSTINE	4.14	
12/4/2025	ADAMS, TERRE	AM1	1213 509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	1222 105, SOUTHPARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	3.49	
								1.61	

12/16/2025	ADAMS, TERRE	AM1	12-22	509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	12-32	105, SOUTHPARK BLVD	SAINT AUGUSTINE	1-61
12/16/2025	MUNOZ, LUIS	AM1	10-49	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	10-59	446, GLORIA ST	SAINT AUGUSTINE	1-83
12/26/2025	JACKSON, NORSELLUS	AM1	10-52	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-02	582, WILLOW WALK PL	SAINT AUGUSTINE	2-19
12/4/2025	PROCTOR, ANGELA	AM1	9-39	264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-49	323, S RODRIQUEZ ST	SAINT AUGUSTINE	2-25
12/15/2025	KERBAGE, SAMIRA	AM1	11-19	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-29	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-29
12/21/2025	KERBAGE, SAMIRA	AM1	11-22	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-32	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-57
12/26/2025	KERBAGE, SAMIRA	AM1	11-31	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-41	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-57
12/12/2025	KERBAGE, SAMIRA	AM1	14-19	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14-29	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57
12/19/2025	KERBAGE, SAMIRA	AM1	15-09	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-19	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57
12/30/2025	PADENMACHT, MARTHA	AM1	10-09	168, ISLANDER CIR	ST AUGUSTINE	10-19	2355, US-1 S	SAINT AUGUSTINE	2-57
12/12/2025	SMITH, CHARLES	AM1	10-17	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-27	75 1/2, LEMON ST	SAINT AUGUSTINE	2-59
12/10/2025	JOHNSON, DELIA	AM1	14-00	80, MARKETPLACE DR	SAINT AUGUSTINE	14-10	1150, CYPRESS RD	SAINT AUGUSTINE	3-48
12/19/2025	VINCENT, SUSAN	AM1	10-04	113, WHITEHALL DR	SAINT AUGUSTINE	10-14	243, MARIUS CT	SAINT AUGUSTINE	3-48
12/29/2025	JACKSON, NORSELLUS	AM1	5-05	582, WILLOW WALK PL	SAINT AUGUSTINE BEACH	9-36	5547, SR-A1A	SAINT AUGUSTINE	4-14
12/30/2025	VINCENT, SUSAN	AM1	11-23	4299, SR-A1A	SAINT AUGUSTINE	5-13	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-14
12/23/2025	MILLER, JUDY	AM1	9-14	52, SUNRISE BLVD	SAINT AUGUSTINE	9-24	2355, US-1 S	SAINT AUGUSTINE	1-17
12/19/2025	JACKSON, NORSELLUS	AM1	10-57	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-07	582, WILLOW WALK PL	SAINT AUGUSTINE	1-52
12/20/2025	PROCTOR, ANGELA	AM1	10-08	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-18	323, S RODRIQUEZ ST	SAINT AUGUSTINE	1-15
12/22/2025	PROCTOR, ANGELA	AM1	10-14	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-24	323, S RODRIQUEZ ST	SAINT AUGUSTINE	2-29
12/12/2025	KERBAGE, SAMIRA	AM1	11-26	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-37	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-29
12/4/2025	JOHNSON, DELIA	AM1	14-04	80, MARKETPLACE DR	SAINT AUGUSTINE	14-15	1150, CYPRESS RD	SAINT AUGUSTINE	2-57
12/11/2025	WEKLER, TERRY	AM1	11-34	7462, US 1 N	SAINT AUGUSTINE	11-45	151, SUMMERLIN LN	SAINT AUGUSTINE	3-18
12/16/2025	PROCTOR, ANGELA	AM1	5-47	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-58	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-22
12/22/2025	MORLAND, YVONNE	AM1	8-19	165, TWINE ST	SAINT AUGUSTINE	8-30	180, MARINE ST	SAINT AUGUSTINE	2-29
12/30/2025	PROCTOR, ANGELA	AM1	9-49	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-00	323, S RODRIQUEZ ST	SAINT AUGUSTINE	0-35
12/10/2025	KERBAGE, SAMIRA	AM1	11-10	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-21	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-29
12/22/2025	SMITH, CHARLES	AM1	10-52	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-03	75 1/2, LEMON ST	SAINT AUGUSTINE	2-57
12/30/2025	DEGESU, SHARON	AM1	11-37	1033, A1A BEACH BLVD	SAINT AUGUSTINE	11-48	1575, A1A S	SAINT AUGUSTINE	2-59
12/9/2025	KELLAR, KAYE	AM1	10-33	105, SOUTHPARK BLVD	SAINT AUGUSTINE	10-45	360, PONCE HARBOR DR	SAINT AUGUSTINE	3-49
12/12/2025	MUNOZ, LUIS	AM1	10-02	446, GLORIA ST	SAINT AUGUSTINE	10-14	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	0-62
12/12/2025	MUNOZ, LUIS	AM1	9-00	1, ALANTIC OAK CIRCLE	SAINT AUGUSTINE BEACH	9-12	4299, SR-A1A	SAINT AUGUSTINE	1-83
12/30/2025	VINCENT, SUSAN	AM1	9-09	825, W 15TH ST	SAINT AUGUSTINE	9-21	190, SOUTHPARK BLVD	SAINT AUGUSTINE	2
12/13/2025	HEGGS, ALBERTA	AM1	5-24	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-36	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-19
12/13/2025	PROCTOR, ANGELA	AM1	11-07	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-19	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-29
12/19/2025	KERBAGE, SAMIRA	AM1	11-18	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-30	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-57
12/19/2025	KERBAGE, SAMIRA	AM1	11-31	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-43	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-57
12/11/2025	KERBAGE, SAMIRA	AM1	15-09	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-21	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57
12/30/2025	KERBAGE, SAMIRA	AM1	15-30	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-42	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57
12/4/2025	BLEH, CHARLOTTE	AM1	9-31	3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9-43	955, SR-16	SAINT AUGUSTINE	2-57
12/22/2025	PROCTOR, ANGELA	AM1	5-15	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-27	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-88
12/12/2025	SMITH, EMILY	AM1	9-21	108, W ASHLAND AVE	SAINT AUGUSTINE	9-33	6150, S MAIN ST	SAINT AUGUSTINE	2-99
12/11/2025	MILLER, JUDY	AM1	11-44	2355, US-1 S	SAINT AUGUSTINE	11-56	52, SUNRISE BLVD	SAINT AUGUSTINE	0-49
12/29/2025	MILLER, JUDY	AM1	11-59	2355, US-1 S	SAINT AUGUSTINE	12-11	52, SUNRISE BLVD	SAINT AUGUSTINE	1-52
12/8/2025	FLOOD, JORGE	AM1	10-38	400, HEALTH PARK BLVD	SAINT AUGUSTINE	10-50	1242, PRINCE RD	SAINT AUGUSTINE	1-52
12/8/2025	SMITH, CHARLES	AM1	8-40	75 1/2, LEMON ST	SAINT AUGUSTINE	8-52	100, WHEATSTONE PL	SAINT AUGUSTINE	2-01
12/9/2025	PROCTOR, ANGELA	AM1	5-30	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-42	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-23
12/8/2025	KERBAGE, SAMIRA	AM1	11-27	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-39	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-29
12/17/2025	DEGESU, SHARON	AM1	9-10	236, SOUTHPARK CIR E	SAINT AUGUSTINE	9-22	1575, A1A S	SAINT AUGUSTINE	2-57
12/17/2025	HEGGS, ALBERTA	AM1	10-19	190, SOUTHPARK BLVD	SAINT AUGUSTINE	10-31	825, W 15TH ST	SAINT AUGUSTINE	2-98
12/29/2025	MAGGIACCHINO, CHRISTOPHER	AM1	9-36	325, CYPRESS RD	SAINT AUGUSTINE	9-48	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	2-19
12/31/2025	WILLIAMS, MILDRED	AM1	8-59	243, MARIUS CT	SAINT AUGUSTINE	9-11	113, WHITEHALL DR	SAINT AUGUSTINE	2-48
12/19/2025	VINCENT, SUSAN	AM1	11-46	4299, SR-A1A	SAINT AUGUSTINE	11-59	1, ALANTIC OAK CIRCLE	SAINT AUGUSTINE	3-43
12/19/2025	KERBAGE, SAMIRA	AM1	11-22	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-35	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2
12/24/2025	PROCTOR, ANGELA	AM1	5-14	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-27	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-57
12/30/2025	PROCTOR, ANGELA	AM1	5-14	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-27	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-29
12/20/2025	PROCTOR, ANGELA	AM1	5-20	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-33	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-29
12/12/2025	MORLAND, YVONNE	AM1	8-10	165, TWINE ST	SAINT AUGUSTINE	8-23	180, MARINE ST	SAINT AUGUSTINE	0-35
12/15/2025	MORLAND, YVONNE	AM1	8-35	165, TWINE ST	SAINT AUGUSTINE	8-48	180, MARINE ST	SAINT AUGUSTINE	0-35
12/19/2025	KELLAR, KAYE	AM1	11-49	2550, US 1	SAINT AUGUSTINE	12-02	360, PONCE HARBOR DR	SAINT AUGUSTINE	1-15
12/11/2025	KUHNS, DEBRA	AM1	10-38	121, WHITEHALL DR	SAINT AUGUSTINE	10-51	1265, CYPRESS RD	SAINT AUGUSTINE	1-69
12/12/2025	STICKLE, JOHN	AM1	11-33	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	11-08	33, ALEDO CT	SAINT AUGUSTINE	2-4
12/17/2025	KERBAGE, SAMIRA	AM1	11-33	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-46	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2-57
12/12/2025	PADENMACHT, MARTHA	AM1	10-26	168, ISLANDER CIR	ST AUGUSTINE	10-39	2355, US-1 S	SAINT AUGUSTINE	2-59
12/10/2025	WILLIAMS, MILDRED	AM1	8-49	243, MARIUS CT	SAINT AUGUSTINE	9-02	113, WHITEHALL DR	SAINT AUGUSTINE	2-59
12/23/2025	DEGESU, SHARON	AM1	9-00	1575, A1A S	SAINT AUGUSTINE	9-13	1033, A1A BEACH BLVD	SAINT AUGUSTINE	3-43
12/23/2025	VINCENT, SUSAN	AM1	10-22	109, FLAGLER BLVD	SAINT AUGUSTINE	10-35	2355, US-1 S	SAINT AUGUSTINE	3-49
12/12/2025	PILZUHN, SIGRID	AM1	9-20	1, ALANTIC OAK CIRCLE	SAINT AUGUSTINE	9-33	5547, SR-A1A	SAINT AUGUSTINE	3-87
12/15/2025	VINCENT, SUSAN	AM1	9-40	1, ALANTIC OAK CIRCLE	SAINT AUGUSTINE BEACH	9-53	5547, SR-A1A	SAINT AUGUSTINE	4-14
12/19/2025	VINCENT, SUSAN	AM1	12-11	3547, SR-A1A	SAINT AUGUSTINE BEACH	12-24	1, ALANTIC OAK CIRCLE	SAINT AUGUSTINE	4-14
12/21/2025	MORLAND, YVONNE	AM1	8-09	165, TWINE ST	SAINT AUGUSTINE	8-23	180, MARINE ST	SAINT AUGUSTINE	0-35
12/17/2025	EVANS, JANE	AM2	13-16	249, BONITA RD	SAINT AUGUSTINE	13-30	2460, OLD MOULTRIE RD	SAINT AUGUSTINE	0-86
12/12/2025	MUNOZ, LUIS	AM1	11-01	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	11-15	446, GLORIA ST	SAINT AUGUSTINE	1-83
12/5/2025	KERBAGE, SAMIRA	AM1	15-03	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-17	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57

12/30/2025	PADERNACHT, MARTHA	AMI	12:37	2355, US-1 S	SAINT AUGUSTINE	12:51	168, ISLANDER CIR	ST AUGUSTINE	2:59
12/18/2025	PADERNACHT, MARTHA	AMI	12:58	2355, US-1 S	SAINT AUGUSTINE	13:12	168, ISLANDER CIR	ST AUGUSTINE	2:59
12/3/2025	JOHNSON, DELLA	AMI	14:05	80, MARKETPLACE DR	SAINT AUGUSTINE	14:19	1150, CYPRESS RD	SAINT AUGUSTINE	3:18
12/2/2025	MACK, DORIS	AMI	12:33	1270, S WINTERHAWK DR	SAINT AUGUSTINE	12:47	121, WHITEHALL DR	SAINT AUGUSTINE	3:28
12/19/2025	WRIGHT, BRITTNEY	AMI	9:22	300, HOMETOWN LN	ST AUGUSTINE	9:36	207, SAN MARCO AVE	SAINT AUGUSTINE	6:48
12/27/2025	PROCTOR, ANGELA	AMI	5:13	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5:27	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:29
12/4/2025	JESTER, ROBERT	AMI	10:38	2355, US-1 S	SAINT AUGUSTINE	10:52	52, SUNRISE BLVD	SAINT AUGUSTINE	1:54
12/23/2025	MORLAND, YVONNE	AMI	9:12	165, TWINE ST	SAINT AUGUSTINE	9:26	125, JENKINS ST	SAINT AUGUSTINE	1:86
12/4/2025	PROCTOR, ANGELA	AMI	5:35	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5:49	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:29
12/11/2025	HEGGS, ALBERTA	AMI	10:49	2355, US-1 S	SAINT AUGUSTINE	11:03	825, W 15TH ST	SAINT AUGUSTINE	2:56
12/30/2025	DEADY, KEVIN	AMI	11:49	2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	12:03	7891, CR-16A	SAINT AUGUSTINE	7:46
12/11/2025	BERNHARDT, ERIN	AMI	14:36	509, S LEGACY TRAIL	SAINT AUGUSTINE	14:50	846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	10:79
12/9/2025	ADAMS, TERRE	AMI	12:21	509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	12:35	105, SOUTHPARK BLVD	SAINT AUGUSTINE	1:61
12/30/2025	KEBBAGE, SAMIRA	AMI	11:14	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11:28	1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	2:57
12/17/2025	KEBBAGE, SAMIRA	AMI	15:06	1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	15:20	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	3:03
12/29/2025	MORLAND, YVONNE	AMI	8:26	165, TWINE ST	SAINT AUGUSTINE	8:41	180, MARINE ST	SAINT AUGUSTINE	0:35
12/18/2025	MORLAND, YVONNE	AMI	9:50	165, TWINE ST	SAINT AUGUSTINE	10:05	125, JENKINS ST	SAINT AUGUSTINE	1:86
12/30/2025	MACK, DORIS	AMI	14:53	121, WHITEHALL DR	SAINT AUGUSTINE	15:08	1270, S WINTERHAWK DR	SAINT AUGUSTINE	4:28
12/11/2025	VINCENT, SUSAN	AMI	10:04	1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE BEACH	10:19	1773, US-1	SAINT AUGUSTINE	5:24
12/15/2025	SMITH, KEITH	AMI	12:45	18, S DIXIE HWY	SAINT AUGUSTINE	13:00	4805, WINTON CIR	SAINT AUGUSTINE	6:14
12/23/2025	DEADY, KEVIN	AMI	12:00	2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	12:15	7891, CR-16A	SAINT AUGUSTINE	7:46
12/3/2025	BERNHARDT, ERIN	AMI	14:12	500, S LEGACY TRAIL	SAINT AUGUSTINE	14:27	846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	10:79
12/23/2025	MORLAND, YVONNE	AMI	10:13	125, JENKINS ST	SAINT AUGUSTINE	10:28	165, TWINE ST	SAINT AUGUSTINE	1:86
12/8/2025	FLOOD, JOYCE	AMI	8:33	1242, PRINCE RD	SAINT AUGUSTINE	8:48	400, HEALTH PARK BLVD	SAINT AUGUSTINE	1:86
12/12/2025	MAGLIOCCHINO, CHRISTOPHER	AMI	11:27	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	11:42	325, CYPRESS RD	SAINT AUGUSTINE	2:01
12/23/2025	KEBBAGE, SAMIRA	AMI	11:49	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	12:04	1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	2:48
12/19/2025	OVERBEY, JODI	AMI	8:41	14, FULLERWOOD DR	SAINT AUGUSTINE	8:56	224, SOUTHPARK CIR E	SAINT AUGUSTINE	2:57
12/30/2025	MUNOZ, LUIS	AMI	9:16	446, GLORIA ST	SAINT AUGUSTINE	9:31	2355, US-1 S	SAINT AUGUSTINE	3:81
12/23/2025	LAO, THOMAS	AMI	11:10	2355, US-1 S	SAINT AUGUSTINE	11:25	27, TALAVERA CT	SAINT AUGUSTINE	4:89
12/10/2025	HEGGS, ALBERTA	AMI	13:39	1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	13:54	825, W 15TH ST	SAINT AUGUSTINE	6:4
12/1/2025	TIMONEY, PATRICK	AMI	14:57	2980, COLLINS AVE	SAINT AUGUSTINE	15:13	3850, LAUREL ST	SAINT AUGUSTINE	3:67
12/2/2025	MACK, DORIS	AMI	14:03	121, WHITEHALL DR	SAINT AUGUSTINE	14:19	1270, S WINTERHAWK DR	SAINT AUGUSTINE	4:28
12/11/2025	PATTERSON, MARGARET	AMI	16:03	1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	16:19	1198, KINGS ESTATE RD	SAINT AUGUSTINE	4:31
12/9/2025	DEADY, KEVIN	AMI	11:51	2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	11:47	7891, CR-16A	SAINT AUGUSTINE	4:31
12/9/2025	LOEBER, HARRY	AMI	5:40	108, MICKLER BLVD	ST AUGUSTINE BEACH	5:56	264, SOUTHPARK CIR E	SAINT AUGUSTINE	7:46
12/19/2025	PROCTOR, ANGELA	AMI	5:25	323, S RODRIQUEZ ST	SAINT AUGUSTINE	5:41	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:64
12/24/2025	SMITH, CHARLES	AMI	10:57	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11:13	75 1/2, LEMON ST	SAINT AUGUSTINE	2:29
12/4/2025	LOEBER, HARRY	AMI	5:28	108, MICKLER BLVD	ST AUGUSTINE BEACH	5:44	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:29
12/8/2025	SMITH, KEITH	AMI	10:08	4805, WINTON CIR	SAINT AUGUSTINE	10:24	18, S DIXIE HWY	SAINT AUGUSTINE	3:64
12/12/2025	BLEH, CHARLOTTE	AMI	9:25	3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9:41	1946, US 1 S	SAINT AUGUSTINE	6:14
12/4/2025	DEADY, KEVIN	AMI	11:32	2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	11:48	7891, CR-16A	SAINT AUGUSTINE	6:34
12/29/2025	MORLAND, YVONNE	AMI	12:08	180, MARINE ST	SAINT AUGUSTINE	12:24	165, TWINE ST	SAINT AUGUSTINE	7:46
12/9/2025	MUNOZ, LUIS	AMI	9:44	446, GLORIA ST	SAINT AUGUSTINE	10:00	2355, US-1 S	SAINT AUGUSTINE	0:35
12/8/2025	SMITH, KEITH	AMI	12:51	18, S DIXIE HWY	SAINT AUGUSTINE	13:07	4805, WINTON CIR	SAINT AUGUSTINE	2:29
12/18/2025	DEADY, KEVIN	AMI	12:04	2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	12:20	7891, CR-16A	SAINT AUGUSTINE	6:14
12/17/2025	MORLAND, YVONNE	AMI	8:22	165, TWINE ST	SAINT AUGUSTINE	8:39	180, MARINE ST	SAINT AUGUSTINE	7:46
12/27/2025	PROCTOR, ANGELA	AMI	10:06	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:23	323, S RODRIQUEZ ST	SAINT AUGUSTINE	0:35
12/9/2025	MAGLIOCCHINO, CHRISTOPHER	AMI	10:53	4255, US HIGHWAY 1 S	SAINT AUGUSTINE	11:10	325, CYPRESS RD	SAINT AUGUSTINE	2:29
12/11/2025	TIMONEY, PATRICK	AMI	14:54	2980, COLLINS AVE	SAINT AUGUSTINE	15:11	3850, LAUREL ST	SAINT AUGUSTINE	2:48
12/5/2025	PATERSON, MARGARET	AMI	13:22	1198, KINGS ESTATE RD	SAINT AUGUSTINE	13:39	1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	4:31
12/30/2025	MUNOZ, LUIS	AMI	11:52	2355, US-1 S	SAINT AUGUSTINE	12:09	446, GLORIA ST	SAINT AUGUSTINE	4:89
12/4/2025	SMITH, KEITH	AMI	10:06	4805, WINTON CIR	SAINT AUGUSTINE	10:23	18, S DIXIE HWY	SAINT AUGUSTINE	6:14
12/19/2025	GRAHAM, QUINCY	AMI	12:34	1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	12:51	5908, RIO ROYALLE RD	SAINT AUGUSTINE	7:3
12/30/2025	LOEBER, HARRY	AMI	5:46	108, MICKLER BLVD	ST AUGUSTINE BEACH	6:03	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:64
12/2/2025	FLOOD, JOYCE	AMI	9:20	1242, PRINCE RD	SAINT AUGUSTINE	9:37	16, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	0:66
12/9/2025	SMITH, CHARLES	AMI	10:25	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:42	75 1/2, LEMON ST	SAINT AUGUSTINE	2:59
12/11/2025	BURRELL, GINA	AMI	9:30	165, SOUTHPARK BLVD	SAINT AUGUSTINE	9:47	27, SEMINOLE DR	SAINT AUGUSTINE	4:53
12/12/2025	BURRELL, GINA	AMI	11:02	190, SOUTHPARK BLVD	SAINT AUGUSTINE	11:19	27, SEMINOLE DR	SAINT AUGUSTINE	4:53
12/17/2025	WRIGHT, BRITTNEY	AMI	9:10	300, HOMETOWN LN	ST AUGUSTINE	9:27	207, SAN MARCO AVE	SAINT AUGUSTINE	6:48
12/4/2025	ADAMS, TERRE	AMI	13:57	105, SOUTHPARK BLVD	SAINT AUGUSTINE	14:14	509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	1:61
12/11/2025	VINCENT, SUSAN	AMI	13:08	1773, US-1	SAINT AUGUSTINE	13:25	1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE	5:24
12/23/2025	MACK, DORIS	AMI	11:29	100, WHESTERON PL	SAINT AUGUSTINE	11:46	1270, S WINTERHAWK DR	SAINT AUGUSTINE	5:68
12/16/2025	LAO, THOMAS	AMI	9:44	27, TALAVERA CT	SAINT AUGUSTINE	10:01	1773, US-1	SAINT AUGUSTINE	5:68
12/17/2025	SORDO, ELENA	AMI	9:59	100, WHESTERON PL	SAINT AUGUSTINE	10:16	6798, MAGNOLIA LN	SAINT AUGUSTINE	8:33
12/15/2025	KEBBAGE, SAMIRA	AMI	15:32	1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	15:50	2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	3:64
12/15/2025	TIMONEY, PATRICK	AMI	14:56	2980, COLLINS AVE	SAINT AUGUSTINE	15:14	3850, LAUREL ST	SAINT AUGUSTINE	2:57
12/18/2025	PILZUNH, SIGRID	AMI	10:38	109, FLAGLER BLVD	SAINT AUGUSTINE	10:36	2355, US-1 S	SAINT AUGUSTINE	3:87
12/16/2025	PILZUNH, GINA	AMI	11:03	190, SOUTHPARK BLVD	SAINT AUGUSTINE	11:21	27, SEMINOLE DR	SAINT AUGUSTINE	3:87
12/12/2025	WRIGHT, BRITTNEY	AMI	8:46	300, HOMETOWN LN	ST AUGUSTINE	9:04	207, SAN MARCO AVE	SAINT AUGUSTINE	4:54
12/29/2025	SILVA, MARY	AMI	8:33	129, MORGAN AVE	SAINT AUGUSTINE	8:51	121, WHITEHALL DR	SAINT AUGUSTINE	6:48
12/29/2025	SILVA, MARY	AMI	8:48	129, MORGAN AVE	SAINT AUGUSTINE	9:06	121, WHITEHALL DR	SAINT AUGUSTINE	6:51
12/3/2025	SMITH, EMILY	AMI	9:57	108, W ASHLAND AVE	HASTINGS	10:15	6150, S MAIN ST	SAINT AUGUSTINE	0:49
12/12/2025	STICKLE, JOHN	AMI	9:53	400, HEALTH PARK BLVD	SAINT AUGUSTINE	10:11	33, ALEDO CT	SAINT AUGUSTINE	0:49
12/18/2025	SMITH, KEITH	AMI	10:34	4805, WINTON CIR	SAINT AUGUSTINE	10:52	18, S DIXIE HWY	SAINT AUGUSTINE	5:49
12/12/2025	BLEH, CHARLOTTE	AMI	11:27	1946, US 1 S	SAINT AUGUSTINE	11:45	3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	6:14

12/22/2025	WRIGHT, BRITNEY	AMI	9-14 300, HOMETOWN LN	ST AUGUSTINE	9-32 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/22/2025	PROCTOR, ANGELA	AMI	5-36 323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-54 264, SOUTHPARK CIRE	SAINT AUGUSTINE	2-29
12/15/2025	VINCENT, SUSAN	AMI	12-27 557, SR-A1A	SAINT AUGUSTINE	12-45 1, ATLANTIC OAK CIRCLE	SAINT AUGUSTINE	4-14
12/8/2025	TIMONEY, PATRICK	AMI	15-02 2980, COLLINS AVE	SAINT AUGUSTINE	15-20 3850, LAUREL ST	SAINT AUGUSTINE	3-67
12/30/2025	MACK, DORIS	AMI	12-23 1270, S WINTERHAWK DR	SAINT AUGUSTINE	12-41 121, WHITEHALL DR	SAINT AUGUSTINE	4-28
12/29/2025	WRIGHT, BRITNEY	AMI	16-01 207, SAN MARCO AVE	SAINT AUGUSTINE	16-19 300, HOMETOWN LN	ST AUGUSTINE	6-48
12/12/2025	STICKLE, JOHN	AMI	9-11 33, ALEDO CT	SAINT AUGUSTINE	9-30 400, HEALTH PARK BLVD	SAINT AUGUSTINE	5-49
12/18/2025	MORLAND, WYONNE	AMI	11-04 125, JENKINS ST	SAINT AUGUSTINE	11-23 165, TWINE ST	SAINT AUGUSTINE	1-86
12/11/2025	HEGGS, ALBERTA	AMI	9-00 825, W 15TH ST	SAINT AUGUSTINE	9-19 2355, US-1 S	SAINT AUGUSTINE	2-56
12/6/2025	LOEBER, HARRY	AMI	5-27 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-46 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/11/2025	LOEBER, HARRY	AMI	5-27 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-46 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/18/2025	LOEBER, HARRY	AMI	5-28 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-47 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/13/2025	LOEBER, HARRY	AMI	5-30 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-49 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/4/2025	PILUZHN, SIGRID	AMI	10-22 109, FLAGLER BLVD	SAINT AUGUSTINE	10-41 2355, US-1 S	SAINT AUGUSTINE	3-87
12/9/2025	BURRELL, GINA	AMI	11-06 190, SOUTHPARK BLVD	SAINT AUGUSTINE	11-25 27, SEMINOLE DR	SAINT AUGUSTINE	4-54
12/2/2025	BURRELL, GINA	AMI	9-18 27, SEMINOLE DR	SAINT AUGUSTINE	9-37 190, SOUTHPARK BLVD	SAINT AUGUSTINE	4-54
12/15/2025	SMITH, KEITH	AMI	10-01 4805, WINTON CIR	SAINT AUGUSTINE	10-20 18, S DIXIE HWY	SAINT AUGUSTINE	6-14
12/19/2025	BLEH, CHARLOTTE	AMI	10-52 1946, US 1 S	SAINT AUGUSTINE	11-11 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	6-14
12/16/2025	BLEH, CHARLOTTE	AMI	9-16 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9-35 2355, US-1 S	SAINT AUGUSTINE	6-34
12/12/2025	SORDO, ELENA	AMI	8-09 6798, MAGNOLIA LN	SAINT AUGUSTINE	8-28 1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	7-96
12/15/2025	TIMONEY, PATRICK	AMI	14-57 2980, COLLINS AVE	SAINT AUGUSTINE	15-16 3850, LAUREL ST	SAINT AUGUSTINE	3-67
12/16/2025	WRIGHT, BRITNEY	AMI	8-59 300, HOMETOWN LN	ST AUGUSTINE	9-18 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/3/2025	ROTEMBERG, BARBARA	AMI	15-38 180, MARINE ST	SAINT AUGUSTINE	15-58 3960, A1A S	SAINT AUGUSTINE	6-48
12/16/2025	LIAO, THOMAS	AMI	11-50 1773, US-1	SAINT AUGUSTINE	12-10 27, TALAVERA CT	SAINT AUGUSTINE	6-4
12/1/2025	WRIGHT, BRITNEY	AMI	16-00 207, SAN MARCO AVE	SAINT AUGUSTINE	16-20 300, HOMETOWN LN	SAINT AUGUSTINE	6-48
12/30/2025	WRIGHT, BRITNEY	AMI	9-01 300, HOMETOWN LN	ST AUGUSTINE	9-21 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/2/2025	porter, iden	AMI	13-33 2990, COLLEGE DR	SAINT AUGUSTINE	13-53 431, SHAMROCK RD	SAINT AUGUSTINE	8-22
12/16/2025	LOEBER, HARRY	AMI	5-27 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-47 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/4/2025	SEVILLA, EDGAR	AMI	10-08 264, SOUTHPARK CIRE	SAINT AUGUSTINE	10-28 566, FERN AVE	SAINT AUGUSTINE	6-21
12/10/2025	WRIGHT, BRITNEY	AMI	8-44 300, HOMETOWN LN	ST AUGUSTINE	9-04 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/17/2025	DAHR, STANLEY	AMI	9-10 2510, DEER RUN RD	SAINT AUGUSTINE	9-30 120, PALENCIA VILLAGE DR	SAINT AUGUSTINE	8-11
12/22/2025	LOEBER, HARRY	AMI	5-34 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-54 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/4/2025	HEGGS, ALBERTA	AMI	10-56 2355, US-1 S	SAINT AUGUSTINE	11-16 825, W 15TH ST	SAINT AUGUSTINE	3-66
12/12/2025	TIMONEY, PATRICK	AMI	14-58 2980, COLLINS AVE	SAINT AUGUSTINE	15-18 3850, LAUREL ST	SAINT AUGUSTINE	2-57
12/9/2025	BLEH, CHARLOTTE	AMI	9-26 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9-46 340, C B L DR	SAINT AUGUSTINE	5-81
12/10/2025	ROTEMBERG, BARBARA	AMI	16-01 180, MARINE ST	SAINT AUGUSTINE	16-21 3960, A1A S	SAINT AUGUSTINE	6-25
12/18/2025	WRIGHT, BRITNEY	AMI	8-51 300, HOMETOWN LN	ST AUGUSTINE	9-11 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/11/2025	DEADY, KEVIN	AMI	11-58 2860, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	12-18 7891, CR-16A	SAINT AUGUSTINE	7-46
12/29/2025	WRIGHT, BRITNEY	AMI	16-07 207, SAN MARCO AVE	SAINT AUGUSTINE	16-28 300, HOMETOWN LN	ST AUGUSTINE	6-48
12/22/2025	BURRELL, GINA	AMI	13-13 27, SEMINOLE DR	SAINT AUGUSTINE	13-34 400, HEALTH PARK BLVD	SAINT AUGUSTINE	4-16
12/29/2025	SMITH, KEITH	AMI	13-05 18, S DIXIE HWY	SAINT AUGUSTINE	13-26 4805, WINTON CIR	SAINT AUGUSTINE	6-14
12/1/2025	ROTEMBERG, BARBARA	AMI	15-43 180, MARINE ST	SAINT AUGUSTINE	16-04 3960, A1A S	SAINT AUGUSTINE	6-25
12/30/2025	BLEH, CHARLOTTE	AMI	11-24 100, WHESTONE PL	SAINT AUGUSTINE	11-45 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	6-45
12/4/2025	WRIGHT, BRITNEY	AMI	16-02 207, SAN MARCO AVE	SAINT AUGUSTINE	16-23 300, HOMETOWN LN	ST AUGUSTINE	6-48
12/3/2025	WRIGHT, BRITNEY	AMI	9-15 300, HOMETOWN LN	ST AUGUSTINE	9-36 207, SAN MARCO AVE	SAINT AUGUSTINE	6-48
12/31/2025	SILVA, MARY	AMI	15-40 121, WHITEHALL DR	SAINT AUGUSTINE	16-01 129, MORGAN AVE	SAINT AUGUSTINE	6-51
12/8/2025	LOCHNER, MERLE	AMI	12-08 180, MARINE ST	SAINT AUGUSTINE	12-29 2091, RYAN RD	SAINT AUGUSTINE	7-9
12/12/2025	SORDO, ELENA	AMI	9-56 1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	10-17 6798, MAGNOLIA LN	SAINT AUGUSTINE	7-96
12/17/2025	DAHR, STANLEY	AMI	11-56 120, PALENCIA VILLAGE DR	SAINT AUGUSTINE	12-17 2510, DEER RUN RD	SAINT AUGUSTINE	8-11
12/18/2025	BENNHART, ERIN	AMI	8-20 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8-41 500, S LEGACY TRAIL	SAINT AUGUSTINE	10-79
12/15/2025	PROCTOR, ANGELA	AMI	10-13 264, SOUTHPARK CIRE	SAINT AUGUSTINE	10-34 323, S RODRIQUEZ ST	SAINT AUGUSTINE	2-29
12/12/2025	DEGUSU, SHARON	AMI	8-19 1575, A1A S	SAINT AUGUSTINE	8-40 236, SOUTHPARK CIRE	SAINT AUGUSTINE	2-98
12/2/2025	LOEBER, HARRY	AMI	5-28 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-49 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/21/2025	LOEBER, HARRY	AMI	5-28 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-49 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/16/2025	SEVILLA, EDGAR	AMI	10-01 264, SOUTHPARK CIRE	SAINT AUGUSTINE	10-22 566, FERN AVE	SAINT AUGUSTINE	6-21
12/19/2025	GRAHAM, QUINCY	AMI	10-09 5908, RIO ROYALLE RD	SAINT AUGUSTINE	10-30 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	7-3
12/17/2025	BLEH, CHARLOTTE	AMI	10-56 3100, US HIGHWAY 1 S	SAINT AUGUSTINE	11-17 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	8-31
12/20/2025	LOEBER, HARRY	AMI	5-31 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-52 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/24/2025	LOEBER, HARRY	AMI	5-38 108, MICKLER BLVD	ST AUGUSTINE BEACH	5-59 264, SOUTHPARK CIRE	SAINT AUGUSTINE	3-64
12/3/2025	JACKSON, NORSAULUS	AMI	10-59 264, SOUTHPARK CIRE	SAINT AUGUSTINE	11-20 582, WILLOW WALK PL	SAINT AUGUSTINE	2-15
12/16/2025	EVANS, JANE	AMI	12-21 180, MARINE ST	SAINT AUGUSTINE	12-42 249, BONITA RD	SAINT AUGUSTINE	2-25
12/4/2025	TIMONEY, PATRICK	AMI	14-55 2980, COLLINS AVE	SAINT AUGUSTINE	15-16 3850, LAUREL ST	SAINT AUGUSTINE	3-67
12/11/2025	PATTERSON, MARGARET	AMI	14-32 1198, KINGS ESTATE RD	SAINT AUGUSTINE	14-33 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	4-31
12/11/2025	LIAO, THOMAS	AMI	12-03 2355, US-1 S	SAINT AUGUSTINE	12-24 27, TALAVERA CT	SAINT AUGUSTINE	5-43
12/15/2025	ROTEMBERG, BARBARA	AMI	15-45 180, MARINE ST	SAINT AUGUSTINE	16-06 3960, A1A S	SAINT AUGUSTINE	6-25
12/15/2025	ALEXANDER, CLARETHA	AMI	14-30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14-51 105, CHASE ST	SAINT AUGUSTINE	20-65
12/12/2025	ROTEMBERG, BARBARA	AMI	15-39 180, MARINE ST	SAINT AUGUSTINE	16-01 3960, A1A S	SAINT AUGUSTINE	6-25
12/10/2025	BENNHART, ERIN	AMI	14-05 500, S LEGACY TRAIL	SAINT AUGUSTINE	14-27 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	10-79
12/11/2025	PROCTOR, ANGELA	AMI	5-26 323, S RODRIQUEZ ST	SAINT AUGUSTINE	5-48 264, SOUTHPARK CIRE	SAINT AUGUSTINE	2-29
12/18/2025	HALL, VALERIE	AMI	10-49 2355, US-1 S	SAINT AUGUSTINE	11-11 30, DESOTO PL	SAINT AUGUSTINE	2-81
12/20/2025	SEVILLA, EDGAR	AMI	10-08 264, SOUTHPARK CIRE	SAINT AUGUSTINE	10-30 566, FERN AVE	SAINT AUGUSTINE	6-21
12/13/2025	SEVILLA, EDGAR	AMI	9-49 264, SOUTHPARK CIRE	SAINT AUGUSTINE	10-11 566, FERN AVE	SAINT AUGUSTINE	6-21
12/5/2025	ROTEMBERG, BARBARA	AMI	13-41 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	14-03 129, MORGAN AVE	SAINT AUGUSTINE	4-01
12/5/2025	ROTEMBERG, BARBARA	AMI	15-45 180, MARINE ST	SAINT AUGUSTINE	16-07 3960, A1A S	SAINT AUGUSTINE	6-25
12/8/2025	ROTEMBERG, BARBARA	AMI	15-55 180, MARINE ST	SAINT AUGUSTINE	16-17 3960, A1A S	SAINT AUGUSTINE	6-25

12/15/2025 BLEH, CHARLOTTE	AMI	10:58 1946, US 1 S	SAINT AUGUSTINE	11:20 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	6:34
12/15/2025 BLEH, CHARLOTTE	AMI	9:28 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9:50 1946, US 1 S	SAINT AUGUSTINE	6:34
12/29/2025 BERNHARDT, ERIN	AMI	8:02 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:24 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/30/2025 SEVILLA, EDGAR	AMI	9:46 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:09 566, FERN AVE	SAINT AUGUSTINE	6:21
12/31/2025 ROTENBERRY, BARBARA	AMI	14:49 180, MARINE ST	SAINT AUGUSTINE	15:12 3960, A1A S	SAINT AUGUSTINE	6:25
12/19/2025 ROTENBERRY, BARBARA	AMI	15:45 180, MARINE ST	SAINT AUGUSTINE	16:08 3960, A1A S	SAINT AUGUSTINE	6:35
12/11/2025 porter, alden	AMI	13:58 2990, COLLEGE DR	SAINT AUGUSTINE	14:21 431, SHAMROCK RD	SAINT AUGUSTINE	8:22
12/11/2025 BERNHARDT, ERIN	AMI	14:01 2990, COLLEGE DR	SAINT AUGUSTINE	14:24 431, SHAMROCK RD	SAINT AUGUSTINE	8:22
12/8/2025 GIBBONS, OLIVE	AMI	8:24 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:47 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/8/2025 GIBBONS, OLIVE	AMI	9:13 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:36 9143, PHILIPS HWY	SAINT AUGUSTINE	16:36
12/23/2025 JACKSON, NORSAUS	AMI	4:57 582, WILLOW WALK PL	SAINT AUGUSTINE	5:20 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/11/2025 MORGAN, YVONNE	AMI	4:59 582, WILLOW WALK PL	SAINT AUGUSTINE	5:22 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/1/2025 STICKLE, JOHN	AMI	8:07 165, TWINE ST	SAINT AUGUSTINE	8:30 180, MARINE ST	SAINT AUGUSTINE	0:35
12/1/2025 STICKLE, JOHN	AMI	9:51 35, ALEDO CT	SAINT AUGUSTINE	10:14 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	2:4
12/22/2025 SMITH, CHARLES	AMI	5:04 75 1/2, LEMON ST	ST AUGUSTINE	8:21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/3/2025 BERNHARDT, ERIN	AMI	7:58 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:21 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/17/2025 GIBBONS, OLIVE	AMI	9:20 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:43 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/26/2025 JACKSON, NORSAUS	AMI	4:47 582, WILLOW WALK PL	SAINT AUGUSTINE	5:10 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/3/2025 WILLIAMS, MILDRED	AMI	9:29 113, WHITEHALL DR	SAINT AUGUSTINE	9:52 243, MARIUS CT	SAINT AUGUSTINE	3:43
12/18/2025 SMITH, KEITH	AMI	12:46 18, S DIXIE HWY	SAINT AUGUSTINE	13:09 4805, WINTON CIR	SAINT AUGUSTINE	6:14
12/19/2025 BLEH, CHARLOTTE	AMI	9:08 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9:31 1946, US 1 S	SAINT AUGUSTINE	6:34
12/3/2025 WRIGHT, BRITTNEY	AMI	16:00 207, SAN MARCO AVE	SAINT AUGUSTINE	16:23 300, HOMETOWN LN	ST AUGUSTINE	6:48
12/31/2025 SILVA, MARY	AMI	13:00 129, MORGAN AVE	SAINT AUGUSTINE	13:23 121, WHITEHALL DR	SAINT AUGUSTINE	6:51
12/23/2025 SILVA, MARY	AMI	13:12 129, MORGAN AVE	SAINT AUGUSTINE	13:35 121, WHITEHALL DR	SAINT AUGUSTINE	6:51
12/15/2025 GIBBONS, OLIVE	AMI	9:10 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:33 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/19/2025 SILVA, MARY	AMI	12:16 129, MORGAN AVE	SAINT AUGUSTINE	12:40 121, WHITEHALL DR	SAINT AUGUSTINE	6:31
12/30/2025 SILVA, MARY	AMI	13:03 129, MORGAN AVE	SAINT AUGUSTINE	13:27 121, WHITEHALL DR	SAINT AUGUSTINE	6:51
12/22/2025 WEXLER, TERRY	AMI	16:14 230, VILLAGE COMMONS DR	SAINT AUGUSTINE	16:38 151, SUMMERLIN LN	SAINT AUGUSTINE	7:27
12/4/2025 BERNHARDT, ERIN	AMI	8:01 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:25 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/30/2025 GIBBONS, OLIVE	AMI	9:18 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:42 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/10/2025 JACKSON, NORSAUS	AMI	4:59 582, WILLOW WALK PL	SAINT AUGUSTINE	5:23 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/11/2025 PROCTOR, ANGELA	AMI	10:02 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:26 323, S RODRIGUEZ ST	SAINT AUGUSTINE	2:29
12/16/2025 MAGLIOCCCHINO, CHRISTOPHER	AMI	10:49 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	11:13 325, CYPRESS RD	SAINT AUGUSTINE	2:48
12/24/2025 SMITH, CHARLES	AMI	5:03 75 1/2, LEMON ST	ST AUGUSTINE	5:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/27/2025 SMITH, CHARLES	AMI	5:03 75 1/2, LEMON ST	ST AUGUSTINE	5:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/30/2025 SMITH, CHARLES	AMI	5:03 75 1/2, LEMON ST	ST AUGUSTINE	5:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/19/2025 LOCHNER, MERLE	AMI	11:57 180, MARINE ST	SAINT AUGUSTINE	12:21 2091, RYAN RD	SAINT AUGUSTINE	7:9
12/18/2025 BERNHARDT, ERIN	AMI	8:11 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:35 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/11/2025 EVANS, JANE	AMI	12:25 180, MARINE ST	SAINT AUGUSTINE	12:49 249, BONITA RD	SAINT AUGUSTINE	2:25
12/10/2025 KURBEK, SAMIRA	AMI	15:00 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:24 2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2:57
12/22/2025 BURRILL, GINA	AMI	14:52 400, HEALTH PARK BLVD	SAINT AUGUSTINE	15:16 27, SEMINOLE DR	SAINT AUGUSTINE	4:16
12/18/2025 SEVILLA, EDGAR	AMI	9:40 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:04 566, FERN AVE	SAINT AUGUSTINE	6:21
12/16/2025 WRIGHT, BRITTNEY	AMI	16:05 207, SAN MARCO AVE	SAINT AUGUSTINE	16:29 300, HOMETOWN LN	ST AUGUSTINE	6:48
12/19/2025 WRIGHT, BRITTNEY	AMI	16:05 207, SAN MARCO AVE	SAINT AUGUSTINE	16:29 300, HOMETOWN LN	ST AUGUSTINE	6:48
12/16/2025 DEADY, KEVIN	AMI	12:37 2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	13:01 7891, CR-16A	SAINT AUGUSTINE	7:46
12/23/2025 GIBBONS, OLIVE	AMI	9:26 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:50 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/11/2025 PILZUNH, SIGRID	AMI	12:49 2355, US-1 S	SAINT AUGUSTINE	13:14 109, FLAGLER BLVD	SAINT AUGUSTINE	3:87
12/10/2025 HEGG, ALBERIA	AMI	12:30 825, W 15TH ST	SAINT AUGUSTINE	12:55 1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	3:91
12/2/2025 DEADY, KEVIN	AMI	12:24 2260, INTERNATIONAL GOLF PKWY	SAINT AUGUSTINE	12:49 7891, CR-16A	SAINT AUGUSTINE	7:46
12/17/2025 BLEH, CHARLOTTE	AMI	9:17 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9:42 3100, US HIGHWAY 1 S	SAINT AUGUSTINE	8:31
12/10/2025 GIBBONS, OLIVE	AMI	9:13 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:38 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/28/2025 ALEXANDER, CLARETHA	AMI	10:02 105, CHASE ST	HASTINGS	10:27 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	20:65
12/9/2025 KELAR, KAYE	AMI	8:56 360, PONCE HARBOR DR	SAINT AUGUSTINE	9:21 105, SOUTHPARK BLVD	SAINT AUGUSTINE	0:62
12/9/2025 SILVA, MARY	AMI	11:17 129, MORGAN AVE	SAINT AUGUSTINE	11:42 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	4:01
12/19/2025 BURRILL, GINA	AMI	9:16 27, SEMINOLE DR	SAINT AUGUSTINE	9:41 190, SOUTHPARK BLVD	SAINT AUGUSTINE	4:54
12/10/2025 BERNHARDT, ERIN	AMI	8:00 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:25 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/17/2025 BERNHARDT, ERIN	AMI	8:00 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	8:25 500, S LEGACY TRAIL	SAINT AUGUSTINE	10:79
12/12/2025 GIBBONS, OLIVE	AMI	9:02 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:27 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/12/2025 GIBBONS, OLIVE	AMI	9:02 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:27 9143, PHILIPS HWY	SAINT AUGUSTINE	16:36
12/15/2025 KUHNS, DEBRA	AMI	8:40 1265, CYPRESS RD	SAINT AUGUSTINE	9:05 121, WHITEHALL DR	SAINT AUGUSTINE	1:69
12/11/2025 DEGUZ, SHARON	AMI	10:06 105, WHITEHALL DR	SAINT AUGUSTINE	10:31 1575, A1A S	SAINT AUGUSTINE	3:45
12/18/2025 PILZUNH, SIGRID	AMI	12:58 2355, US-1 S	SAINT AUGUSTINE	13:23 109, FLAGLER BLVD	SAINT AUGUSTINE	3:87
12/3/2025 OHLHAVER, MARY	AMI	12:23 180, MARINE ST	SAINT AUGUSTINE	12:48 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	5:53
12/17/2025 BERNHARDT, ERIN	AMI	14:10 500, S LEGACY TRAIL	SAINT AUGUSTINE	14:35 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	10:79
12/14/2025 GIBBONS, OLIVE	AMI	8:59 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:24 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/3/2025 GIBBONS, OLIVE	AMI	9:06 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	9:31 9143, PHILIPS HWY	JACKSONVILLE	16:36
12/11/2025 GIBBONS, OLIVE	AMI	10:01 5160, LA STRADA PL	SAINT AUGUSTINE	10:27 201, HEALTHPARK BLVD	JACKSONVILLE	8:19
12/17/2025 GRAHAM, QUINCY	AMI	8:33 5908, RIO ROYALLE RD	SAINT AUGUSTINE	8:59 1750, TREE BLVD	SAINT AUGUSTINE	9:81
12/8/2025 GIBBONS, OLIVE	AMI	13:52 9143, PHILIPS HWY	JACKSONVILLE	14:18 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	16:36
12/14/2025 GIBBONS, OLIVE	AMI	13:52 9143, PHILIPS HWY	JACKSONVILLE	14:20 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	16:36
12/17/2025 GIBBONS, OLIVE	AMI	13:58 9143, PHILIPS HWY	JACKSONVILLE	14:24 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	16:36
12/3/2025 GIBBONS, OLIVE	AMI	14:01 9143, PHILIPS HWY	JACKSONVILLE	14:27 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	16:36
12/17/2025 JACKSON, NORSAUS	AMI	4:57 582, WILLOW WALK PL	SAINT AUGUSTINE	5:23 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/12/2025 JACKSON, NORSAUS	AMI	5:00 582, WILLOW WALK PL	SAINT AUGUSTINE	5:26 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:15
12/6/2025 SEVILLA, EDGAR	AMI	9:49 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:15 566, FERN AVE	SAINT AUGUSTINE	6:21
12/12/2025 LIAO, THOMAS	AMI	11:39 1773, US-1	SAINT AUGUSTINE	12:05 27, TALAVERA CT	SAINT AUGUSTINE	6:4

12/23/2025	OHLHAVER, MARY	AMI	806 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	838 180, MARINE ST	SAINT AUGUSTINE	764
12/21/2025	VASSOR, MELVIN	AMI	940 417, CHERRY ELM DR	SAINT AUGUSTINE	1042 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1844
12/19/2025	ALEXANDER, CLARETHA	AMI	1450 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1522 105, CHASE ST	SAINT AUGUSTINE	2065
12/19/2025	GROSSMAN, AARON	AMI	12417 233, POINTE VEDRA PARK DR	POINTE VEDRA BEACH	1249 1903, WINDHAMMER LN	SAINT AUGUSTINE	2466
12/19/2025	GIBBONS, OLIVE	AMI	1359 9143, PHILLIPS HWY	JACKSONVILLE	1431 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	1636
12/16/2025	BLEH, CHARLOTTE	AMI	1156 2355, US-1 S	SAINT AUGUSTINE	1229 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	668
12/16/2025	BURRELL, GINA	AMI	835 27, SEMINOLE DR	SAINT AUGUSTINE	848 400, HEALTH PARK BLVD	SAINT AUGUSTINE	416
12/16/2025	JAMAL, FATEMA	AMI	929 85, ATHENS DR	SAINT AUGUSTINE	1002 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1983
12/15/2025	ALEXANDER, CLARETHA	AMI	1493 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1516 105, CHASE ST	HASTINGS	2065
12/15/2025	GIBBONS, OLIVE	AMI	1408 9143, PHILLIPS HWY	JACKSONVILLE	1442 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	1636
12/10/2025	ALEXANDER, CLARETHA	AMI	1518 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1542 105, CHASE ST	SAINT AUGUSTINE	2065
12/29/2025	BLEH, CHARLOTTE	AMI	801 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	835 180, MARINE ST	SAINT AUGUSTINE	609
12/11/2025	OHLHAVER, MARY	AMI	807 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	841 180, MARINE ST	SAINT AUGUSTINE	764
12/11/2025	OHLHAVER, MARY	AMI	747 2091, RYAN RD	SAINT AUGUSTINE	821 180, MARINE ST	SAINT AUGUSTINE	764
12/11/2025	OHLHAVER, MERLE	AMI	807 2091, RYAN RD	SAINT AUGUSTINE	841 180, MARINE ST	SAINT AUGUSTINE	764
12/15/2025	VASSOR, MELVIN	AMI	953 417, CHERRY ELM DR	SAINT AUGUSTINE	1027 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1844
12/22/2025	JENKINS, ISABELLE	AMI	1411 45, GROOVER LOOP	SAINT AUGUSTINE	1245 120, OLD TOWN PKWY	SAINT AUGUSTINE	676
12/22/2025	OHLHAVER, MARY	AMI	1211 180, MARINE ST	SAINT AUGUSTINE	1245 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	764
12/22/2025	OHLHAVER, MARY	AMI	731 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	805 180, MARINE ST	SAINT AUGUSTINE	764
12/27/2025	JAMAL, FATEMA	AMI	938 85, ATHENS DR	SAINT AUGUSTINE	1042 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1983
12/17/2025	WRIGHT, BRITTNEY	AMI	1607 207, SAN MARCO AVE	SAINT AUGUSTINE	1642 300, HOMETOWN LN	SAINT AUGUSTINE	648
12/15/2025	VASSOR, MELVIN	AMI	918 417, CHERRY ELM DR	SAINT AUGUSTINE	943 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1844
12/18/2025	DEGESU, SHARON	AMI	914 1575, ALA S	SAINT AUGUSTINE	949 1035, ALA BEACH BLVD	SAINT AUGUSTINE	1844
12/29/2025	HYMAN, CARMAN	AMI	1203 180, MARINE ST	SAINT AUGUSTINE	1238 1110, ROYAL TROON LN	SAINT AUGUSTINE	349
12/16/2025	OHLHAVER, MARY	AMI	755 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	830 180, MARINE ST	SAINT AUGUSTINE	602
12/13/2025	VASSOR, MELVIN	AMI	1517 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1542 417, CHERRY ELM DR	SAINT AUGUSTINE	764
12/16/2025	JAMAL, FATEMA	AMI	1453 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1528 85, ATHENS DR	SAINT AUGUSTINE	1844
12/30/2025	JAMAL, FATEMA	AMI	1509 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1544 85, ATHENS DR	SAINT AUGUSTINE	1983
12/23/2025	BLEH, CHARLOTTE	AMI	1159 2355, US-1 S	SAINT AUGUSTINE	1234 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	1688
12/23/2025	PIZUNH, SIGRID	AMI	1305 2355, US-1 S	SAINT AUGUSTINE	1341 109, FLAGLER BLVD	SAINT AUGUSTINE	387
12/31/2025	HYMAN, CARMAN	AMI	1220 180, MARINE ST	SAINT AUGUSTINE	1256 1110, ROYAL TROON LN	SAINT AUGUSTINE	602
12/13/2025	SMITH, CHARLES	AMI	1030 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1106 75 1/2, LEMON ST	SAINT AUGUSTINE	289
12/12/2025	PLANT, CHRISTINE	AMI	858 386, CASUARINA CIR	SAINT AUGUSTINE	934 179, MARINE ST	SAINT AUGUSTINE	427
12/29/2025	HYMAN, CARMAN	AMI	736 1110, ROYAL TROON LANE	SAINT AUGUSTINE	812 180, MARINE ST	SAINT AUGUSTINE	603
12/19/2025	SILVA, MARY	AMI	805 129, MORGAN AVE	SAINT AUGUSTINE	841 121, WHITEHALL DR	SAINT AUGUSTINE	651
12/19/2025	OHLHAVER, MARY	AMI	738 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	814 180, MARINE ST	SAINT AUGUSTINE	764
12/30/2025	OHLHAVER, MARY	AMI	805 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	841 180, MARINE ST	SAINT AUGUSTINE	764
12/12/2025	LOCHNER, MERLE	AMI	747 2091, RYAN RD	SAINT AUGUSTINE	823 180, MARINE ST	SAINT AUGUSTINE	79
12/29/2025	LOCHNER, MERLE	AMI	805 2091, RYAN RD	SAINT AUGUSTINE	841 180, MARINE ST	SAINT AUGUSTINE	79
12/3/2025	LOCHNER, MERLE	AMI	807 2091, RYAN RD	SAINT AUGUSTINE	843 180, MARINE ST	SAINT AUGUSTINE	79
12/15/2025	LOCHNER, MERLE	AMI	813 2091, RYAN RD	SAINT AUGUSTINE	849 180, MARINE ST	SAINT AUGUSTINE	79
12/6/2025	SMITH, CHARLES	AMI	508 75 1/2, LEMON ST	SAINT AUGUSTINE	544 264, SOUTHPARK CIR E	SAINT AUGUSTINE	289
12/27/2025	SMITH, CHARLES	AMI	1012 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1048 75 1/2, LEMON ST	SAINT AUGUSTINE	289
12/19/2025	HYMAN, CARMAN	AMI	1223 180, MARINE ST	SAINT AUGUSTINE	1259 1110, ROYAL TROON LN	SAINT AUGUSTINE	602
12/4/2025	OHLHAVER, MARY	AMI	755 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	831 180, MARINE ST	SAINT AUGUSTINE	764
12/8/2025	ALEXANDER, CLARETHA	AMI	1455 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1531 105, CHASE ST	SAINT AUGUSTINE	2065
12/29/2025	SMITH, KEITH	AMI	1005 4805, WINTON CIR	SAINT AUGUSTINE	1042 18, S DIXIE HWY	SAINT AUGUSTINE	614
12/1/2025	WRIGHT, BRITTNEY	AMI	852 300, HOMETOWN LN	SAINT AUGUSTINE	929 207, SAN MARCO AVE	SAINT AUGUSTINE	648
12/4/2025	WRIGHT, BRITTNEY	AMI	842 300, HOMETOWN LN	SAINT AUGUSTINE	919 207, SAN MARCO AVE	SAINT AUGUSTINE	648
12/5/2025	WRIGHT, BRITTNEY	AMI	906 300, HOMETOWN LN	SAINT AUGUSTINE	943 207, SAN MARCO AVE	SAINT AUGUSTINE	648
12/5/2025	OHLHAVER, MARY	AMI	724 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	801 180, MARINE ST	SAINT AUGUSTINE	764
12/10/2025	LOCHNER, MERLE	AMI	749 2091, RYAN RD	SAINT AUGUSTINE	826 180, MARINE ST	SAINT AUGUSTINE	79
12/17/2025	ALEXANDER, CLARETHA	AMI	1459 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1536 105, CHASE ST	HASTINGS	2065
12/26/2025	ALEXANDER, CLARETHA	AMI	1512 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1549 105, CHASE ST	SAINT AUGUSTINE	2065
12/17/2025	HYMAN, CARMAN	AMI	1222 180, MARINE ST	SAINT AUGUSTINE	1300 1110, ROYAL TROON LN	SAINT AUGUSTINE	602
12/21/2025	VASSOR, MELVIN	AMI	1441 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1519 417, CHERRY ELM DR	SAINT AUGUSTINE	1844
12/21/2025	SEVILLA, EDGAR	AMI	1000 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1038 566, FERN AVE	SAINT AUGUSTINE	621
12/17/2025	LOCHNER, MERLE	AMI	801 2091, RYAN RD	SAINT AUGUSTINE	839 180, MARINE ST	SAINT AUGUSTINE	79
12/15/2025	HYMAN, CARMAN	AMI	748 1110, ROYAL TROON LANE	SAINT AUGUSTINE	826 180, MARINE ST	SAINT AUGUSTINE	79
12/29/2025	LOCHNER, MERLE	AMI	1208 180, MARINE ST	SAINT AUGUSTINE	1246 2091, RYAN RD	SAINT AUGUSTINE	79
12/5/2025	MARSHALL, JEROME	AMI	1629 180, MARINE ST	SAINT AUGUSTINE	1707 155, PATRIOT LN	SAINT AUGUSTINE	1054
12/22/2025	BLEH, CHARLOTTE	AMI	814 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	852 180, MARINE ST	SAINT AUGUSTINE	609
12/8/2025	LKA, FERRIK	AMI	818 687, WINDERMERE WAY	SAINT AUGUSTINE	857 121, WHITEHALL DR	SAINT AUGUSTINE	2346
12/10/2025	OHLHAVER, MARY	AMI	729 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	808 180, MARINE ST	SAINT AUGUSTINE	764
12/11/2025	MORLAND, YVONNE	AMI	1102 2355, US-1 S	SAINT AUGUSTINE	1141 165, TWINE ST	SAINT AUGUSTINE	232
12/9/2025	MAGGIACCHINO, CHRISTOPHER	AMI	915 325, CYPRESS RD	SAINT AUGUSTINE	954 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	248
12/14/2025	HALL, VALERIE	AMI	1056 2355, US-1 S	SAINT AUGUSTINE	1135 30, DESOTO PL	SAINT AUGUSTINE	281
12/11/2025	DEGESU, SHARON	AMI	753 1575, ALA S	SAINT AUGUSTINE	832 105, WHITEHALL DR	SAINT AUGUSTINE	345
12/1/2025	LIAO, THOMAS	AMI	910 27, TALAVERA CT	SAINT AUGUSTINE	949 1773, US-1	SAINT AUGUSTINE	64
12/18/2025	OHLHAVER, MARY	AMI	810 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	849 180, MARINE ST	SAINT AUGUSTINE	764
12/8/2025	BERNHARDT, ERIN	AMI	758 846, E RED HOUSE BRANCH RD	SAINT AUGUSTINE	837 500, S LEGACY TRAIL	SAINT AUGUSTINE	1079
12/23/2025	VASSOR, MELVIN	AMI	1045 417, CHERRY ELM DR	SAINT AUGUSTINE	1124 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1844
12/15/2025	LKA, FERRIK	AMI	1158 687, WINDERMERE WAY	SAINT AUGUSTINE	1237 121, WHITEHALL DR	SAINT AUGUSTINE	2346
12/10/2025	WRIGHT, BRITTNEY	AMI	1605 207, SAN MARCO AVE	SAINT AUGUSTINE	1645 300, HOMETOWN LN	SAINT AUGUSTINE	648
12/5/2025	VASSOR, MELVIN	AMI	1545 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1625 417, CHERRY ELM DR	SAINT AUGUSTINE	1844

12/4/2025	MCKENNA, MOON JA	AMI	9-44 1265, ARDMORE ST	SAINT AUGUSTINE	10:24 2355, US-1 S	SAINT AUGUSTINE	17:23
12/17/2025	VASSOR, MELVIN	AMI	10-03 417, CHERRY ELM DR	SAINT AUGUSTINE	10:44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18:44
12/6/2025	SMITH, CHARLES	AMI	11:10 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11:51 75 1/2, LEMON ST	ST AUGUSTINE	2:59
12/23/2025	HYMAN, CARMAN	AMI	7:57 1110, ROYAL TROON LANE	SAINT AUGUSTINE	8:38 180, MARINE ST	SAINT AUGUSTINE	6:03
12/12/2025	OHHAVER, MARY	AMI	12-05 180, MARINE ST	SAINT AUGUSTINE	12-46 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7:64
12/29/2025	CASTRO - GUZMAN, HUGO	AMI	12-02 6795, COLLIER RD	SAINT AUGUSTINE	12-43 184, RITTBURN LN	FRUIT COVE	8:21
12/17/2025	GRAHAM, QUINCY	AMI	11-06 1750, TREE BLVD	SAINT AUGUSTINE	11-47 5908, RIO ROYALE RD	SAINT AUGUSTINE	9:81
12/30/2025	ALEXANDER, CLARETHA	AMI	12-03 687, WINDERMERE WAY	ST AUGUSTINE	12-44 121, WHITEHALL DR	SAINT AUGUSTINE	23:46
12/11/2025	PILZUHN, SIGRID	AMI	15-30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16-12 105, CHASE ST	SAINT AUGUSTINE	20:65
12/17/2025	SORDO, ELENA	AMI	10-02 109, FLAGLER BLVD	SAINT AUGUSTINE	10-44 2355, US-1 S	HASTINGS	3:87
12/22/2025	ALEXANDER, CLARETHA	AMI	8-11 6798, MAGNOLIA LN	SAINT AUGUSTINE	8-53 100, WHERSTING PL	SAINT AUGUSTINE	8:33
12/18/2025	DAHR, STANLEY	AMI	9-39 105, CHASE ST	HASTINGS	10-21 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	20:65
12/31/2025	OHHAVER, MARY	AMI	11-03 3901, UNIVERSITY BLVD S	JACKSONVILLE	11-45 2510, DEER RUN RD	SAINT AUGUSTINE	39:5
12/4/2025	MCKENNA, MOON JA	AMI	12-04 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	12-46 100, ARRICOLA AVE	SAINT AUGUSTINE	5:28
12/19/2025	VASSOR, MELVIN	AMI	12-50 2355, US-1 S	SAINT AUGUSTINE	13-32 1265, ARDMORE ST	SAINT AUGUSTINE	17:23
12/22/2025	JAMAL, FATEMA	AMI	15-03 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-45 417, CHERRY ELM DR	SAINT AUGUSTINE	18:44
12/11/2025	ALEXANDER, CLARETHA	AMI	14-59 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-41 85, ATHENS DR	SAINT AUGUSTINE	19:83
12/18/2025	HYMAN, CARMAN	AMI	15-09 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-51 105, CHASE ST	SAINT AUGUSTINE	20:65
12/2/2025	JENKINS, ISABELLE	AMI	8-55 1110, ROYAL TROON LANE	SAINT AUGUSTINE	9-37 1650, A1A S	SAINT AUGUSTINE	6:38
12/30/2025	SEVILLA, EDGAR	AMI	4-44 566, FERN AVE	SAINT AUGUSTINE	12-54 45, GROOVER LOOP	SAINT AUGUSTINE	3:21
12/19/2025	OHHAVER, MARY	AMI	12-24 180, MARINE ST	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/8/2025	CASTRO - GUZMAN, HUGO	AMI	11-56 6795, COLLIER RD	SAINT AUGUSTINE	13-07 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7:64
12/1/2025	CASTRO - GUZMAN, HUGO	AMI	12-13 6795, COLLIER RD	SAINT AUGUSTINE	12-39 184, RITTBURN LN	FRUIT COVE	8:21
12/1/2025	MARSHALL, JEROME	AMI	15-32 180, MARINE ST	SAINT AUGUSTINE	12-56 184, RITTBURN LN	FRUIT COVE	8:21
12/8/2025	MARSHALL, JEROME	AMI	15-54 180, MARINE ST	SAINT AUGUSTINE	16-15 155, PATRIOT LN	FRUIT COVE	10:54
12/5/2025	GIBBONS, OLIVE	AMI	8-51 745, TRELIS BAY DRIVE	SAINT AUGUSTINE	16-37 155, PATRIOT LN	ELKTON	10:54
12/4/2025	VASSOR, MELVIN	AMI	9-53 417, CHERRY ELM DR	SAINT AUGUSTINE	9-34 9143, PHILLIPS HWY	JACKSONVILLE	16:36
12/22/2025	SILVA, MARY	AMI	16-04 121, WHITEHALL DR	SAINT AUGUSTINE	10-36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18:44
12/31/2025	CASTRO - GUZMAN, HUGO	AMI	16-04 121, WHITEHALL DR	SAINT AUGUSTINE	16-47 129, MORGAN AVE	SAINT AUGUSTINE	6:51
12/31/2025	OHHAVER, MARY	AMI	12-18 6795, COLLIER RD	SAINT AUGUSTINE	13-02 184, RITTBURN LN	FRUIT COVE	8:21
12/11/2025	HALL, VALERIE	AMI	15-40 100, ARRICOLA AVE	SAINT AUGUSTINE	16-24 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:21
12/24/2025	SEVILLA, EDGAR	AMI	9-11 30, DESOTO PL	SAINT AUGUSTINE	9-55 2355, US-1 S	SAINT AUGUSTINE	8:21
12/27/2025	SEVILLA, EDGAR	AMI	4-43 566, FERN AVE	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:81
12/5/2025	WRIGHT, BRITTNEY	AMI	4-43 566, FERN AVE	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/5/2025	OHHAVER, MARY	AMI	16-09 207, SAN MARCO AVE	SAINT AUGUSTINE	16-53 300, HOMETOWN LN	ST AUGUSTINE	6:48
12/1/2025	CASTRO - GUZMAN, HUGO	AMI	12-02 180, MARINE ST	SAINT AUGUSTINE	12-46 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7:64
12/4/2025	JAMAL, FATEMA	AMI	12-04 6795, COLLIER RD	SAINT AUGUSTINE	12-48 184, RITTBURN LN	FRUIT COVE	8:21
12/9/2025	SEVILLA, EDGAR	AMI	14-50 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-34 85, ATHENS DR	SAINT AUGUSTINE	8:21
12/9/2025	WRIGHT, BRITTNEY	AMI	11-04 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-48 566, FERN AVE	SAINT AUGUSTINE	19:83
12/9/2025	SMITH, CHARLES	AMI	8-57 300, HOMETOWN LN	SAINT AUGUSTINE	9-41 207, SAN MARCO AVE	SAINT AUGUSTINE	6:21
12/9/2025	SMITH, CHARLES	AMI	4-57 75 1/2, LEMON ST	ST AUGUSTINE	5-42 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/30/2025	HYMAN, CARMAN	AMI	7-56 1110, ROYAL TROON LN	SAINT AUGUSTINE	8-41 180, MARINE ST	SAINT AUGUSTINE	6:02
12/31/2025	HYMAN, CARMAN	AMI	7-26 1110, ROYAL TROON LANE	SAINT AUGUSTINE	8-11 180, MARINE ST	SAINT AUGUSTINE	6:03
12/30/2025	WRIGHT, BRITTNEY	AMI	16-14 207, SAN MARCO AVE	SAINT AUGUSTINE	16-59 300, HOMETOWN LN	ST AUGUSTINE	6:48
12/12/2025	porter, aiden	AMI	9-15 431, SHAMROCK RD	SAINT AUGUSTINE	10-00 2990, COLLEGE DR	SAINT AUGUSTINE	8:22
12/23/2025	VASSOR, MELVIN	AMI	15-41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-26 417, CHERRY ELM DR	SAINT AUGUSTINE	18:44
12/31/2025	UKA, FERRIK	AMI	11-48 687, WINDERMERE WAY	ST AUGUSTINE	12-33 121, WHITEHALL DR	SAINT AUGUSTINE	23:46
12/8/2025	UKA, FERRIK	AMI	13-57 121, WHITEHALL DR	SAINT AUGUSTINE	16-22 687, WINDERMERE WAY	ST AUGUSTINE	23:46
12/15/2025	UKA, FERRIK	AMI	13-54 121, WHITEHALL DR	SAINT AUGUSTINE	14-40 687, WINDERMERE WAY	ST AUGUSTINE	2:39
12/18/2025	ADAMS, TERE	AMI	11-41 509, S PONCE DE LEON BLVD	SAINT AUGUSTINE	12-27 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	2:39
12/16/2025	BURRELL, GINA	AMI	9-13 27, SEMINOLE DR	SAINT AUGUSTINE	9-59 190, SOUTHPARK BLVD	SAINT AUGUSTINE	3:2
12/29/2025	VASSOR, MELVIN	AMI	9-50 417, CHERRY ELM DR	SAINT AUGUSTINE	10-36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:54
12/4/2025	MORLAND, YVONNE	AMI	10-56 2355, US-1 S	SAINT AUGUSTINE	11-42 165, TWINE ST	SAINT AUGUSTINE	18:44
12/16/2025	SMITH, CHARLES	AMI	5-13 75 1/2, LEMON ST	ST AUGUSTINE	5-59 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:32
12/11/2025	OTIS, JOHN	AMI	12-38 400, HEALTH PARK BLVD	SAINT AUGUSTINE	13-24 5160, LA STRADA PL	SAINT AUGUSTINE	2:59
12/10/2025	CASTRO - GUZMAN, HUGO	AMI	12-35 6795, COLLIER RD	SAINT AUGUSTINE	13-21 184, RITTBURN LN	ELKTON	8:11
12/30/2025	MARSHALL, JEROME	AMI	15-39 180, MARINE ST	SAINT AUGUSTINE	16-25 155, PATRIOT LN	FRUIT COVE	8:21
12/4/2025	HALL, VALERIE	AMI	9-04 30, DESOTO PL	SAINT AUGUSTINE	9-50 2355, US-1 S	ELKTON	10:54
12/22/2025	HYMAN, CARMAN	AMI	7-19 1110, ROYAL TROON LANE	SAINT AUGUSTINE	8-05 180, MARINE ST	SAINT AUGUSTINE	2:81
12/3/2025	OHHAVER, MARY	AMI	7-30 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-16 180, MARINE ST	SAINT AUGUSTINE	6:03
12/19/2025	VASSOR, MELVIN	AMI	9-51 417, CHERRY ELM DR	SAINT AUGUSTINE	10-37 264, SOUTHPARK CIR E	SAINT AUGUSTINE	7:64
12/1/2025	MAGGIOCCHINO, CHRISTOPHER	AMI	9-27 325, CYPRESS RD	SAINT AUGUSTINE	10-37 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18:44
12/18/2025	SMITH, CHARLES	AMI	4-54 75 1/2, LEMON ST	ST AUGUSTINE	10-14 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	2:48
12/23/2025	WILLIAMS, MILDRED	AMI	12-28 180, MARINE ST	SAINT AUGUSTINE	5-41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:59
12/9/2025	WILLIAMS, MILDRED	AMI	7-43 243, MARIUS CT	SAINT AUGUSTINE	13-15 243, MARIUS CT	SAINT AUGUSTINE	4:38
12/20/2025	SEVILLA, EDGAR	AMI	4-46 566, FERN AVE	SAINT AUGUSTINE	8-30 180, MARINE ST	SAINT AUGUSTINE	4:38
12/9/2025	ROTENBERY, BARBARA	AMI	8-07 3860, A1A S	SAINT AUGUSTINE	5-33 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/9/2025	ALEXANDER, CLARETHA	AMI	14-48 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	8-54 180, MARINE ST	SAINT AUGUSTINE	6:25
12/17/2025	OHHAVER, MARY	AMI	7-35 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	15-35 105, CHASE ST	HASTINGS	20:65
12/30/2025	WILLIAMS, MILDRED	AMI	12-24 180, MARINE ST	SAINT AUGUSTINE	8-22 180, MARINE ST	SAINT AUGUSTINE	7:64
12/1/2025	OHHAVER, MARY	AMI	8-07 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	13-12 243, MARIUS CT	SAINT AUGUSTINE	4:38
12/1/2025	LOGGNER, MERLE	AMI	7-44 2091, RYAN RD	SAINT AUGUSTINE	8-55 180, MARINE ST	SAINT AUGUSTINE	7:64
12/22/2025	CASTRO - GUZMAN, HUGO	AMI	12-06 6795, COLLIER RD	SAINT AUGUSTINE	8-32 180, MARINE ST	SAINT AUGUSTINE	7:9
12/23/2025	MARSHALL, JEROME	AMI	15-21 180, MARINE ST	SAINT AUGUSTINE	12-54 184, RITTBURN LN	FRUIT COVE	8:21
12/12/2025	JAMAL, FATEMA	AMI	14-55 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-09 155, PATRIOT LN	ELKTON	10:54
		AMI		SAINT AUGUSTINE	15-43 85, ATHENS DR	SAINT AUGUSTINE	19:83

12/11/2025	JAMAL, FATEMA	AMI	9-23 85, ATHENS DR	SAINT AUGUSTINE	10-11 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/11/2025	OHLHAVER, MARY	AMI	12-23 180, MARINE ST	SAINT AUGUSTINE	13-11 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	5-53
12/15/2025	LOCHNER, MERLE	AMI	12-17 180, MARINE ST	SAINT AUGUSTINE	13-05 2091, RYAN RD	SAINT AUGUSTINE	7-9
12/13/2025	SEVILLA, EDGAR	AMI	4-47 566, FERN AVE	SAINT AUGUSTINE	5-36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6-21
12/17/2025	OHLHAVER, MARY	AMI	12-23 180, MARINE ST	SAINT AUGUSTINE	13-12 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7-64
12/17/2025	CASTRO- GUTZMAN, HUGO	AMI	8-42 184, RITTBURN LN	FRUIT COVE	9-31 6795, COLLIER RD	SAINT AUGUSTINE	8-21
12/31/2025	LIKA, FERRIK	AMI	14-44 121, WHITEHALL DR	SAINT AUGUSTINE	15-33 687, WINDERMERE WAY	ST AUGUSTINE	23-46
12/19/2025	HYMAN, CARMAN	AMI	7-24 110, ROYAL TROON LANE	SAINT AUGUSTINE	8-14 180, MARINE ST	SAINT AUGUSTINE	6-03
12/31/2025	VASSOR, MELVIN	AMI	9-01 417, CHERRY ELM DR	SAINT AUGUSTINE	9-51 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18-44
12/90/2025	DEGEFU, SHARON	AMI	8-44 1575, A1A S	SAINT AUGUSTINE	9-34 103, A1A BEACH BLVD	SAINT AUGUSTINE	3-49
12/12/2025	SMITH, CHARLES	AMI	5-05 75 1/2, LEMON ST	ST AUGUSTINE	5-55 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-59
12/14/2025	oliveira, yasni	AMI	7-17 75, STEPHANIE LN	SAINT AUGUSTINE	8-07 180, MARINE ST	SAINT AUGUSTINE	5-8
12/8/2025	HYMAN, CARMAN	AMI	7-34 110, ROYAL TROON LANE	SAINT AUGUSTINE	8-25 180, MARINE ST	SAINT AUGUSTINE	6-03
12/17/2025	VASSOR, MELVIN	AMI	15-09 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-00 417, CHERRY ELM DR	SAINT AUGUSTINE	18-44
12/12/2025	WEKLER, TERRY	AMI	13-01 151, SUMMERLIN LN	SAINT AUGUSTINE	13-53 230, VILLAGE COMMONS DR	SAINT AUGUSTINE	7-67
12/19/2025	VASSOR, MELVIN	AMI	9-46 417, CHERRY ELM DR	SAINT AUGUSTINE	10-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18-44
12/18/2025	OHLHAVER, MARY	AMI	12-26 180, MARINE ST	SAINT AUGUSTINE	13-18 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	5-53
12/16/2025	HYMAN, CARMAN	AMI	7-46 110, ROYAL TROON LANE	SAINT AUGUSTINE	8-38 180, MARINE ST	SAINT AUGUSTINE	6-03
12/13/2025	CASTRO- GUTZMAN, HUGO	AMI	12-00 6795, COLLIER RD	SAINT AUGUSTINE	12-52 184, RITTBURN LN	SAINT AUGUSTINE	8-21
12/06/2025	VASSOR, MELVIN	AMI	15-19 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-11 417, CHERRY ELM DR	SAINT AUGUSTINE	8-21
12/10/2025	oliveira, yasni	AMI	7-34 75, STEPHANIE LN	SAINT AUGUSTINE	8-27 180, MARINE ST	SAINT AUGUSTINE	18-44
12/17/2025	WRIGHT, BRITTNEY	AMI	16-03 207, SAN MARCO AVE	SAINT AUGUSTINE	16-56 300, HOWETOWN LN	ST AUGUSTINE	5-8
12/6/2025	SEVILLA, EDGAR	AMI	4-51 566, FERN AVE	SAINT AUGUSTINE	5-44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6-21
12/24/2025	JAMAL, FATEMA	AMI	9-15 85, ATHENS DR	SAINT AUGUSTINE	10-09 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/1/2025	JACKSON, NORSAULUS	AMI	4-44 582, WILLOW WALK PL	SAINT AUGUSTINE	5-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-15
12/5/2025	CASTRO- GUTZMAN, HUGO	AMI	12-02 6795, COLLIER RD	SAINT AUGUSTINE	12-56 184, RITTBURN LN	FRUIT COVE	8-21
12/20/2025	JAMAL, FATEMA	AMI	15-01 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-55 85, ATHENS DR	SAINT AUGUSTINE	19-83
12/20/2025	JAMAL, FATEMA	AMI	9-19 85, ATHENS DR	SAINT AUGUSTINE	10-13 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/14/2025	MORLAND, YVONNE	AMI	8-56 165, TWINE ST	SAINT AUGUSTINE	9-50 2355, US- 1 S	SAINT AUGUSTINE	2-32
12/22/2025	ROTBENBERRY, BARBARA	AMI	15-48 180, MARINE ST	SAINT AUGUSTINE	16-43 3960, A1A S	SAINT AUGUSTINE	6-25
12/23/2025	LAO, THOMAS	AMI	9-07 27, TALAVERA CT	SAINT AUGUSTINE	10-02 2355, US- 1 S	SAINT AUGUSTINE	6-4
12/12/2025	CASTRO- GUTZMAN, HUGO	AMI	8-26 184, RITTBURN LN	FRUIT COVE	9-21 6795, COLLIER RD	SAINT AUGUSTINE	8-21
12/1/2025	MARSHALL, JEROME	AMI	7-17 155, PATRIOT LN	SAINT AUGUSTINE	8-12 180, MARINE ST	SAINT AUGUSTINE	10-54
12/9/2025	oliveira, yasni	AMI	7-53 75, STEPHANIE LN	SAINT AUGUSTINE	8-48 1650, A1A S	SAINT AUGUSTINE	6-47
12/18/2025	PADENKACHT, MARRIHA	AMI	9-40 168, ISLANDER CIR	ST AUGUSTINE	10-35 2355, US- 1 S	SAINT AUGUSTINE	2-59
12/14/2025	oliveira, yasni	AMI	16-02 180, MARINE ST	SAINT AUGUSTINE	16-58 75, STEPHANIELN	SAINT AUGUSTINE	5-8
12/11/2025	WILLIAMS, MILDRED	AMI	7-45 243, MARIUS CT	SAINT AUGUSTINE	8-41 180, MARINE ST	SAINT AUGUSTINE	4-38
12/15/2025	HYMAN, CARMAN	AMI	12-04 180, MARINE ST	SAINT AUGUSTINE	13-00 1110, ROYAL TROON LN	SAINT AUGUSTINE	6-02
12/22/2025	MARSHALL, JEROME	AMI	15-49 180, MARINE ST	SAINT AUGUSTINE	16-45 155, PATRIOT LN	SAINT AUGUSTINE	10-54
12/24/2025	JAMAL, FATEMA	AMI	14-50 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-46 85, ATHENS DR	SAINT AUGUSTINE	19-83
12/10/2025	BLEH, CHARLOTTE	AMI	8-19 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	9-15 180, MARINE ST	SAINT AUGUSTINE	6-09
12/12/2025	OHLHAVER, MARY	AMI	7-54 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-50 180, MARINE ST	SAINT AUGUSTINE	7-64
12/4/2025	JAMAL, FATEMA	AMI	9-24 85, ATHENS DR	SAINT AUGUSTINE	10-20 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/22/2025	JAMAL, FATEMA	AMI	9-39 85, ATHENS DR	SAINT AUGUSTINE	10-35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/14/2025	PILZUNH, SIGRID	AMI	13-00 2355, US- 1 S	SAINT AUGUSTINE	13-57 109, FLAGLER BLVD	SAINT AUGUSTINE	3-87
12/13/2025	JAMAL, FATEMA	AMI	9-33 85, ATHENS DR	SAINT AUGUSTINE	10-30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/14/2025	WILLIAMS, MILDRED	AMI	7-34 243, MARIUS CT	SAINT AUGUSTINE	8-31 180, MARINE ST	SAINT AUGUSTINE	4-38
12/3/2025	oliveira, yasni	AMI	7-12 75, STEPHANIE LN	SAINT AUGUSTINE	8-09 180, MARINE ST	SAINT AUGUSTINE	5-8
12/19/2025	LIKA, FERRIK	AMI	11-47 687, WINDERMERE WAY	ST AUGUSTINE	12-44 121, WHITEHALL DR	SAINT AUGUSTINE	23-46
12/14/2025	WILLIAMS, MILDRED	AMI	12-23 180, MARINE ST	SAINT AUGUSTINE	13-20 243, MARIUS CT	SAINT AUGUSTINE	4-38
12/18/2025	JAMAL, FATEMA	AMI	9-46 85, ATHENS DR	SAINT AUGUSTINE	10-44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83
12/23/2025	WILLIAMS, MILDRED	AMI	7-41 243, MARIUS CT	SAINT AUGUSTINE	8-39 180, MARINE ST	SAINT AUGUSTINE	4-38
12/29/2025	MARSHALL, JEROME	AMI	15-24 180, MARINE ST	SAINT AUGUSTINE	16-22 155, PATRIOT LN	SAINT AUGUSTINE	10-54
12/19/2025	MARSHALL, JEROME	AMI	15-49 180, MARINE ST	SAINT AUGUSTINE	16-47 155, PATRIOT LN	SAINT AUGUSTINE	10-54
12/11/2025	MORLAND, YVONNE	AMI	8-56 165, TWINE ST	SAINT AUGUSTINE	9-55 2355, US- 1 S	SAINT AUGUSTINE	2-32
12/18/2025	WILLIAMS, MILDRED	AMI	7-50 243, MARIUS CT	SAINT AUGUSTINE	8-49 180, MARINE ST	SAINT AUGUSTINE	4-38
12/15/2025	VASSOR, MELVIN	AMI	15-32 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-31 417, CHERRY ELM DR	SAINT AUGUSTINE	18-44
12/29/2025	MARSHALL, JEROME	AMI	7-08 155, PATRIOT LN	SAINT AUGUSTINE	8-07 180, MARINE ST	SAINT AUGUSTINE	10-54
12/19/2025	WILLIAMS, MILDRED	AMI	12-24 180, MARINE ST	SAINT AUGUSTINE	13-24 243, MARIUS CT	SAINT AUGUSTINE	4-38
12/19/2025	WILLIAMS, MILDRED	AMI	15-37 180, MARINE ST	SAINT AUGUSTINE	16-37 75, STEPHANIE LN	SAINT AUGUSTINE	5-8
12/16/2025	JAMAL, FATEMA	AMI	15-04 264, SOUTHPARK CIR E	SAINT AUGUSTINE	16-04 85, ATHENS DR	SAINT AUGUSTINE	19-83
12/30/2025	WILLIAMS, MILDRED	AMI	7-40 243, MARIUS CT	SAINT AUGUSTINE	8-41 180, MARINE ST	SAINT AUGUSTINE	4-38
12/12/2025	DAIR, STANLEY	AMI	13-09 180, MARINE ST	SAINT AUGUSTINE	14-10 2510, DEER RUN RD	SAINT AUGUSTINE	6-04
12/11/2025	JENKINS, ISABELLE	AMI	13-15 180, MARINE ST	SAINT AUGUSTINE	14-16 120, OLD TOWN PKWY	SAINT AUGUSTINE	7-71
12/14/2025	SEVILLA, EDGAR	AMI	4-48 566, FERN AVE	SAINT AUGUSTINE	5-49 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6-21
12/27/2025	MARSHALL, JEROME	AMI	7-27 155, PATRIOT LN	ELKTON	8-28 180, MARINE ST	SAINT AUGUSTINE	10-54
12/15/2025	OHLHAVER, MARY	AMI	12-04 180, MARINE ST	SAINT AUGUSTINE	13-05 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7-64
12/8/2025	MARSHALL, JEROME	AMI	7-17 155, PATRIOT LN	ELKTON	8-18 180, MARINE ST	SAINT AUGUSTINE	10-54
12/19/2025	EDWARDS, RANNIE	AMI	11-25 14534, OLD ST AUGUSTINE RD	JACKSONVILLE	12-26 725, WEST 5TH ST	ST AUGUSTINE	29-2
12/18/2025	WILLIAMS, MILDRED	AMI	12-26 180, MARINE ST	SAINT AUGUSTINE	13-28 243, MARIUS CT	SAINT AUGUSTINE	4-38
12/19/2025	CASTRO- GUTZMAN, HUGO	AMI	8-25 184, RITTBURN LN	FRUIT COVE	9-27 6795, COLLIER RD	SAINT AUGUSTINE	8-21
12/28/2025	KERBAGG, SAMIRA	AMI	14-32 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-34 2615, SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	2-57
12/12/2025	WILLIAMS, MILDRED	AMI	12-27 180, MARINE ST	SAINT AUGUSTINE	13-29 243, MARIUS CT	SAINT AUGUSTINE	4-38
12/17/2025	HYMAN, CARMAN	AMI	7-20 110, ROYAL TROON LANE	SAINT AUGUSTINE	8-22 180, MARINE ST	SAINT AUGUSTINE	6-03
12/12/2025	JAMAL, FATEMA	AMI	9-14 85, ATHENS DR	SAINT AUGUSTINE	10-16 264, SOUTHPARK CIR E	SAINT AUGUSTINE	19-83

12/29/2025	CASTRO - GUZMAN, HUGO	AM1	8:11 184, RITTBURN LN	FRUIT COVE	9:14 6795, COLLIER RD	SAINT AUGUSTINE	8:21
12/22/2025	HYMAN, CARMAN	AM1	12:10 180, MARINE ST	SAINT AUGUSTINE	13:14 1110, ROYAL TROON LN	SAINT AUGUSTINE	6:02
12/23/2025	HYMAN, CARMAN	AM1	12:28 180, MARINE ST	SAINT AUGUSTINE	13:32 1110, ROYAL TROON LN	SAINT AUGUSTINE	6:02
12/10/2025	CASTRO - GUZMAN, HUGO	AM1	7:24 184, RITTBURN LN	FRUIT COVE	8:28 6795, COLLIER RD	SAINT AUGUSTINE	8:21
12/19/2025	ALEXANDER, CLARETHA	AM1	9:45 105, CHASE ST	HASTINGS	10:49 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	20:65
12/10/2025	OHLMAYER, MARY	AM1	12:21 180, MARINE ST	SAINT AUGUSTINE	13:25 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	5:53
12/10/2025	ALEXANDER, CLARETHA	AM1	9:52 105, CHASE ST	HASTINGS	10:57 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	20:65
12/19/2025	SEVILLA, EDGAR	AM1	4:37 566, FERN AVE	SAINT AUGUSTINE	5:42 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/8/2025	CASTRO - GUZMAN, HUGO	AM1	8:28 184, RITTBURN LN	FRUIT COVE	8:03 180, MARINE ST	SAINT AUGUSTINE	8:21
12/12/2025	MARSHALL, JEROME	AM1	6:58 155, PATRIOT LN	FRUIT COVE	10:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18:44
12/26/2025	VASSOR, MELVIN	AM1	9:41 417, CHERRY ELM DR	ELKTON	9:33 6795, COLLIER RD	SAINT AUGUSTINE	6:21
12/23/2025	MARSHALL, JEROME	AM1	9:21 85, ATHENS DR	SAINT AUGUSTINE	10:46 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:54
12/18/2025	SEVILLA, EDGAR	AM1	7:27 155, PATRIOT LN	ELKTON	10:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18:44
12/12/2025	SEVILLA, EDGAR	AM1	4:35 566, FERN AVE	SAINT AUGUSTINE	8:33 180, MARINE ST	SAINT AUGUSTINE	19:83
12/16/2025	SEVILLA, EDGAR	AM1	4:48 566, FERN AVE	SAINT AUGUSTINE	5:41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:54
12/16/2025	SEVILLA, EDGAR	AM1	4:53 566, FERN AVE	SAINT AUGUSTINE	5:54 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/12/2025	LOCHNER, MERLE	AM1	12:09 180, MARINE ST	SAINT AUGUSTINE	5:59 264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:21
12/12/2025	WRIGHT, BRITNEY	AM1	7:48 243, MARIUS CT	SAINT AUGUSTINE	13:15 2091, RYAN RD	SAINT AUGUSTINE	7:9
12/12/2025	WRIGHT, BRITNEY	AM1	16:03 207, SAN MARCO AVE	SAINT AUGUSTINE	8:55 180, MARINE ST	SAINT AUGUSTINE	4:38
12/9/2025	JAMAL, FATEMA	AM1	14:35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	17:10 300, HOMETOWN LN	SAINT AUGUSTINE	6:48
12/14/2025	JENKINS, ISABELLE	AM1	8:40 300, HOMETOWN LN	ST AUGUSTINE	15:42 85, ATHENS DR	SAINT AUGUSTINE	19:83
12/23/2025	JENKINS, ISABELLE	AM1	12:56 180, MARINE ST	SAINT AUGUSTINE	9:47 207, SAN MARCO AVE	SAINT AUGUSTINE	19:83
12/90/2025	OHLMAYER, MARY	AM1	13:02 180, MARINE ST	SAINT AUGUSTINE	14:03 120, OLD TOWN PKWY	SAINT AUGUSTINE	6:48
12/16/2025	OHLMAYER, MARY	AM1	12:24 180, MARINE ST	SAINT AUGUSTINE	14:09 120, OLD TOWN PKWY	SAINT AUGUSTINE	7:71
12/11/2025	DAHR, STANLEY	AM1	13:07 180, MARINE ST	SAINT AUGUSTINE	13:32 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	7:71
12/11/2025	DAHR, STANLEY	AM1	13:15 180, MARINE ST	SAINT AUGUSTINE	14:15 2510, DEER RUN RD	SAINT AUGUSTINE	5:53
12/9/2025	DAHR, STANLEY	AM1	13:22 180, MARINE ST	SAINT AUGUSTINE	14:23 2510, DEER RUN RD	SAINT AUGUSTINE	6:04
12/11/2025	OHLMAYER, MARY	AM1	12:25 180, MARINE ST	SAINT AUGUSTINE	14:30 2510, DEER RUN RD	SAINT AUGUSTINE	6:04
12/10/2025	Ohlra, Vanni	AM1	12:25 180, MARINE ST	SAINT AUGUSTINE	13:33 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	6:04
12/10/2025	Ohlra, Vanni	AM1	15:44 180, MARINE ST	SAINT AUGUSTINE	16:52 75, STEPHANIE LN	SAINT AUGUSTINE	5:53
12/11/2025	LIJO, THOMAS	AM1	8:31 27, TALAVERA CT	SAINT AUGUSTINE	9:40 2355, US-1 S	SAINT AUGUSTINE	5:8
12/5/2025	CASTRO - GUZMAN, HUGO	AM1	8:35 184, RITTBURN LN	FRUIT COVE	9:44 6795, COLLIER RD	SAINT AUGUSTINE	5:43
12/9/2025	BLEH, CHARLOTTE	AM1	11:57 340, C B LDR	SAINT AUGUSTINE	13:06 3812, LEWIS SPEEDWAY	SAINT AUGUSTINE	8:21
12/18/2025	JENKINS, ISABELLE	AM1	13:00 180, MARINE ST	SAINT AUGUSTINE	14:09 120, OLD TOWN PKWY	SAINT AUGUSTINE	5:81
12/16/2025	JAMAL, FATEMA	AM1	9:28 85, ATHENS DR	SAINT AUGUSTINE	10:37 264, SOUTHPARK CIR E	SAINT AUGUSTINE	7:71
12/5/2025	ROTEMBERG, BARBARA	AM1	7:47 3960, A1A S	SAINT AUGUSTINE	8:57 180, MARINE ST	SAINT AUGUSTINE	19:83
12/9/2025	MARSHALL, JEROME	AM1	7:47 3960, A1A S	SAINT AUGUSTINE	8:57 180, MARINE ST	SAINT AUGUSTINE	6:25
12/16/2025	DAHR, STANLEY	AM1	15:43 180, MARINE ST	SAINT AUGUSTINE	16:53 155, PATRIOT LN	SAINT AUGUSTINE	6:25
12/8/2025	ROTEMBERG, BARBARA	AM1	7:46 2510, DEER RUN RD	SAINT AUGUSTINE	8:56 180, MARINE ST	SAINT AUGUSTINE	6:25
12/15/2025	ROTEMBERG, BARBARA	AM1	7:29 3960, A1A S	SAINT AUGUSTINE	8:39 180, MARINE ST	SAINT AUGUSTINE	6:25
12/17/2025	ROTEMBERG, BARBARA	AM1	7:34 3960, A1A S	SAINT AUGUSTINE	8:44 180, MARINE ST	SAINT AUGUSTINE	6:25
12/31/2025	ROTEMBERG, BARBARA	AM1	7:52 3960, A1A S	SAINT AUGUSTINE	9:02 180, MARINE ST	SAINT AUGUSTINE	6:25
12/21/2025	CASTRO - GUZMAN, HUGO	AM1	7:54 3960, A1A S	SAINT AUGUSTINE	9:04 180, MARINE ST	SAINT AUGUSTINE	6:25
12/21/2025	MARSHALL, JEROME	AM1	8:11 184, RITTBURN LN	FRUIT COVE	9:21 6795, COLLIER RD	SAINT AUGUSTINE	8:21
12/27/2025	JAMAL, FATEMA	AM1	7:06 155, PATRIOT LN	ELKTON	8:16 180, MARINE ST	SAINT AUGUSTINE	10:54
12/11/2025	CASTRO - GUZMAN, HUGO	AM1	14:21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15:31 85, ATHENS DR	SAINT AUGUSTINE	19:83
12/19/2025	ALEXANDER, CLARETHA	AM1	8:16 184, RITTBURN LN	FRUIT COVE	9:27 6795, COLLIER RD	SAINT AUGUSTINE	8:21
12/11/2025	SEVILLA, EDGAR	AM1	14:33 1880, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:44 105, CHASE ST	SAINT AUGUSTINE	20:65
12/11/2025	SEVILLA, EDGAR	AM1	4:37 566, FERN AVE	SAINT AUGUSTINE	5:48 264, SOUTHPARK CIR E	HASTINGS	6:21
12/30/2025	MARSHALL, JEROME	AM1	7:26 3960, A1A S	SAINT AUGUSTINE	8:37 180, MARINE ST	SAINT AUGUSTINE	6:25
12/16/2025	OHLMAYER, MARY	AM1	7:09 155, PATRIOT LN	ELKTON	8:20 180, MARINE ST	SAINT AUGUSTINE	6:25
12/19/2025	WILLIAMS, MILDRED	AM1	12:28 180, MARINE ST	SAINT AUGUSTINE	13:40 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	10:54
12/16/2025	ROTEMBERG, BARBARA	AM1	12:21 180, MARINE ST	SAINT AUGUSTINE	13:33 243, MARIUS CT	SAINT AUGUSTINE	7:64
12/11/2025	WILLIAMS, MILDRED	AM1	15:48 180, MARINE ST	SAINT AUGUSTINE	17:00 155, PATRIOT LN	SAINT AUGUSTINE	4:38
12/11/2025	MARSHALL, JEROME	AM1	14:04 121, WHITEHALL DR	SAINT AUGUSTINE	9:07 180, MARINE ST	SAINT AUGUSTINE	6:25
12/18/2025	DAHR, STANLEY	AM1	7:59 2510, DEER RUN RD	SAINT AUGUSTINE	15:16 687, WINDENHERE WAY	ELKTON	6:25
12/16/2025	WILLIAMS, MILDRED	AM1	7:25 243, MARIUS CT	SAINT AUGUSTINE	9:11 3901, UNIVERSITY BLVD S	ST AUGUSTINE	10:54
12/16/2025	WILLIAMS, MILDRED	AM1	7:39 3960, A1A S	SAINT AUGUSTINE	9:16 180, MARINE ST	JACKSONVILLE	23:46
12/22/2025	ROTEMBERG, BARBARA	AM1	14:49 264, SOUTHPARK CIR E	SAINT AUGUSTINE	8:38 180, MARINE ST	SAINT AUGUSTINE	39:5
12/13/2025	JAMAL, FATEMA	AM1	12:24 180, MARINE ST	SAINT AUGUSTINE	8:52 180, MARINE ST	SAINT AUGUSTINE	4:38
12/30/2025	HYMAN, CARMAN	AM1	7:41 2510, DEER RUN RD	SAINT AUGUSTINE	16:02 85, ATHENS DR	SAINT AUGUSTINE	6:25
12/11/2025	DAHR, STANLEY	AM1	15:02 264, SOUTHPARK CIR E	SAINT AUGUSTINE	13:38 1110, ROYAL TROON LN	SAINT AUGUSTINE	19:83
12/13/2025	JAMAL, FATEMA	AM1	8:48 1270, SWINTERHAWK DR	SAINT AUGUSTINE	16:16 85, ATHENS DR	SAINT AUGUSTINE	6:02
12/5/2025	MARSHALL, JEROME	AM1	7:00 155, PATRIOT LN	ELKTON	10:02 100, WHELFSTONE PL	SAINT AUGUSTINE	6:04
12/10/2025	ROTEMBERG, BARBARA	AM1	12:56 180, MARINE ST	SAINT AUGUSTINE	8:15 180, MARINE ST	SAINT AUGUSTINE	5:88
12/19/2025	MARSHALL, JEROME	AM1	7:57 3960, A1A S	SAINT AUGUSTINE	14:12 2510, DEER RUN RD	SAINT AUGUSTINE	10:54
12/23/2025	DAHR, STANLEY	AM1	7:10 155, PATRIOT LN	SAINT AUGUSTINE	9:13 180, MARINE ST	SAINT AUGUSTINE	6:04
12/16/2025	MARSHALL, JEROME	AM1	13:02 180, MARINE ST	ELKTON	8:27 180, MARINE ST	SAINT AUGUSTINE	6:25
12/26/2025	ALEXANDER, CLARETHA	AM1	7:05 155, PATRIOT LN	ELKTON	14:19 2510, DEER RUN RD	SAINT AUGUSTINE	10:54
12/11/2025	WILLIAMS, MILDRED	AM1	9:30 105, CHASE ST	HASTINGS	8:22 180, MARINE ST	SAINT AUGUSTINE	6:04
12/12/2025	OHLMAYER, MARY	AM1	12:25 180, MARINE ST	SAINT AUGUSTINE	10:47 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10:54
12/9/2025	MARSHALL, JEROME	AM1	12:27 180, MARINE ST	SAINT AUGUSTINE	13:43 243, MARIUS CT	SAINT AUGUSTINE	20:65
12/30/2025	JENKINS, ISABELLE	AM1	7:05 155, PATRIOT LN	SAINT AUGUSTINE	13:45 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	4:38
12/29/2025	ROTEMBERG, BARBARA	AM1	13:03 180, MARINE ST	SAINT AUGUSTINE	8:24 180, MARINE ST	SAINT AUGUSTINE	7:64
12/29/2025	ROTEMBERG, BARBARA	AM1	7:15 3960, A1A S	SAINT AUGUSTINE	14:23 120, OLD TOWN PKWY	SAINT AUGUSTINE	10:54
		AM1		SAINT AUGUSTINE	8:35 180, MARINE ST	SAINT AUGUSTINE	7:71
		AM1		SAINT AUGUSTINE		SAINT AUGUSTINE	6:25

12/3/2025	LOCHNER, MERLE	AMI	12-01 180	MARINE ST	SAINT AUGUSTINE	13-21 2091	RYAN RD	SAINT AUGUSTINE	7.9
12/9/2025	OHLMAYER, MARY	AMI	12-24 180	MARINE ST	SAINT AUGUSTINE	13-45 200	SUMNER BREEZE WAY	SAINT AUGUSTINE	7.64
12/12/2025	LOCHNER, MERLE	AMI	12-18 180	MARINE ST	SAINT AUGUSTINE	13-41 2091	RYAN RD	SAINT AUGUSTINE	7.9
12/22/2025	LOCHNER, MERLE	AMI	11-58 180	MARINE ST	SAINT AUGUSTINE	13-22 2091	RYAN RD	SAINT AUGUSTINE	7.9
12/18/2025	JAMAL, FATEMA	AMI	15-02 264	SOUTHPARK CIR E	SAINT AUGUSTINE	16-27 85	ATHENS DR	SAINT AUGUSTINE	19.83
12/23/2025	DAHR, STANLEY	AMI	7-37 2510	DEER RUN RD	SAINT AUGUSTINE	9-03 180	MARINE ST	SAINT AUGUSTINE	6.04
12/17/2025	EDWARDS, RANNIE	AMI	13-32 14534	OLD ST AUGUSTINE RD	JACKSONVILLE	14-58 725	WEST 5TH ST	ST AUGUSTINE	6.04
12/4/2025	DAHR, STANLEY	AMI	7-53 2510	DEER RUN RD	SAINT AUGUSTINE	9-20 180	MARINE ST	SAINT AUGUSTINE	29.2
12/16/2025	HYMAN, CARMAN	AMI	12-21 180	MARINE ST	SAINT AUGUSTINE	13-49 1110	ROYAL TROON LN	SAINT AUGUSTINE	6.04
12/31/2025	LOCHNER, MERLE	AMI	12-04 180	MARINE ST	SAINT AUGUSTINE	13-32 2091	RYAN RD	SAINT AUGUSTINE	6.02
12/12/2025	MARSHALL, JEROME	AMI	15-44 180	MARINE ST	SAINT AUGUSTINE	17-12 155	PATRIOT LN	SAINT AUGUSTINE	7.9
12/31/2025	VASSOR, MELVIN	AMI	14-39 264	SOUTHPARK CIR E	SAINT AUGUSTINE	16-08 417	CHERRY ELM DR	SAINT AUGUSTINE	10.54
12/10/2025	EDWARDS, RANNIE	AMI	13-32 14534	OLD ST AUGUSTINE RD	JACKSONVILLE	15-02 725	WEST 5TH ST	ST AUGUSTINE	18.44
12/1/2025	EDWARDS, RANNIE	AMI	12-13 180	MARINE ST	SAINT AUGUSTINE	13-45 2091	RYAN RD	SAINT AUGUSTINE	29.2
12/3/2025	EDWARDS, RANNIE	AMI	7-41 725	WEST 5TH ST	ST AUGUSTINE	9-16 14534	OLD ST AUGUSTINE RD	SAINT AUGUSTINE	7.9
12/17/2025	EDWARDS, RANNIE	AMI	7-37 725	WEST 5TH ST	ST AUGUSTINE	9-14 14534	OLD ST AUGUSTINE RD	JACKSONVILLE	29.2
12/10/2025	LIGA, FERREK	AMI	14-47 121	WHITEHALL DR	SAINT AUGUSTINE	16-26 687	WINDERMERE WAY	ST AUGUSTINE	29.2
12/10/2025	EDWARDS, RANNIE	AMI	7-45 725	WEST 5TH ST	ST AUGUSTINE	9-27 14534	OLD ST AUGUSTINE RD	JACKSONVILLE	23.46
12/9/2025	DAHR, STANLEY	AMI	7-38 2510	DEER RUN RD	SAINT AUGUSTINE	9-19 180	MARINE ST	SAINT AUGUSTINE	29.2
12/28/2025	ALEXANDER, CLARETHA	AMI	14-32 1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16-23 105	CHASE ST	HASTINGS	6.04
12/12/2025	DAHR, STANLEY	AMI	7-27 2510	DEER RUN RD	SAINT AUGUSTINE	9-22 180	MARINE ST	SAINT AUGUSTINE	20.65
12/21/2025	ALEXANDER, CLARETHA	AMI	11-44 1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13-39 105	CHASE ST	HASTINGS	6.04
12/28/2025	KERBAGE, SAMIRA	AMI	11-24 2615	SAINT AUGUSTINE BLVD	SAINT AUGUSTINE	11-30 1680	OSCEOLA ELEMENTARY RD	HASTINGS	20.65
									2.57

ST. JOHNS COUNTY COUNCIL ON AGING

Date	Name	Mode	Pick Up	Origin	Origin	Drop Off	#NAME?	Destination	Destination	Miles
12/16/2025	ROUSSEAU, RICHARD	WH1	10-46 1835, US HWY 1	SAINT AUGUSTINE	SAINT AUGUSTINE	11-00 1784, KESWICK RD		SAINT AUGUSTINE	SAINT AUGUSTINE	4.62
12/11/2025	WESTLEY, ARDRENE	WH1	9-04 112, W ASHLAND AVE	HASTINGS	HASTINGS	9-06 6150, S MAIN ST		SAINT AUGUSTINE	HASTINGS	0.48
12/12/2025	MITCHELL, JUDITH	WH1	11-52 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-56 2428, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.12
12/9/2025	HIGGS, EVELYN	WH1	11-58 3905, A1A S	SAINT AUGUSTINE	SAINT AUGUSTINE	12-03 1714, SEA FAIR DR		SAINT AUGUSTINE	SAINT AUGUSTINE	1.05
12/4/2025	HAYES, SUSAN	WH1	14-03 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	14-09 100, DEERFIELD PRESERVE BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.48
12/29/2025	HAYES, SUSAN	WH1	11-27 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-33 120, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/5/2025	HARPER, EARL	WH1	6-02 555, DUAL ST	SAINT AUGUSTINE	SAINT AUGUSTINE	6-08 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.28
12/22/2025	LIAO, HELEN	WH1	14-27 400, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	14-33 101, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.15
12/13/2025	SCHIMMEL, WYONNE	WH1	9-05 702, WILKES CT	SAINT AUGUSTINE	SAINT AUGUSTINE	9-12 3700, HWY US-1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	0.84
12/9/2025	HIGGS, EVELYN	WH1	9-48 1714, SEA FAIR DR	SAINT AUGUSTINE	SAINT AUGUSTINE	9-55 3905, A1A S		SAINT AUGUSTINE	SAINT AUGUSTINE	1.05
12/22/2025	HAYES, SUSAN	WH1	12-44 120, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	12-51 2250, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/5/2025	HAYES, SUSAN	WH1	11-26 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-33 120, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/15/2025	HAYES, SUSAN	WH1	11-40 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-47 120, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/3/2025	MCKINNEY, PENNSIRI	WH1	10-10 201, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	10-17 2095, US HIGHWAY 1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	0.43
12/1/2025	HUNTER, BRUCE	WH1	10-28 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	10-35 400, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.44
12/9/2025	LESH, NELSON	WH1	10-28 850, ALHAMBRA AVE	SAINT AUGUSTINE	SAINT AUGUSTINE	10-35 4327, US-1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	0.84
12/12/2025	FRAZIER, MARY	WH1	9-59 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	10-06 907, GUNBY CIR		SAINT AUGUSTINE	SAINT AUGUSTINE	2.05
12/15/2025	HAYES, SUSAN	WH1	13-00 120, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	13-07 2250, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	2.05
12/5/2025	HAYES, SUSAN	WH1	12-44 120, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	12-52 2250, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/17/2025	WESTLEY, ARDRENE	WH1	13-02 6150, S MAIN ST	HASTINGS	HASTINGS	13-10 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/10/2025	WESTLEY, ARDRENE	WH1	13-06 6150, S MAIN ST	HASTINGS	HASTINGS	13-14 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/17/2025	LESH, NELSON	WH1	9-26 112, W ASHLAND AVE	SAINT AUGUSTINE	SAINT AUGUSTINE	9-34 6150, S MAIN ST		SAINT AUGUSTINE	HASTINGS	0.48
12/10/2025	WESTLEY, ARDRENE	WH1	16-23 105, MARINER HEALTH WAY	SAINT AUGUSTINE	SAINT AUGUSTINE	16-31 850, ALHAMBRA AVE		SAINT AUGUSTINE	SAINT AUGUSTINE	0.56
12/4/2025	MCCLURE, SOUNDRA	WH1	10-54 45, GROOVER LOOP	SAINT AUGUSTINE	SAINT AUGUSTINE	11-02 832, W 15TH ST		SAINT AUGUSTINE	SAINT AUGUSTINE	1.16
12/10/2025	HARPER, EARL	WH1	5-30 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	5-38 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/4/2025	MARTINEZ, LUIS	WH1	10-54 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-02 555, DUAL ST		SAINT AUGUSTINE	SAINT AUGUSTINE	1.28
12/4/2025	MARUFFI, NANCY	WH1	9-55 1845, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	10-03 2355, US-1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	0.78
12/2/2025	MCKINNEY, PENNSIRI	WH1	8-38 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	SAINT AUGUSTINE	8-46 1690, US-1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	1.12
12/21/2025	MARUFFI, NANCY	WH1	9-53 3956, SEA EAGLE CIR	SAINT AUGUSTINE	SAINT AUGUSTINE	10-01 4255, US HIGHWAY 1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	1.39
12/31/2025	MARUFFI, NANCY	WH1	10-27 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	SAINT AUGUSTINE	10-35 1851, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.15
12/6/2025	MAHN, LAURENCE	WH1	14-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	14-46 304, QUEEN RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.73
12/8/2025	HAYES, SUSAN	WH1	11-35 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-44 120, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/10/2025	WESTLEY, ARDRENE	WH1	13-31 6150, S MAIN ST	HASTINGS	HASTINGS	13-40 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/17/2025	LESH, NELSON	WH1	14-16 850, ALHAMBRA AVE	SAINT AUGUSTINE	SAINT AUGUSTINE	14-25 105, MARINER HEALTH WAY		SAINT AUGUSTINE	SAINT AUGUSTINE	0.56
12/18/2025	MCCLURE, SOUNDRA	WH1	5-55 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	6-04 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/9/2025	MCCLURE, SOUNDRA	WH1	10-59 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-08 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/11/2025	MAHN, LAURENCE	WH1	14-02 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	14-11 304, QUEEN RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.73
12/15/2025	SEAGRIST, RAYMOND	WH1	10-14 279, COSTADO ST	SAINT AUGUSTINE	SAINT AUGUSTINE	10-23 2720, US1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	2.46
12/12/2025	HUNTER, BRUCE	WH1	10-12 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	10-21 1271, BUTLER AVE		SAINT AUGUSTINE	SAINT AUGUSTINE	3.25
12/19/2025	LYON, DOBBS	WH1	15-49 180, MARINE ST	SAINT AUGUSTINE	SAINT AUGUSTINE	15-58 1025, W AIKEN ST		SAINT AUGUSTINE	SAINT AUGUSTINE	3.73
12/29/2025	MCCLURE, SOUNDRA	WH1	5-43 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	5-52 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/2/2025	MCCLURE, SOUNDRA	WH1	11-19 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-28 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/13/2025	HUNTER, BRUCE	WH1	10-44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	10-53 1271, BUTLER AVE		SAINT AUGUSTINE	SAINT AUGUSTINE	3.25
12/3/2025	WESTLEY, ARDRENE	WH1	13-02 6150, S MAIN ST	SAINT AUGUSTINE	SAINT AUGUSTINE	13-11 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/4/2025	WESTLEY, ARDRENE	WH1	13-04 6150, S MAIN ST	HASTINGS	HASTINGS	13-13 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/22/2025	HAYES, SUSAN	WH1	11-33 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-43 120, HEALTH PARK BLVD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3
12/15/2025	LESH, NELSON	WH1	15-13 4327, US-1 S	SAINT AUGUSTINE	SAINT AUGUSTINE	15-23 850, ALHAMBRA AVE		SAINT AUGUSTINE	SAINT AUGUSTINE	0.44
12/31/2025	WESTLEY, ARDRENE	WH1	13-11 6150, S MAIN ST	HASTINGS	HASTINGS	13-21 112, W ASHLAND AVE		SAINT AUGUSTINE	HASTINGS	0.48
12/13/2025	LESH, NELSON	WH1	14-00 850, ALHAMBRA AVE	SAINT AUGUSTINE	SAINT AUGUSTINE	14-10 105, MARINER HEALTH WAY		SAINT AUGUSTINE	SAINT AUGUSTINE	0.56
12/5/2025	LEE, KALIMANU	WH1	10-18 300, WHISPERING CIR	SAINT AUGUSTINE	SAINT AUGUSTINE	10-28 1851, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.91
12/5/2025	SPINOSI, KAREN	WH1	13-37 65, WHITEHALL DR	SAINT AUGUSTINE	SAINT AUGUSTINE	13-47 2720, US1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	1.11
12/4/2025	MCCLURE, SOUNDRA	WH1	10-28 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	10-38 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/22/2025	MCCLURE, SOUNDRA	WH1	10-47 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	10-57 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/6/2025	MCCLURE, SOUNDRA	WH1	10-54 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-04 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/24/2025	MCCLURE, SOUNDRA	WH1	11-11 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	11-21 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/4/2025	MAHN, LAURENCE	WH1	14-05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	14-15 304, QUEEN RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.73
12/2/2025	MAHN, LAURENCE	WH1	14-11 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	14-21 304, QUEEN RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.73
12/5/2025	PITARO, MARGO	WH1	8-28 47, SAN MARCO AVE	SAINT AUGUSTINE	SAINT AUGUSTINE	8-38 180, MARINE ST		SAINT AUGUSTINE	SAINT AUGUSTINE	1.84
12/17/2025	MARVIN, BARBARA	WH1	11-13 200, CBL DR	SAINT AUGUSTINE	SAINT AUGUSTINE	11-23 556, FOX HOLLOW LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	2
12/3/2025	MITCHELL, JUDITH	WH1	14-55 50, FULKERSON WAY	SAINT AUGUSTINE	SAINT AUGUSTINE	15-05 604, GUNBY CIR		SAINT AUGUSTINE	SAINT AUGUSTINE	2.02
12/6/2025	SPINOSI, KAREN	WH1	13-32 245, WILDWOOD DR	SAINT AUGUSTINE	SAINT AUGUSTINE	13-32 2720, US1 S		SAINT AUGUSTINE	SAINT AUGUSTINE	2.46
12/26/2025	DUNCAN, JERRON	WH1	10-24 264, SOUTHPARK CIR E	SAINT AUGUSTINE	SAINT AUGUSTINE	10-34 25, SPRING ST		SAINT AUGUSTINE	SAINT AUGUSTINE	2.5
12/30/2025	DUNCAN, JERRON	WH1	8-30 25, SPRING ST	SAINT AUGUSTINE	SAINT AUGUSTINE	8-40 100, WHEATSTONE PL		SAINT AUGUSTINE	SAINT AUGUSTINE	2.65
12/13/2025	MCCLURE, SOUNDRA	WH1	5-49 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	5-59 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/8/2025	HARPER, EARL	WH1	5-49 555, DUAL ST	SAINT AUGUSTINE	SAINT AUGUSTINE	5-59 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.28
12/11/2025	MCCLURE, SOUNDRA	WH1	5-58 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	6-08 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/16/2025	MCCLURE, SOUNDRA	WH1	5-59 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	6-09 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/12/2025	MCCLURE, SOUNDRA	WH1	6-03 165, SILVER LANE	SAINT AUGUSTINE	SAINT AUGUSTINE	6-13 1680, OSCEOLA ELEMENTARY RD		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/13/2025	MCCLURE, SOUNDRA	WH1	10-40 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	10-50 165, SILVER LANE		SAINT AUGUSTINE	SAINT AUGUSTINE	1.25
12/28/2025	DOMAHUE, LORETTA	WH1	9-10 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	SAINT AUGUSTINE	9-20 247, SHAMROCK RD		SAINT AUGUSTINE	SAINT AUGUSTINE	3.42
12/29/2025	HAYES, SUSAN	WH1	12-53 120, HEALTH PARK BLVD	SAINT AUGUSTINE	SAINT AUGUSTINE	13-03 2250, OLD MOULTRIE RD		SAINT AUGUSTINE	SAINT AUGUSTINE	0.3

Wheelchair

12/15/2025	LESH, NELSON	WH1	12/29 850 ALHAMBRA AVE	SAINT AUGUSTINE	12/39 4327, US-1 S	SAINT AUGUSTINE	0.44
12/19/2023	WESLEY, ARDRENE	WH1	12/53 6150, S MAIN ST	HASTINGS	13/03 112, W ASHLAND AVE	HASTINGS	0.48
12/22/2023	LESH, NELSON	WH1	17/22 105, MARINER HEALTH WAY	SAINT AUGUSTINE	17/32 850 ALHAMBRA AVE	SAINT AUGUSTINE	0.56
12/22/2025	LESH, NELSON	WH1	15/08 850 ALHAMBRA AVE	SAINT AUGUSTINE	15/18 105, MARINER HEALTH WAY	SAINT AUGUSTINE	0.56
12/29/2025	MARUFEI, NANCY	WH1	13/44 2075, US-1 S	SAINT AUGUSTINE	13/54 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	0.89
12/18/2025	HICKS, EVELYN	WH1	9/38 1714, SEA FAIR DR	SAINT AUGUSTINE	9/48 1033, A1A BEACH BLVD	SAINT AUGUSTINE	1.4
12/20/2023	MULLOUREN, JOHN	WH1	13/38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	13/48 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/18/2023	MAHN, LAURENCE	WH1	13/53 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/03 304, QUEEN RD	SAINT AUGUSTINE	1.73
12/15/2025	HARPER, EARL	WH1	11/01 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11/12 555, DUVAL ST	SAINT AUGUSTINE	1.78
12/21/2025	DUNCAN, JERRON	WH1	10/31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/42 25, SPRING ST	ST AUGUSTINE	2.5
12/15/2025	WESLEY, ARDRENE	WH1	12/51 6150, S MAIN ST	HASTINGS	13/02 112, W ASHLAND AVE	HASTINGS	0.48
12/4/2023	MARTINEZ, LUIS	WH1	11/58 2355, US-1 S	SAINT AUGUSTINE	12/09 1845, OLD MOULTRIE RD	SAINT AUGUSTINE	0.78
12/11/2023	SCHINMWEI, YVONNE	AML,WH1	10/53 3700, HWY US-1 S	SAINT AUGUSTINE	11/04 702, WILKES CT	SAINT AUGUSTINE	0.84
12/9/2023	MCCLURE, SOUNDR	WH1	6/09 165, SILVER LANE	SAINT AUGUSTINE	6/20 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.25
12/16/2025	MCCLURE, SOUNDR	WH1	10/41 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10/52 165, SILVER LANE	SAINT AUGUSTINE	1.25
12/8/2025	ROMER, ELOUISE	WH1	14/21 45, GROOVER LOOP	SAINT AUGUSTINE	14/32 740, W 4TH ST	SAINT AUGUSTINE	1.25
12/9/2023	MAHN, LAURENCE	WH1	14/14 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/25 304, QUEEN RD	SAINT AUGUSTINE	1.73
12/22/2023	MAHN, LAURENCE	WH1	14/15 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/26 304, QUEEN RD	SAINT AUGUSTINE	1.73
12/17/2025	MARVIN, BARBARA	WH1	9/15 556, FOX HOLLOW LANE	SAINT AUGUSTINE	9/26 200, CBL DR	SAINT AUGUSTINE	1.73
12/15/2025	SENGRIST, RAYMOND	WH1	11/28 2720, US1 S	SAINT AUGUSTINE	11/39 279, COSTADO ST	SAINT AUGUSTINE	2.46
12/17/2025	WESLEY, ARDRENE	WH1	8/58 112, W ASHLAND AVE	HASTINGS	9/09 6150, S MAIN ST	HASTINGS	0.48
12/9/2023	LEE KALMUN	WH1	11/49 1851, OLD MOULTRIE RD	SAINT AUGUSTINE	12/00 300, WHISPERRING CIR	SAINT AUGUSTINE	0.91
12/16/2023	MCCLURE, SOUNDR	WH1	5/59 165, SILVER LANE	SAINT AUGUSTINE	6/10 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.25
12/22/2025	MCCLURE, SOUNDR	WH1	6/07 165, SILVER LANE	SAINT AUGUSTINE	6/18 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.25
12/27/2025	MCCLURE, SOUNDR	WH1	10/44 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10/55 165, SILVER LANE	SAINT AUGUSTINE	1.25
12/9/2023	MILES, JANIS	WH1	8/25 52, SUNRISE BLVD	SAINT AUGUSTINE	8/36 105, SOUTHPARK BLVD	SAINT AUGUSTINE	1.34
12/17/2023	MULLOUREN, JOHN	WH1	9/55 165, SILVER LANE	SAINT AUGUSTINE	10/06 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.4
12/18/2023	LEE KALMUN	WH1	10/54 113, WHITEHALL DR	SAINT AUGUSTINE	11/05 300, WHISPERRING CIR	SAINT AUGUSTINE	1.44
12/16/2025	HAYES, SUSAN	WH1	10/25 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	10/36 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	1.48
12/10/2025	DUNCAN, JERRON	WH1	10/27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/48 25, SPRING ST	ST AUGUSTINE	2.5
12/23/2023	DUNCAN, JERRON	WH1	10/38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/49 25, SPRING ST	ST AUGUSTINE	2.5
12/19/2023	SPINOSI, KAREN	WH1	10/23 245, WILDWOOD DR	SAINT AUGUSTINE	10/34 65, WHITEHALL DR	SAINT AUGUSTINE	2.95
12/19/2023	HUNTER, BRUCE	WH1	10/44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/55 1271, BUTLER AVE	SAINT AUGUSTINE	3.25
12/26/2023	DONAHUE, LORETTA	WH1	9/14 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9/25 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/4/2023	HOPE, LINDA	WH1	16/20 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16/31 200, S WOODLAWN ST	SAINT AUGUSTINE	1.26
12/4/2023	HOPE, LINDA	WH1	16/20 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16/31 200, S WOODLAWN ST	SAINT AUGUSTINE	1.26
12/4/2023	PITTRAR, MARGE	WH1	12/56 180, MARINE ST	SAINT AUGUSTINE	13/07 47, SAN MARCO AVE	SAINT AUGUSTINE	1.6
12/2/2023	PITTRAR, MARGE	WH1	13/08 180, MARINE ST	SAINT AUGUSTINE	13/19 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/1/2025	PITTRAR, MARGE	WH1	13/14 180, MARINE ST	SAINT AUGUSTINE	13/25 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/1/2025	MARUFEI, NANCY	WH1	13/04 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	13/15 2660, OLD MOULTRIE RD	SAINT AUGUSTINE	2.18
12/8/2025	HAYES, SUSAN	WH1	12/48 120, HEALTH PARK BLVD	SAINT AUGUSTINE	13/00 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	0.3
12/19/2023	WESLEY, ARDRENE	WH1	9/24 112, W ASHLAND AVE	HASTINGS	9/36 6150, S MAIN ST	HASTINGS	0.48
12/15/2025	WESLEY, ARDRENE	WH1	9/30 112, W ASHLAND AVE	HASTINGS	9/42 6150, S MAIN ST	HASTINGS	0.48
12/15/2025	LEE KALMUN	WH1	15/53 1851, OLD MOULTRIE RD	SAINT AUGUSTINE	16/05 300, WHISPERRING CIR	SAINT AUGUSTINE	0.9
12/15/2025	LEE KALMUN	WH1	13/18 300, WHISPERRING CIR	SAINT AUGUSTINE	13/30 1851, OLD MOULTRIE RD	SAINT AUGUSTINE	0.9
12/11/2025	MCCLURE, SOUNDR	WH1	10/58 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11/10 165, SILVER LANE	SAINT AUGUSTINE	1.25
12/2/2023	HOPE, LINDA	WH1	10/28 200, S WOODLAWN ST	SAINT AUGUSTINE	10/40 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.26
12/2/2023	HOPE, LINDA	WH1	15/43 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15/55 200, S WOODLAWN ST	SAINT AUGUSTINE	1.26
12/30/2025	HICKS, EVELYN	WH1	11/52 1033, A1A BEACH BLVD	SAINT AUGUSTINE	12/04 1714, SEA FAIR DR	SAINT AUGUSTINE	1.4
12/30/2025	HICKS, EVELYN	WH1	9/22 1714, SEA FAIR DR	SAINT AUGUSTINE	9/34 1033, A1A BEACH BLVD	SAINT AUGUSTINE	1.4
12/27/2023	MULLOUREN, JOHN	WH1	14/05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/17 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/2/2023	MULLOUREN, JOHN	WH1	14/15 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/27 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/11/2025	MULLOUREN, JOHN	WH1	14/18 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/30 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/8/2025	ROMER, ELOUISE	WH1	11/46 748, W 4TH ST	SAINT AUGUSTINE	11/58 45, GROOVER LOOP	SAINT AUGUSTINE	1.7
12/16/2025	MAHN, LAURENCE	WH1	14/06 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/18 304, QUEEN RD	SAINT AUGUSTINE	1.73
12/30/2023	MAHN, LAURENCE	WH1	14/20 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/32 304, QUEEN RD	SAINT AUGUSTINE	1.73
12/11/2023	MALWAN, ELIZABETH	WH1	9/35 35, SANFORD ST	SAINT AUGUSTINE	9/47 1773, US-1	SAINT AUGUSTINE	1.8
12/16/2023	PITTRAR, MARGE	WH1	13/07 180, MARINE ST	SAINT AUGUSTINE	13/19 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/3/2025	PITTRAR, MARGE	WH1	13/27 604, GUNBY CIR	SAINT AUGUSTINE	13/39 50, FLIKERSON WAY	SAINT AUGUSTINE	2.02
12/17/2025	FRAZIER, MARY	WH1	10/02 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/14 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/21/2025	FRAZIER, MARY	WH1	10/03 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/15 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/19/2023	DUNCAN, JERRON	WH1	10/26 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/38 25, SPRING ST	SAINT AUGUSTINE	2.5
12/29/2023	DUNCAN, JERRON	WH1	10/30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/42 25, SPRING ST	ST AUGUSTINE	2.5
12/10/2025	HUNTER, BRUCE	WH1	10/31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/43 1271, BUTLER AVE	SAINT AUGUSTINE	3.25
12/3/2025	HUNTER, BRUCE	WH1	10/50 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11/02 1271, BUTLER AVE	SAINT AUGUSTINE	3.25
12/29/2025	DONAHUE, LORETTA	WH1	9/11 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9/23 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/11/2023	KING, LUCY	WH1	10/31 180, RONALD RD	SAINT AUGUSTINE	10/43 3551, N PONCE DE LEON BLVD	SAINT AUGUSTINE	7.4
12/26/2025	FRAZIER, MARY	WH1	5/20 907, GUNBY CIR	SAINT AUGUSTINE	5/32 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/12/2025	FRAZIER, MARY	WH1	5/22 907, GUNBY CIR	SAINT AUGUSTINE	5/34 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/4/2023	LEFANS, RUTH	WH1	9/25 130, RIO DEL MAR ST	SAINT AUGUSTINE	9/37 1033, A1A BEACH BLVD	SAINT AUGUSTINE	1.17
12/9/2025	MILES, JANIS	WH1	9/23 105, SOUTHPARK BLVD	SAINT AUGUSTINE	9/35 52, SUNRISE BLVD	SAINT AUGUSTINE	1.34
12/11/2023	MAHN, LAURENCE	WH1	9/23 304, QUEEN RD	SAINT AUGUSTINE	9/35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/5/2025	DUNCAN, JERRON	WH1	10/40 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10/52 25, SPRING ST	ST AUGUSTINE	2.5
12/3/2025	HARPER, EARL	WH1	11/08 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11/20 555, DUVAL ST	SAINT AUGUSTINE	1.28
12/16/2025	MULLOUREN, JOHN	WH1	14/25 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14/37 165, SILVER LANE	SAINT AUGUSTINE	1.4

12/30/2025	HERZOG, BRENDA	WH1	8:59 148 GREEN ARBOR WY	SAINT AUGUSTINE	9:11 250, PLAZA BLVD	SAINT AUGUSTINE	2:03
12/3/2025	WESLEY, ARBRENE	WH1	10:02 112, W ASHLAND AVE	HASTINGS	10:15 6150, S MAIN ST	HASTINGS	0:48
12/17/2025	MCCLEURE, SOUNDRRA	WH1	5:40 165, SILVER LANE	SAINT AUGUSTINE	5:53 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1:25
12/20/2025	MCCLEURE, SOUNDRRA	WH1	11:22 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11:35 165, SILVER LANE	SAINT AUGUSTINE	1:25
12/4/2025	MULOUEN, JOHN	WH1	9:25 165, SILVER LANE	SAINT AUGUSTINE	9:38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:25
12/22/2025	MULOUEN, JOHN	WH1	14:01 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:14 165, SILVER LANE	SAINT AUGUSTINE	1:4
12/29/2025	MULOUEN, JOHN	WH1	14:12 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:25 165, SILVER LANE	SAINT AUGUSTINE	1:4
12/1/2025	HAYES, SUSAN	WH1	12:41 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	12:54 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	1:48
12/27/2025	MAHN, LAURENCE	WH1	12:21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:34 304, QUEEN RD	SAINT AUGUSTINE	1:73
12/9/2025	PITTAPO, MARGE	WH1	13:22 180, MARINE ST	SAINT AUGUSTINE	13:35 47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/21/2025	FRAZIER, MARY	WH1	5:25 907, GUNBY CIR	SAINT AUGUSTINE	5:38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:05
12/15/2025	JONES, MARTHA	WH1	10:59 340, C 8 L DR	SAINT AUGUSTINE	11:12 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	2:08
12/12/2025	MITCHELL, JUDITH	WH1	10:35 604, GUNBY CIR	SAINT AUGUSTINE	10:48 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	2:21
12/8/2025	JAMES, SARAH	WH1	9:09 756, W 6 ST	SAINT AUGUSTINE	9:22 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:52
12/4/2025	CORBETT, EMMA	AML,WH1	14:04 105, SOUTHPARK BLVD	SAINT AUGUSTINE	14:17 65, N WHITNEY ST	SAINT AUGUSTINE	2:82
12/15/2025	MILES, JANIS	WH1	8:42 52, SUNRISE BLVD	SAINT AUGUSTINE	8:55 1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	2:9
12/5/2025	HUNTER, BRUCE	WH1	5:09 1271, BUTLER AVE	SAINT AUGUSTINE	5:22 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/15/2025	DONAHUE, LORETTA	WH1	9:16 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:29 247, SHAMROCK RD	SAINT AUGUSTINE	3:42
12/8/2025	DONAHUE, LORETTA	WH1	9:19 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:32 247, SHAMROCK RD	SAINT AUGUSTINE	3:42
12/26/2025	DENNIS, ROSA	WH1	10:00 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:13 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:05
12/13/2025	WOODARD, GLENN	WH1	10:46 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:59 711, BAHIA DR	SAINT AUGUSTINE	5:05
12/10/2025	HARPER, EARL	WH1	5:49 555, DUVAL ST	SAINT AUGUSTINE	6:02 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:48
12/17/2025	FRAZIER, MARY	WH1	5:13 907, GUNBY CIR	SAINT AUGUSTINE	5:26 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:28
12/31/2025	FRAZIER, MARY	WH1	5:17 907, GUNBY CIR	SAINT AUGUSTINE	5:30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:05
12/5/2025	FRAZIER, MARY	WH1	5:45 907, GUNBY CIR	SAINT AUGUSTINE	5:58 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:05
12/21/2025	DONAHUE, LORETTA	WH1	5:17 247, SHAMROCK RD	SAINT AUGUSTINE	5:30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	2:05
12/18/2025	MCCLEURE, SOUNDRRA	WH1	11:03 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11:16 165, SILVER LANE	SAINT AUGUSTINE	3:42
12/4/2025	HOPE, LINDA	XW1	10:07 200, S WOODLAWN ST	SAINT AUGUSTINE	10:20 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1:25
12/9/2025	HOPE, LINDA	XW1	9:14 200, S WOODLAWN ST	SAINT AUGUSTINE	9:27 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1:26
12/12/2025	HARPER, EARL	WH1	5:58 555, DUVAL ST	SAINT AUGUSTINE	6:11 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1:26
12/24/2025	MULOUEN, JOHN	WH1	9:24 165, SILVER LANE	SAINT AUGUSTINE	9:37 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:28
12/1/2025	HAYES, SUSAN	WH1	11:08 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	11:21 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	1:4
12/8/2025	DUNCAN, JERRON	WH1	10:27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:40 25, SPRING ST	SAINT AUGUSTINE	1:48
12/29/2025	SPINOSI, KAREN	WH1	10:19 245, WILDWOOD DR	SAINT AUGUSTINE	10:32 65, WHITEHALL DR	SAINT AUGUSTINE	2:5
12/31/2025	HUNTER, BRUCE	WH1	10:30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:43 1271, BUTLER AVE	SAINT AUGUSTINE	2:95
12/18/2025	TAWIL, CLAIRE	WH1	9:02 16, PERFECT DR	SAINT AUGUSTINE	9:15 84, TUSCAN WAY	SAINT AUGUSTINE	3:25
12/20/2025	WOODARD, GLENN	WH1	10:56 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11:09 711, BAHIA DR	SAINT AUGUSTINE	3:49
12/4/2025	HAYES, SUSAN	WH1	15:23 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	15:36 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	5:48
12/22/2025	PHILLIPS, PATRICIA	AML,WH1	12:54 45, GROOVER LOOP	SAINT AUGUSTINE	13:07 1169, BUTLER AVE	SAINT AUGUSTINE	1:48
12/3/2025	SPINOSI, KAREN	WH1	15:58 65, WHITEHALL DR	SAINT AUGUSTINE	16:11 245, WILDWOOD DR	SAINT AUGUSTINE	2
12/9/2025	MCKINNEY, PENNSIRI	WH1	12:05 2095, US HIGHWAY 1 S	SAINT AUGUSTINE	12:18 3956, SEA EAGLE CIR	SAINT AUGUSTINE	2:95
12/1/2025	MULOUEN, JOHN	WH1	9:46 165, SILVER LANE	SAINT AUGUSTINE	10:00 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:57
12/18/2025	MULOUEN, JOHN	WH1	13:54 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:08 165, SILVER LANE	SAINT AUGUSTINE	1:4
12/13/2025	MULOUEN, JOHN	WH1	14:05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:19 165, SILVER LANE	SAINT AUGUSTINE	1:4
12/18/2025	LEE, KALMUN	WH1	9:50 300, WHISPERRING CIR	SAINT AUGUSTINE	10:04 113, WHITEHALL DR	SAINT AUGUSTINE	1:4
12/15/2025	FISHER, LAURA	WH1	14:00 40, GROOVER LOOP	SAINT AUGUSTINE	14:14 772, W 6TH ST	SAINT AUGUSTINE	1:44
12/4/2025	MAHN, LAURENCE	WH1	9:33 304, QUEEN RD	SAINT AUGUSTINE	9:47 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:33
12/30/2025	PITTAPO, MARGE	WH1	13:03 180, MARINE ST	SAINT AUGUSTINE	13:17 47, SAN MARCO AVE	SAINT AUGUSTINE	1:73
12/8/2025	PITTAPO, MARGE	WH1	13:22 180, MARINE ST	SAINT AUGUSTINE	13:36 47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/16/2025	PITTAPO, MARGE	WH1	13:33 180, MARINE ST	SAINT AUGUSTINE	13:47 47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/26/2025	FRAZIER, MARY	WH1	9:56 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:10 907, GUNBY CIR	SAINT AUGUSTINE	1:84
12/29/2025	SPINOSI, KAREN	WH1	14:54 65, WHITEHALL DR	SAINT AUGUSTINE	15:08 245, WILDWOOD DR	SAINT AUGUSTINE	2:05
12/15/2025	SPINOSI, KAREN	WH1	10:16 245, WILDWOOD DR	SAINT AUGUSTINE	10:30 65, WHITEHALL DR	SAINT AUGUSTINE	2:95
12/3/2025	LARGE, MICHAEL	SCI	15:26 180, MARINE ST	SAINT AUGUSTINE	15:40 2200, N PONCE DE LEON BLVD	SAINT AUGUSTINE	3:12
12/12/2025	HUNTER, BRUCE	WH1	11:16 400, HEALTH PARK BLVD	SAINT AUGUSTINE	11:30 1271, BUTLER AVE	SAINT AUGUSTINE	3:12
12/8/2025	COVINGTON, PATRICIA	WH1	9:52 260, STATE HWY 312	SAINT AUGUSTINE	10:06 947, SALTWATER CIR	SAINT AUGUSTINE	3:6
12/9/2025	MCKINNEY, PENNSIRI	WH1	9:13 3956, SEA EAGLE CIR	SAINT AUGUSTINE	9:27 201, HEALTH PARK BLVD	SAINT AUGUSTINE	3:89
12/24/2025	MCCLEURE, SOUNDRRA	WH1	5:43 165, SILVER LANE	SAINT AUGUSTINE	5:57 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	4:99
12/29/2025	FRAZIER, MARY	WH1	5:16 907, GUNBY CIR	SAINT AUGUSTINE	5:30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:25
12/11/2025	BROWNETT, BRILINDA	WH1	4:54 1271, BUTLER AVE	SAINT AUGUSTINE	5:08 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:05
12/10/2025	BROWNETT, BRILINDA	WH1	9:10 832, W 15TH ST	SAINT AUGUSTINE	9:24 45, GROOVER LOOP	SAINT AUGUSTINE	3:25
12/13/2025	FRAZIER, MARY	WH1	10:10 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:24 907, GUNBY CIR	SAINT AUGUSTINE	1:16
12/26/2025	JAMES, SARAH	WH1	8:40 756, W 6 ST	SAINT AUGUSTINE	8:54 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:05
12/8/2025	HUNTER, BRUCE	WH1	10:08 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:22 1271, BUTLER AVE	SAINT AUGUSTINE	3:25
12/15/2025	MAHN, LAURENCE	WH1	10:14 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:28 1271, BUTLER AVE	SAINT AUGUSTINE	3:25
12/12/2025	DONAHUE, LORETTA	WH1	9:23 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:37 247, SHAMROCK RD	SAINT AUGUSTINE	3:42
12/3/2025	COVINGTON, PATRICIA	WH1	8:25 947, SALTWATER CIR	SAINT AUGUSTINE	8:39 2155, OLD MOULTRIE RD	SAINT AUGUSTINE	3:71
12/24/2025	MULOUEN, JOHN	WH1	13:36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	13:50 165, SILVER LANE	SAINT AUGUSTINE	3:42
12/22/2025	MITCHELL, JUDITH	WH1	16:05 121, WHITEHALL DR	SAINT AUGUSTINE	16:19 604, GUNBY CIR	SAINT AUGUSTINE	1:4
12/20/2025	MAHN, LAURENCE	WH1	9:34 304, QUEEN RD	SAINT AUGUSTINE	9:48 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:61
12/11/2025	MALWAN, ELIZABETH	SCI	11:14 1773, US-1	SAINT AUGUSTINE	11:28 35, SANFORD ST	SAINT AUGUSTINE	1:73
12/23/2025	PITTAPO, MARGE	WH1	13:02 180, MARINE ST	SAINT AUGUSTINE	13:16 47, SAN MARCO AVE	SAINT AUGUSTINE	1:8
12/8/2025	FRAZIER, MARY	WH1	9:36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9:50 907, GUNBY CIR	SAINT AUGUSTINE	1:84
12/12/2025	JAMES, SARAH	WH1	13:51 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:05 756, W 6 ST	SAINT AUGUSTINE	2:05
12/12/2025	SPINOSI, KAREN	WH1	15:12 65, WHITEHALL DR	SAINT AUGUSTINE	15:26 245, WILDWOOD DR	SAINT AUGUSTINE	2:95

12/16/2025	MULQUEEN, JOHN	WH1	14:00 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:15 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/14/2025	MULQUEEN, JOHN	WH1	14:12 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:27 165, SILVER LANE	SAINT AUGUSTINE	1.4
12/15/2025	HANBY, KATHLEEN	WH1	12:04 180, MARINE ST	SAINT AUGUSTINE	12:19 1690, US-1 S	SAINT AUGUSTINE	1.55
12/21/2025	MARNI, LAURENCE	WH1	9:29 304, QUEEN RD	SAINT AUGUSTINE	9:44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/12/2025	HERZOG, BRENDA	WH1	9:56 148, GREEN ARBOR WY	SAINT AUGUSTINE	10:11 250, PLAZA BLVD	SAINT AUGUSTINE	2.03
12/15/2025	FAZIER, MARY	WH1	10:10 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:25 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/29/2025	MARUFFI, NANCY	WH1	13:32 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	15:47 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	2.18
12/12/2025	DUNGAN, JERRON	WH1	10:35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:50 25, SPRING ST	ST AUGUSTINE	2.5
12/30/2025	DUNGAN, JERRON	WH1	10:12 100, WHETSTONE PL	SAINT AUGUSTINE	10:27 25, SPRING ST	ST AUGUSTINE	2.65
12/14/2025	CORBET, EMMA	WH1	14:11 204, SOUTHPARK CIR E	SAINT AUGUSTINE	14:26 748, W 4TH ST	SAINT AUGUSTINE	2.66
12/14/2025	CORBET, EMMA	WH1	12:22 65, N WHITNEY ST	SAINT AUGUSTINE	12:37 105, SOUTHPARK BLVD	SAINT AUGUSTINE	2.82
12/17/2025	SPINOSI, KAREN	WH1	15:32 65, WHITEHALL DR	SAINT AUGUSTINE	15:47 245, WILDWOOD DR	SAINT AUGUSTINE	2.95
12/10/2025	SMITH, CATHERINE	WH1	15:18 105, SOUTHPARK BLVD	SAINT AUGUSTINE	15:33 1555, AIA S	SAINT AUGUSTINE	3.04
12/28/2025	HUNTER, BRUCE	WH1	10:43 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:58 1271, BUTLER AVE	SAINT AUGUSTINE	3.25
12/17/2025	LVON, DOBS	WH1	15:36 180, MARINE ST	SAINT AUGUSTINE	15:51 1025, W AIKEN ST	SAINT AUGUSTINE	3.73
12/16/2025	ADAMS, JUDITH	WH1	9:56 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:11 505, E ST	SAINT AUGUSTINE	4.56
12/18/2025	WOODARD, GLENN	WH1	10:08 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:23 711, BAHIA DR	SAINT AUGUSTINE	5.48
12/11/2025	KING, LUCY	WH1	12:59 3554, N PONCE DE LEON BLVD	SAINT AUGUSTINE	13:14 180, RONALD RD	SAINT AUGUSTINE	7.4
12/19/2025	HARPER, EARL	WH1	5:46 555, DUVAL ST	SAINT AUGUSTINE	6:01 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.28
12/23/2025	FAZIER, MARY	WH1	5:16 907, GUNBY CIR	SAINT AUGUSTINE	5:31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/19/2025	DONAHUE, LORETTA	WH1	5:45 247, SHAMROCK RD	SAINT AUGUSTINE	6:00 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3.42
12/8/2025	HARPER, EARL	WH1	11:04 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11:39 555, DUVAL ST	SAINT AUGUSTINE	1.28
12/18/2025	HICKS, EVELYN	WH1	11:57 1033, AIA BEACH BLVD	SAINT AUGUSTINE	12:12 1714, SEA FEAR DR	SAINT AUGUSTINE	1.4
12/18/2025	MULQUEEN, JOHN	WH1	9:20 165, SILVER LANE	SAINT AUGUSTINE	9:35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.4
12/22/2025	MULQUEEN, JOHN	WH1	9:24 165, SILVER LANE	SAINT AUGUSTINE	9:39 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.4
12/23/2025	HAYES, SUSAN	WH1	11:45 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	12:00 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	1.48
12/18/2025	MALMAN, ELIZABETH	SCI	9:24 35, SANFORD ST	SAINT AUGUSTINE	9:39 1773, US-1	SAINT AUGUSTINE	1.8
12/8/2025	PITTAGO, MARCE	WH1	8:53 47, SAN MARCO AVE	SAINT AUGUSTINE	9:08 180, MARINE ST	SAINT AUGUSTINE	1.84
12/19/2025	FAZIER, MARY	WH1	9:47 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:02 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/23/2025	JAMES, SARAH	WH1	9:06 756, W 6 ST	SAINT AUGUSTINE	9:21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/12/2025	JAMES, SARAH	WH1	9:26 756, W 6 ST	SAINT AUGUSTINE	9:41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/19/2025	HERZOG, BRENDA	WH1	9:30 148, GREEN ARBOR WY	SAINT AUGUSTINE	9:45 2355, US-1 S	SAINT AUGUSTINE	2.94
12/11/2025	SPINOSI, KAREN	WH1	10:21 245, WILDWOOD DR	SAINT AUGUSTINE	10:36 65, WHITEHALL DR	SAINT AUGUSTINE	2.95
12/21/2025	DONAHUE, LORETTA	WH1	9:18 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:33 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/19/2025	DONAHUE, LORETTA	WH1	9:44 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:59 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/20/2025	ADAMS, JUDITH	WH1	10:13 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:28 505, E ST	SAINT AUGUSTINE	4.56
12/11/2025	HARNOS, DEBRA	WH1	10:38 400, HEALTH PARK BLVD	SAINT AUGUSTINE	10:53 1816, KESWICK RD	SAINT AUGUSTINE	5.3
12/15/2025	FISHER, LAURA	WH1	12:21 772, W 6TH ST	SAINT AUGUSTINE	12:36 40, GRICOVER LOOP	SAINT AUGUSTINE	1.53
12/23/2025	MARUFFI, NANCY	WH1	13:43 190, SOUTHPARK BLVD	SAINT AUGUSTINE	13:58 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	1.56
12/22/2025	MITCHELL, JUDITH	WH1	14:28 604, GUNBY CIR	SAINT AUGUSTINE	14:43 121, WHITEHALL DR	SAINT AUGUSTINE	1.61
12/8/2025	JAMES, SARAH	WH1	13:31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	13:46 756, W 6 ST	SAINT AUGUSTINE	2.52
12/26/2025	JAMES, SARAH	WH1	13:47 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:02 756, W 6 ST	SAINT AUGUSTINE	2.52
12/29/2025	JAMES, SARAH	WH1	13:55 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:10 756, W 6 ST	SAINT AUGUSTINE	2.52
12/13/2025	MAHN, LAURENCE	WH1	9:35 304, QUEEN RD	SAINT AUGUSTINE	9:51 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/18/2025	MALMAN, ELIZABETH	SCI	11:01 1773, US-1	SAINT AUGUSTINE	11:17 35, SANFORD ST	SAINT AUGUSTINE	1.84
12/15/2025	PITTAGO, MARCE	WH1	9:07 47, SAN MARCO AVE	SAINT AUGUSTINE	9:23 180, MARINE ST	SAINT AUGUSTINE	1.8
12/16/2025	HERZOG, BRENDA	WH1	11:09 250, PLAZA BLVD	SAINT AUGUSTINE	11:25 148, GREEN ARBOR WY	SAINT AUGUSTINE	2.03
12/10/2025	FAZIER, MARY	WH1	9:58 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:14 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/29/2025	FAZIER, MARY	WH1	10:01 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:17 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/19/2025	FAZIER, MARY	WH1	10:05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:21 907, GUNBY CIR	SAINT AUGUSTINE	2.05
12/19/2025	JAMES, SARAH	WH1	13:52 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:08 756, W 6 ST	SAINT AUGUSTINE	2.52
12/29/2025	JAMES, SARAH	WH1	9:03 756, W 6 ST	SAINT AUGUSTINE	9:19 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/15/2025	MILES, JAVIS	WH1	10:43 1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	9:19 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/19/2025	SPINOSI, KAREN	WH1	15:30 65, WHITEHALL DR	SAINT AUGUSTINE	10:59 52, SUNRISE BLVD	SAINT AUGUSTINE	2.19
12/31/2025	SPINOSI, KAREN	WH1	10:05 245, WILDWOOD DR	SAINT AUGUSTINE	15:46 245, WILDWOOD DR	SAINT AUGUSTINE	2.95
12/12/2025	SPINOSI, KAREN	WH1	10:13 245, WILDWOOD DR	SAINT AUGUSTINE	10:21 65, WHITEHALL DR	SAINT AUGUSTINE	2.95
12/17/2025	DONAHUE, LORETTA	WH1	9:20 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10:29 65, WHITEHALL DR	SAINT AUGUSTINE	2.95
12/11/2025	DONAHUE, LORETTA	WH1	9:18 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:34 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/16/2025	SCHIMMEL, WYNNE	WH1	14:13 702, WILKES CT	SAINT AUGUSTINE	9:36 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/8/2025	RICE, FREDRICK	WH1	14:05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:29 100, WHETSTONE PL	SAINT AUGUSTINE	3.46
12/30/2025	JENNINS, GERARD	WH1	9:46 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:21 1212, EASTWOOD CT	SAINT AUGUSTINE	3.99
12/14/2025	HANBY, KATHLEEN	WH1	8:07 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	10:02 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4.33
12/17/2025	HARROD, LINDA	SCI	12:50 101, WHITEHALL DR	SAINT AUGUSTINE	8:23 2720, US1 S	SAINT AUGUSTINE	4.68
12/19/2025	FAZIER, MARY	WH1	5:19 907, GUNBY CIR	SAINT AUGUSTINE	13:06 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5.66
12/30/2025	FAZIER, MARY	WH1	5:05 907, GUNBY CIR	SAINT AUGUSTINE	5:21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/10/2025	DONAHUE, LORETTA	WH1	5:14 247, SHAMROCK RD	SAINT AUGUSTINE	5:35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/10/2025	LEFANS, RUTH	WH1	11:51 1033, AIA BEACH BLVD	SAINT AUGUSTINE	5:30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3.42
12/10/2025	DANIELS, BARBARA	WH1	9:12 139, BLANCO ST	ST AUGUSTINE	12:07 130, RIO DEL MAR ST	SAINT AUGUSTINE	1.17
12/30/2025	HERZOG, BRENDA	WH1	10:53 250, PLAZA BLVD	SAINT AUGUSTINE	9:28 201, HEALTH PARK BLVD	SAINT AUGUSTINE	1.65
12/18/2025	FISHER, LAURA	WH1	8:15 772, W 6TH ST	SAINT AUGUSTINE	11:09 148, GREEN ARBOR WY	SAINT AUGUSTINE	2.03
12/10/2025	DONAHUE, LORETTA	WH1	9:23 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	8:31 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	3.15
12/23/2025	HAYES, SUSAN	WH1	12:51 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	9:39 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/19/2025	SMITH, CATHERINE	WH1	12:51 1400, US-1	SAINT AUGUSTINE	13:07 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	1.48
12/13/2025	RICE, FREDRICK	WH1	13:53 264, SOUTHPARK CIR E	SAINT AUGUSTINE	13:07 1555, AIA S	SAINT AUGUSTINE	2.81
		WH1		SAINT AUGUSTINE	14:09 1212, EASTWOOD CT	SAINT AUGUSTINE	3.99

12/18/2025	JENKINS, GERARD	WH1	9-40 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-56 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4.33
12/24/2025	grimm, daniel	WH1	13-02 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-18 245, WILDWOOD DR	SAINT AUGUSTINE	4.7
12/31/2025	grimm, daniel	WH1	15-08 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-24 245, WILDWOOD DR	SAINT AUGUSTINE	4.7
12/11/2025	LESH, NELSON	WH1	16-37 105, MARINER HEALTH WAY	SAINT AUGUSTINE	16-54 850, ALHAMBRA AVE	SAINT AUGUSTINE	0.56
12/1/2025	MARUFFI, NANCY	WH1	14-15 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	14-32 1938, US 1 S	SAINT AUGUSTINE	1.21
12/15/2025	HANBY, KATHLEEN	WH1	12-02 180, MARINE ST	SAINT AUGUSTINE	12-19 1690, US-1 S	SAINT AUGUSTINE	1.55
12/23/2025	MARUFFI, NANCY	WH1	12-30 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	12-47 190, SOUTHPARK BLVD	SAINT AUGUSTINE	1.56
12/16/2025	MAHN, LAURENCE	WH1	9-21 304, QUEEN RD	SAINT AUGUSTINE	9-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/31/2025	PITTRAR, MARGE	WH1	13-05 180, MARINE ST	SAINT AUGUSTINE	13-22 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/10/2025	PITTRAR, MARGE	WH1	13-09 180, MARINE ST	SAINT AUGUSTINE	13-26 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/10/2025	JAMES, SARAH	WH1	14-03 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14-20 756, W 6 ST	SAINT AUGUSTINE	2.52
12/15/2025	JAMES, SARAH	WH1	14-10 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14-27 756, W 6 ST	SAINT AUGUSTINE	2.52
12/1/2025	MCCLEURE, SOUNDRRA	WH1	11-36 2720, US1 S	SAINT AUGUSTINE	11-53 165, SILVER LN.	SAINT AUGUSTINE	2.7
12/2/2025	CORBETT, EMMA	AML1,WH1	12-32 65, N WHITNEY ST	ST AUGUSTINE	12-49 100, WHERSTONE PL	SAINT AUGUSTINE	2.81
12/19/2025	SPINOSI, KAREN	WH1	14-06 65, WHITEHALL DR	SAINT AUGUSTINE	14-23 245, WILDWOOD DR	SAINT AUGUSTINE	2.95
12/15/2025	SPINOSI, KAREN	WH1	15-26 65, WHITEHALL DR	SAINT AUGUSTINE	15-43 245, WILDWOOD DR	SAINT AUGUSTINE	2.95
12/18/2025	FISHER, LAURA	WH1	10-35 2460, OLD MOULTRIE RD	SAINT AUGUSTINE	10-52 772, W 6TH ST	SAINT AUGUSTINE	3.15
12/19/2025	HUNTER, BRUCE	WH1	10-43 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-00 1271, BUTLER AVE	SAINT AUGUSTINE	3.25
12/30/2025	DOMAHEU, LORETTA	WH1	9-25 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9-42 247, SHAMROCK RD	SAINT AUGUSTINE	3.42
12/19/2025	RUSSELL, JOYCE	WH1	12-04 1650, A1A S	SAINT AUGUSTINE	12-21 119, SEGOVIA RD	SAINT AUGUSTINE	3.58
12/16/2025	LYON, DONIS	WH1	15-30 180, MARINE ST	SAINT AUGUSTINE	15-47 1025, W AIKEN ST	SAINT AUGUSTINE	3.73
12/9/2025	LYON, DONIS	WH1	15-43 180, MARINE ST	SAINT AUGUSTINE	16-00 1025, W AIKEN ST	SAINT AUGUSTINE	3.73
12/24/2025	ADAMS, JUDITH	WH1	10-41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-58 505, E ST	SAINT AUGUSTINE BEACH	4.56
12/30/2025	ADAMS, JUDITH	WH1	9-25 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-42 505, E ST	SAINT AUGUSTINE BEACH	4.56
12/31/2025	LARGE, MICHAEL	SCI	17-10 2200, N PONCE DE LEON BLVD	SAINT AUGUSTINE	17-27 108, LOBELIA RD	SAINT AUGUSTINE	5.08
12/10/2025	FRAZIER, MARY	WH1	5-16 907, GUNBY CIR	SAINT AUGUSTINE	5-33 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/8/2025	FRAZIER, MARY	WH1	5-18 907, GUNBY CIR	SAINT AUGUSTINE	5-35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.05
12/6/2025	HOPE, LINDA	XW1	9-31 200, S WOODLAWN ST	SAINT AUGUSTINE	9-48 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1.26
12/9/2025	MAHN, LAURENCE	WH1	9-16 304, QUEEN RD	SAINT AUGUSTINE	9-33 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/1/2025	PITTRAR, MARGE	WH1	8-37 47, SAN MARCO AVE	SAINT AUGUSTINE	8-54 180, MARINE ST	SAINT AUGUSTINE	1.84
12/19/2025	MILLER, JOHN	AML,WH1	11-08 301, HEALTH PARK BLVD	SAINT AUGUSTINE	11-25 30, DESOTO PL	SAINT AUGUSTINE	2.13
12/19/2025	MILLER, JOHN	AML,WH1	9-16 30, DESOTO PL	SAINT AUGUSTINE	9-33 301, HEALTH PARK BLVD	SAINT AUGUSTINE	2.13
12/12/2025	mitchell, charles	WH1	11-44 2355, US-1 S	SAINT AUGUSTINE	12-01 740, PEARL ST@N MCCLAUGHLIN ST	ST AUGUSTINE	3.51
12/3/2025	ADAMS, JUDITH	WH1	10-30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-47 505, E ST	SAINT AUGUSTINE	4.56
12/2/2025	ADAMS, JUDITH	WH1	9-39 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-56 505, E ST	SAINT AUGUSTINE BEACH	4.56
12/15/2025	MCKINNEY, PENNSIRI	WH1	15-07 101, HEALTH PARK BLVD	SAINT AUGUSTINE	15-24 27, TALAVERA CT	SAINT AUGUSTINE	5.56
12/15/2025	PITTRAR, MARGE	WH1	13-04 180, MARINE ST	SAINT AUGUSTINE	9-55 3956, SEA ENGLE CIR	SAINT AUGUSTINE	5.13
12/15/2025	HERZOG, BRENDA	WH1	9-29 148, GREEN ARBOR WY	SAINT AUGUSTINE	13-21 47, SAN MARCO AVE	SAINT AUGUSTINE	1.84
12/8/2025	SCHWIMMEL, YVONNE	AML,WH1	15-49 100, WHERSTONE PL	SAINT AUGUSTINE	9-46 250, PLAZA BLVD	SAINT AUGUSTINE	2.03
12/29/2025	MUQUJUEEN, JOHN	WH1	9-39 165, SILVER LANE	SAINT AUGUSTINE	16-06 702, WILKES CT	SAINT AUGUSTINE	3.46
12/27/2025	MAHN, LAURENCE	WH1	12-03 1740, TREE BLVD	SAINT AUGUSTINE	13-51 756, W 6 ST	SAINT AUGUSTINE	2.52
12/11/2025	DANIELS, BARBARA	WH1	13-33 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-19 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/11/2025	JAMES, SARAH	WH1	9-33 304, QUEEN RD	SAINT AUGUSTINE	9-34 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.52
12/1/2025	JAMES, SARAH	WH1	9-01 756, W 6 ST	SAINT AUGUSTINE	13-38 105, SOUTHPARK BLVD	SAINT AUGUSTINE	2.82
12/10/2025	CORBETT, EMMA	AML,WH1	13-20 65, N WHITNEY ST	ST AUGUSTINE	10-36 65, WHITEHALL DR	SAINT AUGUSTINE	3.92
12/26/2025	SPINOSI, KAREN	WH1	10-18 245, WILDWOOD DR	SAINT AUGUSTINE	15-34 2200, N PONCE DE LEON BLVD	SAINT AUGUSTINE	3.99
12/22/2025	RICE, FREDRICK	SCI	15-16 180, MARINE ST	SAINT AUGUSTINE	14-24 1212, EASTWOOD CT	SAINT AUGUSTINE	3.99
12/18/2025	LARGE, MICHAEL	WH1	12-39 772, W 6TH ST	SAINT AUGUSTINE	12-57 2477, US 1	SAINT AUGUSTINE	3.22
12/17/2025	FISHER, LAURA	WH1	11-24 84, TUSCAN WAY	SAINT AUGUSTINE	11-42 16, PERFECT DR	SAINT AUGUSTINE	3.49
12/18/2025	LEHNINGWELL, AMBER	WH1	11-16 45, GROOVER LOOP	SAINT AUGUSTINE	11-34 1555, A1A S	SAINT AUGUSTINE	3.49
12/20/2025	RICE, FREDRICK	WH1	14-05 264, SOUTHPARK CIR E	SAINT AUGUSTINE	14-23 1212, EASTWOOD CT	SAINT AUGUSTINE	3.92
12/22/2025	RICE, FREDRICK	WH1	14-06 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-55 711, BAHIA DR	SAINT AUGUSTINE	3.99
12/18/2025	ADAMS, JUDITH	WH1	9-41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-55 711, BAHIA DR	SAINT AUGUSTINE	5.48
12/12/2025	MCKINNEY, PENNSIRI	WH1	14-14 1851, OLD MOULTRIE RD	SAINT AUGUSTINE	13-41 115, BAYBERRY CIR	SAINT AUGUSTINE	5.48
12/9/2025	MCKINNEY, PENNSIRI	WH1	15-05 1851, OLD MOULTRIE RD	SAINT AUGUSTINE	13-33 1690, US-1 S	SAINT AUGUSTINE	5.75
12/16/2025	WOODARD, GLENN	WH1	10-35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	15-29 130, RIO DEL MAR ST	SAINT AUGUSTINE	6.44
12/6/2025	WOODARD, GLENN	WH1	10-37 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-25 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	6.5
12/4/2025	DITHEOPOR, TERI	AML,WH1	13-23 101, HEALTH PARK BLVD	SAINT AUGUSTINE	10-29 1400, US-1	SAINT AUGUSTINE	7.21
12/1/2025	HANBY, KATHLEEN	WH1	13-15 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5-16 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3.42
12/15/2025	LAFANS, RUTH	WH1	15-11 304, SR-312	SAINT AUGUSTINE	9-33 6150, S MAIN ST	SAINT AUGUSTINE	0.48
12/21/2025	HANBY, KATHLEEN	WH1	10-07 600, PLANTATION ISLAND DR S	SAINT AUGUSTINE	9-30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.4
12/12/2025	HIGGS, EVELYN	WH1	10-11 1714, SEA FAIR DR	SAINT AUGUSTINE	9-43 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.4
12/9/2025	WESLEY, ARDBENE	WH1	9-12 165, SILVER LANE	SAINT AUGUSTINE	9-32 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1.73
12/6/2025	MUQUJUEEN, JOHN	WH1	9-25 165, SILVER LANE	SAINT AUGUSTINE	9-02 180, MARINE ST	SAINT AUGUSTINE	1.84
12/30/2025	MAHN, LAURENCE	WH1	9-14 304, QUEEN RD	SAINT AUGUSTINE	12-11 16, PERFECT DR	SAINT AUGUSTINE	3.49
12/3/2025	PITTRAR, MARGE	WH1	8-44 47, SAN MARCO AVE	SAINT AUGUSTINE	10-09 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4.33
12/1/2025	TAWILL, CLAIRE	WH1	11-53 84, TUSCAN WAY	SAINT AUGUSTINE	10-41 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4.33
12/11/2025	JENKINS, GERARD	WH1	9-51 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-11 505, EST	SAINT AUGUSTINE BEACH	4.56
12/13/2025	JENKINS, GERARD	WH1	9-51 264, SOUTHPARK CIR E	SAINT AUGUSTINE			
12/20/2025	JENKINS, GERARD	WH1	9-53 264, SOUTHPARK CIR E	SAINT AUGUSTINE			
12/9/2025	ADAMS, JUDITH	WH1	9-53 264, SOUTHPARK CIR E	SAINT AUGUSTINE			

12/27/2025	ADAMS, JUDITH	WH1	10:12	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:30	505, E ST	SAINT AUGUSTINE BEACH	4:56
12/22/2025	ADAMS, JUDITH	WH1	10:14	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:32	505, E ST	SAINT AUGUSTINE	4:56
12/22/2025	WOODARD, GLENN	WH1	10:10	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:30	711, BAHIA DR	SAINT AUGUSTINE	5:48
12/22/2025	WOODARD, GLENN	WH1	10:12	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:30	711, BAHIA DR	SAINT AUGUSTINE	5:48
12/19/2025	HARROD, LINDA	SCI	11:19	101, WHITEHALL DR	SAINT AUGUSTINE	11:37	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5:66
12/12/2025	PITTAPO, MARGE	WH1	13:08	180, MARINE ST	SAINT AUGUSTINE	13:26	47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/10/2025	ROMER, ELOUISE	WH1	8:45	47, SAN MARCO AVE	SAINT AUGUSTINE	9:03	180, MARINE ST	SAINT AUGUSTINE	1:84
12/17/2025	FISHER, LAURA	WH1	12:10	180, MARINE ST	SAINT AUGUSTINE	12:28	748, W 4TH ST	SAINT AUGUSTINE	2:39
12/13/2025	RUSSELL, JOYCE	WH1	15:59	2477, US 1	SAINT AUGUSTINE	16:17	772, W 6TH ST	SAINT AUGUSTINE	3:22
12/13/2025	HANBY, KATHLEEN	WH1	12:08	1650, A1A S	SAINT AUGUSTINE	12:26	119, SEGOVIA RD	SAINT AUGUSTINE	3:58
12/16/2025	MARV, LAURENCE	WH1	8:10	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:28	1690, US-1 S	SAINT AUGUSTINE	4:7
12/12/2025	HERZOG, BRENDA	WH1	11:58	250, PLAZA BLVD	SAINT AUGUSTINE	9:36	264, SOUTHPARK CIR E	SAINT AUGUSTINE	6:44
12/19/2025	JAMES, SARAH	WH1	13:48	264, SOUTHPARK CIR E	SAINT AUGUSTINE	12:17	148, GREEN ARBOR WY	SAINT AUGUSTINE	1:73
12/13/2025	JAMES, SARAH	WH1	13:58	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:07	756, W 6 ST	SAINT AUGUSTINE	2:03
12/16/2025	MITCHELL, CHARLES	WH1	11:56	2355, US-1 S	SAINT AUGUSTINE	14:17	756, W 6 ST	SAINT AUGUSTINE	2:52
12/23/2025	LYON, DORIS	WH1	15:45	180, MARINE ST	SAINT AUGUSTINE	12:15	740, PEARL ST@N MCLAUGHLIN ST	SAINT AUGUSTINE	3:51
12/8/2025	LYON, DORIS	WH1	15:34	180, MARINE ST	SAINT AUGUSTINE	16:04	1025, W AIKEN ST	SAINT AUGUSTINE	3:73
12/4/2025	RICE, FREDRICK	WH1	14:11	264, SOUTHPARK CIR E	SAINT AUGUSTINE	16:13	1025, W AIKEN ST	SAINT AUGUSTINE	3:73
12/14/2025	JENNINGS, GERARD	WH1	10:04	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:30	1212, EASTWOOD CT	SAINT AUGUSTINE	3:99
12/19/2025	HANNOIS, DEBRA	WH1	10:31	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:23	3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4:33
12/10/2025	BARILE, FRANK	WH1	12:36	1816, KESWICK RD	SAINT AUGUSTINE	12:55	121, WHITEHALL DR	SAINT AUGUSTINE	4:99
12/8/2025	BARILE, FRANK	WH1	14:25	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14:44	26, MONROE AVE	SAINT AUGUSTINE	5:12
12/1/2025	HANNOIS, DEBRA	WH1	10:08	26, W MONROE AVE	SAINT AUGUSTINE	10:27	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:12
12/20/2025	CERE, MARCELLINA	WH1	9:19	1816, KESWICK RD	SAINT AUGUSTINE	9:38	400, HEALTH PARK BLVD	SAINT AUGUSTINE	5:43
12/24/2025	WOODARD, GLENN	WH1	14:56	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:15	4617, 4TH AVE	SAINT AUGUSTINE	5:42
12/4/2025	DITHEODORE, TERI	WH1	10:31	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:50	711, BAHIA DR	SAINT AUGUSTINE	5:48
12/12/2025	HARROD, LINDA	SCI	11:22	115, BAYBERRY CIR	SAINT AUGUSTINE	11:41	101, HEALTH PARK BLVD	SAINT AUGUSTINE	5:75
12/4/2025	BALLARD, CHARLOTTE	WH1	12:04	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	12:23	100, WHEINSTONE PL	SAINT AUGUSTINE	5:97
12/15/2025	DONAHUE, LORETTA	WH1	15:33	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	16:12	6894, POMAR RD	SAINT AUGUSTINE	9:13
12/17/2025	DONAHUE, LORETTA	WH1	5:12	247, SHAMROCK RD	SAINT AUGUSTINE	5:31	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3:42
12/12/2025	DONAHUE, LORETTA	WH1	5:12	247, SHAMROCK RD	SAINT AUGUSTINE	5:31	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3:42
12/16/2025	DONAHUE, LORETTA	WH1	5:16	247, SHAMROCK RD	SAINT AUGUSTINE	5:35	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3:42
12/16/2025	MUQUDEEN, JOHN	WH1	9:40	165, SILVER LAKE	SAINT AUGUSTINE	9:59	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:42
12/24/2025	MAHN, LAURENCE	WH1	9:20	304, QUEEN RD	SAINT AUGUSTINE	9:39	264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:4
12/16/2025	PITTAPO, MARGE	WH1	8:43	47, SAN MARCO AVE	SAINT AUGUSTINE	9:02	180, MARINE ST	SAINT AUGUSTINE	1:73
12/29/2025	PITTAPO, MARGE	WH1	8:51	47, SAN MARCO AVE	SAINT AUGUSTINE	9:10	180, MARINE ST	SAINT AUGUSTINE	1:84
12/15/2025	MCCURE, SOUNDRA	WH1	8:17	165, SILVER LN.	ST AUGUSTINE	8:36	2720, US1 S	SAINT AUGUSTINE	2:7
12/12/2025	FISHER, LAURA	WH1	8:45	772, W 6TH ST	SAINT AUGUSTINE	9:04	101, HEALTH PARK BLVD	SAINT AUGUSTINE	2:77
12/15/2025	HUNTER, BRUCE	WH1	5:05	1271, BUTLER AVE	SAINT AUGUSTINE	5:24	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/16/2025	MITCHELL, CHARLES	WH1	8:49	740, PEARL ST@N MCLAUGHLIN ST	SAINT AUGUSTINE	9:08	2355, US-1 S	SAINT AUGUSTINE	3:51
12/10/2025	RUSSELL, JOYCE	XW1	9:28	119, SEGOVIA RD	SAINT AUGUSTINE	9:47	1650, A1A S	SAINT AUGUSTINE	3:58
12/8/2025	LYON, DORIS	WH1	8:35	1025, W AIKEN ST	SAINT AUGUSTINE	8:54	180, MARINE ST	SAINT AUGUSTINE	3:73
12/19/2025	COVINGTON, PATRICIA	WH1	8:35	947, SALTWATER CIR	SAINT AUGUSTINE	8:54	260, STATE HWY 312	SAINT AUGUSTINE	3:89
12/12/2025	JENNINGS, GERARD	WH1	9:51	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:10	3532, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4:33
12/11/2025	DUNCAN, JERRON	WH1	9:35	1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	9:54	25, SPRING ST	SAINT AUGUSTINE	4:48
12/16/2025	ROUSSEAU, RICHARD	WH1	9:31	1784, KESWICK RD	SAINT AUGUSTINE	10:10	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5:78
12/27/2025	grimm, daniel	WH1	11:09	245, WILDWOOD DR	SAINT AUGUSTINE	11:28	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	4:62
12/15/2025	MCKINNEY, PENNSIRI	WH1	8:49	3956, SEA EAGLE CIR	SAINT AUGUSTINE	9:08	100, WHEINSTONE PL	SAINT AUGUSTINE	4:7
12/16/2025	CERE, MARCELLINA	WH1	10:19	4617, 4TH AVE	SAINT AUGUSTINE	10:38	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:13
12/30/2025	WOODARD, GLENN	WH1	10:18	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:37	711, BAHIA DR	SAINT AUGUSTINE	5:42
12/9/2025	HARROD, LINDA	WH1	9:51	113, WHITEHALL DR	SAINT AUGUSTINE	10:10	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5:78
12/9/2025	HARROD, LINDA	SCI	8:03	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:22	113, WHITEHALL DR	SAINT AUGUSTINE	5:78
12/30/2025	MCKINNEY, PENNSIRI	WH1	8:08	3956, SEA EAGLE CIR	SAINT AUGUSTINE	8:27	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	6:33
12/16/2025	HIGGS, EVELYN	WH1	8:17	1714, SEA FAIR DR	SAINT AUGUSTINE	8:36	1400, US-1	SAINT AUGUSTINE	7:75
12/12/2025	HASPER, EARL	WH1	11:12	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11:31	555, DUVAL ST	SAINT AUGUSTINE	1:28
12/8/2025	PITTAPO, MARGE	WH1	13:00	180, MARINE ST	SAINT AUGUSTINE	13:19	47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/19/2025	JAMES, SARAH	WH1	9:14	756, W 6 ST	SAINT AUGUSTINE	9:33	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2:52
12/17/2025	ROWER, ELOUISE	WH1	12:11	748, W 4TH ST	SAINT AUGUSTINE	12:30	204, SOUTHPARK CIR E	SAINT AUGUSTINE	2:66
12/12/2025	RUSSELL, JOYCE	WH1	12:14	1650, A1A S	SAINT AUGUSTINE	12:33	119, SEGOVIA RD	SAINT AUGUSTINE	3:58
12/16/2025	grimm, daniel	WH1	15:03	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:22	245, WILDWOOD DR	SAINT AUGUSTINE	4:7
12/16/2025	grimm, daniel	WH1	16:28	180, MARINE ST	SAINT AUGUSTINE	16:47	1025, W AIKEN ST	SAINT AUGUSTINE	3:73
12/12/2025	MUQUDEEN, JOHN	WH1	9:24	165, SILVER LAKE	SAINT AUGUSTINE	9:44	264, SOUTHPARK CIR E	SAINT AUGUSTINE	1:4
12/19/2025	PITTAPO, MARGE	WH1	13:19	180, MARINE ST	SAINT AUGUSTINE	13:39	47, SAN MARCO AVE	SAINT AUGUSTINE	1:84
12/10/2025	FISHER, LAURA	WH1	14:52	105, SOUTHPARK BLVD	SAINT AUGUSTINE	15:12	65, N WHITENEY ST	SAINT AUGUSTINE	1:84
12/10/2025	CORBETT, EMMA	AML,WH1	16:03	2477, US 1	SAINT AUGUSTINE	16:23	772, W 6TH ST	SAINT AUGUSTINE	2:82
12/15/2025	FISHER, LAURA	WH1	12:20	772, W 6TH ST	SAINT AUGUSTINE	12:40	2477 US 1	SAINT AUGUSTINE	3:22
12/15/2025	DONAHUE, LORETTA	WH1	9:18	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:38	247, SHAMROCK RD	SAINT AUGUSTINE	3:42
12/8/2025	LEFFINGWELL, AMBER	WH1	8:33	1555, A1A S	SAINT AUGUSTINE	8:53	45, GROOVER LOOP	SAINT AUGUSTINE	3:92
12/24/2025	grimm, daniel	WH1	11:18	245, WILDWOOD DR	SAINT AUGUSTINE	11:38	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3:92
12/13/2025	CERE, MARCELLINA	WH1	15:53	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:13	4617, 4TH AVE	SAINT AUGUSTINE	4:7
12/15/2025	MCKINNEY, PENNSIRI	WH1	13:20	3956, SEA EAGLE CIR	SAINT AUGUSTINE	13:40	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	5:42
12/15/2025	LAFANS, RUTH	WH1	12:33	130, RIO DEL MAR ST	SAINT AUGUSTINE	12:53	304, SR-312	SAINT AUGUSTINE	6:33
12/15/2025	DUNCAN, JERRON	WH1	10:36	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:56	25, SPRING ST	SAINT AUGUSTINE	6:5
12/28/2025	DENNIS, ROSA	WH1	10:28	200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:48	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:05

12/12/2025	BARILE, FRANK	WH1	10-98 26, MONROE AVE	SAINT AUGUSTINE	10-28 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-12
12/10/2025	BARILE, FRANK	WH1	10-14 26, MONROE AVE	SAINT AUGUSTINE	10-34 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-12
12/4/2025	CERE, MARCELLINA	WH1	10-14 4617, 4TH AVE	SAINT AUGUSTINE	10-34 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-12
12/9/2025	CERE, MARCELLINA	WH1	10-14 4617, 4TH AVE	SAINT AUGUSTINE	10-34 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-42
12/4/2025	WOODARD, GLENN	WH1	10-02 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-22 711, BAHIA DR	SAINT AUGUSTINE	5-48
12/16/2025	HANBY, KATHLEEN	WH1	8-17 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-37 1690, US-1 S	SAINT AUGUSTINE	6-44
12/20/2025	MCCUJRE, SOUNDRRA	WH1	5-38 165, SILVER LAKE	SAINT AUGUSTINE	5-58 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	1-25
12/10/2025	HANBY, KATHLEEN	WH1	12-11 180, MARINE ST	SAINT AUGUSTINE	12-31 1690, US-1 S	SAINT AUGUSTINE	1-55
12/5/2025	MILLER, JOHN	AML,WH1	10-58 301, HEALTH PARK BLVD	SAINT AUGUSTINE	11-18 30, DESOTO PL	SAINT AUGUSTINE	2-13
12/11/2025	LVON, DONIS	WH1	15-43 180, MARINE ST	SAINT AUGUSTINE	16-03 1025, W AIKEN ST	SAINT AUGUSTINE	3-73
12/16/2025	grimm, daniel	WH1	11-08 245, WILDWOOD DR	SAINT AUGUSTINE	11-28 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	4-7
12/15/2025	BARILE, FRANK	WH1	14-38 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14-58 26, MONROE AVE	SAINT AUGUSTINE	5-12
12/11/2025	CERE, MARCELLINA	WH1	10-13 4617, 4TH AVE	SAINT AUGUSTINE	10-33 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-42
12/22/2025	LANDESS, JEAN	WH1	12-41 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	13-01 100, WHESTONE PL	SAINT AUGUSTINE	5-88
12/17/2025	CLARIMONT, BOB	SCI	9-36 113, WHITEHALL DR	SAINT AUGUSTINE	9-56 4609, PEELE ST	SAINT AUGUSTINE	6-03
12/15/2025	MCKINNEY, PENNSIRI	WH1	15-00 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	15-20 3956, SEA EAGLE CIR	SAINT AUGUSTINE	6-38
12/5/2025	LVON, DONIS	WH1	16-28 180, MARINE ST	SAINT AUGUSTINE	16-48 1025, W AIKEN ST	SAINT AUGUSTINE	3-73
12/17/2025	PITTAGO, MARGE	WH1	13-09 180, MARINE ST	SAINT AUGUSTINE	13-30 47, SAN MARCO AVE	SAINT AUGUSTINE	3-73
12/11/2025	LVON, DONIS	WH1	15-32 180, MARINE ST	SAINT AUGUSTINE	15-53 1025, W AIKEN ST	SAINT AUGUSTINE	1-84
12/4/2025	MARVIN, BARBARA	WH1	12-22 180, MARINE ST	SAINT AUGUSTINE	12-43 556, FOX HOLLOW LANE	SAINT AUGUSTINE	3-73
12/16/2025	CORRETT, EMMA	AML,WH1	14-07 6, ST JOHN MEDICAL PK DR	SAINT AUGUSTINE	14-28 65, N WHITNEY ST	SAINT AUGUSTINE	4-29
12/3/2025	HANNON, DEBRA	WH1	13-46 121, WHITEHALL DR	SAINT AUGUSTINE	14-07 1816, KESWICK RD	SAINT AUGUSTINE	4-51
12/12/2025	BARILE, FRANK	WH1	14-33 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14-54 26, MONROE AVE	SAINT AUGUSTINE	4-99
12/11/2025	BARILE, FRANK	WH1	14-51 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-12 26, MONROE AVE	SAINT AUGUSTINE	5-12
12/5/2025	HANNON, DEBRA	WH1	14-01 1816, KESWICK RD	SAINT AUGUSTINE	14-22 400, HEALTH PARK BLVD	SAINT AUGUSTINE	5-3
12/24/2025	CERE, MARCELLINA	WH1	15-00 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-21 4617, 4TH AVE	SAINT AUGUSTINE	5-42
12/12/2025	HARROD, LINDA	SCI	14-56 100, WHESTONE PL	SAINT AUGUSTINE	15-17 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5-97
12/11/2025	JONES, MARTHA	WH1	9-19 2235, GOLDEN LAKE LOOP	SAINT AUGUSTINE	9-40 1690, US HWY 1	SAINT AUGUSTINE	7-11
12/23/2025	FRAZIER, MARY	WH1	9-43 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-04 907, GUNBY CIR	SAINT AUGUSTINE	2-05
12/1/2025	MCCUJRE, SOUNDRRA	WH1	9-32 165, SILVER LN.	SAINT AUGUSTINE	9-53 2720, US1 S	SAINT AUGUSTINE	2-7
12/6/2025	ADAMS, JUDITH	WH1	11-35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-36 505, E ST	SAINT AUGUSTINE BEACH	4-56
12/31/2025	grimm, daniel	WH1	11-01 245, WILDWOOD DR	SAINT AUGUSTINE	11-22 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	4-7
12/20/2025	CERE, MARCELLINA	WH1	10-15 4617, 4TH AVE	SAINT AUGUSTINE	10-36 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-82
12/18/2025	PAGE, MARY ELLEN	WH1	11-35 1773, US-1	SAINT AUGUSTINE	11-36 446, GLORIA ST	SAINT AUGUSTINE	5-42
12/3/2025	WHEELER, HERSHEL	WH1	11-31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-32 231, PINE ARBOR CIR	SAINT AUGUSTINE	6-04
12/30/2025	HANBY, KATHLEEN	WH1	10-58 1690, US-1 S	SAINT AUGUSTINE	11-19 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	6-44
12/26/2025	SPINOSI, KAREN	WH1	14-26 65, WHITEHALL DR	SAINT AUGUSTINE	14-47 245, WILDWOOD DR	SAINT AUGUSTINE	2-95
12/17/2025	LARGE, MICHAEL	SCI	15-12 180, MARINE ST	SAINT AUGUSTINE	15-33 2200, N PONCE DE LEON BLVD	SAINT AUGUSTINE	3-12
12/4/2025	DENNIS, ROSA	WH1	14-40 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-01 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5-05
12/21/2025	DENNIS, ROSA	WH1	14-42 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-03 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5-05
12/4/2025	CERE, MARCELLINA	WH1	14-44 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-05 4617, 4TH AVE	SAINT AUGUSTINE	5-42
12/10/2025	JOHNSON, WAYNE	AML,WH1	12-19 33, LINDA MAAR DR	ST AUGUSTINE BEACH	12-40 100, WHESTONE PL	SAINT AUGUSTINE	5-97
12/23/2025	HANBY, KATHLEEN	WH1	10-25 1690, US-1 S	SAINT AUGUSTINE	10-46 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	6-44
12/15/2025	MCCUJRE, SOUNDRRA	WH1	11-57 2720, US-1 S	SAINT AUGUSTINE	12-18 165, SILVER LN.	SAINT AUGUSTINE	2-7
12/3/2025	MARUFFI, NANCY	WH1	10-03 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	10-25 1851, OLD MOULTINE RD	SAINT AUGUSTINE	1-84
12/22/2025	PITTAGO, MARGE	WH1	13-03 180, MARINE ST	SAINT AUGUSTINE	13-25 47, SAN MARCO AVE	SAINT AUGUSTINE	1-55
12/29/2025	PITTAGO, MARGE	WH1	13-11 180, MARINE ST	SAINT AUGUSTINE	13-33 47, SAN MARCO AVE	SAINT AUGUSTINE	1-84
12/10/2025	MARVIN, BARBARA	WH1	12-20 180, MARINE ST	SAINT AUGUSTINE	12-42 556, FOX HOLLOW LANE	SAINT AUGUSTINE	4-29
12/10/2025	HARROD, LINDA	WH1	14-46 100, WHESTONE PL	SAINT AUGUSTINE	15-08 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5-97
12/3/2025	DITHEODRE, TERI	SCI	13-09 1, NEWS PL	SAINT AUGUSTINE	13-31 115, BAYBERRY CIR	SAINT AUGUSTINE	7-16
12/11/2025	WATSON, EVELYN	AML,WH1	10-22 251, TREASURE BEACH RD	SAINT AUGUSTINE	10-44 2355, US-1 S	SAINT AUGUSTINE	8-33
12/5/2025	DUNCAN, JERRON	WH1	5-00 25, SPRING ST	ST AUGUSTINE	5-22 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-5
12/31/2025	DUNCAN, JERRON	WH1	10-30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-52 25, SPRING ST	ST AUGUSTINE	2-5
12/5/2025	SPINOSI, KAREN	WH1	10-12 245, WILDWOOD DR	SAINT AUGUSTINE	10-34 65, WHITEHALL DR	SAINT AUGUSTINE	2-95
12/22/2025	HUNTER, BRUCE	WH1	11-09 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-31 1271, BUTLER AVE	SAINT AUGUSTINE	3-25
12/3/2025	DONAHUE, LORETTA	WH1	9-19 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9-41 247, SHAMROCK RD	SAINT AUGUSTINE	3-42
12/2/2025	POLK, DILLON	WH1	8-42 70, OCEAN DR	SAINT AUGUSTINE	9-04 1650, ALAS	SAINT AUGUSTINE	4-28
12/9/2025	JENKINS, GERARD	WH1	9-04 264, SOUTHPARK CIR E	SAINT AUGUSTINE	9-26 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4-33
12/10/2025	CLARIMONT, BOB	WH1	10-32 113, WHITEHALL DR	SAINT AUGUSTINE	10-54 4609, PEELE ST	SAINT AUGUSTINE	6-08
12/15/2025	JONES, MARTHA	WH1	9-27 2235, GOLDEN LAKE LOOP	SAINT AUGUSTINE	9-49 340, C B L DR	SAINT AUGUSTINE	7-02
12/12/2025	HANBY, KATHLEEN	WH1	12-00 180, MARINE ST	SAINT AUGUSTINE	12-22 1690, US-1 S	SAINT AUGUSTINE	1-55
12/22/2025	PITTAGO, MARGE	WH1	8-43 47, SAN MARCO AVE	SAINT AUGUSTINE	9-05 180, MARINE ST	SAINT AUGUSTINE	1-84
12/4/2025	PITTAGO, MARGE	WH1	8-45 47, SAN MARCO AVE	SAINT AUGUSTINE	9-07 180, MARINE ST	SAINT AUGUSTINE	1-84
12/11/2025	PITTAGO, MARGE	WH1	12-00 2355, US-1 S	SAINT AUGUSTINE	12-22 47, SAN MARCO AVE	SAINT AUGUSTINE	3-62
12/12/2025	DAVIS, EUNICE	WH1	12-25 39, S WHITNEY ST	SAINT AUGUSTINE	12-47 1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	3-99
12/9/2025	CANTABENE, JOSEPH	WH1	15-48 180, MARINE ST	SAINT AUGUSTINE	16-10 118, PHEONTIADA DR	SAINT AUGUSTINE	5-29
12/15/2025	HANBY, KATHLEEN	WH1	14-13 1690, US-1 S	SAINT AUGUSTINE	14-35 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	6-44
12/18/2025	DITHEODRE, TERI	AML,WH1	14-17 115, BAYBERRY CIR	SAINT AUGUSTINE	14-39 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	6-56
12/19/2025	HICKS, EVELYN	WH1	12-09 1400, US-1 S	SAINT AUGUSTINE	12-31 1714, SEA FAIR DR	SAINT AUGUSTINE	7-75
12/9/2025	LESH, NELSON	WH1	10-31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-54 850, ALHAMBRA AVE	SAINT AUGUSTINE	0-44
12/21/2025	HUNTER, BRUCE	WH1	14-05 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	14-28 47, SAN MARCO AVE	SAINT AUGUSTINE	3-25
12/3/2025	HERZOG, BREANDA	WH1	15-41 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	16-04 148, GREEN ARBOR WY	SAINT AUGUSTINE	3-73
12/19/2025	BARILE, FRANK	WH1	14-45 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-08 26, MONROE AVE	SAINT AUGUSTINE	5-12
12/21/2025	DENNIS, ROSA	WH1	10-07 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10-30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-05

12/16/2025	DAVIS, EUNICE	WH1	10:48 110, SOUTHWOOD LAKE DR	SANT AUGUSTINE	11:11 39, S WHITNEY ST	ST AUGUSTINE	6:14
12/16/2025	DAVIS, EUNICE	WH1	10:03 39, S WHITNEY ST	ST AUGUSTINE	10:26 110, SOUTHWOOD LAKE DR	SANT AUGUSTINE	6:14
12/11/2025	HILL, PATRICIA	WH1	9:31 168, STRAWBERRY LN	SAINT JOHNS	9:54 14534, OLD ST AUGUSTINE RD	JACKSONVILLE	6:8
12/20/2025	cooper, sheldon	SCI	9:39 79, NATURELAND CIR	SANT AUGUSTINE BEACH	10:02 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	11:35
12/19/2025	ADAMS, JUDITH	WH1	5:33 505, E ST	SANT AUGUSTINE	5:56 264, SOUTHPARK CIR E	SANT AUGUSTINE	4:56
12/17/2025	DUNCAN, JERRON	WH1	10:44 264, SOUTHPARK CIR E	SANT AUGUSTINE	11:07 25, SPRING ST	ST AUGUSTINE	2.5
12/19/2025	SPINOSI, KAREN	WH1	10:38 245, WILDWOOD DR	SANT AUGUSTINE	11:01 65, WHITEHALL DR	SANT AUGUSTINE	2.95
12/19/2025	FISHER, LAURA	WH1	15:54 2477, US 1	SANT AUGUSTINE	16:17 772, W 6TH ST	SANT AUGUSTINE	3:22
12/16/2025	COBBERT, EMMA	AML,WH1	12:15 65, N WHITNEY ST	ST AUGUSTINE	12:38 6, ST JOHNS MEDICAL PK DR	SANT AUGUSTINE	4.51
12/8/2025	LESH, NEILSON	WH1	12:58 850, ALHAMBRA AVE	SANT AUGUSTINE	13:21 1301, PLANTATION ISLAND DR S	SANT AUGUSTINE	4:69
12/20/2025	grimm, daniel	WH1	10:59 245, WILDWOOD DR	SANT AUGUSTINE	11:22 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	4.7
12/27/2025	grimm, daniel	WH1	14:59 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	15:22 245, WILDWOOD DR	SANT AUGUSTINE	4.7
12/19/2025	LARGE, MICHAEL	SCI	17:05 2200, N PONCE DE LEON BLVD	SANT AUGUSTINE	17:28 108, LOBELIA RD	SANT AUGUSTINE	5:08
12/17/2025	LARGE, MICHAEL	SCI	17:26 2200, N PONCE DE LEON BLVD	SANT AUGUSTINE	17:49 108, LOBELIA RD	SANT AUGUSTINE	5:08
12/18/2025	CERE, MARCELLINA	WH1	15:05 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	15:28 4617, 4TH AVE	SANT AUGUSTINE	5:42
12/24/2025	CERE, MARCELLINA	WH1	9:42 4617, 4TH AVE	SANT AUGUSTINE	10:05 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	5:42
12/22/2025	HARROD, LINDA	SCI	13:33 200, SUMMER BREEZE WAY	SANT AUGUSTINE	13:56 100, WHEATSTONE PL	SANT AUGUSTINE	5:42
12/19/2025	BALLARD, CHARLOTTE	WH1	10:14 6894, POMAR RD	SANT AUGUSTINE	10:37 2355, US-1 S	SANT AUGUSTINE	5:97
12/23/2025	LIAO, HELEN	AML,WH1	14:41 1301, PLANTATION ISLAND DR S	SANT AUGUSTINE	15:05 27, TALAVERA CT	SANT AUGUSTINE	10:35
12/4/2025	HANBY, KATHLEEN	WH1	10:48 2720, US 1 S	SANT AUGUSTINE	11:12 200, SUMMER BREEZE WAY	SANT AUGUSTINE	4.2
12/11/2025	CERE, MARCELLINA	WH1	14:41 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	15:05 4617, 4TH AVE	SANT AUGUSTINE	4:68
12/19/2025	LAFANS, RUTH	WH1	14:31 2155, OLD MOULTRIE RD	SANT AUGUSTINE	15:05 4617, 4TH AVE	SANT AUGUSTINE	5:42
12/8/2025	DONAHUE, LORETTA	WH1	4:54 247, SHAMROCK RD	SANT AUGUSTINE	14:55 130, RIO DEL MAR ST	SANT AUGUSTINE	6:36
12/18/2025	MAHN, LAURENCE	WH1	9:15 304, QUEEN RD	SANT AUGUSTINE	5:18 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	3:42
12/13/2025	CERE, MARCELLINA	WH1	10:12 4617, 4TH AVE	SANT AUGUSTINE	9:39 264, SOUTHPARK CIR E	SANT AUGUSTINE	1:73
12/16/2025	HICKS, EVELYN	WH1	10:32 1400, US-1	SANT AUGUSTINE	10:36 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	5:42
12/10/2025	cooper, sheldon	SCI	9:51 79, NATURELAND CIR	SANT AUGUSTINE	10:56 1714, SEA FAIR DR	SANT AUGUSTINE	7:75
12/9/2025	cooper, sheldon	SCI	9:55 79, NATURELAND CIR	SANT AUGUSTINE	10:15 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	11:35
12/9/2025	PATTERSON, ALMA	WH1	8:06 220, WHISPERRING WOODS LN	SANT AUGUSTINE	10:19 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	11:35
12/9/2025	HERZOG, BRENDA	WH1	12:11 2355, US-1 S	SANT AUGUSTINE	8:30 180, MARINE ST	SANT AUGUSTINE	2:74
12/18/2025	HERZOG, BRENDA	WH1	12:25 180, MARINE ST	SANT AUGUSTINE	12:35 148, GREEN ARBOR WY	SANT AUGUSTINE	4:29
12/11/2025	MARVIN, BARBARA	WH1	15:39 180, MARINE ST	SANT AUGUSTINE	12:49 556, FOX HOLLOW LANE	SANT AUGUSTINE	4:29
12/11/2025	ADAMS, JUDITH	WH1	10:19 264, SOUTHPARK CIR E	SANT AUGUSTINE	10:43 505, E ST	SANT AUGUSTINE BEACH	4:56
12/30/2025	CANTABENE, JOSEPH	WH1	15:39 180, MARINE ST	SANT AUGUSTINE	16:09 118, PHOENETIA DR	SANT AUGUSTINE	3:99
12/27/2025	CANTABENE, JOSEPH	WH1	10:19 4617, 4TH AVE	SANT AUGUSTINE	10:43 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	5:29
12/19/2025	LAFANS, RUTH	WH1	10:21 130, RIO DEL MAR ST	SANT AUGUSTINE	10:43 2155, OLD MOULTRIE RD	SANT AUGUSTINE	5:42
12/18/2025	DITTHEOORE, TERI	AML,WH1	15:47 1301, PLANTATION ISLAND DR S	SANT AUGUSTINE	16:11 115, BAYBERRY CIR	SANT AUGUSTINE	6:36
12/2/2025	RICE, FREDRICK	WH1	14:11 264, SOUTHPARK CIR E	SANT AUGUSTINE	14:36 1212, EASTWOOD CT	SANT AUGUSTINE	6:56
12/16/2025	JENKINS, GERARD	WH1	9:50 264, SOUTHPARK CIR E	SANT AUGUSTINE	10:15 3552, N PONCE DE LEON BLVD	SANT AUGUSTINE	3:99
12/3/2025	GAVRON, RUSSELL	WH1	12:04 121, WHITEHALL DR	SANT AUGUSTINE	12:29 116, PYRITE PL	SANT AUGUSTINE	4:33
12/15/2025	KLOTZ, DONNA	WH1	12:30 1100, PLANTATION ISLAND DR S	SANT AUGUSTINE	12:55 849, HONEYCOMB TR	SANT AUGUSTINE	8:55
12/19/2025	MOORE, JUSTINE	WH1	11:20 264, SOUTHPARK CIR E	SANT AUGUSTINE	11:45 309, RICHARDSON PL	SANT AUGUSTINE	12:22
12/15/2025	HARPER, EARL	WH1	6:01 555, DIVVAL ST	SANT AUGUSTINE	13:35 309, RICHARDSON PL	HASTINGS	21:19
12/27/2025	WOODARD, GLENN	WH1	10:48 264, SOUTHPARK CIR E	SANT AUGUSTINE	6:26 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	1:28
12/3/2025	HARROD, LINDA	SCI	10:17 200, SUMMER BREEZE WAY	SANT AUGUSTINE	11:13 711, BAHIA DR	SANT AUGUSTINE	5:48
12/10/2025	JENKINS, ISABELLE	WH1	10:46 201, HEALTHPARK BLVD	SANT AUGUSTINE	10:42 101, WHITEHALL DR	SANT AUGUSTINE	5:66
12/16/2025	cooper, sheldon	SCI	10:05 79, NATURELAND CIR	SANT AUGUSTINE	11:11 120, OLD TOWN PKWY	SANT AUGUSTINE	8:37
12/11/2025	ADAMS, JUDITH	WH1	5:21 505, E ST	SANT AUGUSTINE	10:30 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	11:35
12/30/2025	ADAMS, JUDITH	WH1	5:38 505, E ST	SANT AUGUSTINE BEACH	5:46 264, SOUTHPARK CIR E	SANT AUGUSTINE	4:56
12/23/2025	PITTIARO, MARGE	WH1	8:38 47, SAN MARCO AVE	SANT AUGUSTINE BEACH	6:03 264, SOUTHPARK CIR E	SANT AUGUSTINE	4:56
12/10/2025	SMITH, CATHERINE	WH1	12:21 1555, AIA S	SANT AUGUSTINE	9:03 180, MARINE ST	SANT AUGUSTINE	1:84
12/10/2025	RUSSELL, JOYCE	XW1	12:10 1650, AIA S	SANT AUGUSTINE	12:46 105, SOUTHPARK BLVD	SANT AUGUSTINE	3:04
12/3/2025	HERZOG, BRENDA	WH1	13:02 148, GREEN ARBOR WY	SANT AUGUSTINE	12:35 119, SEGOVIA RD	SANT AUGUSTINE	3:58
12/23/2025	CANTABENE, JOSEPH	WH1	15:21 180, MARINE ST	SANT AUGUSTINE	13:27 1301, PLANTATION ISLAND DR S	SANT AUGUSTINE	4:29
12/16/2025	CERE, MARCELLINA	WH1	15:03 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	15:46 118, PHOENETIA DR	SANT AUGUSTINE	5:29
12/13/2025	CERE, MARCELLINA	WH1	15:12 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	15:28 4617, 4TH AVE	SANT AUGUSTINE	5:42
12/18/2025	CERE, MARCELLINA	WH1	10:38 4617, 4TH AVE	SANT AUGUSTINE	15:37 4617, 4TH AVE	SANT AUGUSTINE	5:42
12/19/2025	DAVIS, EUNICE	WH1	10:12 39, S WHITNEY ST	ST AUGUSTINE	11:03 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	5:42
12/8/2025	JONES, MARTHA	WH1	12:06 2235, GOLDEN LAKE LOOP	SANT AUGUSTINE	10:37 110, SOUTHWOOD LAKE DR	SANT AUGUSTINE	6:14
12/8/2025	HANBY, KATHLEEN	WH1	12:01 180, MARINE ST	SANT AUGUSTINE	12:31 1690, US 1 SOUTH	SANT AUGUSTINE	7.1
12/18/2025	cooper, sheldon	WH1	10:06 79, NATURELAND CIR	SANT AUGUSTINE	12:26 200, SUMMER BREEZE WAY	SANT AUGUSTINE	7:57
12/10/2025	FISHER, LAURA	WH1	11:51 772, W 6TH ST	SANT AUGUSTINE	10:31 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	11:35
12/12/2025	MCKINNEY, PENNSIRI	WH1	10:33 3956, SEA EAGLE CIR	SANT AUGUSTINE	12:16 2477, US 1	SANT AUGUSTINE	3:22
12/6/2025	CERE, MARCELLINA	WH1	10:33 4617, 4TH AVE	SANT AUGUSTINE	12:59 1851, OLD MOULTRIE RD	SANT AUGUSTINE	4:75
12/15/2025	GAVRON, RUSSELL	WH1	12:26 116, PYRITE PL	SANT AUGUSTINE	10:59 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	5:42
12/12/2025	HUNTER, BRUCE	WH1	5:08 1271, BUTLER AVE	SANT AUGUSTINE	12:52 1000, PLANTATION ISLAND DR S	ST AUGUSTINE	5:42
12/23/2025	DONAHUE, LORETTA	WH1	5:10 247, SHAMROCK RD	SANT AUGUSTINE	5:34 264, SOUTHPARK CIR E	SANT AUGUSTINE	3:35
12/13/2025	MULQUEN, JOHN	WH1	9:23 165, SILVER LANE	SANT AUGUSTINE	5:36 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	3:42
12/19/2025	RUSSELL, JOYCE	WH1	9:49 119, SEGOVIA RD	SANT AUGUSTINE	9:49 264, SOUTHPARK CIR E	SANT AUGUSTINE	1.4
12/16/2025	ADAMS, JUDITH	WH1	5:21 505, E ST	SANT AUGUSTINE	10:15 1650, AIA S	SANT AUGUSTINE	3:58
12/18/2025	JENKINS, GERARD	WH1	13:53 264, SOUTHPARK CIR E	SANT AUGUSTINE	5:47 264, SOUTHPARK CIR E	SANT AUGUSTINE	4:56
12/12/2025	RICKINS, GERRAD	WH1	8:41 264, SOUTHPARK CIR E	SANT AUGUSTINE	14:19 1212, EASTWOOD CT	SANT AUGUSTINE	4:39
12/13/2025	grimm, daniel	WH1	15:14 1680, OSCEOLA ELEMENTARY RD	SANT AUGUSTINE	9:07 3552, N PONCE DE LEON BLVD	SANT AUGUSTINE	3:33
12/15/2025	JOHNSON, WAYNE	AML,WH1	15:25 113, WHITEHALL DR	SANT AUGUSTINE	15:40 245, WILDWOOD DR	SANT AUGUSTINE	4:7
12/8/2025	JONES, MARTHA	WH1	13:35 1690, US 1 SOUTH	SANT AUGUSTINE	15:51 33, LINDA WAR DR	ST AUGUSTINE BEACH	6:02
12/15/2025	GAVRON, RUSSELL	WH1	14:05 1000, PLANTATION ISLAND DR S	ST AUGUSTINE	14:01 225, GOLDEN LAKE LOOP	SANT AUGUSTINE	7.1
		WH1			14:31 116, PYRITE PL	SANT AUGUSTINE	8.89

12/19/2025	KING, LUCY	WH1	10:17	180, RONALD RD	SAINT AUGUSTINE	10:43	1815, US 1 SOUTH	SAINT AUGUSTINE	11:48
12/22/2025	WESLEY, ADBRENE	WH1	9:42	112, WASHLAND AVE	HASTINGS	9:42	6150, S MAIN ST	HASTINGS	0:98
12/23/2025	DAVIS, ELVINE	WH1	13:48	1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	14:15	39, S WHITNEY ST	ST AUGUSTINE	3:99
12/31/2025	MCG, TIMOTHY	WH1	14:58	2155, OLD MOULTRIE RD	SAINT AUGUSTINE	15:25	880, FLAGLER CROSSING DR	SAINT AUGUSTINE	5:14
12/1/2025	HANBY, KATHLEEN	WH1	15:37	1690, US-1 S	SAINT AUGUSTINE	16:04	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	6:44
12/1/2025	HANBY, KATHLEEN	WH1	8:16	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:43	600, PLANTATION ISLAND DR S	SAINT AUGUSTINE	7:21
12/17/2025	JENKINS, ISABELLE	WH1	12:20	120, OLD TOWN PKWY	SAINT AUGUSTINE	12:47	1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	9:82
12/29/2025	HANBY, KATHLEEN	WH1	7:46	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:13	180, MARINE ST	SAINT AUGUSTINE	7:57
12/6/2025	ADAMS, JUDITH	WH1	5:19	505, E ST	SAINT AUGUSTINE BEACH	5:46	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/9/2025	RICE, FREDRICK	WH1	5:27	505, E ST	SAINT AUGUSTINE BEACH	5:54	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/22/2025	ADAMS, JUDITH	WH1	12:01	180, MARINE ST	SAINT AUGUSTINE	12:28	748, W 4TH ST	SAINT AUGUSTINE	2:39
12/3/2025	RICE, FREDRICK	WH1	14:14	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:41	1212, EASTWOOD CT	SAINT AUGUSTINE	3:99
12/16/2025	HANBY, KATHLEEN	WH1	14:21	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:48	1212, EASTWOOD CT	SAINT AUGUSTINE	3:99
12/10/2025	JENKINS, ISABELLE	WH1	11:04	880, FLAGLER CROSSING DR	SAINT AUGUSTINE	11:31	2155, OLD MOULTRIE RD	SAINT AUGUSTINE	5:14
12/10/2025	KING, SHELTON	WH1	10:51	1690, US-1 S	SAINT AUGUSTINE	11:18	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5:14
12/10/2025	KING, SHELTON	WH1	9:19	120, OLD TOWN PKWY	SAINT AUGUSTINE	9:46	201, HEALTHPARK BLVD	SAINT AUGUSTINE	8:37
12/30/2025	COOP, LUCY	WH1	14:59	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:26	79, NATURELAND CIR	SAINT AUGUSTINE	11:35
12/9/2025	MUQUDEEN, JOHN	WH1	9:59	180, RONALD RD	SAINT AUGUSTINE	10:26	3700, HWY US-1 S	SAINT AUGUSTINE	14:61
12/16/2025	FISHER, LAURA	WH1	14:08	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:36	165, SILVER LANE	SAINT AUGUSTINE	1:4
12/12/2025	KLOTZ, DONNA	WH1	11:01	101, HEALTH PARK BLVD	SAINT AUGUSTINE	11:29	772, W 6TH ST	SAINT AUGUSTINE	2:77
12/9/2025	KLOTZ, DONNA	WH1	13:09	180, MARINE ST	SAINT AUGUSTINE	13:37	849, HONEYCOMB TR	SAINT AUGUSTINE	10:33
12/19/2025	RUSSELL, JOYCE	WH1	8:20	119, SEGOVIA RD	SAINT AUGUSTINE	8:48	1650, ALA S	SAINT AUGUSTINE	3:58
12/19/2025	BARILE, FRANK	WH1	10:30	26, MONROE AVE	SAINT AUGUSTINE	10:58	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5:12
12/3/2025	DITHEODORE, TERRY	AM1,WH1	11:24	115, BAYBERRY CIR	SAINT AUGUSTINE	11:52	1, NEWS PL	SAINT AUGUSTINE	7:16
12/18/2025	ADAMS, JUDITH	WH1	5:19	505, E ST	SAINT AUGUSTINE BEACH	5:47	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/13/2025	ADAMS, JUDITH	WH1	5:21	505, E ST	SAINT AUGUSTINE BEACH	5:49	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/20/2025	ADAMS, JUDITH	WH1	5:24	505, E ST	SAINT AUGUSTINE BEACH	5:52	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/9/2025	ROMER, ELOUISE	WH1	12:04	180, MARINE ST	SAINT AUGUSTINE	12:32	748, W 4TH ST	SAINT AUGUSTINE	2:39
12/15/2025	ROMER, ELOUISE	WH1	12:17	180, MARINE ST	SAINT AUGUSTINE	12:45	748, W 4TH ST	SAINT AUGUSTINE	2:39
12/21/2025	TAVULI, CLAIRE	WH1	9:42	16, PERRECT DR	SAINT AUGUSTINE	10:10	84, TUSCAN WAY	SAINT AUGUSTINE	3:49
12/21/2025	LYON, DONIS	WH1	15:49	180, MARINE ST	SAINT AUGUSTINE	16:17	1025, W AIKEN ST	SAINT AUGUSTINE	3:73
12/8/2025	BARILE, FRANK	WH1	15:43	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:11	26, MONROE AVE	SAINT AUGUSTINE	5:12
12/19/2025	DAVIS, ELVINE	WH1	12:07	110, SOUTHWOOD LAKE DR	SAINT AUGUSTINE	12:35	39, S WHITNEY ST	SAINT AUGUSTINE	6:14
12/3/2025	PACETTI, THREEA	WH1	13:57	243, SR-16	SAINT AUGUSTINE	14:25	300, PLANTATION ISLAND DR S	SAINT AUGUSTINE	6:35
12/10/2025	LAFANS, RUTH	WH1	15:09	304, SR-312	SAINT AUGUSTINE	15:37	130, RIO DEL MAR ST	SAINT AUGUSTINE	6:5
12/15/2025	HANBY, KATHLEEN	WH1	7:58	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:26	180, MARINE ST	SAINT AUGUSTINE	7:57
12/10/2025	GARVON, RUSSELL	WH1	13:49	1000, PLANTATION ISLAND DR S	SAINT AUGUSTINE	14:17	116, PIRATE PL	SAINT AUGUSTINE	8:89
12/18/2025	KLOTZ, DONNA	WH1	13:00	180, MARINE ST	SAINT AUGUSTINE	13:28	849, HONEYCOMB TR	SAINT AUGUSTINE	10:33
12/20/2025	COOPER, SHELTON	WH1	15:10	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:38	79, NATURELAND CIR	SAINT AUGUSTINE	11:35
12/1/2025	MOORE, JUSTINE	WH1	10:19	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:47	309, RICHARDSON PL	HASTINGS	21:19
12/9/2025	CERE, MARCELLINA	WH1	14:48	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:17	4617, 4TH AVE	SAINT AUGUSTINE	5:42
12/17/2025	HARROD, LINDA	SCI	11:24	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	11:53	101, WHITEHALL DR	SAINT AUGUSTINE	5:66
12/10/2025	JOHNSON, WAYNE	AM1,WH1	14:58	100, WHESTONE PL	SAINT AUGUSTINE	15:27	33, LINDA MAR DR	SAINT AUGUSTINE	5:97
12/18/2025	WATSON, EVELYN	WH1	12:41	2355, US-1 S	SAINT AUGUSTINE	13:10	251, TREASURE BEACH RD	SAINT AUGUSTINE	8:83
12/11/2025	KLOTZ, DONNA	WH1	13:15	180, MARINE ST	SAINT AUGUSTINE	13:44	849, HONEYCOMB TR	SAINT AUGUSTINE	10:33
12/19/2025	KLOTZ, DONNA	WH1	13:22	180, MARINE ST	SAINT AUGUSTINE	13:51	849, HONEYCOMB TR	SAINT AUGUSTINE	10:33
12/21/2025	HUNTER, BRUCE	WH1	5:09	1271, BUTLER AVE	SAINT AUGUSTINE	5:38	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/10/2025	DANNIERS, BARBARA	WH1	10:58	201, HEALTH PARK BLVD	SAINT AUGUSTINE	11:27	139, BLANCO ST	ST AUGUSTINE	1:65
12/31/2025	HUNTER, BRUCE	WH1	5:01	1271, BUTLER AVE	SAINT AUGUSTINE	5:30	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/10/2025	HUNTER, BRUCE	WH1	5:03	1271, BUTLER AVE	SAINT AUGUSTINE	5:32	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/3/2025	HUNTER, BRUCE	WH1	5:06	1271, BUTLER AVE	SAINT AUGUSTINE	5:35	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/8/2025	MOORE, JUSTINE	WH1	10:46	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11:15	309, RICHARDSON PL	HASTINGS	21:19
12/1/2025	ADAMS, JUDITH	WH1	5:20	505, E ST	SAINT AUGUSTINE BEACH	5:49	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/27/2025	ADAMS, JUDITH	WH1	5:20	505, E ST	SAINT AUGUSTINE BEACH	5:49	264, SOUTHPARK CIR E	SAINT AUGUSTINE	4:56
12/10/2025	LAFANS, RUTH	WH1	12:11	180, MARINE ST	SAINT AUGUSTINE	12:40	304, SR-312	SAINT AUGUSTINE	1:5
12/31/2025	PITTAPO, MAREE	WH1	8:32	47, SAN MARCO AVE	SAINT AUGUSTINE	9:01	180, MARINE ST	SAINT AUGUSTINE	1:84
12/17/2025	SPINOSI, KAREN	WH1	15:11	65, WHITEHALL DR	SAINT AUGUSTINE	15:40	245, WILDWOOD DR	SAINT AUGUSTINE	2:95
12/23/2025	RUSSELL, JOYCE	WH1	12:08	1650, ALA S	SAINT AUGUSTINE	12:37	119, SEGOVIA RD	SAINT AUGUSTINE	3:58
12/11/2025	RICE, FREDRICK	WH1	14:02	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:31	1212, EASTWOOD CT	SAINT AUGUSTINE	3:99
12/30/2025	RICE, FREDRICK	WH1	14:20	264, SOUTHPARK CIR E	SAINT AUGUSTINE	14:49	1212, EASTWOOD CT	SAINT AUGUSTINE	3:99
12/15/2025	MARVIN, BARBARA	WH1	12:04	180, MARINE ST	SAINT AUGUSTINE	12:33	556, FOX HOLLOW LANE	SAINT AUGUSTINE	4:29
12/15/2025	JOHNSON, WAYNE	AM1,WH1	13:51	33, LINDA MAR DR	SAINT AUGUSTINE BEACH	14:20	113, WHITEHALL DR	SAINT AUGUSTINE	6:02
12/4/2025	WATSON, EVELYN	WH1	13:00	2355, US-1 S	SAINT AUGUSTINE	13:29	251, TREASURE BEACH RD	SAINT AUGUSTINE	8:83
12/15/2025	MOORE, JUSTINE	WH1	10:36	264, SOUTHPARK CIR E	SAINT AUGUSTINE	11:05	309, RICHARDSON PL	HASTINGS	21:19
12/16/2025	KLOTZ, DONNA	WH1	13:07	180, MARINE ST	SAINT AUGUSTINE	13:37	849, HONEYCOMB TR	SAINT AUGUSTINE	10:33
12/12/2025	PITTAPO, MAREE	WH1	8:28	47, SAN MARCO AVE	SAINT AUGUSTINE	8:58	180, MARINE ST	SAINT AUGUSTINE	1:84
12/11/2025	DANNIERS, BARBARA	WH1	9:05	139, BLANCO ST	ST AUGUSTINE	9:35	1740, TREE BLVD	SAINT AUGUSTINE	2:07
12/17/2025	HUNTER, BRUCE	WH1	4:56	1271, BUTLER AVE	SAINT AUGUSTINE	5:26	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:25
12/31/2025	COVINGTON, PATRICKA	WH1	10:37	2155, OLD MOULTRIE RD	SAINT AUGUSTINE	11:07	947, SALTWATER CIR	SAINT AUGUSTINE	3:71
12/14/2025	RICE, FREDRICK	WH1	9:17	1212, EASTWOOD CT	SAINT AUGUSTINE	9:47	264, SOUTHPARK CIR E	SAINT AUGUSTINE	3:99
12/13/2025	COOPER, SHELTON	SCI	9:51	79, NATURELAND CIR	SAINT AUGUSTINE	10:21	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	11:35
12/12/2025	SPERS, EDITH	WH1	10:18	1400, OLD DIXIE HWY	SAINT AUGUSTINE	10:48	5281, CR-208	SAINT AUGUSTINE	12:28
12/29/2025	MCCURE, SOUNDRA	WH1	10:03	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10:33	165, SILVER LANE	SAINT AUGUSTINE	1:25
12/19/2025	PITTAPO, MAREE	WH1	8:37	47, SAN MARCO AVE	SAINT AUGUSTINE	9:07	180, MARINE ST	SAINT AUGUSTINE	1:84
12/1/2025	LANDESS, JEAN	WH1	16:00	100, WHESTONE PL	SAINT AUGUSTINE	16:30	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	5:88

12/10/2025	GAVRON, RUSSELL	WH1	12-29 116, PYRITE PL	SAINT AUGUSTINE	12-59 1000, PLANTATION ISLAND DR S	ST AUGUSTINE	8-89
12/4/2025	HATRICK, JANET	WH1	14-38 317, 1ST ST	SAINT AUGUSTINE	15-08 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	12-76
12/5/2025	MOORE, JUSTINE	WH1	10-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-57 309, RICHARDSON PL	HASTINGS	21-19
12/16/2025	HANBY, SUSAN	WH1	9-11 2250, OLD MOULTRIE RD	SAINT AUGUSTINE	9-42 100, DEERFIELD PRESERVE BLVD	SAINT AUGUSTINE	1-48
12/13/2025	cooper, sheldon	SCI	7-41 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-12 180, MARINE ST	SAINT AUGUSTINE	7-57
12/29/2025	MOORE, JUSTINE	WH1	15-18 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-49 79, NATURELAND CIR	SAINT AUGUSTINE	11-35
12/22/2025	MAHN, LAURENCE	WH1	10-35 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-06 309, RICHARDSON PL	HASTINGS	21-19
12/11/2025	PITTAPO, MARGE	WH1	9-33 304, QUEEN RD	SAINT AUGUSTINE	10-04 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1-73
12/30/2025	JENKINS, GERARD	WH1	9-24 47, SAN MARCO AVE	SAINT AUGUSTINE	9-55 2355, US-1 S	SAINT AUGUSTINE	3-62
12/30/2025	JENKINS, GERARD	WH1	4-56 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-33
12/31/2025	ROMER, ELUISE	WH1	5-28 505, E ST	SAINT AUGUSTINE BEACH	5-59 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-56
12/11/2025	ROMER, ELUISE	WH1	12-04 180, MARINE ST	SAINT AUGUSTINE	12-35 748, W 4TH ST	SAINT AUGUSTINE	2-39
12/17/2025	BUSH, ESSIE	WH1	12-09 180, MARINE ST	SAINT AUGUSTINE	12-40 748, W 4TH ST	SAINT AUGUSTINE	2-39
12/17/2025	SPINOSI, KAREN	WH1	10-15 245, WILDWOOD DR	SAINT AUGUSTINE	12-35 200, WHISPERRING CIR	SAINT AUGUSTINE	2-73
12/16/2025	RICE, FREDRICK	WH1	14-06 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-46 65, WHITEHALL DR	SAINT AUGUSTINE	2-95
12/20/2025	RICE, FREDRICK	WH1	9-17 1212, EASTWOOD CT	SAINT AUGUSTINE	14-37 1212, EASTWOOD CT	SAINT AUGUSTINE	3-99
12/11/2025	DUNGAN, JERRON	WH1	8-15 25, SPRING ST	SAINT AUGUSTINE	9-48 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-39
12/17/2025	BARILE, FRANK	WH1	10-29 26, MONROE AVE	SAINT AUGUSTINE	11-00 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-12
12/30/2025	HANBY, KATHLEEN	WH1	9-10 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	9-41 1690, US-1 S	SAINT AUGUSTINE	6-44
12/11/2025	HILL, PATRICIA	WH1	12-04 14534, OLD ST AUGUSTINE RD	JACKSONVILLE	12-35 168, STRAWBERRY LN	SAINT JOHNS	6-8
12/09/2025	JENKINS, ISABELLE	WH1	13-49 1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	14-20 120, OLD TOWN PKWY	SAINT AUGUSTINE	9-82
12/23/2025	KLOTZ, DONNA	WH1	13-02 180, MARINE ST	SAINT AUGUSTINE	13-33 849, HONEYCOMB TR	SAINT AUGUSTINE	10-33
12/19/2025	KLOTZ, DONNA	WH1	13-33 180, MARINE ST	SAINT AUGUSTINE	14-04 849, HONEYCOMB TR	SAINT AUGUSTINE	10-33
12/19/2025	KLOTZ, DONNA	WH1	9-53 849, HONEYCOMB TR	SAINT AUGUSTINE	10-24 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	12-22
12/15/2025	KLOTZ, DONNA	WH1	10-44 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-15 309, RICHARDSON PL	HASTINGS	21-19
12/21/2025	MOORE, JUSTINE	WH1	13-03 180, MARINE ST	SAINT AUGUSTINE	13-35 849, HONEYCOMB TR	SAINT AUGUSTINE	10-33
12/30/2025	KLOTZ, DONNA	WH1	15-18 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-50 79, NATURELAND CIR	SAINT AUGUSTINE	11-35
12/16/2025	cooper, sheldon	SCI	9-10 30, DESOTO PL	SAINT AUGUSTINE	9-42 301, HEALTH PARK BLVD	SAINT AUGUSTINE	2-13
12/5/2025	MILLER, JOHN	WH1	4-52 25, SPRING ST	SAINT AUGUSTINE	5-24 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-15
12/15/2025	DUNGAN, JERRON	WH1	4-59 1271, BUTLER AVE	SAINT AUGUSTINE	5-31 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-25
12/23/2025	HUNTER, BRUCE	WH1	9-01 1212, EASTWOOD CT	SAINT AUGUSTINE	9-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-99
12/9/2025	RICE, FREDRICK	WH1	9-06 1212, EASTWOOD CT	SAINT AUGUSTINE	9-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-99
12/16/2025	RICE, FREDRICK	WH1	7-36 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-08 180, MARINE ST	SAINT AUGUSTINE	7-57
12/10/2025	HANBY, KATHLEEN	WH1	10-37 168, STRAWBERRY LN	SAINT JOHNS	11-09 7011, AC SKINNER PKY	JACKSONVILLE	11-25
12/9/2025	HILL, PATRICIA	WH1	9-03 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	9-35 317, 1ST ST	SAINT AUGUSTINE	11-25
12/17/2025	MOORE, JUSTINE	WH1	10-30 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-02 309, RICHARDSON PL	HASTINGS	12-76
12/12/2025	MOORE, JUSTINE	WH1	10-38 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-10 309, RICHARDSON PL	HASTINGS	21-19
12/12/2025	MARUFI, NANCY	WH1	11-10 1690, US-1 S	SAINT AUGUSTINE	11-42 1405, WILLIAM COSTELLO WAY	SAINT AUGUSTINE	1-12
12/12/2025	MCKRINEY, PENNSIRI	WH1	11-54 4255, US HIGHWAY 1 S	SAINT AUGUSTINE	12-26 3956, SEA EAGLE CIR	SAINT AUGUSTINE	1-39
12/9/2025	BUSH, ESSIE	WH1	7-58 200, WHISPERRING CIR	SAINT AUGUSTINE	8-30 180, MARINE ST	SAINT AUGUSTINE	2-73
12/17/2025	BARILE, FRANK	WH1	15-06 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-38 26, MONROE AVE	SAINT AUGUSTINE	5-12
12/17/2025	CLARRMONT, BOB	SCI	7-19 4609, PEELE ST	EKTON	7-51 113, WHITEHALL DR	SAINT AUGUSTINE	6-08
12/5/2025	KLOTZ, DONNA	WH1	8-06 849, HONEYCOMB TR	SAINT AUGUSTINE	8-38 180, MARINE ST	SAINT AUGUSTINE	10-33
12/9/2025	HATRICK, JANET	WH1	15-17 317, 1ST ST	SAINT AUGUSTINE	15-49 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	12-76
12/1/2025	MASTERS, LYNDIA	WH1	13-14 180, MARINE ST	SAINT AUGUSTINE	13-46 401, MOCKINGBIRD LN	SAINT AUGUSTINE	5-58
12/10/2025	JAMES, SARAH	WH1	9-03 756, W 6 ST	SAINT AUGUSTINE	9-36 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2-52
12/10/2025	HARBONCH, DEBRA	WH1	13-54 121, WHITEHALL DR	SAINT AUGUSTINE	14-27 1816, KESWICK RD	SAINT AUGUSTINE	4-99
12/23/2025	GOTTFRECH, GABRIEL	WH1	14-50 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15-23 144, WOOD MEADOWS WY	PONTE VERDE	17-69
12/26/2025	MALMAN, ELIZABETH	SCI	11-44 2355, US-1 S	SAINT AUGUSTINE	12-17 35, SANFORD ST	SAINT AUGUSTINE	2-69
12/27/2025	HUNTER, BRUCE	WH1	4-59 1271, BUTLER AVE	SAINT AUGUSTINE	5-32 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-25
12/22/2025	JENKINS, GERARD	WH1	9-18 1212, EASTWOOD CT	SAINT AUGUSTINE	9-51 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-99
12/24/2025	JENKINS, GERARD	WH1	4-54 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-33
12/27/2025	JENKINS, GERARD	WH1	4-54 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-33
12/31/2025	MOORE, JUSTINE	WH1	10-24 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5-27 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4-33
12/19/2025	HUNTER, BRUCE	WH1	4-48 1271, BUTLER AVE	SAINT AUGUSTINE	10-57 309, RICHARDSON PL	HASTINGS	21-19
12/28/2025	DONAHUE, LORETTA	WH1	5-08 247, SHAMROCK RD	SAINT AUGUSTINE	5-21 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-25
12/30/2025	RICE, FREDRICK	WH1	8-59 1212, EASTWOOD CT	SAINT AUGUSTINE	5-41 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3-42
12/9/2025	MARVIN, BARBARA	WH1	12-23 180, MARINE ST	SAINT AUGUSTINE	9-32 264, SOUTHPARK CIR E	SAINT AUGUSTINE	3-99
12/31/2025	CARE, MARCELLINA	WH1	10-08 4617, 4TH AVE	SAINT AUGUSTINE	12-56 556, FOX HOLLOW LANE	SAINT AUGUSTINE	4-29
12/8/2025	WHEELER, HERSCHEL	WH1	10-42 264, SOUTHPARK CIR E	SAINT AUGUSTINE	10-41 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5-42
12/4/2025	KLOTZ, DONNA	WH1	12-56 180, MARINE ST	SAINT AUGUSTINE	11-15 231, PINE ARBOR CIR	SAINT AUGUSTINE	6-04
12/18/2025	WATSON, EVELYN	WH1	10-02 251, TREASURE BEACH RD	SAINT AUGUSTINE	10-35 2355, US-1 S	SAINT AUGUSTINE	8-83
12/4/2025	PITTAPO, MAROE	WH1	12-56 180, MARINE ST	SAINT AUGUSTINE	13-29 849, HONEYCOMB TR	SAINT AUGUSTINE	10-33
12/19/2025	BALLARO, CHARLOTTE	WH1	11-53 47, SAN MARCO AVE	SAINT AUGUSTINE	12-26 1100, PLANTATION ISLAND DR S	SAINT AUGUSTINE	3-73
12/13/2025	RICE, FREDRICK	WH1	12-26 2355, US-1 S	SAINT AUGUSTINE	13-00 6894, POMAR RD	SAINT AUGUSTINE	10-35
12/11/2025	WOODARD, GLENN	WH1	9-58 1555, A1A S	SAINT AUGUSTINE	10-32 1400, US-1	SAINT AUGUSTINE	2-81
12/30/2025	MCKINNEY, PENNSIRI	WH1	10-41 264, SOUTHPARK CIR E	SAINT AUGUSTINE	11-15 711, BAHIA DR	SAINT AUGUSTINE	3-99
12/11/2025	KLOTZ, DONNA	WH1	9-58 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	10-32 3956, SEA EAGLE CIR	SAINT AUGUSTINE	5-48
12/1/2025	KLOTZ, DONNA	WH1	8-21 849, HONEYCOMB TR	SAINT AUGUSTINE	8-55 180, MARINE ST	SAINT AUGUSTINE	6-33
12/1/2025	SPERS, EDITH	WH1	7-25 5281, CR-208	SAINT AUGUSTINE	7-59 1400, OLD DIXIE HWY	SAINT AUGUSTINE	10-33
12/1/2025	ROMER, ELUISE	WH1	12-05 180, MARINE ST	SAINT AUGUSTINE	12-39 748, W 4TH ST	SAINT AUGUSTINE	12-28
12/9/2025	ROMER, ELUISE	WH1	7-17 748, W 4TH ST	SAINT AUGUSTINE	7-51 180, MARINE ST	SAINT AUGUSTINE	2-39
12/22/2025	HANBY, KATHLEEN	WH1	7-31 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8-05 180, MARINE ST	SAINT AUGUSTINE	7-57

12/9/2025	CLAIRMONT, BOB	SC1	15:13	180, MARINE ST	SAINT AUGUSTINE	15:47	4609, PEELE ST	ELKTON
12/17/2025	JENKINS, ISABELLE	WH1	14:07	1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE	14:41	200, OLD TOWN PKWY	SAINT AUGUSTINE
12/8/2025	KLOTZ, DONNA	WH1	13:22	180, MARINE ST	SAINT AUGUSTINE	13:51	849, HONEYCOMB TR	SAINT AUGUSTINE
12/31/2025	GLEASON, MARIA	WH1	9:16	2435, WOODSTORK CT	ST AUGUSTINE	9:51	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/30/2025	ROMER, ELOUISE	WH1	12:06	180, MARINE ST	SAINT AUGUSTINE	12:41	748, W 4TH ST	SAINT AUGUSTINE
12/17/2025	BUSH, ESSIE	WH1	12:13	180, MARINE ST	SAINT AUGUSTINE	12:48	200, WHISPERS CIR	SAINT AUGUSTINE
12/26/2025	DOMAHLIE, LORETTA	WH1	5:02	247, SHAMROCK RD	SAINT AUGUSTINE	5:37	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/18/2025	LYON, DORIS	WH1	15:25	180, MARINE ST	SAINT AUGUSTINE	16:00	1025, W AIKEN ST	SAINT AUGUSTINE
12/12/2025	HANBY, KATHLEEN	WH1	14:42	1690, US-1 S	SAINT AUGUSTINE	15:17	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
12/22/2025	HANBY, KATHLEEN	WH1	12:10	180, MARINE ST	SAINT AUGUSTINE	12:45	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
12/3/2025	GAVRON, RUSSELL	WH1	10:19	116, PYRITE PL	SAINT AUGUSTINE	10:54	121, WHITEHALL DR	SAINT AUGUSTINE
12/15/2025	CLAIRMONT, BOB	SC1	11:56	180, MARINE ST	SAINT AUGUSTINE	12:31	4609, PEELE ST	SAINT AUGUSTINE
12/3/2025	KLOTZ, DONNA	WH1	13:02	180, MARINE ST	SAINT AUGUSTINE	13:37	849, HONEYCOMB TR	SAINT AUGUSTINE
12/19/2025	KING, LUCY	WH1	13:04	1815, US 1 SOUTH	SAINT AUGUSTINE	13:39	180, RONALD RD	SAINT AUGUSTINE
12/18/2025	HATTRICK, JANET	WH1	13:02	317, 1ST ST	SAINT AUGUSTINE	13:37	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
12/17/2025	GOTTREICH, GABRIEL	WH1	10:11	144, WOOD MEADOWS WY	SAINT AUGUSTINE	10:46	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/15/2025	LYON, DORIS	WH1	15:48	180, MARINE ST	SAINT AUGUSTINE	16:24	1025, W AIKEN ST	SAINT AUGUSTINE
12/31/2025	KLOTZ, DONNA	WH1	13:05	180, MARINE ST	SAINT AUGUSTINE	13:41	849, HONEYCOMB TR	SAINT AUGUSTINE
12/18/2025	cooper, sheldon	SC1	15:16	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:52	79, NATURELAND CIR	SAINT AUGUSTINE
12/2/2025	PITTAGO, MARGE	WH1	8:46	47, SAN MARCO AVE	SAINT AUGUSTINE	9:22	180, MARINE ST	SAINT AUGUSTINE
12/16/2025	ROMER, ELOUISE	WH1	7:43	748, W 4TH ST	SAINT AUGUSTINE	8:19	180, MARINE ST	SAINT AUGUSTINE
12/29/2025	DUNCAN, JERRON	WH1	4:54	25, SPRING ST	ST AUGUSTINE	5:30	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/24/2025	RICE, FREDRICK	WH1	9:03	1212, EASTWOOD CT	SAINT AUGUSTINE	9:39	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/20/2025	JENKINS, GERARD	WH1	4:57	3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	5:33	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/13/2025	JENKINS, GERARD	WH1	5:00	3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	5:36	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/19/2025	HANBY, KATHLEEN	WH1	7:38	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:14	180, MARINE ST	SAINT AUGUSTINE
12/3/2025	GLEASON, MARIA	WH1	10:02	2435, WOODSTORK CT	ST AUGUSTINE	10:38	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/18/2025	ROMER, ELOUISE	WH1	12:14	180, MARINE ST	SAINT AUGUSTINE	12:50	748, W 4TH ST	SAINT AUGUSTINE
12/26/2025	DENNIS, ROSA	WH1	14:22	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	14:58	200, MARINER HEALTH WAY	SAINT AUGUSTINE
12/10/2025	CLAIRMONT, BOB	SC1	7:22	4609, PEELE ST	ELKTON	7:58	113, WHITEHALL DR	SAINT AUGUSTINE
12/5/2025	HANBY, KATHLEEN	WH1	15:14	1690, US-1 S	SAINT AUGUSTINE	15:50	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
12/12/2025	CHILNAVARE, LARRY	AML,WH1	13:45	158, BUCK RUN WAY	SAINT AUGUSTINE	14:21	300, ST. ELIZABETH WAY	SAINT AUGUSTINE
12/2/2025	HILL, PATRICIA	WH1	14:03	10475, CENTURION PKWY N	JACKSONVILLE	14:39	168, STRAWBERRY LN	SAINT JOHNS
12/9/2025	GOTTREICH, GABRIEL	WH1	10:17	144, WOOD MEADOWS WY	PONTE VEDRA	10:53	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/18/2025	RICE, FREDRICK	WH1	9:01	1212, EASTWOOD CT	SAINT AUGUSTINE	9:38	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/20/2025	MULLIGAN, JOHN	WH1	9:31	165, SILVER LAKE	SAINT AUGUSTINE	10:08	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/22/2025	PHILLIPS, PATRICIA	AML,WH1	10:20	1169, BUTLER AVE	SAINT AUGUSTINE	10:57	45, GROOVER LOOP	SAINT AUGUSTINE
12/8/2025	KLOTZ, DONNA	WH1	8:31	849, HONEYCOMB TR	SAINT AUGUSTINE	9:08	180, MARINE ST	SAINT AUGUSTINE
12/10/2025	PITTAGO, MARGE	WH1	8:38	47, SAN MARCO AVE	SAINT AUGUSTINE	9:15	180, MARINE ST	SAINT AUGUSTINE
12/4/2025	ROMER, ELOUISE	WH1	11:58	180, MARINE ST	SAINT AUGUSTINE	12:35	748, W 4TH ST	SAINT AUGUSTINE
12/30/2025	ROMER, ELOUISE	WH1	7:45	748, W 4TH ST	SAINT AUGUSTINE	8:22	180, MARINE ST	SAINT AUGUSTINE
12/2/2025	COBBETT, EMMA	AML,WH1	13:51	100, WHESTONE PL	SAINT AUGUSTINE	14:28	65, N WHITNEY ST	ST AUGUSTINE
12/2/2025	LYON, DORIS	WH1	7:47	1025, W AIKEN ST	SAINT AUGUSTINE	8:24	180, MARINE ST	SAINT AUGUSTINE
12/1/2025	GOTTREICH, GABRIEL	WH1	10:00	144, WOOD MEADOWS WY	PONTE VEDRA	11:50	2800, CR-13A S	ELKTON
12/22/2025	CLAIRMONT, BOB	SC1	11:47	180, MARINE ST	SAINT AUGUSTINE	10:37	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/10/2025	DUNCAN, JERRON	WH1	4:54	25, SPRING ST	ST AUGUSTINE	12:24	4609, PEELE ST	ELKTON
12/12/2025	DUNCAN, JERRON	WH1	4:56	25, SPRING ST	ST AUGUSTINE	5:34	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/5/2025	DOMAHLIE, LORETTA	WH1	4:56	247, SHAMROCK RD	SAINT AUGUSTINE	5:34	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/6/2025	RICE, FREDRICK	WH1	8:58	1212, EASTWOOD CT	SAINT AUGUSTINE	9:36	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/8/2025	HANBY, KATHLEEN	WH1	7:47	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:25	180, MARINE ST	SAINT AUGUSTINE
12/5/2025	CLAIRMONT, BOB	SC1	11:47	180, MARINE ST	SAINT AUGUSTINE	12:25	4609, PEELE ST	ELKTON
12/16/2025	HILL, PATRICIA	WH1	11:30	10475, CENTURION PKWY N	JACKSONVILLE	12:08	168, STRAWBERRY LN	SAINT JOHNS
12/19/2025	GOTTREICH, GABRIEL	WH1	9:58	144, WOOD MEADOWS WY	PONTE VEDRA	10:36	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/9/2025	BUSH, ESSIE	WH1	12:01	180, MARINE ST	SAINT AUGUSTINE	12:39	200, WHISPERS CIR	SAINT AUGUSTINE
12/2/2025	mittelli, charles	WH1	9:29	740, PEARL ST@N MCCLAUGHLIN ST	SAINT AUGUSTINE	10:07	2355, US-1 S	SAINT AUGUSTINE
12/30/2025	squire, donna	WH1	9:20	2951, STRATTON BLVD	SAINT AUGUSTINE	9:58	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/4/2025	KLOTZ, DONNA	WH1	8:29	849, HONEYCOMB TR	SAINT AUGUSTINE	9:07	180, MARINE ST	SAINT AUGUSTINE
12/2/2025	DEIGERT, EDITH	WH1	13:08	180, MARINE ST	SAINT AUGUSTINE	13:46	124, TIDE WATCH DR	SAINT AUGUSTINE
12/4/2025	LYON, DORIS	WH1	16:02	180, MARINE ST	SAINT AUGUSTINE	16:41	1025, W AIKEN ST	SAINT AUGUSTINE
12/19/2025	CLAIRMONT, BOB	SC1	11:48	180, MARINE ST	SAINT AUGUSTINE	12:27	4609, PEELE ST	ELKTON
12/29/2025	HATTRICK, JANET	WH1	12:20	180, MARINE ST	SAINT AUGUSTINE	12:59	4609, PEELE ST	ELKTON
12/8/2025	HUNTER, BRUCE	WH1	15:22	317, 1ST ST	SAINT AUGUSTINE	16:01	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
12/30/2025	PITTAGO, MARGE	WH1	4:55	1271, BUTLER AVE	SAINT AUGUSTINE	5:34	264, SOUTHPARK CIR E	SAINT AUGUSTINE
12/29/2025	LYON, DORIS	WH1	8:38	47, SAN MARCO AVE	SAINT AUGUSTINE	9:17	180, MARINE ST	SAINT AUGUSTINE
12/9/2025	JENKINS, ISABELLE	WH1	15:24	180, MARINE ST	SAINT AUGUSTINE	16:03	1025, W AIKEN ST	SAINT AUGUSTINE
12/15/2025	BARILE, FRANK	WH1	12:03	180, MARINE ST	SAINT AUGUSTINE	12:42	1, ST JOHNS MEDICAL PARK DR	SAINT AUGUSTINE
12/11/2025	MASTERS, LYNDIA	WH1	10:04	26, MONROE AVE	SAINT AUGUSTINE	10:43	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE
12/3/2025	HANBY, KATHLEEN	WH1	12:00	2355, US-1 S	SAINT AUGUSTINE	12:39	401, MOCKINGBIRD LN	SAINT AUGUSTINE
12/19/2025	WATSON, EVELYN	WH1	12:22	180, MARINE ST	SAINT AUGUSTINE	13:01	200, SUMMER BREEZE WAY	SAINT AUGUSTINE
		WH1	10:38	2460, OLD MOUTRIE RD	SAINT AUGUSTINE	11:17	251, TREASURE BEACH RD	SAINT AUGUSTINE

12/18/2025	CLAIRMONT, BOB	SCI	11:58	180, MARINE ST	SAINT AUGUSTINE	12:37	4609, PEELE ST	ELKTON	9
12/17/2025	KLOTZ, DONNA	WH1	13:09	180, MARINE ST	SAINT AUGUSTINE	13:48	849, HONEYCOMB TR	SAINT AUGUSTINE	10.33
12/19/2025	KLOTZ, DONNA	WH1	13:19	180, MARINE ST	SAINT AUGUSTINE	13:58	849, HONEYCOMB TR	SAINT AUGUSTINE	10.33
12/16/2025	KLOTZ, DONNA	WH1	8:17	849, HONEYCOMB TR	SAINT AUGUSTINE	8:56	180, MARINE ST	SAINT AUGUSTINE	10.33
12/22/2025	HILL, PATRICIA	WH1	9:09	168, STRAWBERRY LN	SAINT JOHNS	9:48	7011, A C SKINNER PKY	JACKSONVILLE	11.35
12/31/2025	HATTRICK, JANET	WH1	9:08	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	9:47	317, 1ST ST	SAINT AUGUSTINE	11.76
12/11/2025	TALBOT, BONNIE	WH1	15:14	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:33	185, COLORADO SPRINGS WAY	SAINT AUGUSTINE	13.56
12/12/2025	HILL, PATRICIA	WH1	11:04	168, STRAWBERRY LN	SAINT JOHNS	11:43	10475, CENTURION PKWY N	SAINT AUGUSTINE	13.61
12/10/2025	HARMONIS, DEBRA	WH1	9:00	168, STRAWBERRY LN	SAINT JOHNS	9:39	10475, CENTURION PKWY N	JACKSONVILLE	13.61
12/10/2025	HILL, PATRICIA	WH1	11:19	8031, PHILIPS HWY	SAINT AUGUSTINE	10:48	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17.69
12/15/2025	WHEELER, HERSCHEL	WH1	10:09	144, WOOD MEADOWS WY	SAINT AUGUSTINE	15:48	2435, WOODSTORK CT	ST AUGUSTINE	18.86
12/23/2025	KLOTZ, DONNA	WH1	11:41	1816, KESWICK RD	SAINT AUGUSTINE	12:20	121, WHITEHALL DR	SAINT AUGUSTINE	18.86
12/10/2025	HARMONIS, DEBRA	WH1	8:30	849, HONEYCOMB TR	JACKSONVILLE	9:10	180, STRAWBERRY LN	SAINT JOHNS	4.99
12/23/2025	WHEELER, HERSCHEL	WH1	4:42	231, PINE ARBOR CIR	SAINT AUGUSTINE	5:22	264, SOUTHPARK CIR E	SAINT AUGUSTINE	6.04
12/23/2025	ROWER, ELOUISE	WH1	7:44	748, W 4TH ST	SAINT AUGUSTINE	8:24	180, MARINE ST	SAINT AUGUSTINE	2.39
12/23/2025	RUSSELL, JOYCE	WH1	8:00	119, SEGOVIA RD	SAINT AUGUSTINE	8:40	1650, AIA S	SAINT AUGUSTINE	3.58
12/16/2025	LAO, HELEN	WH1	12:43	27, TALAVERA CT	SAINT AUGUSTINE	13:23	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	5.42
12/16/2025	CERE, MARCELLINA	WH1	15:12	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:52	4617, 4TH AVE	SAINT AUGUSTINE	4.2
12/11/2025	LAFANS, RUTH	WH1	13:18	180, MARINE ST	SAINT AUGUSTINE	13:58	130, RIO DEL MAR ST	SAINT AUGUSTINE	6.69
12/18/2025	DEBERT, EDITH	WH1	13:32	180, MARINE ST	SAINT AUGUSTINE	14:12	124, TIDE WATCH DR	SAINT AUGUSTINE	7.31
12/24/2025	JENKINS, GERARD	WH1	9:38	264, SOUTHPARK CIR E	SAINT AUGUSTINE	10:18	3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	4.33
12/17/2025	KLOTZ, DONNA	WH1	8:23	849, HONEYCOMB TR	SAINT AUGUSTINE	9:03	180, MARINE ST	SAINT AUGUSTINE	10.33
12/22/2025	LAO, HELEN	WH1	13:14	27, TALAVERA CT	SAINT AUGUSTINE	13:54	400, HEALTH PARK BLVD	SAINT AUGUSTINE	5.77
12/12/2025	CHINAVARE, LARRY	WH1	16:20	300, ST. ELIZABETH WAY	SAINT AUGUSTINE	17:00	158, BLACK RUN WAY	SAINT AUGUSTINE	9.14
12/19/2025	LYON, DONIS	WH1	8:16	1025, W AIKEN ST	SAINT AUGUSTINE	8:57	180, MARINE ST	SAINT AUGUSTINE	3.73
12/23/2025	LYON, DONIS	WH1	12:14	180, MARINE ST	SAINT AUGUSTINE	12:55	748, W 4TH ST	SAINT AUGUSTINE	2.39
12/23/2025	ROWER, ELOUISE	WH1	4:49	25, SPRING ST	ST AUGUSTINE	5:30	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.5
12/31/2025	DUNCAN, JERON	WH1	12:05	180, MARINE ST	SAINT AUGUSTINE	12:46	200, WHISPERING CIR	SAINT AUGUSTINE	2.73
12/31/2025	BUSH, ESSIE	WH1	12:09	180, MARINE ST	SAINT AUGUSTINE	12:50	200, WHISPERING CIR	SAINT AUGUSTINE	2.73
12/11/2025	BUSH, ESSIE	WH1	12:05	180, MARINE ST	SAINT AUGUSTINE	12:46	220, WHISPERING WOODS LN	SAINT AUGUSTINE	2.74
12/19/2025	PATTERSON, ALMA	WH1	12:05	180, MARINE ST	SAINT AUGUSTINE	13:00	556, FOX HOLLOW LAKE	SAINT AUGUSTINE	4.29
12/12/2025	MARVIN, BARBARA	WH1	12:19	180, MARINE ST	SAINT AUGUSTINE	16:18	118, PHOENETIA DR	SAINT AUGUSTINE	5.29
12/12/2025	CANTABENE, JOSEPH	WH1	13:37	180, MARINE ST	SAINT AUGUSTINE	13:49	401, MOCKINGBIRD LN	SAINT AUGUSTINE	5.88
12/11/2025	MASTERS, LYNDA	WH1	13:08	180, MARINE ST	SAINT AUGUSTINE	11:01	235, GOLDEN LAKE LOOP	SAINT AUGUSTINE	7.11
12/11/2025	JONES, NAERTHA	WH1	10:20	1690, US HWY 1	JACKSONVILLE	13:13	168, STRAWBERRY LN	SAINT JOHNS	11.25
12/19/2025	HILL, PATRICIA	WH1	12:32	7011, AC SKINNER PKY	ST AUGUSTINE	9:58	264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/10/2025	GLEASON, MARIA	WH1	9:17	2435, WOODSTORK CT	SAINT AUGUSTINE	13:45	849, HONEYCOMB TR	SAINT AUGUSTINE	10.33
12/22/2025	KLOTZ, DONNA	WH1	13:03	180, MARINE ST	ST AUGUSTINE	5:38	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.5
12/21/2025	DUNCAN, JERON	WH1	4:56	25, SPRING ST	SAINT AUGUSTINE	8:22	180, MARINE ST	SAINT AUGUSTINE	7.57
12/31/2025	LYON, DORIS	WH1	8:22	1025, W AIKEN ST	SAINT AUGUSTINE	9:04	180, MARINE ST	SAINT AUGUSTINE	3.73
12/30/2025	GOTTFRECH, GABRIEL	WH1	9:54	144, WOOD MEADOWS WY	ST AUGUSTINE	10:36	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17.69
12/17/2025	DUNCAN, JERON	WH1	4:43	25, SPRING ST	SAINT AUGUSTINE	5:25	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.5
12/19/2025	mitchell, charles	WH1	12:11	2355, US-1 S	SAINT AUGUSTINE	12:53	740, PEARL ST@N MCCLAUGHLIN ST	ST AUGUSTINE	3.51
12/17/2025	HAWBY, KATHLEEN	WH1	7:40	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	8:22	180, MARINE ST	SAINT AUGUSTINE	7.57
12/26/2025	GLEASON, MARIA	WH1	15:19	264, SOUTHPARK CIR E	SAINT AUGUSTINE	16:01	2435, WOODSTORK CT	ST AUGUSTINE	18.86
12/12/2025	ROWER, ELOUISE	WH1	7:40	748, W 4TH ST	SAINT AUGUSTINE	8:23	180, MARINE ST	SAINT AUGUSTINE	2.39
12/11/2025	ROWER, ELOUISE	WH1	7:34	748, W 4TH ST	SAINT AUGUSTINE	8:17	180, MARINE ST	SAINT AUGUSTINE	2.39
12/22/2025	CERE, MARCELLINA	WH1	10:04	4617, 4TH AVE	SAINT AUGUSTINE	10:47	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.42
12/10/2025	MASTERS, LYNDA	WH1	13:09	180, MARINE ST	SAINT AUGUSTINE	13:52	401, MOCKINGBIRD LN	SAINT AUGUSTINE	5.88
12/19/2025	DEBERT, EDITH	WH1	13:02	180, MARINE ST	SAINT AUGUSTINE	13:45	124, TIDE WATCH DR	SAINT AUGUSTINE	7.31
12/15/2025	DEBERT, EDITH	WH1	8:29	124, TIDE WATCH DR	SAINT AUGUSTINE	9:12	180, MARINE ST	SAINT AUGUSTINE	7.31
12/14/2025	WATSON, EVELYN	WH1	9:58	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:26	180, MARINE ST	SAINT AUGUSTINE	7.31
12/12/2025	WATSON, EVELYN	WH1	13:17	180, MARINE ST	SAINT AUGUSTINE	10:41	2355, US-1 S	SAINT AUGUSTINE	8.83
12/29/2025	KLOTZ, DONNA	WH1	13:11	180, MARINE ST	SAINT AUGUSTINE	14:00	251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/28/2025	GOTTFRECH, GABRIEL	WH1	13:11	180, MARINE ST	SAINT AUGUSTINE	13:54	849, HONEYCOMB TR	SAINT AUGUSTINE	10.33
12/21/2025	GOTTFRECH, GABRIEL	WH1	9:30	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:13	144, WOOD MEADOWS WY	SAINT AUGUSTINE	17.69
12/21/2025	GLEASON, MARIA	WH1	14:49	144, WOOD MEADOWS WY	SAINT AUGUSTINE	10:31	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17.69
12/13/2025	GLEASON, MARIA	WH1	15:04	264, SOUTHPARK CIR E	SAINT AUGUSTINE	15:32	2435, WOODSTORK CT	ST AUGUSTINE	18.86
12/12/2025	GLEASON, MARIA	WH1	8:57	2435, WOODSTORK CT	ST AUGUSTINE	9:40	264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/13/2025	GLEASON, MARIA	WH1	12:20	180, MARINE ST	SAINT AUGUSTINE	13:04	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7.57
12/12/2025	HAWBY, KATHLEEN	WH1	8:13	1025, W AIKEN ST	SAINT AUGUSTINE	8:57	180, MARINE ST	SAINT AUGUSTINE	3.73
12/19/2025	TALBOT, BONNIE	WH1	9:35	185, COLORADO SPRINGS WAY	SAINT AUGUSTINE	10:19	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13.56
12/19/2025	PITTAPO, MARGE	WH1	8:35	47, SAN MARCO AVE	SAINT AUGUSTINE	9:19	180, MARINE ST	SAINT AUGUSTINE	1.84
12/26/2025	DUNCAN, JERON	WH1	4:49	25, SPRING ST	ST AUGUSTINE	5:31	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.5
12/26/2025	DUNCAN, JERON	WH1	4:49	25, SPRING ST	ST AUGUSTINE	5:33	264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.5
12/12/2025	BUSH, ESSIE	WH1	12:05	180, MARINE ST	SAINT AUGUSTINE	12:49	200, WHISPERING CIR	SAINT AUGUSTINE	2.73
12/18/2025	LYON, DONIS	WH1	7:48	1025, W AIKEN ST	SAINT AUGUSTINE	8:32	180, MARINE ST	SAINT AUGUSTINE	3.73
12/30/2025	LYON, DONIS	WH1	7:49	1025, W AIKEN ST	SAINT AUGUSTINE	8:33	180, MARINE ST	SAINT AUGUSTINE	3.73
12/14/2025	LYON, DONIS	WH1	7:53	1025, W AIKEN ST	SAINT AUGUSTINE	8:37	180, MARINE ST	SAINT AUGUSTINE	3.73
12/18/2025	LYON, DONIS	WH1	7:55	1025, W AIKEN ST	SAINT AUGUSTINE	8:39	180, MARINE ST	SAINT AUGUSTINE	3.73
12/29/2025	LAFANS, RUTH	WH1	13:21	180, MARINE ST	SAINT AUGUSTINE	14:05	130, RIO DEL MAR ST	SAINT AUGUSTINE	6.69
12/29/2025	HAWBY, KATHLEEN	WH1	12:03	180, MARINE ST	SAINT AUGUSTINE	12:47	200, SUMMER BREEZE WAY	SAINT AUGUSTINE	7.57
12/17/2025	CLAIRMONT, BOB	SCI	12:04	180, MARINE ST	SAINT AUGUSTINE	12:48	4609, PEELE ST	ELKTON	9
12/22/2025	KLOTZ, DONNA	WH1	8:21	849, HONEYCOMB TR	SAINT AUGUSTINE	9:05	180, MARINE ST	SAINT AUGUSTINE	10.33

12/12/2025	LVON, DORIS	WH1	15:48	180	MARINE ST	SAINT AUGUSTINE	16:32	1025	W AIKEN ST	SAINT AUGUSTINE	3:73
12/11/2025	THOMPSON, GERALD	WH1	15:43	180	MARINE ST	SAINT AUGUSTINE	16:28	150	MARINER HEALTH WAY	SAINT AUGUSTINE	5:73
12/23/2025	MOORE, JUSTINE	WH1	11:20	264	SOUTHPARK CIR E	SAINT AUGUSTINE	12:05	309	RICHARDSON PL	SAINT AUGUSTINE	21:19
12/24/2025	MAHN, LAURENCE	WH1	13:36	264	SOUTHPARK CIR E	SAINT AUGUSTINE	14:21	304	QUEEN RD	SAINT AUGUSTINE	1:73
12/19/2025	ROMER, ELOUISE	WH1	7:41	748	W 4TH ST	SAINT AUGUSTINE	8:26	180	MARINE ST	SAINT AUGUSTINE	2:39
12/19/2025	DUNCAN, JERRON	WH1	4:36	25	SPRING ST	ST AUGUSTINE	5:21	264	SOUTHPARK CIR E	SAINT AUGUSTINE	2:25
12/18/2025	BUSH, ESSIE	WH1	12:14	180	MARINE ST	SAINT AUGUSTINE	12:59	200	WHISPERING CIR	SAINT AUGUSTINE	2:73
12/15/2025	LVON, DORIS	WH1	7:59	1025	W AIKEN ST	SAINT AUGUSTINE	8:44	180	MARINE ST	SAINT AUGUSTINE	3:73
12/17/2025	LVON, DORIS	WH1	8:17	1025	W AIKEN ST	SAINT AUGUSTINE	9:02	180	MARINE ST	SAINT AUGUSTINE	3:73
12/19/2025	LVON, DORIS	WH1	8:22	1025	W AIKEN ST	SAINT AUGUSTINE	9:07	180	MARINE ST	SAINT AUGUSTINE	3:73
12/11/2025	BARLE, FRANK	WH1	10:07	26	MONROE AVE	SAINT AUGUSTINE	10:52	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	3:73
12/10/2025	CANTABENE, JOSEPH	WH1	16:01	180	MARINE ST	SAINT AUGUSTINE	16:46	118	PHOENETIA DR	SAINT AUGUSTINE	5:12
12/5/2025	HANNON, DEBRA	WH1	16:08	400	HEALTH PARK BLVD	SAINT AUGUSTINE	16:53	1816	KESWICK RD	SAINT AUGUSTINE	5:29
12/4/2025	WOODARD, GLENN	WH1	4:59	711	BAHIA DR	SAINT AUGUSTINE	5:44	264	SOUTHPARK CIR E	SAINT AUGUSTINE	5:3
12/8/2025	DEGERT, EDITH	WH1	8:32	124	TIDE WATCH DR	SAINT AUGUSTINE	9:17	180	MARINE ST	SAINT AUGUSTINE	5:48
12/31/2025	CLAIRMONT, BOB	SCI	11:50	180	MARINE ST	SAINT AUGUSTINE	12:35	4609	PEELE ST	ELKTON	7:31
12/11/2025	CLAIRMONT, BOB	SCI	7:28	4609	PEELE ST	ELKTON	8:13	180	MARINE ST	SAINT AUGUSTINE	9
12/16/2025	TALBOT, BONNIE	WH1	9:45	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	10:30	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13:56
12/19/2025	GOTTFREICH, GABRIEL	WH1	14:46	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:31	144	WOOD MEADOWS WY	SAINT AUGUSTINE	17:69
12/12/2025	GOTTFREICH, GABRIEL	WH1	14:48	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:33	144	WOOD MEADOWS WY	SAINT AUGUSTINE	17:69
12/3/2025	HANBY, KATHLEEN	WH1	7:31	200	SUMNER BREEZE WAY	SAINT AUGUSTINE	8:16	180	MARINE ST	PONTE VEDRA	17:69
12/3/2025	CANTABENE, JOSEPH	WH1	15:38	180	MARINE ST	SAINT AUGUSTINE	16:24	118	PHOENETIA DR	SAINT AUGUSTINE	7:57
12/30/2025	BUSH, ESSIE	WH1	12:06	180	MARINE ST	SAINT AUGUSTINE	12:52	200	WHISPERING CIR	SAINT AUGUSTINE	5:29
12/22/2025	RICE, FREDRICK	WH1	9:18	1212	EASTWOOD CT	SAINT AUGUSTINE	10:04	264	SOUTHPARK CIR E	SAINT AUGUSTINE	2:73
12/11/2025	WATSON, EVELYN	WH1	15:55	180	MARINE ST	SAINT AUGUSTINE	16:41	150	MARINER HEALTH WAY	SAINT AUGUSTINE	3:99
12/30/2025	WATSON, EVELYN	WH1	12:58	2355	US-1 S	SAINT AUGUSTINE	13:44	251	TREASURE BEACH RD	SAINT AUGUSTINE	5:73
12/30/2025	WATSON, EVELYN	WH1	8:34	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:20	180	MARINE ST	SAINT AUGUSTINE	8:83
12/5/2025	GOTTFREICH, GABRIEL	WH1	14:55	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:41	144	WOOD MEADOWS WY	SAINT AUGUSTINE	9:42
12/8/2025	DUNCAN, JERRON	WH1	4:47	25	SPRING ST	ST AUGUSTINE	5:34	264	SOUTHPARK CIR E	PONTE VEDRA	17:69
12/4/2025	BUSH, ESSIE	WH1	11:58	180	MARINE ST	SAINT AUGUSTINE	12:45	200	WHISPERING CIR	SAINT AUGUSTINE	2:5
12/23/2025	LVON, DORIS	WH1	7:46	1025	W AIKEN ST	SAINT AUGUSTINE	8:33	180	MARINE ST	SAINT AUGUSTINE	2:73
12/11/2025	RICE, FREDRICK	WH1	8:48	1212	EASTWOOD CT	SAINT AUGUSTINE	9:35	264	SOUTHPARK CIR E	SAINT AUGUSTINE	3:73
12/2/2025	RICE, FREDRICK	WH1	8:57	1212	EASTWOOD CT	SAINT AUGUSTINE	9:44	264	SOUTHPARK CIR E	SAINT AUGUSTINE	3:99
12/11/2025	MARVIN, BARBARA	WH1	12:25	180	MARINE ST	SAINT AUGUSTINE	13:12	556	FOX HOLLOW LANE	SAINT AUGUSTINE	4:29
12/4/2025	MASTERS, LYNDIA	WH1	12:56	180	MARINE ST	SAINT AUGUSTINE	13:43	401	MOCKINGBIRD LN	SAINT AUGUSTINE	3:99
12/10/2025	LAFANS, RUTH	WH1	8:43	130	RIO DEL MAAS ST	SAINT AUGUSTINE	9:30	180	MARINE ST	SAINT AUGUSTINE	5:58
12/3/2025	KLOTZ, DONNA	WH1	8:15	849	HONEYCOMB TR	SAINT AUGUSTINE	9:02	180	MARINE ST	SAINT AUGUSTINE	6:69
12/23/2025	KLOTZ, DONNA	WH1	8:16	849	HONEYCOMB TR	SAINT AUGUSTINE	9:03	180	MARINE ST	SAINT AUGUSTINE	10:33
12/17/2025	BALLARD, CHARLOTTE	WH1	13:07	180	MARINE ST	SAINT AUGUSTINE	13:54	6894	POMAR RD	SAINT AUGUSTINE	10:44
12/19/2025	BALLARD, CHARLOTTE	WH1	8:24	6894	POMAR RD	SAINT AUGUSTINE	9:11	180	MARINE ST	SAINT AUGUSTINE	10:94
12/11/2025	TALBOT, BONNIE	WH1	9:39	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	10:26	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	10:94
12/15/2025	GLEASON, MARIA	WH1	9:40	2435	WOODSTORK CT	ST AUGUSTINE	10:27	264	SOUTHPARK CIR E	SAINT AUGUSTINE	13:56
12/31/2025	LVON, DORIS	WH1	15:16	180	MARINE ST	SAINT AUGUSTINE	16:04	1025	W AIKEN ST	SAINT AUGUSTINE	18:86
12/11/2025	HARRICK, JANET	WH1	15:20	317	1ST ST	SAINT AUGUSTINE	16:08	200	SUMNER BREEZE WAY	SAINT AUGUSTINE	3:73
12/2/2025	RUSSELL, JOYCE	WH1	8:16	119	SEGOVIA RD	SAINT AUGUSTINE	9:04	1650	A1A S	SAINT AUGUSTINE	12:76
12/18/2025	PAGE, MARY ELLEN	WH1	8:48	446	GLORIA ST	SAINT AUGUSTINE	9:36	1773	US-1	SAINT AUGUSTINE	3:88
12/10/2025	HILL, PATRICIA	WH1	9:01	168	STRAWBERRY LN	SAINT JOHNS	9:49	8031	PHILLIPS HWY	JACKSONVILLE	5:82
12/11/2025	DONAHUE, LONETTA	WH1	4:59	247	SHAMROCK RD	SAINT AUGUSTINE	5:47	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	9:34
12/31/2025	CANTABENE, JOSEPH	WH1	14:49	180	MARINE ST	SAINT AUGUSTINE	15:37	118	PHOENETIA DR	SAINT AUGUSTINE	3:42
12/19/2025	DEGERT, EDITH	WH1	12:57	180	MARINE ST	SAINT AUGUSTINE	13:45	124	TIDE WATCH DR	SAINT AUGUSTINE	5:29
12/29/2025	CLAIRMONT, BOB	SCI	7:20	4609	PEELE ST	ELKTON	8:08	180	MARINE ST	SAINT AUGUSTINE	7:31
12/8/2025	GLEASON, MARIA	WH1	14:49	264	SOUTHPARK CIR E	SAINT AUGUSTINE	15:37	2435	WOODSTORK CT	SAINT AUGUSTINE	9
12/16/2025	LVON, DORIS	WH1	8:08	1025	W AIKEN ST	SAINT AUGUSTINE	8:56	180	MARINE ST	SAINT AUGUSTINE	18:86
12/11/2025	GOTTFREICH, GABRIEL	WH1	9:59	144	WOOD MEADOWS WY	SAINT AUGUSTINE	10:47	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17:69
12/20/2025	MAHN, LAURENCE	WH1	14:05	264	SOUTHPARK CIR E	SAINT AUGUSTINE	14:54	304	QUEEN RD	SAINT AUGUSTINE	1:73
12/9/2025	ROMER, ELOUISE	WH1	7:54	748	W 4TH ST	SAINT AUGUSTINE	8:43	180	MARINE ST	SAINT AUGUSTINE	1:73
12/11/2025	PATTERSON, ALMA	WH1	12:09	180	MARINE ST	SAINT AUGUSTINE	12:58	220	WHISPERING WOODS LN	SAINT AUGUSTINE	2:39
12/10/2025	LVON, DORIS	WH1	15:44	180	MARINE ST	SAINT AUGUSTINE	16:33	1025	W AIKEN ST	SAINT AUGUSTINE	2:74
12/27/2025	CREE, MARCELLINA	WH1	15:03	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:52	4617	4TH AVE	SAINT AUGUSTINE	3:73
12/12/2025	MASTERS, LYNDIA	WH1	8:09	401	MOCKINGBIRD LN	SAINT AUGUSTINE	8:58	180	MARINE ST	SAINT AUGUSTINE	5:48
12/5/2025	DEGERT, EDITH	WH1	13:29	180	MARINE ST	SAINT AUGUSTINE	14:18	124	TIDE WATCH DR	SAINT AUGUSTINE	5:58
12/15/2025	DEGERT, EDITH	WH1	9:09	124	TIDE WATCH DR	SAINT AUGUSTINE	9:58	180	MARINE ST	SAINT AUGUSTINE	7:31
12/22/2025	CLAIRMONT, BOB	SCI	7:39	4609	PEELE ST	ELKTON	8:28	180	MARINE ST	SAINT AUGUSTINE	7:31
12/31/2025	WATSON, EVELYN	WH1	13:15	180	MARINE ST	SAINT AUGUSTINE	14:04	251	TREASURE BEACH RD	SAINT AUGUSTINE	9
12/18/2025	KLOTZ, DONNA	WH1	8:28	849	HONEYCOMB TR	SAINT AUGUSTINE	9:17	180	MARINE ST	SAINT AUGUSTINE	9:42
12/9/2025	TALBOT, BONNIE	WH1	15:08	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13:57	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	10:33
12/10/2025	GOTTFREICH, GABRIEL	WH1	15:00	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:49	144	WOOD MEADOWS WY	SAINT AUGUSTINE	13:56
12/28/2025	GOTTFREICH, GABRIEL	WH1	9:39	144	WOOD MEADOWS WY	SAINT AUGUSTINE	10:28	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17:69
12/12/2025	DEGERT, EDITH	WH1	8:42	124	TIDE WATCH DR	SAINT AUGUSTINE	9:31	180	MARINE ST	SAINT AUGUSTINE	17:69
12/5/2025	GOTTFREICH, GABRIEL	WH1	10:12	143	WOOD MEADOWS WY	SAINT AUGUSTINE	11:01	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	7:31
12/9/2025	GLEASON, MARIA	WH1	9:57	2435	WOODSTORK CT	ST AUGUSTINE	10:46	264	SOUTHPARK CIR E	SAINT AUGUSTINE	17:69
12/17/2025	MCKINNEY, PENNSIRI	WH1	13:14	3956	SEA EAGLE CIR	SAINT AUGUSTINE	14:03	1851	OLD MOULTRIE RD	SAINT AUGUSTINE	18:86
12/17/2025	HANBY, KATHLEEN	WH1	12:22	180	MARINE ST	SAINT AUGUSTINE	13:12	200	SUMNER BREEZE WAY	SAINT AUGUSTINE	4:75
12/29/2025	LVON, DORIS	WH1	7:45	1025	W AIKEN ST	SAINT AUGUSTINE	8:35	180	MARINE ST	SAINT AUGUSTINE	7:57
12/20/2025	grimm, daniel	WH1	14:56	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:46	245	WILDWOOD DR	SAINT AUGUSTINE	3:73

12/15/2025	MASTERS, LYNDA	WH1	748 401, MOCKINGBIRD LN	SAINT AUGUSTINE	838 180, MARINE ST	SAINT AUGUSTINE	5.58
12/15/2025	GLEASON, MARIA	WH1	1532 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1622 2435, WOODSTORK CT	SAINT AUGUSTINE	18.86
12/22/2025	LYON, DORIS	WH1	802 1025, W AIKEN ST	SAINT AUGUSTINE	852 180, MARINE ST	SAINT AUGUSTINE	3.73
12/10/2025	LYON, DORIS	WH1	823 1025, W AIKEN ST	SAINT AUGUSTINE	913 180, MARINE ST	SAINT AUGUSTINE	3.73
12/8/2025	CLARIMONT, BOB	SCI	728 4609, PEELE ST	ELKTON	818 180, MARINE ST	SAINT AUGUSTINE	9
12/12/2025	LYON, DORIS	WH1	1537 180, MARINE ST	SAINT AUGUSTINE	1628 1025, W AIKEN ST	SAINT AUGUSTINE	3.73
12/9/2025	NAUMANN, ELIZABETH	SCI	916 35, SANFORD ST	SAINT AUGUSTINE	1007 2355, US-1 S	SAINT AUGUSTINE	2.69
12/16/2025	CANTARNE, JOSEPH	WH1	752 1025, W AIKEN ST	SAINT AUGUSTINE	843 180, MARINE ST	SAINT AUGUSTINE	3.73
12/16/2025	WOODARD, GLENN	WH1	1535 180, MARINE ST	SAINT AUGUSTINE	1628 118, PHOENIXIA DR	SAINT AUGUSTINE	5.29
12/18/2025	MASTERS, LYNDA	WH1	456 711, BAHIA DR	SAINT AUGUSTINE	547 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.48
12/29/2025	LAFANS, RUTH	WH1	1300 180, MARINE ST	SAINT AUGUSTINE	1351 401, MOCKINGBIRD LN	SAINT AUGUSTINE	5.58
12/30/2025	WATSON, EVELYN	WH1	901 180, RIO DEL MAR ST	SAINT AUGUSTINE	952 180, MARINE ST	SAINT AUGUSTINE	6.69
12/10/2025	WATSON, EVELYN	WH1	1303 180, MARINE ST	SAINT AUGUSTINE	1354 251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/23/2025	WATSON, EVELYN	WH1	1318 180, MARINE ST	SAINT AUGUSTINE	1409 251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/23/2025	WATSON, EVELYN	WH1	1348 180, MARINE ST	SAINT AUGUSTINE	1439 251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/18/2025	HATTRICK, JANET	WH1	834 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	925 317, 1ST ST	SAINT AUGUSTINE	9.42
12/3/2025	GLEASON, MARIA	WH1	1517 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1608 2435, WOODSTORK CT	SAINT AUGUSTINE	12.76
12/10/2025	MOORE, JUSTINE	WH1	1108 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1159 309, RICHARDSON PL	SAINT AUGUSTINE	18.86
12/9/2025	WOODARD, GLENN	WH1	505 711, BAHIA DR	SAINT AUGUSTINE	556 264, SOUTHPARK CIR E	SAINT AUGUSTINE	21.19
12/10/2025	ROMER, ELOUISE	WH1	735 748, W 4TH ST	SAINT AUGUSTINE	826 180, MARINE ST	SAINT AUGUSTINE	5.48
12/23/2025	BUSH, ESSIE	WH1	1214 180, MARINE ST	SAINT AUGUSTINE	1305 200, WHISPERRING CIR	SAINT AUGUSTINE	2.39
12/4/2025	BALLARD, CHARLOTTE	WH1	1216 180, MARINE ST	SAINT AUGUSTINE	1308 1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	2.73
12/9/2025	MASTERS, LYNDA	WH1	1322 180, MARINE ST	SAINT AUGUSTINE	1414 401, MOCKINGBIRD LN	SAINT AUGUSTINE	1.8
12/9/2025	WATSON, EVELYN	WH1	1244 180, MARINE ST	SAINT AUGUSTINE	1336 251, TREASURE BEACH RD	SAINT AUGUSTINE	5.58
12/15/2025	WATSON, EVELYN	WH1	1318 180, MARINE ST	SAINT AUGUSTINE	1410 251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/8/2025	WATSON, EVELYN	WH1	1332 180, MARINE ST	SAINT AUGUSTINE	1424 251, TREASURE BEACH RD	SAINT AUGUSTINE	9.42
12/9/2025	JENKINS, GERARD	WH1	450 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	542 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4.33
12/9/2025	CLARIMONT, BOB	SCI	732 4609, PEELE ST	ELKTON	824 180, MARINE ST	SAINT AUGUSTINE	4.33
12/31/2025	KLOTZ, DONNA	WH1	809 849, HONEYCOMB TR	SAINT AUGUSTINE	901 180, MARINE ST	SAINT AUGUSTINE	9
12/2/2025	MASTERS, LYNDA	WH1	1308 180, MARINE ST	SAINT AUGUSTINE	1400 401, MOCKINGBIRD LN	SAINT AUGUSTINE	10.33
12/2/2025	BALLARD, CHARLOTTE	WH1	1302 180, MARINE ST	SAINT AUGUSTINE	1354 6894, POMAR RD	SAINT AUGUSTINE	5.58
12/23/2025	MASTERS, LYNDA	WH1	1302 180, MARINE ST	SAINT AUGUSTINE	1355 401, MOCKINGBIRD LN	SAINT AUGUSTINE	10.94
12/16/2025	MASTERS, LYNDA	WH1	1307 180, MARINE ST	SAINT AUGUSTINE	1400 401, MOCKINGBIRD LN	SAINT AUGUSTINE	5.58
12/11/2025	WHEELER, HERSCHEL	WH1	439 231, PINE ARBOR CIR	SAINT AUGUSTINE	532 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.58
12/1/2025	LAFANS, RUTH	WH1	849 130, RIO DEL MAR ST	SAINT AUGUSTINE	942 180, MARINE ST	SAINT AUGUSTINE	6.04
12/1/2025	CLARIMONT, BOB	SCI	705 4609, PEELE ST	ELKTON	738 180, MARINE ST	SAINT AUGUSTINE	6.69
12/5/2025	GLEASON, MARIA	WH1	1545 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1638 2435, WOODSTORK CT	SAINT AUGUSTINE	18.86
12/8/2025	GLEASON, MARIA	WH1	949 2435, WOODSTORK CT	SAINT AUGUSTINE	1042 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/17/2025	GLEASON, MARIA	WH1	950 2435, WOODSTORK CT	SAINT AUGUSTINE	1043 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/15/2025	GLEASON, MARIA	WH1	900 2435, WOODSTORK CT	SAINT AUGUSTINE	933 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/16/2025	JENKINS, GERARD	WH1	506 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	539 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4.33
12/22/2025	WOODARD, GLENN	WH1	501 711, BAHIA DR	SAINT AUGUSTINE	554 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4.33
12/18/2025	JENKINS, GERARD	WH1	448 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	541 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.48
12/11/2025	WOODARD, GLENN	WH1	453 711, BAHIA DR	SAINT AUGUSTINE	546 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4.33
12/31/2025	ROMER, ELOUISE	WH1	747 748, W 4TH ST	SAINT AUGUSTINE	841 180, MARINE ST	SAINT AUGUSTINE	5.48
12/19/2025	MASTERS, LYNDA	WH1	1333 180, MARINE ST	SAINT AUGUSTINE	1427 401, MOCKINGBIRD LN	SAINT AUGUSTINE	2.59
12/3/2025	WHEELER, HERSCHEL	WH1	441 231, PINE ARBOR CIR	SAINT AUGUSTINE	535 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.58
12/30/2025	BALLARD, CHARLOTTE	WH1	1315 180, MARINE ST	SAINT AUGUSTINE	1409 6894, POMAR RD	SAINT AUGUSTINE	6.04
12/30/2025	DONAHUE, LORETTA	WH1	517 247, SHAMROCK RD	SAINT AUGUSTINE	611 1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	10.94
12/17/2025	MASTERS, LYNDA	WH1	809 401, MOCKINGBIRD LN	SAINT AUGUSTINE	903 180, MARINE ST	SAINT AUGUSTINE	3.42
12/23/2025	GOTTFRECH, GABRIEL	WH1	945 144, WOOD MEADOWS WY	SAINT AUGUSTINE	1039 1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	3.58
12/4/2025	PATTERSON, ALMA	WH1	1203 180, MARINE ST	SAINT AUGUSTINE	1238 220, WHISPERRING WOODS LN	SAINT AUGUSTINE	17.69
12/18/2025	WOODARD, GLENN	WH1	452 711, BAHIA DR	SAINT AUGUSTINE	547 264, SOUTHPARK CIR E	SAINT AUGUSTINE	2.74
12/13/2025	WOODARD, GLENN	WH1	454 711, BAHIA DR	SAINT AUGUSTINE	549 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.48
12/23/2025	CLARIMONT, BOB	SCI	1150 180, MARINE ST	SAINT AUGUSTINE	1245 4609, PEELE ST	SAINT AUGUSTINE	5.48
12/11/2025	CLARIMONT, BOB	SCI	704 4609, PEELE ST	ELKTON	739 180, MARINE ST	SAINT AUGUSTINE	9
12/17/2025	HATTRICK, JANET	WH1	849 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	944 317, 1ST ST	SAINT AUGUSTINE	12.76
12/18/2025	TALBOT, BONNIE	WH1	1516 1680, OSCOLA ELEMENTARY RD	SAINT AUGUSTINE	1611 185, COLORADO SPRINGS WAY	SAINT AUGUSTINE	13.56
12/22/2025	GLEASON, MARIA	WH1	1459 264, SOUTHPARK CIR E	SAINT AUGUSTINE	1554 2435, WOODSTORK CT	SAINT AUGUSTINE	18.86
12/16/2025	PATTERSON, ALMA	WH1	1210 180, MARINE ST	SAINT AUGUSTINE	1305 220, WHISPERRING WOODS LN	SAINT AUGUSTINE	18.86
12/30/2025	MASTERS, LYNDA	WH1	1303 180, MARINE ST	SAINT AUGUSTINE	1359 401, MOCKINGBIRD LN	SAINT AUGUSTINE	2.74
12/15/2025	ROMER, ELOUISE	WH1	753 748, W 4TH ST	SAINT AUGUSTINE	849 180, MARINE ST	SAINT AUGUSTINE	5.58
12/8/2025	MASTERS, LYNDA	WH1	1322 180, MARINE ST	SAINT AUGUSTINE	1418 401, MOCKINGBIRD LN	SAINT AUGUSTINE	2.39
12/16/2025	CLARIMONT, BOB	SCI	1152 180, MARINE ST	SAINT AUGUSTINE	1248 4609, PEELE ST	SAINT AUGUSTINE	5.58
12/2/2025	JENKINS, GERARD	WH1	459 3552, N PONCE DE LEON BLVD	SAINT AUGUSTINE	555 264, SOUTHPARK CIR E	SAINT AUGUSTINE	4.33
12/6/2025	WOODARD, GLENN	WH1	450 711, BAHIA DR	SAINT AUGUSTINE	546 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.48
12/2/2025	WOODARD, GLENN	WH1	453 711, BAHIA DR	SAINT AUGUSTINE	549 264, SOUTHPARK CIR E	SAINT AUGUSTINE	5.48
12/21/2025	MASTERS, LYNDA	WH1	811 401, MOCKINGBIRD LN	SAINT AUGUSTINE	907 180, MARINE ST	SAINT AUGUSTINE	5.58
12/15/2025	HANRY, KATHLEEN	WH1	754 200, SUMMER BREEZE WAY	SAINT AUGUSTINE	850 180, MARINE ST	SAINT AUGUSTINE	7.57
12/1/2025	GLEASON, MARIA	WH1	940 2435, WOODSTORK CT	ST AUGUSTINE	815 180, MARINE ST	SAINT AUGUSTINE	9
12/1/2025	PATTERSON, ALMA	WH1	1205 180, MARINE ST	SAINT AUGUSTINE	1036 264, SOUTHPARK CIR E	SAINT AUGUSTINE	18.86
12/3/2025	PACETTI, THREESA	WH1	1536 300, PLANTATION ISLAND DR S	SAINT AUGUSTINE	1301 220, WHISPERRING WOODS LN	SAINT AUGUSTINE	2.74
12/2/2025	LYON, DORIS	WH1	1544 180, MARINE ST	SAINT AUGUSTINE	1632 243, SR-16	SAINT AUGUSTINE	6.35
		WH1			1641 1025, W AIKEN ST	SAINT AUGUSTINE	3.73

12/16/2025	WATSON, EVELYN	WH1	13:18	180	MARINE ST	SAINT AUGUSTINE	14:15	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:42
12/22/2025	BALLARD, CHARLOTTE	WH1	8:18	6894	POMAR RD	SAINT AUGUSTINE	9:15	180	MARINE ST	SAINT AUGUSTINE	10:94
12/22/2025	CLARIMONT, BOB	SCI	7:20	4609	PEELE ST	ELKTON	8:17	180	MARINE ST	SAINT AUGUSTINE	9
12/23/2025	CLARIMONT, BOB	SCI	7:36	4609	PEELE ST	ELKTON	8:33	180	MARINE ST	SAINT AUGUSTINE	9
12/19/2025	WATSON, EVELYN	WH1	8:21	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:18	180	MARINE ST	SAINT AUGUSTINE	9:42
12/1/2025	THOMPSON, GERALD	WH1	7:53	1025	W AIKEN ST	SAINT AUGUSTINE	8:51	180	MARINE ST	SAINT AUGUSTINE	3:73
12/1/2025	KLOTZ, DONNA	WH1	7:14	150	MARINER HEALTH WAY	SAINT AUGUSTINE	8:12	180	MARINE ST	SAINT AUGUSTINE	5:73
12/3/2025	BALLARD, CHARLOTTE	WH1	8:24	849	HONEYCOMB TR	SAINT AUGUSTINE	9:22	180	MARINE ST	SAINT AUGUSTINE	10:33
12/23/2025	BALLARD, CHARLOTTE	WH1	13:03	180	MARINE ST	SAINT AUGUSTINE	14:01	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/20/2025	WOODARD, GLENN	WH1	13:48	180	MARINE ST	SAINT AUGUSTINE	14:46	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/11/2025	JENKINS, GERRARD	WH1	4:50	3552	N PONCE DE LEON BLVD	SAINT AUGUSTINE	5:52	264	SOUTHPARK CIR E	SAINT AUGUSTINE	5:48
12/15/2025	WATSON, EVELYN	WH1	8:14	251	TREASURE BEACH RD	SAINT AUGUSTINE	5:48	264	SOUTHPARK CIR E	SAINT AUGUSTINE	5:48
12/18/2025	HATRICK, JANET	WH1	9:14	200	SUMMER BREEZE WAY	SAINT AUGUSTINE	9:12	180	MARINE ST	SAINT AUGUSTINE	4:33
12/18/2025	CANTABENE, JOSEPH	WH1	15:25	180	MARINE ST	SAINT AUGUSTINE	10:12	317	1ST ST	SAINT AUGUSTINE	12:76
12/18/2025	ROMER, ELOUISE	WH1	7:41	748	W 4TH ST	SAINT AUGUSTINE	16:23	118	PHOENETIA DR	SAINT AUGUSTINE	5:29
12/18/2025	PATTERSON, ALMA	WH1	12:15	180	MARINE ST	SAINT AUGUSTINE	8:40	180	MARINE ST	SAINT AUGUSTINE	2:39
12/1/2025	WATSON, EVELYN	WH1	13:18	180	MARINE ST	SAINT AUGUSTINE	13:14	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	2:74
12/13/2025	TALBOT, BONNIE	WH1	9:22	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	14:17	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:42
12/11/2025	PATTERSON, ALMA	WH1	7:18	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	10:21	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13:56
12/16/2025	PATTERSON, ALMA	WH1	7:30	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	8:17	180	MARINE ST	SAINT AUGUSTINE	2:74
12/30/2025	PATTERSON, ALMA	WH1	7:23	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	8:19	180	MARINE ST	SAINT AUGUSTINE	2:74
12/8/2025	GOTTFREICH, GABRIEL	WH1	9:47	144	WOOD MEADOWS WY	SAINT AUGUSTINE	10:46	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	17:69
12/15/2025	MASTERS, LYNDA	WH1	13:04	180	MARINE ST	SAINT AUGUSTINE	14:03	401	MOCKINGBIRD LN	SAINT AUGUSTINE	5:58
12/30/2025	CLARIMONT, BOB	SCI	7:21	4609	PEELE ST	ELKTON	8:20	180	MARINE ST	SAINT AUGUSTINE	9
12/19/2025	KLOTZ, DONNA	WH1	8:08	849	HONEYCOMB TR	SAINT AUGUSTINE	9:07	180	MARINE ST	SAINT AUGUSTINE	10:33
12/18/2025	TALBOT, BONNIE	WH1	9:32	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	10:31	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	13:56
12/1/2025	GOTTFREICH, GABRIEL	WH1	14:40	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:39	144	WOOD MEADOWS WY	SAINT AUGUSTINE	17:69
12/24/2025	RICE, FREDRICK	WH1	13:36	264	SOUTHPARK CIR E	SAINT AUGUSTINE	14:36	1212	EASTWOOD CT	SAINT AUGUSTINE	3:99
12/31/2025	MASTERS, LYNDA	WH1	13:05	180	MARINE ST	SAINT AUGUSTINE	14:05	401	MOCKINGBIRD LN	SAINT AUGUSTINE	5:58
12/17/2025	MASTERS, LYNDA	WH1	13:09	180	MARINE ST	SAINT AUGUSTINE	14:09	401	MOCKINGBIRD LN	SAINT AUGUSTINE	5:58
12/15/2025	BALLARD, CHARLOTTE	WH1	13:18	180	MARINE ST	SAINT AUGUSTINE	14:18	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/18/2025	BALLARD, CHARLOTTE	WH1	13:38	180	MARINE ST	SAINT AUGUSTINE	14:38	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/13/2025	TALBOT, BONNIE	WH1	15:18	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:18	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	13:56
12/1/2025	GLEASON, MARLA	WH1	14:54	264	SOUTHPARK CIR E	SAINT AUGUSTINE	15:54	2435	WOODSTORK CT	SAINT AUGUSTINE	10:94
12/16/2025	MASTERS, LYNDA	WH1	8:02	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:02	180	MARINE ST	SAINT AUGUSTINE	18:86
12/8/2025	WATSON, EVELYN	WH1	8:17	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:12	180	MARINE ST	SAINT AUGUSTINE	9:42
12/23/2025	HALL, ROBERT	WH1	7:13	2800	CR-13A S	SAINT AUGUSTINE	8:13	105	SOUTHPARK BLVD	SAINT AUGUSTINE	15:44
12/12/2025	BALLARD, CHARLOTTE	WH1	13:08	180	MARINE ST	SAINT AUGUSTINE	14:08	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/8/2025	GOTTFREICH, GABRIEL	WH1	15:03	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:03	144	WOOD MEADOWS WY	SAINT AUGUSTINE	17:69
12/8/2025	MASTERS, LYNDA	WH1	8:11	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:12	180	MARINE ST	SAINT AUGUSTINE	5:58
12/12/2025	WATSON, EVELYN	WH1	13:11	180	MARINE ST	SAINT AUGUSTINE	14:12	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:42
12/2/2025	WATSON, EVELYN	WH1	13:29	180	MARINE ST	SAINT AUGUSTINE	14:30	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:42
12/19/2025	WATSON, EVELYN	WH1	12:56	180	MARINE ST	SAINT AUGUSTINE	13:57	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/14/2025	BALLARD, CHARLOTTE	WH1	13:18	180	MARINE ST	SAINT AUGUSTINE	14:19	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/24/2025	WOODARD, GLENN	WH1	4:58	711	BAHIA DR	SAINT AUGUSTINE	5:59	264	SOUTHPARK CIR E	SAINT AUGUSTINE	5:48
12/5/2025	CLARIMONT, BOB	SCI	7:14	4609	PEELE ST	ELKTON	8:15	180	MARINE ST	SAINT AUGUSTINE	9
12/3/2025	WATSON, EVELYN	WH1	8:25	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:26	180	MARINE ST	SAINT AUGUSTINE	9:42
12/16/2025	WATSON, EVELYN	WH1	8:30	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:31	180	MARINE ST	SAINT AUGUSTINE	9:42
12/23/2025	MASTERS, LYNDA	WH1	8:02	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:03	180	MARINE ST	SAINT AUGUSTINE	5:58
12/8/2025	BALLARD, CHARLOTTE	WH1	13:32	180	MARINE ST	SAINT AUGUSTINE	14:33	6894	POMAR RD	SAINT AUGUSTINE	10:94
12/17/2025	WATSON, EVELYN	WH1	8:26	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:28	180	MARINE ST	SAINT AUGUSTINE	9:42
12/3/2025	MASTERS, LYNDA	WH1	8:00	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:02	180	MARINE ST	SAINT AUGUSTINE	5:58
12/4/2025	CLARIMONT, BOB	SCI	7:05	4609	PEELE ST	ELKTON	8:07	180	MARINE ST	SAINT AUGUSTINE	9
12/19/2025	CLARIMONT, BOB	SCI	7:26	4609	PEELE ST	ELKTON	8:28	180	MARINE ST	SAINT AUGUSTINE	9
12/1/2025	MARRIN, BARBARA	WH1	7:05	556	FOX HOLLOW LANE	SAINT AUGUSTINE	8:08	180	MARINE ST	SAINT AUGUSTINE	4:29
12/16/2025	TALBOT, BONNIE	WH1	15:18	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:21	185	COLORADO SPRINGS WAY	SAINT AUGUSTINE	13:56
12/29/2025	GLEASON, MARLA	WH1	9:33	2435	WOODSTORK CT	SAINT AUGUSTINE	10:36	264	SOUTHPARK CIR E	SAINT AUGUSTINE	18:86
12/8/2025	WHEELER, HERSHCHEL	WH1	4:31	231	PINE ARBOR CIR	SAINT AUGUSTINE	5:34	264	SOUTHPARK CIR E	SAINT AUGUSTINE	6:04
12/30/2025	KLOTZ, DONNA	WH1	12:06	180	MARINE ST	SAINT AUGUSTINE	13:09	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	2:74
12/30/2025	WATSON, EVELYN	WH1	8:12	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:15	180	MARINE ST	SAINT AUGUSTINE	5:58
12/3/2025	GOTTFREICH, GABRIEL	WH1	8:14	849	HONEYCOMB TR	SAINT AUGUSTINE	9:17	180	MARINE ST	SAINT AUGUSTINE	5:58
12/30/2025	WOODARD, GLENN	WH1	15:00	1680	OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:03	144	WOOD MEADOWS WY	SAINT AUGUSTINE	10:33
12/30/2025	WOODARD, GLENN	WH1	4:59	711	BAHIA DR	SAINT AUGUSTINE	6:03	264	SOUTHPARK CIR E	SAINT AUGUSTINE	17:69
12/31/2025	WATSON, EVELYN	WH1	8:19	251	TREASURE BEACH RD	SAINT AUGUSTINE	9:23	180	MARINE ST	SAINT AUGUSTINE	5:48
12/9/2025	MASTERS, LYNDA	WH1	13:00	180	MARINE ST	SAINT AUGUSTINE	14:04	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:42
12/11/2025	JENKINS, ISABELLE	WH1	7:50	120	OLD TOWN PKWY	SAINT AUGUSTINE	8:55	180	MARINE ST	SAINT AUGUSTINE	5:58
12/11/2025	CANTABENE, JOSEPH	WH1	7:20	118	PHOENETIA DR	SAINT AUGUSTINE	8:25	180	MARINE ST	SAINT AUGUSTINE	7:71
12/13/2025	MAHN, LAURENCE	WH1	13:53	264	SOUTHPARK CIR E	SAINT AUGUSTINE	14:58	304	QUEEN RD	SAINT AUGUSTINE	5:29
12/23/2025	PATTERSON, ALMA	WH1	7:19	220	WHISPERRING WOODS LN	SAINT AUGUSTINE	8:24	180	MARINE ST	SAINT AUGUSTINE	1:73
12/5/2025	MASTERS, LYNDA	WH1	13:19	180	MARINE ST	SAINT AUGUSTINE	14:25	401	MOCKINGBIRD LN	SAINT AUGUSTINE	2:74
12/15/2025	BALLARD, CHARLOTTE	WH1	8:06	6894	POMAR RD	SAINT AUGUSTINE	9:12	180	MARINE ST	SAINT AUGUSTINE	5:58
12/2/2025	CANTABENE, JOSEPH	WH1	7:18	118	PHOENETIA DR	SAINT AUGUSTINE	8:24	180	MARINE ST	SAINT AUGUSTINE	10:94
12/31/2025	MASTERS, LYNDA	WH1	7:55	401	MOCKINGBIRD LN	SAINT AUGUSTINE	9:01	180	MARINE ST	SAINT AUGUSTINE	5:29
12/11/2025	HATRICK, JANET	WH1	9:01	200	SUMMER BREEZE WAY	SAINT AUGUSTINE	10:08	317	1ST ST	SAINT AUGUSTINE	5:58

12/21/2025	GOTTREICH, GABRIEL	WH1	14:51	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:58	144, WOOD MEADOWS WY	POINTE VEDRA	17:69
12/15/2025	MASTERS, LYNDA	WH1	8:26	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:33	180, MARINE ST	SAINT AUGUSTINE	5:58
12/16/2025	CLARIMONT, BOB	SCI	7:16	4609, PEELE ST	ELKTON	8:23	180, MARINE ST	SAINT AUGUSTINE	9
12/12/2025	WATSON, EVELYN	WH1	8:24	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:31	180, MARINE ST	SAINT AUGUSTINE	9:42
12/30/2025	BUSH, ESSIE	WH1	7:09	200, WHISPERING CIR	SAINT AUGUSTINE	8:16	180, MARINE ST	SAINT AUGUSTINE	2:73
12/4/2025	THOMPSON, GERALD	WH1	7:15	200, WHISPERING CIR	SAINT AUGUSTINE	8:22	180, MARINE ST	SAINT AUGUSTINE	5:73
12/15/2025	LAFANS, RUTH	WH1	16:01	180, MARINE ST	SAINT AUGUSTINE	17:08	150, MARINER HEALTH WAY	SAINT AUGUSTINE	2:73
12/2/2025	BALLARD, CHARLOTTE	WH1	8:51	130, RIO DEL MAR ST	SAINT AUGUSTINE	9:58	180, MARINE ST	SAINT AUGUSTINE	6:69
12/17/2025	BALLARD, CHARLOTTE	WH1	13:11	180, MARINE ST	SAINT AUGUSTINE	14:19	6894, POMAR RD	SAINT AUGUSTINE	10:94
12/9/2025	KLOTZ, DONNA	WH1	8:20	6894, POMAR RD	SAINT AUGUSTINE	9:28	180, MARINE ST	SAINT AUGUSTINE	10:94
12/4/2025	PATTERSON, ALMA	WH1	8:11	849, HONEYCOMB TR	SAINT AUGUSTINE	9:19	180, MARINE ST	SAINT AUGUSTINE	10:33
12/8/2025	LESH, NELSON	WH1	7:18	220, WHISPERING WOODS LN	SAINT AUGUSTINE	8:26	180, MARINE ST	SAINT AUGUSTINE	2:74
12/23/2025	WATSON, EVELYN	WH1	15:19	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	16:27	850, ALHAMBRA AVE	SAINT AUGUSTINE	4:69
12/5/2025	CLARIMONT, BOB	WH1	8:29	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:37	180, MARINE ST	SAINT AUGUSTINE	9:42
12/30/2025	PATTERSON, BOB	SCI	13:29	180, MARINE ST	SAINT AUGUSTINE	14:37	6894, POMAR RD	SAINT AUGUSTINE	10:94
12/2/2025	PATTERSON, ALMA	WH1	12:05	180, MARINE ST	SAINT AUGUSTINE	13:14	4609, PEELE ST	ELKTON	9
12/18/2025	CANTABENE, JOSEPH	WH1	7:14	220, WHISPERING WOODS LN	SAINT AUGUSTINE	8:23	180, MARINE ST	SAINT AUGUSTINE	2:74
12/23/2025	CANTABENE, JOSEPH	WH1	7:23	118, PHOENETIA DR	SAINT AUGUSTINE	8:32	180, MARINE ST	SAINT AUGUSTINE	5:29
12/3/2025	BALLARD, CHARLOTTE	WH1	7:24	118, PHOENETIA DR	SAINT AUGUSTINE	8:33	180, MARINE ST	SAINT AUGUSTINE	5:29
12/13/2025	BALLARD, CHARLOTTE	WH1	8:17	6894, POMAR RD	SAINT AUGUSTINE	9:26	180, MARINE ST	SAINT AUGUSTINE	10:94
12/16/2025	PATTERSON, ALMA	WH1	8:22	6894, POMAR RD	SAINT AUGUSTINE	9:31	180, MARINE ST	SAINT AUGUSTINE	10:94
12/23/2025	PATTERSON, ALMA	WH1	12:14	180, MARINE ST	SAINT AUGUSTINE	13:23	220, WHISPERING WOODS LN	SAINT AUGUSTINE	2:74
12/18/2025	MASTERS, LYNDA	WH1	8:08	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:17	180, MARINE ST	SAINT AUGUSTINE	5:58
12/19/2025	WATSON, EVELYN	WH1	8:02	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:17	2460, OLD MOULTRIE RD	SAINT AUGUSTINE	8:58
12/8/2025	BALLARD, CHARLOTTE	WH1	8:08	6894, POMAR RD	SAINT AUGUSTINE	9:17	180, MARINE ST	SAINT AUGUSTINE	10:94
12/10/2025	GELASON, MARLA	WH1	14:42	264, SOUTHPARK CIR E	SAINT AUGUSTINE	15:51	2435, WOODSTORK CT	ST AUGUSTINE	10:94
12/11/2025	CANTABENE, JOSEPH	WH1	15:35	180, MARINE ST	SAINT AUGUSTINE	16:45	118, PHOENETIA DR	SAINT AUGUSTINE	18:86
12/15/2025	JONES, MARTHA	WH1	12:04	1301, PLANTATION ISLAND DR S	SAINT AUGUSTINE	13:14	2235, GOLDEN LAKE LOOP	SAINT AUGUSTINE	9:1
12/2/2025	WATSON, EVELYN	WH1	8:20	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:30	180, MARINE ST	SAINT AUGUSTINE	9:42
12/16/2025	BUSH, ESSIE	WH1	7:09	200, WHISPERING CIR	SAINT AUGUSTINE	8:19	180, MARINE ST	SAINT AUGUSTINE	2:73
12/4/2025	BALLARD, CHARLOTTE	WH1	8:11	6894, POMAR RD	SAINT AUGUSTINE	9:21	180, MARINE ST	SAINT AUGUSTINE	10:94
12/9/2025	coopér, sheldon	SCI	15:08	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:18	79, NATURELAND CIR	SAINT AUGUSTINE	10:94
12/1/2025	WATSON, EVELYN	WH1	8:31	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:42	180, MARINE ST	SAINT AUGUSTINE	11:35
12/17/2025	CANTABENE, JOSEPH	WH1	15:22	180, MARINE ST	SAINT AUGUSTINE	16:34	118, PHOENETIA DR	SAINT AUGUSTINE	5:29
12/31/2025	BUSH, ESSIE	WH1	7:25	200, WHISPERING CIR	SAINT AUGUSTINE	8:37	180, MARINE ST	SAINT AUGUSTINE	2:73
12/3/2025	CANTABENE, JOSEPH	WH1	7:42	118, PHOENETIA DR	SAINT AUGUSTINE	8:34	180, MARINE ST	SAINT AUGUSTINE	5:29
12/8/2025	THOMPSON, GERALD	WH1	7:13	150, MARINER HEALTH WAY	SAINT AUGUSTINE	8:25	180, MARINE ST	SAINT AUGUSTINE	5:73
12/13/2025	BALLARD, CHARLOTTE	WH1	8:11	6894, POMAR RD	SAINT AUGUSTINE	9:23	180, MARINE ST	SAINT AUGUSTINE	10:94
12/16/2025	BALLARD, CHARLOTTE	WH1	13:17	180, MARINE ST	SAINT AUGUSTINE	14:30	6894, POMAR RD	SAINT AUGUSTINE	10:94
12/2/2025	MASTERS, LYNDA	WH1	8:09	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:22	180, MARINE ST	SAINT AUGUSTINE	5:58
12/19/2025	matchell, charles	WH1	7:54	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:07	180, MARINE ST	SAINT AUGUSTINE	5:58
12/9/2025	matchell, charles	WH1	8:46	740, PEARL ST@N MCCLAUGHLIN ST	SAINT AUGUSTINE	10:00	2335, US-1 S	SAINT AUGUSTINE	3:51
12/22/2025	MASTERS, LYNDA	WH1	7:51	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:05	180, MARINE ST	SAINT AUGUSTINE	5:58
12/11/2025	CLARIMONT, BOB	SCI	12:01	180, MARINE ST	SAINT AUGUSTINE	13:15	4609, PEELE ST	ELKTON	9
12/12/2025	BALLARD, CHARLOTTE	WH1	8:16	6894, POMAR RD	SAINT AUGUSTINE	9:31	180, MARINE ST	SAINT AUGUSTINE	10:94
12/23/2025	BALLARD, CHARLOTTE	WH1	8:22	6894, POMAR RD	SAINT AUGUSTINE	9:37	180, MARINE ST	SAINT AUGUSTINE	10:94
12/23/2025	BUSH, ESSIE	WH1	7:09	200, WHISPERING CIR	SAINT AUGUSTINE	8:24	180, MARINE ST	SAINT AUGUSTINE	2:73
12/15/2025	JENKINS, ISABELLE	WH1	8:07	120, OLD TOWN PKWY	SAINT AUGUSTINE	9:23	180, MARINE ST	SAINT AUGUSTINE	7:71
12/4/2025	BUSH, ESSIE	WH1	7:10	200, WHISPERING CIR	SAINT AUGUSTINE	8:26	180, MARINE ST	SAINT AUGUSTINE	2:73
12/23/2025	JENKINS, ISABELLE	WH1	7:47	120, OLD TOWN PKWY	SAINT AUGUSTINE	9:03	180, MARINE ST	SAINT AUGUSTINE	7:71
12/8/2025	KING, LUCY	WH1	13:33	3901, UNIVERSITY BLVD S	JACKSONVILLE	14:49	180, RONALD RD	SAINT AUGUSTINE	33:89
12/4/2025	CANTABENE, JOSEPH	WH1	16:02	180, MARINE ST	SAINT AUGUSTINE	17:19	118, PHOENETIA DR	SAINT AUGUSTINE	5:29
12/31/2025	JENKINS, ISABELLE	WH1	13:05	180, MARINE ST	SAINT AUGUSTINE	14:22	120, OLD TOWN PKWY	SAINT AUGUSTINE	7:71
12/18/2025	CLARIMONT, BOB	SCI	7:10	4609, PEELE ST	ELKTON	8:27	180, MARINE ST	SAINT AUGUSTINE	9
12/17/2025	GOTTREICH, GABRIEL	WH1	14:54	1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	16:11	144, WOOD MEADOWS WY	POINTE VEDRA	17:69
12/30/2025	CANTABENE, JOSEPH	WH1	7:15	118, PHOENETIA DR	SAINT AUGUSTINE	8:33	180, MARINE ST	SAINT AUGUSTINE	5:29
12/30/2025	MASTERS, LYNDA	WH1	7:59	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:17	180, MARINE ST	SAINT AUGUSTINE	5:58
12/21/2025	BUSH, ESSIE	WH1	7:04	200, WHISPERING CIR	SAINT AUGUSTINE	8:23	180, MARINE ST	SAINT AUGUSTINE	2:73
12/10/2025	WATSON, EVELYN	WH1	8:11	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:30	180, MARINE ST	SAINT AUGUSTINE	9:42
12/1/2025	BALLARD, CHARLOTTE	WH1	8:23	6894, POMAR RD	SAINT AUGUSTINE	9:42	180, MARINE ST	SAINT AUGUSTINE	10:94
12/4/2025	JENKINS, ISABELLE	WH1	7:47	120, OLD TOWN PKWY	SAINT AUGUSTINE	9:07	180, MARINE ST	SAINT AUGUSTINE	7:71
12/2/2025	CLARIMONT, BOB	WH1	12:10	180, MARINE ST	SAINT AUGUSTINE	13:30	4609, PEELE ST	ELKTON	9
12/21/2025	BALLARD, CHARLOTTE	WH1	8:10	6894, POMAR RD	SAINT AUGUSTINE	9:30	180, MARINE ST	SAINT AUGUSTINE	10:94
12/18/2025	CLARIMONT, BOB	SCI	11:53	180, MARINE ST	SAINT AUGUSTINE	13:14	4609, PEELE ST	ELKTON	9
12/18/2025	BALLARD, CHARLOTTE	WH1	8:20	6894, POMAR RD	SAINT AUGUSTINE	9:41	180, MARINE ST	SAINT AUGUSTINE	10:94
12/9/2025	MARVIN, BARBARA	WH1	7:09	556, FOX HOLLOW LANE	SAINT AUGUSTINE	8:30	180, MARINE ST	SAINT AUGUSTINE	4:29
12/19/2025	MASTERS, LYNDA	WH1	7:56	401, MOCKINGBIRD LN	SAINT AUGUSTINE	9:19	180, MARINE ST	SAINT AUGUSTINE	5:58
12/30/2025	JENKINS, ISABELLE	WH1	13:04	180, MARINE ST	SAINT AUGUSTINE	14:27	120, OLD TOWN PKWY	SAINT AUGUSTINE	7:71
12/30/2025	MCCLURE, SOUNDRRA	WH1	14:08	9310, OLD KINGS RD S	JACKSONVILLE	15:31	165, SILVER LN.	ST AUGUSTINE	38:14
12/18/2025	PATTERSON, ALMA	WH1	7:16	220, WHISPERING WOODS LN	SAINT AUGUSTINE	8:40	180, MARINE ST	SAINT AUGUSTINE	2:74
12/31/2025	JENKINS, ISABELLE	WH1	7:36	120, OLD TOWN PKWY	SAINT AUGUSTINE	9:01	180, MARINE ST	SAINT AUGUSTINE	7:71
12/11/2025	MARVIN, BARBARA	WH1	7:15	556, FOX HOLLOW LANE	SAINT AUGUSTINE	8:41	180, MARINE ST	SAINT AUGUSTINE	4:29
12/17/2025	BUSH, ESSIE	WH1	7:12	200, WHISPERING CIR	SAINT AUGUSTINE	8:39	180, MARINE ST	SAINT AUGUSTINE	2:73
12/15/2025	WATSON, EVELYN	WH1	8:31	251, TREASURE BEACH RD	SAINT AUGUSTINE	9:58	180, MARINE ST	SAINT AUGUSTINE	9:42
12/8/2025	BUSH, ESSIE	WH1	7:15	200, WHISPERING CIR	SAINT AUGUSTINE	8:43	180, MARINE ST	SAINT AUGUSTINE	2:73

12/30/2025	GOTTREICH, GABRIEL	WH1	1506 1680, OSCEOLA ELEMENTARY RD	SAINTE AUGUSTINE	16:34 144, WOOD MEADOWS WY	PONTE VEDRA	17:69
12/26/2025	GOTTREICH, GABRIEL	WH1	903 144, WOOD MEADOWS WY	POINT VEDRA	10:32 1680, OSCEOLA ELEMENTARY RD	SAINTE AUGUSTINE	17:69
12/4/2025	MARVIN, BARBARA	WH1	702 556, FOX HOLLOW LANE	SAINTE AUGUSTINE	8:31 180, MARINE ST	SAINTE AUGUSTINE	4:29
12/18/2025	JENKINS, ISABELLE	WH1	748 120, OLD TOWN PKWY	SAINTE AUGUSTINE	9:17 180, MARINE ST	SAINTE AUGUSTINE	7:71
12/2/2025	JENKINS, ISABELLE	WH1	753 120, OLD TOWN PKWY	SAINTE AUGUSTINE	9:22 180, MARINE ST	SAINTE AUGUSTINE	7:71
12/4/2025	CANTABENE, JOSEPH	WH1	720 118, PHOENETIA DR	SAINTE AUGUSTINE	8:51 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/16/2025	CANTABENE, JOSEPH	WH1	725 118, PHOENETIA DR	SAINTE AUGUSTINE	8:56 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/15/2025	MARVIN, BARBARA	WH1	7:12 556, FOX HOLLOW LANE	SAINTE AUGUSTINE	8:44 180, MARINE ST	SAINTE AUGUSTINE	4:29
12/9/2025	CANTABENE, JOSEPH	WH1	7:10 118, PHOENETIA DR	SAINTE AUGUSTINE	8:43 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/18/2025	BUSH, ESSIE	WH1	706 200, WHISPERING CIR	SAINTE AUGUSTINE	8:40 180, MARINE ST	SAINTE AUGUSTINE	2:73
12/31/2025	CANTABENE, JOSEPH	WH1	730 118, PHOENETIA DR	SAINTE AUGUSTINE	9:04 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/22/2025	CERE, MARCELLINA	WH1	15:12 1680, OSCEOLA ELEMENTARY RD	SAINTE AUGUSTINE	16:46 4617, 4TH AVE	SAINTE AUGUSTINE	5:42
12/31/2025	HATTRICK, JANET	WH1	14:49 317, 1ST ST	SAINTE AUGUSTINE	16:24 200, SUMMER BREEZE WAY	SAINTE AUGUSTINE	12:76
12/17/2025	CANTABENE, JOSEPH	WH1	7:26 118, PHOENETIA DR	SAINTE AUGUSTINE	9:02 180, MARINE ST	SAINTE AUGUSTINE	7:71
12/30/2025	JENKINS, ISABELLE	WH1	741 120, OLD TOWN PKWY	SAINTE AUGUSTINE	9:18 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/15/2025	BALLARD, CHARLOTTE	WH1	8:21 6894, POMAR RD	SAINTE AUGUSTINE	9:58 180, MARINE ST	SAINTE AUGUSTINE	10:94
12/18/2025	MARVIN, BARBARA	WH1	711 556, FOX HOLLOW LANE	SAINTE AUGUSTINE	8:49 180, MARINE ST	SAINTE AUGUSTINE	4:29
12/4/2025	CLARIMONT, BOB	SCI	1200 180, MARINE ST	SAINTE AUGUSTINE	13:38 4609, PEELE ST	EKTON	9
12/9/2025	MARVIN, BARBARA	WH1	7:16 556, FOX HOLLOW LANE	SAINTE AUGUSTINE	8:55 180, MARINE ST	SAINTE AUGUSTINE	4:29
12/2/2025	JENKINS, ISABELLE	WH1	7:39 120, OLD TOWN PKWY	SAINTE AUGUSTINE	9:19 180, MARINE ST	SAINTE AUGUSTINE	7:71
12/10/2025	CANTABENE, JOSEPH	WH1	7:33 118, PHOENETIA DR	SAINTE AUGUSTINE	9:13 180, MARINE ST	SAINTE AUGUSTINE	5:29
12/4/2025	THOMPSON, GERALD	WH1	7:10 150, MARINER HEALTH WAY	SAINTE AUGUSTINE	8:51 180, MARINE ST	SAINTE AUGUSTINE	5:73
12/31/2025	GLEASON, MARIA	WH1	14:39 264, SOUTHPARK CIR E	SAINTE AUGUSTINE	16:22 2435, WOODSTORK CT	SAINTE AUGUSTINE	18:86
12/18/2025	KING, LUCY	WH1	8:17 180, RONALD RD	SAINTE AUGUSTINE	10:00 3901, UNIVERSITY BLVD S	JACKSONVILLE	33:89
12/30/2025	squire, donna	WH1	1403 264, SOUTHPARK CIR E	SAINTE AUGUSTINE	15:51 2951, STRATTON BLVD	JACKSONVILLE	8:05
12/26/2025	GOTTREICH, GABRIEL	WH1	1449 1680, OSCEOLA ELEMENTARY RD	SAINTE AUGUSTINE	16:49 144, WOOD MEADOWS WY	PONTE VEDRA	17:69
12/30/2025	MCCLURE, SOUNDIRA	WH1	7:38 165, SILVER LN.	ST. AUGUSTINE	9:53 9310, OLD KINGS RD S	JACKSONVILLE	38:14

ST. JOHNS COUNTY COUNCIL ON AGING

#NAME?

Stretcher

Date	Name	Mode	Pick Up	Origin	Drop Off	Destination	Miles
12/30/2025	DENNIS, ROSA	ST1	10:06 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/30/2025	DENNIS, ROSA	ST1	10:09 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:33 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/15/2025	DENNIS, ROSA	ST1	10:11 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:37 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/15/2025	DENNIS, ROSA	ST1	10:15 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:39 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/12/2025	DENNIS, ROSA	ST1	10:14 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:40 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/17/2025	DENNIS, ROSA	ST1	10:15 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:43 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/18/2025	DENNIS, ROSA	ST1	10:19 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:50 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/23/2025	DENNIS, ROSA	ST1	10:21 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:51 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/10/2025	DENNIS, ROSA	ST1	10:18 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:54 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/19/2025	DENNIS, ROSA	ST1	10:13 200, MARINER HEALTH WAY	SAINT AUGUSTINE	10:58 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	5.05
12/10/2025	DENNIS, ROSA	ST1	14:34 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:00 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/19/2025	DENNIS, ROSA	ST1	14:34 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:02 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/15/2025	DENNIS, ROSA	ST1	14:37 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:07 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/30/2025	DENNIS, ROSA	ST1	14:30 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:07 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/3/2025	DENNIS, ROSA	ST1	14:45 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:09 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/3/2025	DENNIS, ROSA	ST1	14:45 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:11 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/11/2025	DENNIS, ROSA	ST1	14:45 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:13 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/17/2025	DENNIS, ROSA	ST1	14:43 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:15 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/23/2025	DENNIS, ROSA	ST1	14:41 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:19 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/8/2025	DENNIS, ROSA	ST1	14:55 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:21 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05
12/5/2025	DENNIS, ROSA	ST1	14:59 1680, OSCEOLA ELEMENTARY RD	SAINT AUGUSTINE	15:41 200, MARINER HEALTH WAY	SAINT AUGUSTINE	5.05

ST. JOHN'S COUNTY COUNCIL ON AGING

Date Name Mode Pick Up Origin Drop Off #NAME? Destination Destination Miles

Group Per Passenger

ST. JOHNS COUNTY COUNCIL ON AGING

Date	Name	#NAME?	Mode	Number of Passes
12/1/2025	KARN HAYES		Monthly Bus Pass – Discounted	1
12/1/2025	SANDRA MCMAHAN		Monthly Bus Pass – Discounted	1
12/1/2025	JUDY MILLER		Monthly Bus Pass – Discounted	1
12/1/2025	RICKEY NIMMONS		Monthly Bus Pass – Discounted	1
12/1/2025	MARY OHLHAVER		Monthly Bus Pass – Discounted	1
12/1/2025	BERNARD SHULTS		Monthly Bus Pass – Discounted	1
12/1/2025	CHRISTOPHER TAYLOR		Monthly Bus Pass – Discounted	1
12/1/2025	LENNIE POSEY		Monthly Bus Pass – Discounted	1
12/1/2025	APRIL LUKACSKO		Monthly Bus Pass – Discounted	1
12/1/2025	ANNA MAE VOJTECH		Monthly Bus Pass – Discounted	1
12/1/2025	JO ANN STEWART		Monthly Bus Pass – Discounted	1
12/1/2025	SHARI ROSENBERG		Monthly Bus Pass – Discounted	1
12/1/2025	RICHARD KEEFER		Monthly Bus Pass – Discounted	1
12/1/2025	DAVID MASON		Monthly Bus Pass – Discounted	1
12/1/2025	KALADI BETTY		Monthly Bus Pass – Discounted	1
12/1/2025	PIERCE THOMAS		Monthly Bus Pass – Discounted	1
12/1/2025	REGINA STUFLESTREET		Monthly Bus Pass – Discounted	1
12/1/2025	MICHAEL LILLY		Monthly Bus Pass – Discounted	1
12/1/2025	HANKS STEPHEN		Monthly Bus Pass – Discounted	1
12/1/2025	STRICKLIN WILLIAM		Monthly Bus Pass – Discounted	1
12/1/2025	CHERYL FORD		Monthly Bus Pass – Discounted	1
12/1/2025	ELIZABETH ETHRIDGE		Monthly Bus Pass – Discounted	1

Passes

Exhibit C

Signed Statement Certifying Not on State or Federal List of Ineligible or Disbarred Contractors



St. Johns County
Council On Aging

180 Marine Street, St. Augustine, FL 32084
904-209-3700 Fax: 904-209-3654

Self-Certification – Ineligible/Disbarred Contractors

The St. Johns County Council on Aging, Inc. self-certifies that our agency is not on the state or federal list of ineligible or disbarred contractors.

A handwritten signature in blue ink, appearing to read 'Michelle Braun', is written over a horizontal line.

Michelle Braun, Executive Director

Exhibit D

Signed Statement Certifying Agency is a Drug-Free Workplace in Accordance with Florida Statutes Section 287.087



St. Johns County
Council On Aging

180 Marine Street, St. Augustine, FL 32084
904-209-3700 Fax: 904-209-3654

Self-Certification -- Drug-Free Workplace

The St. Johns County Council on Aging, Inc. self-certifies that our agency is a Drug-Free Workplace in accordance with Florida Statutes section 287.087.

A handwritten signature in blue ink, appearing to read 'Michelle Braun', is written over a horizontal line.

Michelle Braun, Executive Director

Exhibit E

QSAP Program

St Johns County Council on Aging Inc.

Transportation Safety Program

Safety Meetings

Safety meetings will be held on a quarterly basis.

Quality / Safety Assurance Program (QSAP)

A Quality / Safety Assurance Team comprised of the Director of Transportation Services, the Transportation Manager, the Operations Manager, and the Safety Coordinator will dedicate a minimum of eight man hours per week to this program, resulting in a minimum of four logged QSAP monitored activities. All activity in this program will be logged in the "Quality / Safety Assurance Program" notebook that is kept in the Transportation Manager's office. The QSAP team member will completely fill out the appropriate form outlining what inspection function was performed and what vehicles and or drivers were involved.

The QSAP will at a minimum monitor the following components of safe transport on a regular basis:

- 1. Vehicle inspections:** QSAP team members will monitor drivers while they perform pre-trip inspections, with the driver in attendance perform follow up inspections using the driver's completed pre-trip inspection form and perform pre-trip inspections of parked vehicles up to and including the entire fleet to determine general fleet condition.
- 2. Passenger restraint compliance:** The QSAP team will monitor vehicles at departure points, destinations and on route to insure that all occupants are properly restrained.
- 3. On road driving compliance:** SJCCOA drivers are expected to be fully in compliance with all federal, state, local and company regulations at all times while driving a company vehicle. Random checks will be made to insure that all drivers adhere to all regulations including the defensive driving techniques outlined within this document.

4. **Cleanliness:** All SJCCOA vehicles used for passenger transport will be swept clean and any debris removed from the interior at the conclusion of each driver shift. Vehicle exteriors must be washed a minimum of once per week. Monday will be the designated bus wash day. Vans not used or washed on Monday will be washed on their first day of usage each week. Any van which is visibly dirty should be washed no matter what the day or when last washed.

5. **Corrective action:** Drivers discovered to have acted in an unsafe or unprofessional manner will be given a QSAP Violation Notice. These will be issued for infractions of the guidelines outlined above or any other action or lack of action which detracts or could detract from the safe, comfortable and timely transport of our clients. Depending on the severity of the infraction immediate action may be necessary. In no event will any driver receiving three violation slips in a 3 month period be subject to less than a one day suspension.

6. **Quality Performance Reward:** Any person actively employed as a driver during a quarter will receive a \$50 bonus, and any person actively employed as a driver during a calendar year will receive an additional \$100 bonus, if they meet the following criteria:

1. The driver has averaged at least twenty hours per week on the road for the entire quarter/year.
2. The employee has had no reprimands, disciplinary warnings or disciplinary actions during the quarter/year.
3. The driver has not been issued a Safety/Quality Violation notice during the time period.
4. They or their passengers have not had an avoidable vehicular or other accident or incident during the reporting period.

7. **Team Safety Reward:** Any month in which there are no vehicular or other accidents or incidents all employees in the Transportation Department will receive a Gift Certificate.

QSAP

Defensive Driving Techniques

The following items are defensive driving practices which all SJCCOA drivers are expected to implement. It is our hope that employing these and other defensive driving techniques will make you and your passengers to more safely travel our area's increasingly congested roads.

- a. Stops: full stops must be made at all designated and appropriate locations including traffic signals, stop signs and when entering roadways. Drivers must look both ways prior to proceeding with caution. All stops should be anticipated and made gradually to avoid being rear-ended. Stops at designated spots must be behind the stop line. Stops in traffic should allow at least eight feet between the front of the vehicle being driven and the vehicle in front.
- b. Speed limits: All vehicles must travel within the legal speed limits and adjust downward from that point depending on road conditions.
- c. Trailing distance: SJCCOA vehicles should trail other vehicles so that there is a minimum of three seconds travel time between them. The actual distance in feet will vary depending on the speed of travel. To judge your trailing distance in seconds watch the vehicle in front of you pass a roadside marker such as an intersection or sign and count slowly: 1001, 1002, 1003. If you have passed the marker before you finish saying 1003 you are traveling too close to the vehicle in front of you. There is rarely a situation where rear ending the vehicle in front is unavoidable if a proper trailing distance is maintained.

- d. Railroad crossings: SJCCOA vehicles are required by DOT rule and company policy to stop at all railroad crossings. Drivers must look both ways and listen for an oncoming train prior to proceeding.
- e. Lane changes: Lane changes are a major cause of vehicular accidents and should be kept to a minimum. Drivers should use extreme caution before doing so and must use their turn signal well in advance, check mirrors and physically look at the lane they will be entering prior to starting the lane change.
- f. Backing: Backing is one of the most likely maneuvers to result in an accident. Company vehicles should always be backed into parallel parking spots as this greatly reduces the time during which the conditions behind the vehicle may have changed as opposed to backing out of a parking space.
- g. Lights on for safety: Vehicle headlights shall remain on at all times while the vehicle is in operation. This makes the vehicle more noticeable to other vehicles even during daylight hours. It also eliminates the chance of forgetting to turn lights on during twilight, rain, fog or smoke conditions.
- h. Customer assistance: SJCCOA paratransit provides door-to-door transportation to ambulatory clients and those using mobility devices such as wheelchairs and walkers. Drivers are expected to use sound judgement in assisting clients to and from and in and out of vehicles. Clients should be given assistance as is applicable in each individual situation. For example clients using walkers or canes or exhibiting instability should always be assisted. Clients should also be assisted with carry on packages as is appropriate to guarantee their safety.



QSAP Commendation Notice

Issued to: _____

Date: _____

You are to be commended for _____

Issued by: _____

Thanks for a job well done, keep up the good work!



QSAP Commendation Notice

Issued to: _____

Date: _____

You are to be commended for _____

Issued by: _____

Thanks for a job well done, keep up the good work!

Exhibit F

**Maintenance Plan and
Inspections**

System Safety Program Plan (SSPP)

ST. JOHNS COUNTY COUNCIL ON AGING TRANSPORTATION MAINTENANCE PLAN

I. General

The St. Johns County Council on Aging, Inc. (SJCCOA) serves as the Community Transportation Coordinator in St. Johns County. This system provides services to the transportation disadvantaged and the general public.

In accordance with guidelines established by the Federal Transit Administration, SJCCOA has developed this facility and vehicle maintenance plan. The plan is not intended to be all inclusive, but outline major components of building and rolling stock maintenance programs supervised by SJCCOA.

The in-house maintenance shop is owned and operated by the SJCCOA, and is located at the Transit Center in St. Augustine, Florida. The maintenance shop has designated one full-time maintenance technician and one Fleet Maintenance Supervisor that is primarily responsible for the Public Transit vehicles. The SJCCOA maintenance shop conducts the preventative maintenance inspections. Upcoming preventative maintenance inspections are tracked by using Microsoft Excel Software Program spreadsheet. The vehicle odometer mileages are updated in Excel on the spreadsheet weekly. When a vehicle's mileage nears the targeted mileage for inspection, the vehicle is scheduled to receive the preventative maintenance inspection at the SJCCOA maintenance shop.

Preventative maintenance inspections are scheduled by mileage. When a vehicle is due for an inspection it is taken out of service until the inspection is completed. This allows a series of repairs to be carried out while minimizing costs and optimizing the number of operational vehicles.

The checklist for preventive maintenance is consistent with the current operating fleet and in particular with the minimum maintenance requirements for vehicles under warranty to ensure maximum vehicle longevity.

The SJCCOA Fleet Maintenance Supervisor oversees maintenance activities by using the FDOT Preventative Maintenance Standards Manual as a guideline for performing preventative maintenance inspections. Completed preventative maintenance checklists and invoices for repairs to SJCCOA vehicles and these documents are filed at the Transit Center by the Fleet Maintenance Supervisor. Vehicles are scheduled for preventive maintenance inspections using the FDOT single "C" level inspection method.

Outsourcing will be utilized for services that require tools and diagnostic equipment not available to the SJCCOA maintenance shop. Some examples of outsource maintenance repairs include trouble shooting complex electrical/ electronic systems, performing some types of rear-end and commercial tire repair, some types body damage repair and warranty work, when applicable. All outsource maintenance facilities provide SJCCOA with invoices for repairs and these documents are filed at the transit agency's office.

System Safety Program Plan (SSPP)

SJCCOA utilizes the following outsource maintenance facilities for their repair work:

Coggin Ford
9650 Atlantic Blvd
Jacksonville, FL 32225
(904) 725-3060

Bozard Ford
540 Outlet Mall Blvd
St. Augustine, FL 32084
(904) 824-1641

Jack Wilson Chevrolet
2255 US Highway 1 S.
St. Augustine, FL 32086
(904) 797-4567

Ray's Commercial Center
2330 Dobbs Rd.
St. Augustine, FL 32086
(904) 810-5889

Atlantic Freight Inc.
233 Tresca Rd.
Jacksonville, FL 32225
(904) 722-8945

Creative Bus Sales
8600 Atlantic Blvd
Jacksonville, FL 32211
(866) 633-8380

GCR Tires & Service
7500 Commonwealth Ave.
Jacksonville, FL 32220
(904) 786-8550

II. Purpose

The purpose of the SJCCOA Maintenance Plan is to establish procedures for preventative maintenance of all rolling stock, maintenance facility and other capital assets on a regular basis, minimizing downtime due to repairs, and prolonging the useful life of each asset.

Repairs of rolling stock as well as repairs to all other property will be accomplished as soon as practical after the failure has been identified. Every attempt will be made to assure that all repairs are made in a manner that meets applicable manufacturers' specifications.

System Safety Program Plan (SSPP)

The SJCCOA Director of Transportation and Transportation Managers will be responsible for implementing this maintenance plan and monitoring the adherence to maintenance requirements outlined in the plan.

III. Facility Maintenance

The SJCCOA Transportation administration, dispatch and vehicle maintenance activities are operated out of one facility at 2595 Old Moultrie Rd, St. Augustine, FL. The facility is owned by St. Johns County.

Vehicle maintenance is conducted in a dedicated shop located in part of the overall facility and is coordinated through the SJCCOA Director of Transportation, and Fleet Maintenance Supervisor. Maintenance personnel are required to clean up after each vehicle maintenance job. Disposal of oil, filters and other additives is in accordance with state and federal regulations. These hazardous waste products are picked up by a Florida registered waste oil and salvage company. Antifreeze is taken to the County Maintenance Facility for recycling.

Facility maintenance is coordinated through the SJCCOA Director of Transportation, and the Transportation Manager – Sunshine Bus Company. Overall facility maintenance occurs according to a schedule outlined in the Facility Maintenance Program located at the facility. When repairs to the facility are necessary, they will be made in a timely and cost efficient manner.

Building and Major Equipment Maintenance schedule and Index Included as Attachment D.

IV. Information Management and Program Efficiency

Maintenance activities are regularly monitored and analyzed by our dedicated shop located in part of the overall facility and is coordinated through the SJCCOA Director of Transportation, and Fleet Maintenance Supervisor. In order to maintain a high level of program efficiency and to better monitor SJCCOA Maintenance activities, we are now using the Excel Software Program. The program capabilities of this maintenance software is designed to track and monitor vehicle and equipment information, preventive maintenance scheduling, repair orders, inventory control, tire tracking and complete reporting. It is used to track Inspection Scheduling & History, Training Scheduling & History and Incident/Accident Reporting.

V. Fleet Description

SJCCOA utilizes a mixed fleet consisting of both Type I buses and Type II buses, including small and large cutaway vans, minivans and automobiles for use in the provision of deviated fixed-route service in the urbanized and some rural areas and paratransit (including non-emergency stretcher service) throughout the entire county.

System Safety Program Plan (SSPP)

For purposes of FAC (Florida Administrative Code) rule 14-90, a bus means a public-sector bus which is owned, operated, leased, or controlled by a bus transit system. Buses are designated in two categories:

(a) Type I. Over 22 feet in length, including bumpers.

(b) Type II. 22 feet or less in length, including bumpers. This category shall include paratransit type vehicles, such as minibuses, standard vans, modified vans, station wagons, and sedans.

A list of vehicles and their descriptions are included as a separate file.

Florida Law – Florida Administrative Code (FAC) Chapter 14-90 stipulates equipment and operational safety standards governing public sector bus systems in the state. In accordance with the law, SJCCOA Transportation has developed and implemented a System Safety Program Plan. Rule Chapter 14-90 also requires all maintenance, repair and safety inspection records be maintained for a minimum of four years. SJCCOA Transportation maintains its records for five years exceeding requirements of FAC Chapter 14-90.

A copy of FAC Chapter 14-90 is included as Attachment A

VI. Vehicle History Files

Vehicle history files are maintained for each vehicle for the life of that vehicle. Each file includes the following:

- o Identification of the vehicle, including make, model, license number or other means of positive identification and ownership;
- o Date, mileage and description of each inspection, maintenance, repair or lubrication performed;
- o When applicable: The name and address of any business firm performing an inspection, maintenance, repair or lubrication;

9. VII. Vehicle Wheelchair Lifts

Daily lift inspections are performed on every vehicle in operation. Additionally, in accordance with manufacturer guidelines, lift preventative maintenance inspections are performed on all lifts during routine vehicle inspections every 5000 miles. These maintenance inspections are performed by SJCCOA's mechanics who have received the necessary manufacturer's certification to perform said inspections and according to OEM procedures. In the event that a lift is discovered to be inoperative, the vehicle is taken out of service before the beginning of the vehicle's next service day and not returned to duty until the lift is repaired.

Wheelchair Lift Preventive Maintenance Checklist is found at Attachment D.

VIII. Accidents

All accidents are tracked by the frequency, type, and which party was at fault through incident reports that are completed within 12 hours of the time of the incident. Accident Investigation Reports are completed with the following information:

- Events are investigated and documented in a final report
- Description of investigation activities
- Identified causal factors
- Corrective actions
- Schedule of implementation of corrective actions

In the event of an accident the primary responsibility of all staff is to ensure the safety of the passengers. SJCCOA does have in place a comprehensive and proactive response plan that describes:

- How accidents are reported?
 - The first things to do after a collision are to (a) secure the vehicle immediately to protect passengers from subsequent damage, and (b) assess the situation to determine if any passengers have been injured.
 - If there are injuries, call 911 immediately. Do not attempt to provide medical treatment.
 - In the event that there are no injuries, the police must still be called to investigate the collision. Proceed to the following steps:
 - Call the dispatcher for assistance. Stay calm. Request dispatch to contact Law Enforcement – this is required for all accident scenes. If dispatch is unavailable, the driver is to contact the Law Enforcement immediately.
 - In addition to asking passengers if everyone is all right, look to see if there are unconscious or seriously injured passengers who are unable to respond. Look for bleeding, broken limbs, vomiting and poor breathing in particular.
 - Be alert to warning signs, such as disorientation, confusion, or the inability to respond to questions. These could indicate serious head injury.
 - Notify a Road Supervisor immediately after talking to dispatch. If a road supervisor is unavailable, call management.
- Which staff report to the scene of the accident?
 - Road Supervisors are to report to the scene of the accident. If a Road Supervisor is unavailable, a Manager will report to the scene of the accident.
- Who records the accident on the incident report, if the agency is determined to be at fault for the accident?
 - The investigating Road Supervisor records the accident on the Admin report.
- Who will investigate whether a vehicle defect or failure caused the accident?
 - Road Supervisors will investigate whether a vehicle defect or failure caused the accident.
- How can SJCCOA ensure that corrective actions are taken, and that the at-fault staff is held accountable?
 - Upon a completed investigation, Road Supervisors will complete an Admin Report and forward it to the respective Manager. It is up to the Manager to provide recommendations for corrective action. Once a determination has been made for corrective action, a Road Supervisor will follow up with the employee and the Manager to ensure corrective action has been completed. Documentation will be placed in the Accident/Incident binder and tracked using Excel Worksheet Software.

IX. Cleaning

It is the duty of the operator to perform a daily walkthrough on the vehicle and ensure there is no debris on the flooring or step wells that could result in any falls or slips. Unsafe conditions are corrected before any scheduled trips. Operators are responsible for cleaning/washing the vehicle they drive at the end of their shift, so that it is ready for service the next day.

X. Fleet Description

A warranty recovery system, or warranty records of claims submitted and received, are maintained by the Fleet Maintenance Supervisor. All warranty paperwork is filed by the Fleet Maintenance Supervisor in accordance with the type of warranty being completed, and tracked in Excel by SJCCOA fleet vehicle number. Warranty repairs are identified by maintaining a list of items from the manufacturer that are under warranty and when the warranty expires. When a component fails, it is checked against the list for time and/or mileage to determine if it is still under warranty. Documentation of warranty repairs, claims, and a recovery program are kept on file to guarantee the cost of the defects under warranty is paid by the equipment manufacturer and not the agency. All warranty claims are pursued until the claim is settled.

The Fleet Maintenance Supervisor will notify the Director of Transportation when items can be repaired under warranty before such repairs are made. If repairs cannot be reimbursed (parts and/or labor) by the manufacturer to SJCCOA, it will be determined by Fleet Maintenance Supervisor where the repairs will be performed.

XI. Goals and Objectives

The overall goal of the SJCCOA Transportation Maintenance Plan is to provide reliable transportation services by utilizing a preventative maintenance program, vehicle inspections, and quality servicing of vehicles. The objectives for attaining a well maintained fleet are as follows:

Objective 1 Develop and implement daily vehicle inspection procedures for SJCCOA Transportation.

All SJCCOA Transportation drivers are required to conduct a vehicle inspection at the beginning and end of each work day. This inspection shall be recorded on a daily inspection checklist and turned in at the end of the day. The daily pre-trip and post-trip inspections will assure the driver that the vehicle is in good working order and permits him to record any discrepancies. Any items found to be in unsatisfactory working condition shall be scheduled for repair by the Fleet Maintenance Supervisor. The Fleet Maintenance Supervisor shall assure preventative, major and minor maintenance is completed for all vehicles as needed. Major maintenance

that cannot be completed by COA personnel at the transportation facility will be scheduled with selected private repair locations. Daily inspection forms are maintained at the SJCCOA Transportation facility for a minimum of two weeks in compliance with Rule Chapter 14-90, those resulting in repair or maintenance work are retained with the resultant work orders.

If any safety sensitive vehicle components are found to be defective during the inspection, Operators will notify the Fleet Maintenance department immediately with this information. The following components are considered to be safety sensitive:

- o Steering System
- o Service and Parking Brake
- o Suspension and Undercarriage
- o Air Compression
- o Tires, Wheels, and Wheel End Components
- o Fuel and Exhaust Systems
- o All Lights, Mirrors, Wipers, and Warning Devices
- o Interlock Systems
- o Interior Controls, Gauges, and Safety Equipment
- o Wheelchair Lifts
- o Air Conditioning
- o Emergency Exits (doors, windows, etc.)

Objective 2 Develop and implement a preventative maintenance program.

Maintenance for all vehicles in the SJCCOA fleet will be scheduled according to OEM (Original Equipment Manufacturer) and FDOT guidelines by the Fleet Maintenance Supervisor and performed by qualified professionals. Routine maintenance will be documented on a Maintenance Log. All preventative maintenance and repair actions will be documented and include positive means of vehicle identification, date, mileage, and description of maintenance or repair.

The SJCCOA fleet consists of a mix of different manufacturer's buses and small vans. The preventative maintenance recommendations regarding fluid and filter service are done according to each vehicle's specific schedule such that it meets or exceeds OEM requirements.

Following these OEM recommendations for the conditions under which the SJCCOA fleet operates, the following maintenance schedule will be used for vehicles providing public transportation, including all local, state and federally funded rolling stock:

In order to enhance preventative maintenance, SJCCOA conducts all periodic inspections at the "C" level. All SJCCOA buses, both Type I and Type II, are inspected in accordance with FAC 14-90

and in a manner that meets or exceeds the manufacturer's recommendations.

Copies of the Inspection Forms, Daily Vehicle Inspection, Preventative Inspection Checklists and Daily Vehicle Status Report are included as Attachment D.

Detailed instructions for performing inspections are included as Attachment D

Objective 3 Develop and implement contracted maintenance/repair documentation and quality review procedures.

All maintenance and repairs not performed at the SJCCOA transportation facility will be contracted to qualified technicians. All contracted vehicle maintenance work will be documented and reviewed to assure quality and completeness of work. A copy of all contract repairs will be kept on file.

Objective 4 Develop and implement maintenance of vehicle wheelchair lifts.

In accordance with CFR 49 37.161 and 37.163 SJCCOA maintains in operative condition those features of facilities and vehicles that are required to make the vehicles and facilities readily accessible to and usable by individuals with disabilities. Specifically with regard to vehicle wheelchair lifts, SJCCOA has established a system of regular and frequent maintenance checks of lifts sufficient to determine if they are operative. Daily lift inspections are performed on every vehicle in use. Additionally, we exceed manufacturer guidelines by conducting lift preventative maintenance inspections on all lifts during routine vehicle inspections every 5000 miles rather than the minimum of every six months. These maintenance inspections are performed by SJCCOA's mechanics who have received the manufacturer's certification to perform said inspections. In the event that a lift is discovered to be inoperative, the vehicle is taken out of service before the beginning of the vehicle's next service day and not returned to duty until the lift is repaired.

Objective 5 Maintain a fleet to meet or exceed the expected useful life of each type of vehicle.

- Standard Cutaway, MV-1, Minivan: 5 years and/or 200,000 miles
- Useful life of minibuses: 4 years and/or 100,000 miles

SJCCOA and St. Johns County will review the fleet inventory annually in conjunction with the Grant application to assess equipment longevity.

Objective 6 Develop and implement procedures for documenting all road calls.

A record of all road calls will be maintained by the Fleet Maintenance Supervisor. At the end of each month a summary of road calls will be forwarded to the Director of Transportation for review.

A copy of the Road Call Report form is included as Attachment G.

XII. Safety Inspections

In addition to the inspections and routine preventative maintenance described above, all vehicles operated by SJCCOA will undergo regular annual safety inspections to comply with FAC - Chapter 14-90, which states:

14-90.009 Bus Safety Inspections.

(1) Each bus transit system shall require that all buses operated by such bus transit system, and all buses operated by a private contract transit provider, be inspected at least annually in accordance with bus inspection procedures set forth in this rule.

(2) It shall be the bus transit system's responsibility to ensure that each individual performing a bus safety inspection is qualified as follows:

(a) Understands the requirements set forth in this rule chapter and can identify defective components.

(b) Is knowledgeable of and has mastered the methods, procedures, tools, and equipment used when performing an inspection.

(c) Has at least one year of training and/or experience as a mechanic or inspector in a vehicle maintenance program and has sufficient general knowledge of buses owned and operated by the bus transit system to recognize deficiencies or mechanical defects.

(3) Each bus receiving a safety inspection shall be checked for compliance with the safety devices and equipment requirements as referenced or specified herein. Specific operable equipment and devices as required by this rule chapter include the following (as applicable to Type I and II bus(es)):

- | | |
|---------------------------------------|-----------------------------------|
| Horn | Door/Interlock Devices |
| Windshield Wipers | Step wells and Flooring |
| Mirrors | Emergency Exits |
| Wiring/Battery(s) | Tires and Wheels |
| Service and Parking Brakes | Suspension System |
| Warning Devices | Steering System |
| Directional Signals | Exhaust System |
| Hazard Warning Signals | Seat Belts |
| Lighting System/
Signaling Devices | Safety Equipment |
| Handrails and Stanchions | Wheelchair Transport
Equipment |
| Standee Line/Warning | Speedometer |

Documentation, in compliance with FAC Chapter 14-90 to include the date of the inspection, identification of the bus inspected, identification of the equipment and devices inspected including the identification of equipment and devices found deficient or defective, and identification of corrective action(s) for deficient or defective items and date(s) of completion of corrective action(s), and vehicles are available for inspection by law enforcement officers or persons designated by the Department of Transportation to ensure compliance with FAC Chapter 14-90. SJCCOA Transportation maintains all maintenance, repair and safety inspection records in accordance with Rule Chapter 14-90.

Since all preventative maintenance inspections are done at the "C" level and according to a checklist equivalent to that required of the annual safety inspection, all vehicles that have been inspected during the year by definition meet the annual safety inspection requirement.

Vehicle “C” Inspections

NOTE: In order to enhance preventative maintenance SJCCOA conducts single level inspections. All above periodic inspections are conducted every 5,000 miles or six months at the “C” level, exceeding FDOT expectations.

PREVENTIVE MAINTENANCE INSPECTIONS SMALL BUS, VAN, AND WAGON

The preventive maintenance inspection is a program of routine checks and procedures performed on a scheduled and recurring basis to avoid breakdowns and prolong equipment life.

SJCCOA conducts single level inspections. All above periodic inspections conducted are at the "C" level, exceeding FDOT expectations. The "C" Inspection is a technical and performance inspection and is accomplished each 24,000 miles, The "Inspection items listed below in sections A" and "B" are repeated and additional scheduled items are required to be accomplished which were not part of the other inspection intervals.

A. 5,000 MILE SERVICE AND MAINTENANCE CHECK:

Interior Inspection:

1. Fire Extinguisher / First Aid Kit / Safety Triangles

Inspect the above mentioned safety equipment to ensure it is in proper working order, securely mounted, and easily accessible. Fire extinguisher must be fully charged with a dry chemical or carbon dioxide, having at least a 1A:BC rating and bearing the label Underwriters Laboratory Inc.

If equipped with fire suppression system check "System OK" LED is illuminated. Check that system is properly charged and that all instruction labels are intact, clean, and legible.

Check maintenance tag for expiration date and condition of all components for damage or conditions that may prevent operation. Nozzle outlets must be unobstructed, tightened and properly aimed.

2. All Seats / Seat Belts

Seat covering for the driver and passenger seats should be inspected for rips, tears, gouges, exposed springs, and security

of floor mounting. Seat belts should be inspected for proper retraction mechanisms. Arm rest should be inspected for proper attachment to seat(s). Any folding seats should be checked for proper operation of adjustment controls. The driver's seat should be checked for proper fore and aft movement and tracks should be lubricated as necessary.

3. Doors / Hinges / Latches

Lubricate door hinges and latches, check operation of windows, doors, and the condition of the glass. Check condition of exit signs. Check emergency exit to insure it functions and that it is properly identified.

4. Flooring /Headliner / Side Panels /Grab Rails

Inspect floor covering for tears, rips, or gouges. Inspect headliner for damage, sag, or dirt. Inspect the condition of side panels.

On vehicles designed to allow standees check the condition of the standee line and sign. The line must be of contrasting color at least two inches wide and the sign, prohibiting anyone from occupying a space forward of the line, must be posted at or near the front of the vehicle. Inspect condition of the grab rails for the standee passengers.

Tighten grab rails as necessary. Note if extensive repairs are necessary.

5. Interlock System

Check to ensure interlock system is working properly. Vehicle should not come out of park with either the front door or lift door open. If the rear emergency exit door is open or closed and locked the vehicle should not start. Check for audible alarm and warning light if rear door is open with vehicle running.

6. Mirrors

Check inside rear view mirror(s) for proper mounting, adjustment, and condition of the glass. Also check the right and left exterior mirrors for adequate field of vision.

7. **Interior Lights**

Inspect the interior lights, and the step well lights if applicable, for proper function by operating door opening switches, dome light switch, rheostat, and the turn signal as well as the hi-lo beam indicator switch.

8. **Exterior Lights / Horn**

Outside assistance may be required when making this check. Check parking, low and hi beam headlights, turn signal operation front and rear, and hazard flashers. Turn on all outside clearance lights and check operation. At this time also check license plate lights, back-up lights, and brake lights. All lighting must comply with the minimum requirements set for the in Florida Statutes 316.220, 316.221, 316.224, 316.225, 316.226, 316.234, and 316.235. Check horn. The horn must be capable of emitting a sound audible under normal conditions from a distance of not less than 200 feet.

9. **Warning system**

Activate ignition switch and check "trouble" lights for proper operation. If the vehicle is equipped with gauges check proper readings after the engine has been started. Check all switches, levers, and knobs for proper function.

10. **Starter System / Back-up Alarm**

When starting engine listen for starter drag or grind, belt squeal, and any other unusual noises. As engine warms monitor all gauges. While depressing the brakes shift the vehicle into reverse and check the audible back-up alarm.

11. **Windshield / Windshield Wipers / Washers / Blades**

Inspect windshield for cracks, scratches, and any visible damage. Operate windshield wipers through all ranges on wet

glass. Inspect condition of windshield wiper blades and arms. Replace if needed. Check washer fluid level.

12. Windows

Inspect side and rear windows for cracks, scratches, and proper function of opening mechanisms.

13. Comfort System

Operate and check heater and air conditioning controls through all selector ranges and check varying fan speed for proper function. Check rear unit output as applicable.

Exterior Inspection

14. Exterior Body and Components

Inspect exterior of vehicle for signs of body damage, missing trim, decals, paint condition, and any signs of developing rust. Inspect the outside of all windows for cracks, blemishes, or other damage. Inspect mirror brackets for secure mounting, rusting, or broken glass.

15. Tires and Wheels

Inspect all tires for signs of uneven wear due to imbalance or improper front end alignment, check for exposed cord or steel belts, inspect valve cores, and check sidewalls for scrubbing or damage. Determine tread depth. Tread group pattern depth shall not be any less than $\frac{4}{32}$ ($\frac{1}{8}$) inch, measured at any point on a major tread groove for tires on the steering axle and no less than $\frac{2}{32}$ ($\frac{1}{16}$) inch measured at any point on a major tread groove for all other tires. Check air pressure in all tires including spare. Check condition of spare tire and mounting.

Check tires for cuts, nails, or other embedded foreign objects. Check wheel lugs for proper torque. Check all wheels, including spare, for any damage or improper bead seating of

tire. Check for missing balance weights. Check hubcaps for secure mounting.

16. Access Doors

Inspect exterior access doors and lubricate hinges or spring latches as necessary. Check fuel cap for proper fit and any signs of damage to fuel servicing piping / hoses. Check hood latch and lubricate. Check hood retainer bar.

Service and Operation Inspection

17. Engine and Oil Filter

Under normal operating conditions, change oil and filter every 5,000 miles. Check transmission fluid level and condition of fluid.

18. Ball Joints / Steering / Drive Line (Lubricate)

Lubricate and inspect all ball joints, steering and drive lines, and all other points with zerk fittings. Check power steering for visible signs of fluid leaks. Check the drive line universal joints and yokes for wear. Replace any broken or damaged zerk fittings.

19. Battery

Check battery mounting tray condition (corrosion and wear) and battery hold-down. Check battery case for cracking or damage. Check post and fasteners for corrosion – clean and cover with protectant. Check cables for fraying or signs of deterioration. If applicable check and service water levels. If maintenance free battery check “green” indicator.

20. Cooling System

Visually check cooling system for leaks. Check the overflow tank for adequate coolant, and inspect the cleanliness of the coolant. Inspect the condition of the upper and lower radiator

hoses and check the security of the fasteners. Check butterfly drain for snugness. Inspect water pump and engine intake at the thermostat housing for signs of leaks.

Inspect radiator cap for signs of leaks or pressure loss. Before removing the cap allow the engine to cool down. Relieve any built-up pressure in the system. Remove and inspect the radiator cap. At this time, the radiator cores and the interior of the radiator housing may be visually inspected for corrosion or clogging. Also, if circulation problems are suspected, operation of the water pump and circulation of the coolant may be verified-with the engine running.

21. Air Cleaner / Filters

Remove air filter and inspect. Inspect air intake hoses and clamps. Visually inspect all vacuum hoses and connections. Inspect fuel lines for leaks or damage.

22. Belts / Hoses / Wiring

Inspect all belts for signs of wear, fraying, cracks, glazing, and proper tension. Inspect heater hoses and connections. Inspect wiring for signs of chafing, corrosion, loss of insulation and crimping. Ensure wiring does not come in contact with moving parts or heated surfaces.

23. Under Hood / Exhaust System

Check transmission fluid level with the fluid warm and the engine running. Check color of fluid for any signs of overheating. Visually inspect the transmission pan, front and rear seal, speedometer drive, and dipstick tube for signs of leakage. Visually check the transmission oil cooler, lines, and connections for signs of a leak.

B. 12,000 MILE SERVICE AND MAINTENANCE CHECK

24. Brakes

Remove wheels and inspect all brake pads/linings for wear. Check rotors/drums for wear, scoring, and warping. Check calipers/cylinders and brake lines for signs of wear or leaks. Check for any dirt or grease accumulation on the brake system.

25. Operational Check

Check for smoothness of acceleration, centering of steering wheel, and the proper tracking of the vehicle, smoothness of turns, balance of tires, and front end alignment. Also check for looseness in steering wheel.

26. Transmission

Check operation of shift lever and indicator. Check operation in each gear. Check for proper acceleration through gear ranges in drive position. Service every 60,000 miles.

27. Wheel Bearings / Driveshaft

Remove and inspect front wheel bearings, clean and lubricate or replace if necessary. Inspect drive shaft, u-joints, and slip joints. Lubricate as necessary.

28. Shocks / Springs

Inspect shock absorber cylinders for signs of leakage. Check bushings for signs of wear and the mounting brackets for secure mounting. Inspect coil and/or leaf springs for signs of damage or wear. Inspect tie rod ends, upper and lower ball joints, and drag links for signs of wear. Lubricate all points equipped with zerk fittings.

29. Rear Differential

Inspect rear axles and axle housing for signs of stress, wear, and leaks. Check differential level. (Note: Change differential fluid every other "C" inspection, every 60,000 miles.)

30. Engine Tune-Up

See vehicle service manual for details. Every 100,000 miles.

31. Change Transmission Fluid and Filter

Remove transmission pan and drain fluid. If the transmission torque converter is equipped with a drain plug, drain fluid from it as well. Inspect debris in the bottom of pan for signs of internal transmission damage. Check the color of fluid for signs of overheating. Remove and replace filter screen. Note any abnormalities on the check off sheet. Every 50,000 miles. Always check manufacturers recommended transmission change mileage intervals.

Accessories

32. Wheel Chair Lift and Accessories

Inspect wheelchair tie downs for secure mounting and anchoring to floor. Safety belts should be clean and properly installed. Check retracting assembly. If four-point tie downs are used check security of floor fasteners, connectors, and belts.

When operating lift through all ranges and functions ensure lift operation is inhibited unless the vehicle is stopped and vehicle movement is prevented. Verify there is platform lighting when the lift is deployed. Make sure vehicle movement is prevented unless the lift is fully stowed.

Check padding and labels. Check emergency back-up system if equipped. Lubricate appropriate lube points (see illustrations at the end of this section).

33. License Plates / Registration / Operators Manual

Check condition and currency of license plate and registration and appropriate manuals. Insure accident report forms and other appropriate documents are up to date and available in the vehicle. Check for operating manual for the wheelchair lift.

34. Air Conditioning Systems Check

Each spring, prior to the season for constant air conditioning use, the air conditioning system should be scheduled for a thorough operational check. The system should be checked with the appropriate air conditioning service equipment and gauges. Check the entire system for leaks.

Note: The Freon level should be checked and serviced as necessary.

If the system is to be serviced with the opening of a closed system, the complete system should be evacuated; the receiver dryer replaced and the system must be completely recharged, including refrigerant oil.

Note: All air conditioning work must be performed by a licensed certified technician.

ST JOHNS COUNTY COUNCIL ON AGING PRE/POST TRIP INSPECTION FORM

DATE: _____ VEHICLE ID: _____ DRIVER ID: _____ ROUTE: _____

START MILEAGE: _____ END MILEAGE: _____ TOTAL: _____ FUEL ADDED: _____

PRE	POST
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

A. PROCEDURES : Approach Bus and Under Hood; Fluid leaks, Fluids, Belts, Hoses and Wiring

1) Complete a visual Check around and underneath the engine compartment for - leaks-and wet patches				
2) Check all fluids - Master cylinder-Radiator Reservoir-Power Steering-engine oil-cold level Transmission fluid				
3) Check wiring and hoses for cracks, leaks and abrasions				
4) Check tension and condition of all belts				

B. PROCEDURES: Drivers Compartment: Seat, Seat Belt, Climate Control system, Switches, Lights, Gauges and Mirrors

1) Check the drivers seat position and Seat belt				
2) Start the engine				
3) Check windshield for Chips/Cracks, Wipers, Gauges, Climate control, Mirrors, Horn, Steering(Turn Wheels)				
4) Check Dash/Instruments and Control/Switches lights, Warning system				
5) Check Service Brakes and engage Parking Brake				
6) Engage Wheelchair Lift				
7) Check and Open service Door				

C. PROCEDURES: Outside of Bus

1) Check and Verify Wheelchair Lift and Ramp full Function				
2) Remove Wheelchair lift manual jack handle				
3) Walk around bus checking Fresh body Damage, Tires/Wheels, Hub Leaks, Lug Nuts, Exhaust system				
4) Check ALL Exterior lights; Headlights, Tail lights, Back-up Lights, Turn signals, clearance Lights, Back-up alarm				
5) Complete Warm Transmission fluid level check				
6) Return Wheelchair lift manual jack handle to lift				
7) Close wheelchair lift doors				

D. PROCEDURES: Inside of Bus

1) Check Passenger/Service Door - Steps/Grab rails, And ALL Interior lights				
2) Check Fire Extinguisher and Fire suppression system				
3) Check for Vehicle Registration, Insurance card and Incident/Accident forms				
4) Check First Aid kit and Body Fluid Kit, Emergency Triangles(3), safety Belt cutter				
5) Check Passenger seats and seat belts/securement devices				
6) Check ALL emergency Windows-Doors-Hatches and interlock system/Devices				
7) Check For loose articles and overall cleanliness of ALL surfaces				

- 8) Check for : seatbelt locks
- 9) Battery compartment

DRIVER NAME (PRINTED): _____

DRIVER NAME (SIGN.): _____

KEY:

= "OK"

= "DEFECT"

IF DEFECTS FOUND-DEFECT FORM MUST BE TURNED IN

St Johns County Council On Aging

Transportation Vehicle Defect Form

Date _____ Name _____ Bus # _____ Mileage _____

Complete Form as accurately as possible and put form in box on wall along with the keys if necessary

Describe defect/problem in the appropriate area

1. Approach Bus and Under Hood: Fluid leaks, Fluids, Belts, Hoses, & Wires

Complete a Visual check around and underneath the engine compartment for leaks and wet patches; Check all fluids: Master Cylinder, Radiator Reservoir, Power Steering, Engine Oil, Cold Level Transmission, and Window Wash Reservoir; Check wiring and piping for cracks, leaks and abrasions; Check tension and condition of all belts

2. Driver's Compartment: Seat, Seat Belt, Climate System Controls, Switches, Lights, Gauges, and Mirrors

Check the driver's seat position and seat belt; start the engine; check the windshield for chips/cracks, wipers, gauges, climate control (cold/hot), and mirror structure and position; open service door; engage wheelchair lift; check & engage emergency brake function; and check dashboard lights.

3. Outside of Bus

Verify wheelchair full function and remove Jack handle; as you move around the bus check for body damage as you check tire pressure, hub leaks, lug nuts; test all exterior lights, complete a warm level Transmission Oil test; return jack handle and close wheelchair doors.

4. Inside of Bus

Check stairs, floor, and railings for cleanliness and possible problems; verify fire extinguisher is secured in place and ready for use; check first aid kit and restock; check Body Fluid Clean Up Kit and replace if used and seal is broken; verify vehicle documentation – registration, insurance, and incident/accident forms are in pouch; verify 3 accident Triangles are in bus; verify Safety Belt Cutter is in bus; and that seats and windows and all other surfaces are clean.

**FDOT Vehicle Inspection Form
St Johns County Council on Aging**

Status Code = Item Ok X = Needs Repair O = Out of Service N/A = Not Applicable

Bus # _____ Mileage _____ Date _____ DOT INSPECTION

Status

Code	Inspection Items	Comments /Discrepancies	Initial
A. Drivers Compartment			
	1. Emergency Equipment -Fire Suppression, Fire Ext. (press, tag, mount), First Aid Kit, Body Fluid Kit, Belt cutter and Reflectors		
	2. Registration and Insurance Card		
	3. Neutral Safety Switch, Shifter and Brake Switch		
	4. Engine Controls - Key Switch, Accelerator, Brake, Shutoff, and Fast Idle		
	5. Gauges, Indicators & Dash Lights, Engine Warning Lights, Buzzers, ABS, Horns and Oil Reset		
	6. Brake System - Warning Light, Gauge, Pedal, Travel and Fade, Assist, Low Air Warning, Park Brake, and Cut in/Cut out		
	7. Windshield Wipers and Washer - Operation, Park and Blades		
	8. Heaters/ Defrosters, Controls and External Dash Fans		
	9. Dome, Interior and Step Well Lights		
	10. Service Door - Operation, Control, Inter lock, and Standee line and Warning		
	11. Horns		
	12. Mirror Condition / Adjustment - Rearview, Convex and Interior		
	13. Drivers Seat - Condition, Adjustment		
	14. Driver / Passenger Seats - Seat Belt, Frames, Mounting, Pads, Cuts, Modesty Panels, Stanchions, Passenger Securement Devices		
	15. Emergency Doors / Windows / Hatches - Operation, Buzzers, Labeling, and Pads		
	16. Windshield, Side and Rear Windows - Cracks, Fogging, Latches, Visor and Securement		
	17. Wheelchair Lift, Door and Securement System - Inter lock, Damage, Lights, Hydraulic Leaks, wiring, Safety / Barrier System		
	18. 2 Way / MDT		
	19. Interior Wiring, Hoses, Bulkhead and Fire Wall Seals		
	20. General Condition, Interior - Floor, Step Well, Grab Rails, Paneling, Broom Mounting, Loose Objects and Engine Cover		
B. Outside Bus			
	1. Headlights, Turn Signals, Hazard, Side Marker, Brake, Tail, Backup Lights, Backup Alarm, Tag lights and Park Lights		
	2. Clearance, ID Lights and Reflectors		
	3. General Condition, Exterior - Mirrors, Bumpers, Body Damage, Paint, Lettering, Emergency Door, License Plate and Cleanliness		
C. Engine Compartment			
	1. Steering - Play, Column, Steering Gear Box, Pitman Arm, Draglink, Steering Arm, Tie Rod and Ends, and Idler Arm		
	2. Batteries - Compartment, Hold Down, Terminals, Cables, Slide Trav. Load Test and Corrosion / Cleanliness		
	3. Fluid Levels and Condition - Brake, Power Steering, Oil, Transmission, Windshield Washer, Coolant and Compressor Oil		
	4. Belts and Hoses - Condition, Routing, Alignment, Tensioners, Idlers and Pulleys		
	5. Accessory Mounting and Condition - Power Steering, A/C / Air Compressors and Filter, Hydro boost/Master Cylinder, Water Pump, Fan / Blades and Alternator		
	6. Wiring - Routing, Condition, Chaffing and Connectors, Fire Suppression		
	7. Fuel System and Lines		
	8. Radiator - Cap, Reservoir, Shroud and Lines / Anti-Freeze Protection		

D. Underneath Vehicle		
1. Front Suspension - Wheel Bearings/Hubs, King Pins, Shackles, Spring Mounts, Pins and Bushings, A-Frames and Bushings, Ball Joints, U-Bolts, Shocks and Springs, Air Systems / Bags		
2. Front Brakes - Hoses, Lines, ABS, Rotors, Calipers and Pads		
3. Engine / Transmission Mounts - Condition, Starter		
4. Transmission - Bolts, Linkage, Lines, Filter and Cooler		
5. Fluid Leaks - Oil, Coolant, Transmission, Power Steering and Routing		
6. Fuel Tank - Cap, Leaks, Mounting, Hoses and Wiring		
7. Brake Equipment - ABS, Valves, Lines, Mounting and Park Brake / Cables		
8. Driveline - Drive Shaft, U-Joints, Yokes, Hanger Bearings, Guards and Balance		
9. Rear Suspension - Axle Housing, Vent, Differential, Springs, U-Bolts, Shocks, Spring Shackles, Pins and Bushings, Hangers, Seals, Wheel Bearings and Mor/Ryde, Air System / Bags		
10. Rear Brakes - Hoses, Lines, Linings / Pads, Drums, Rotors, Wheel Cylinders and Calipers		
11. Body Securement and Structure - Hold Downs, Floor, Outriggers, Braces, Skirts and Chassis Frame Rails		
12. Exhaust System - Leaks, Mounting, Muffler, Tailpipe and Turndown		
13. Wheels and Tires - Damage, Mounting, Matching, Alignment and Hardware, Pressure / Depth		
E. Lubrication and Maintenance (Per Vehicle Schedule)		
1. Change Oil and Filter		
2. Drain / Refill Rear Differential		
3. Replace Fuel Filters		
4. Replace Transmission Filter / Fluid - Flush		
5. Replace Air Compressor Filter		
6. Replace Engine Air Cleaner/Filter		
7. Test Starting and Charging System AMPS _____ Volts _____		
8. Tune Up		
9. Lubricate Chassis and Body		
10. HVAC System - Pressure Check, Temp at Vents and Filters/Screens		
F. Sunshine Bus		
1. Video / Monitor / GPS / Display		
2. Fare / Box Collection System		
3. Stop Request Cable / Buzzer		
4. Destination Sign and Light		
G. Road Test		
1. Brake Performance - Park Brake, Stopping Distance and Equalization		
2. Engine, Transmission, and Driveline - Engine Performance, Governor, Codes and Shifting		
3. Steering and Handling - Free Play, Power Assist, Column and Tracking		

Comments: _____

Depth / Pressure
 RF _____ / _____
 LF _____ / _____
 RRO _____ / _____
 RRI _____ / _____
 LRO _____ / _____
 LRI _____ / _____

Inspectors Signature _____ Date _____

Service Manager / Quality Control Signature _____ Date _____

Exhibit G

Organizational Chart

St. Johns County Council on Aging Organizational Chart



Michelle Braun
Executive Director

Programs Director
Brian Robinson

Independent Living Svcs. Mgr.
Jean Roth

Care Coordinators
Case Aide
Care Connection Coordinator
Prescription Assistance Coordinator

Adult Day Care Admin./Mgr. Health Program Administrator/ Mgr. Care-Giving

CNAS/LPNS

IMEP Manager
Susan Miller

Memory Program Facilitators

Senior Centers Programs Mgr.
Leslie Garmache

Senior Center Coordinators
Senior Center Assistants
Southern Villas Service Coordinator

Coastal Transportation Manager
Wayne Reyes

Coastal Transportation Drivers

River House Events Mgr.
Crystal Hill

River House Events Asst. Mgr.
Janel Graham

Nutrition Services Mgr.
Ruthie Shakar

Nutrition Svcs. Ass't. Mgr.
Paula Singleton
MOW Coordinators
Cooks, Prep Cooks & Kitchen Staff
Utility Dishwasher

Transportation Director
Matt McCord

Transportation Manager
Christy Sandy

Paratransit Drivers

Operations Manager
Nelson Wiley

Sunshine Bus Drivers

Customer Service

Fleet Maintenance Supervisor

Fleet Maint. Mechanic
Facility/Shelters Maintenance Ass't.

Road Supervisors

Finance Director
Patty Solano

Finance Manager
Kathy Haines

Fiscal Assistants

IT Coordinator

Facilities Manager
Ray Franklin

Maintenance Supervisor

Human Resource Coord.
Dianna Cottrell

Development Manager
Amy Robinson

Development Coordinator
Communications Coordinator
Outreach Coordinator
Volunteer Coordinator
Front Desk Reception & Development Admin.

Exhibit H

**Resume of Executive
Director**

MICHELLE R. BRAUN

St. Augustine, FL • 904.806.3916 • michellebraun321@outlook.com

[linkedin.com/in/michelle-braun-bb060610](https://www.linkedin.com/in/michelle-braun-bb060610)

SUMMARY OF QUALIFICATIONS

Strategic, results-driven executive with 30 years of senior leadership experience in corporate philanthropy, nonprofit management, community development, and social impact. Proven ability to strengthen organizations, lead large-scale changes, and build strong relationships with C-suite leaders, boards, donors, volunteers, and community stakeholders.

Recognized for measurable results, developing innovative solutions, and connecting people and resources to advance community outcomes. Committed to inclusive leadership, team culture, and fostering equitable and collaborative environments.

EXPERIENCE

Independent Consultant & Strategic Advisor — St. Augustine, FL | 2024 – Present

- Served as fundraising strategist for a national veteran-serving nonprofit, leading a 6-month engagement to design a comprehensive fundraising and marketing plan, and strengthen donor pipeline development.
- Offer pro bono advising to multiple nonprofits on leadership transitions, program expansion, board engagement, and operational effectiveness.
- Actively engaged in extensive board and community leadership work, contributing expertise in governance, fundraising strategy, and long-term planning to support organizations at pivotal moments of growth and change.

President & Chief Executive Officer United Way of Northeast Florida — Jacksonville, FL | 2014 – 2022

- Led one of the region's largest human-services organizations, serving thousands of individuals and families annually across a five-county service area.
- Oversaw \$25M+ annual budget, multi-year grants, government contracts, and strong financial controls ensuring transparency and compliance.
- Secured the largest gift in organization's history – a transformational \$20M contribution from MacKenzie Scott – and expanded endowment commitments from under \$1M to over \$20M.
- Secured \$1M lead gift to establish a focus on racial equity, diversity and inclusion.
- Co-founded the First Coast Relief Fund, raising \$10M to support hurricane and COVID-19 response.
- Elevated organization to top 20 out of 1,200 United Ways worldwide.
- Co-chaired National Partnership Group to redesign and evolve United Way Worldwide's business and technology model.

- Modernized governance and business model and developed a global online giving product with Salesforce.org.
- Led strategic planning effort focused on disrupting generational poverty.

Chief Operating Officer United Way of Northeast Florida — Jacksonville, FL | 2013 – 2014

- Oversaw agency operations across HR, IT, program infrastructure, and administrative systems.
- Led transition to a modern CRM-based operating model improving service delivery, reporting, and client tracking.
- Served as Acting HR Director, implementing updated employment policies, talent systems, and staff development practices.

Senior Vice President, Community Development Manager – Florida Wells Fargo — Jacksonville, FL | 2008 – 2013

- Strategic advisor to State and Regional Presidents; member of executive leadership team.
- Managed launch of \$30M NeighborhoodLIFT homeownership initiative in four major Florida cities.
- Led a \$1M place-based community center project in Historic Springfield.
- Achieved triple Outstanding CRA rating for Florida.
- Chaired brand marketing task force creating new community impact messaging.
- Supported conversion from Wachovia to Wells Fargo.

Senior Vice President, Community Relations Executive – Florida & Carolinas Wachovia Corporation — Jacksonville, FL | 2006 – 2008

- Managed community strategy across 8 core markets.
- Oversaw \$6.3M philanthropic budget and \$10M operating budget.
- Delivered Outstanding CRA rating for Florida.
- Co-chaired first department-wide national diversity initiative.

Senior Vice President, Community Development Market Manager Bank of America — Jacksonville, FL | 2000 – 2006

- Strategic advisor influencing statewide CRA performance.
- Led statewide planning resulting in a five-year \$36B lending and investment goal.
- Managed expectations through major bank mergers including federal hearings.

Vice President & Director, Florida Foundation Bank of America — Jacksonville, FL | 2000 – 2006

- Implemented statewide strategic giving model adopted franchise-wide.
- Managed more than \$10M in annual grantmaking.
- Developed integrated community impact materials.
- Established and chaired State Contributions Review Committee.

EDUCATION

Master of Nonprofit Organizations (MNO), Weatherhead School of Management, Case Western Reserve University

Bachelor of Business Administration (Finance & Economics / Philosophy), University of Notre Dame

COMMUNITY INVOLVEMENT

LIFTJax (Board Chair); LISC Jacksonville (Advisory Committee); Generation WOW (Advisory Committee); Genesys Works Jacksonville (Board & Steering Committee); Cathedral Parish Festival (Finance Chair); Early Learning Coalition of Duval (Board); Jacksonville Civic Council; Jacksonville Chamber; United Ways of Florida; JCCI Mental Health Inquiry (Chair); Florida Community Loan Fund (Vice Chair); Florida Housing Coalition (Board); United Way Worldwide National Partnership Group (Co-Chair); Aquinas High School Volunteer Faculty (1991–1992)

LEADERSHIP DEVELOPMENT & RECOGNITION

Executive Leadership Development Program (United Way Worldwide/Center for Creative Leadership); Leadership Jacksonville; JBJ Women of Influence; Jacksonville Women's Leadership Coalition; National Wells Fargo Awards; Varsity Women's Soccer, University of Notre Dame.

Michelle Braun References

Name	Frank Martire
Title	Founder & Executive Chairman
Organization	Bridgeport Partners
City, State	Ponte Vedra Beach, FL
Cell Phone #	414-573-2300
E-mail Address	frm@bgptpartners.com

Name	Sherry Magill
Title	President & CEO, retired
Organization	Jessie Ball duPont Fund
City, State	Jacksonville, FL
Cell Phone #	904-304-8446
E-mail Address	sherrymagill@mac.com

Name	Maureen Mercho
Title	Interim Chief Executive Office and Chief Development Officer
Organization	MOSH - Museum of Science and History
City, State	Jacksonville, FL
Cell Phone #	317-748-7724
E-mail Address	merchom@gmail.com

Exhibit I

Job Descriptions

St. Johns Council on Aging, Inc.



Job Title: Executive Director

Department: St Johns County Council on Aging

Work Location: 180 Marine Street, St. Augustine

Reports to: St Johns County Council on Aging Board of Directors

Work Schedule: Salary

Full-time

Part-time

Per Diem

Exempt

Nonexempt

Job Objective and Accountabilities:

The Executive Director of Council on Aging is the top leadership position in the agency, responsible for overseeing all aspects of the organization's operations and ensuring its mission is achieved. The Executive Director leads staff, manages finances, helps to develop and implement policies, procedures, and strategic plans, and cultivates relationships with new and current donors and stakeholders.

Essentially, the Executive Director is the bridge between the board of directors, staff, and the community, driving the success and impact of Council on Aging in providing community service and advocacy to older residents of St Johns County, Florida, through the provision of quality supportive services.

Key Responsibilities:

Strategic Leadership:

Working with the Board of Directors to develop the agency's strategic plan and implement that plan, aligning the agency activities with its mission, and ensuring long-term success.

Working with key staff in the creation and updating of all organizational policies and procedures.

Financial Management:

Overseeing the budget, fundraising efforts, and financial reporting, ensuring fiscal responsibility and transparency.

Program Development:

Leading the development and implementation of programs that align with the Council on Aging's mission and address community needs.

Staff Management:

Hiring, managing, and motivating staff, fostering a positive and productive work environment.

Stakeholder Engagement:

Building and maintaining relationships with donors, volunteers, government funding agencies, partners, and the broader community.

Fundraising:

Developing and executing fundraising strategies to secure financial resources for the agency.

Board Relations:

Working closely with the Board of Directors, providing regular updates, and seeking guidance on strategic direction.

Advocacy and Outreach:

Representing Council on Aging in the community, developing and maintaining a highly positive reputation for the agency, and advocating for its mission and programs. Ability to establish and maintain working relationships with government agencies, community leaders, and the general public.

Key Skills and Qualifications:**Passion for the Mission:**

Commitment to Council on Aging's mission and a dedication to making a positive impact on the lives of older residents and the community.

Leadership and Management:

Strong supervisory and leadership skills. The ability to lead, motivate, and manage teams, fostering a collaborative and results-oriented environment.

Fundraising Experience:

Demonstrated success in fundraising and development activities.

Strategic Thinking:

Strong strategic planning and implementation skills, with the ability to help develop and execute a long-term vision for the organization. Ability to function well in a high-paced and at times stressful environment.

Communication and Interpersonal Skills:

Excellent communication skills, both written and verbal, with the ability to build relationships with diverse stakeholders. Strong analytical and problem-solving skills.

Financial Acumen:

Understanding of financial management principles, budgeting, and fundraising strategies.

Nonprofit Knowledge:

Understanding of the unique challenges and opportunities of the nonprofit sector.

Education:

- Bachelor's degree in related field required; Master's degree highly preferred.
- At least three to five years of business administration and/or experience related to the organization's industry required with supervisory and leadership experience preferred.

Physical Requirements:

Essential Physical Activities: Sitting, Walking, Stooping, Crouching, Grasping, Hearing, Seeing Up Closer and Far Away, Kneeling, Reaching, Pulling, Talking, Standing, Finger Movement, Repetitive Motions, Depth Perception, Driving.

Disclaimer:

This job description is not an exhaustive list of all functions that the employee may be required to perform, and the employee may be required to perform additional functions. Additionally, SJCCOA reserves the right to revise the job description at any time, and employment with SJCCOA is at-will. The employee must be able to perform the essential functions of the position satisfactorily, and, if requested, reasonable accommodation may be made to enable employees with disabilities to perform the essential functions of their job, absent undue hardship.

I have read this job description and I fully understand all my job duties and responsibilities. I am able to perform the duties and responsibilities as outlined, with or without reasonable accommodation. I understand that my job duties and responsibilities may change on a temporary or regular basis according to the needs of my location or department and, if so, I will be required to perform such additional duties and responsibilities. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my immediate supervisor or a member of the HR staff."

Print Employee Name:**Employee signature:****Date:**

(Fill in information below only if special accommodations are required for you)

I have read the above job description and believe I am able to perform the duties as outlined if provided with the below listed accommodations. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Print Employee Name:

Employee signature:

Date:

Accommodations:

St. Johns County Council On Aging

Job Description

TITLE: DIRECTOR OF TRANSPORTATION

SUPERVISOR: EXECUTIVE DIRECTOR

SUMMARY OF JOB: DUTIES:

- Serves with the other SJCCOA Department Directors at the direction of the Executive Director to coordinate and implement overall management of the company as needed.
- Supervises directly all Transportation Department management positions.
- Maintains daily interface with transportation staff.
- Acts as interface with transit partners at the local, state and federal level.
- Prepares and submits formula and competitive grant proposals.
- Responsible for fleet maintenance, utilization and strategic growth.
- Tracks, analyzes and reports on performance measures and trends.
- Develops and implements strategic plans for increased productivity.
- Develops and implements strategic plans for increased service quality.
- Develops and implements innovative plans for service delivery within allocated budgets.
- Develop and regularly update comprehensive materials for training, procedural instruction and customer service.
- Ensures transportation personnel are properly trained to provide safe, courteous, efficient and cost effective transportation services.
- Develops and implements marketing strategies.
- Ensures compliance with all local, state and federal requirements.
- Makes presentations on transportation-related topics to various groups.
- Acts as interface with St. Johns County Emergency Management during natural or man-caused disasters requiring strategic transportation services for the safety of citizens.
- Serves as Assistant EEO Officer.
- Performs other duties as may be required or assigned.

QUALIFICATIONS

Minimum Education and Certifications Required:

- Minimum 5 years in transit, or related industry, management with increasing responsibilities
- Bachelor's degree in business, transportation or related field

Experience and Skills Required:

The ideal candidate will combine strong public transportation and management expertise with exceptional interpersonal skills. Must have excellent written and verbal communication skills, strong presentation skills and the ability to maintain composure and professionalism in stressful and/or difficult situations. Strong organizational skills and the ability to multi-task are essential. Must possess a proven ability to develop short and long range strategies to accomplish agency goals in an effective manner. Must have knowledge of, or the ability to learn quickly, public transportation laws and regulations, fleet maintenance practices and computer-based technologies. Individual must be self-directed, highly organized, flexible, detail oriented and possess the ability to manage a busy and ever changing work environment. Critical thinking, solution development and improving and/or adapting existing programs to meet the changing needs of the agency are essential in this role. This position requires a dynamic leader with a commitment to both the culture of the agency and excellence in public transportation.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the Council on Aging.

Signature

Date

OR

I have read the above job description and believe I am able to perform the duties as outlined if provided with the below listed accommodations. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Signature

Date

Accommodations:

St. Johns County Council On Aging, Inc.

Job Description

Title: Fiscal Director

Supervisor: Executive Director

Job Objective: To maintain agency fiscal records in conformity with generally accepted accounting principles.

Duties:

Confers with Executive Director on fiscal status of programs/budgets and provides technical assistance to maintain programs on a sound fiscal basis.

Assumes supervisory oversight of the agency personnel in the absence of the Executive Director

Maintains accurate accounting records for agency grants and contracts as follows:

1. Prepares or supervises the preparation of required financial reports for appropriate approval of the Executive Director.
2. Supervises Accounts Payable and Receivable and alerts Executive Director of areas of concern.

Assists in the preparation of grant applications and revisions as needed.

Assists in resolving billing and/or problems as needed.

Responsible for gathering information for processing payroll data and updating of personnel database

1. Receives personnel action forms and updates payroll database.
2. Receives time sheets from total agency, monitors them for accuracy, enters the information into the payroll database, and process the payroll accurately and on a timely manner.
3. Prepares for data input various payroll adjustments, e.g., shortages, garnishments, manual computation of gross and net pay vacation pay, bonuses and voluntary deductions. Investigates questionable entries as necessary, etc., after verifying with the Finance and Administrative Director.
4. Prepares and stuffs pay envelopes for distribution. Responsible for timely and accurate distribution of all payroll checks and accountable for unclaimed checks. Answers all inquiries relative to payroll.
5. Responsible for all non-routine unscheduled payroll transactions including voiding unused vacation checks, issuing stop payment orders, issuing replacement checks ,

and preparing hand drawn checks for emergency leaves, terminations, late vacations, and in putting of data reporting hand drawn check transactions for the bank reconciliation program.

Attends conferences/meetings/continuing education courses which contribute to the job performance.

Responsible for conforming to the policies and procedures set forth in the COA Employee Handbook.

Performs additional duties as required.

QUALIFICATIONS

A. PHYSICAL ACTIVITY REQUIRED

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Balancing: Maintaining body equilibrium to prevent falling when walking, standing, or crouching.

Stooping: Bending body forward and downward by bending spine and waist. May require full use of the lower extremities and back muscles.

Kneeling: Bending legs at knee to come to a rest on a knee or knees.

Crouching: Bending the body downward and forward by bending legs and spine.

Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward as in moving boxes of materials.

Pulling: Using upper extremities to exert force in order to draw, drag, haul, or tug objects in a sustained motion as in moving boxes of supplies.

Lifting: Raising objects from a lower to a higher position or moving objects horizontally from one position to another. This will require the use of the upper extremities and back muscles as in the placing of crafts on shelves.

Sitting: Ability to occupy a standard chair for prolonged periods of time (over an hour) in order to accomplish tasks at a table.

Physical Requirements

Heavy duty work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and 20 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Visual Requirements

This is a minimum standard of those who's work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

Ability to relate to and communicate with functionally impaired seniors of many different socioeconomic backgrounds.

Strong written communication skills needed to write clear and concise reports.

B. PERSONAL QUALITIES

Be familiar with and have sympathy for the problems of older persons.

Have knowledge of community resources and how to use them effectively.

The ability to operate within prescribed policy, as determined by the governing body and/or advisory committee.

The ability to relate in a professional manner with the governing body, staff, clients, and the community.

C: EDUCATION:

At least two-year college credit with solid background in accounting.

At least four years of professional accounting or non-professional accounting experience.

Knowledge of computer hardware, networks, and *Windows* operating system.

CAPABILITY

Please sign **one** of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the Council on Aging.

Signature

Date

OR

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Signature

Date

Accomodations: _____



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Operations Manager

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Exempt	<input type="checkbox"/> Hourly
<input type="checkbox"/> Part-time	<input type="checkbox"/> Nonexempt	<input checked="" type="checkbox"/> Salary

JOB PURPOSE

Under the direction of the Transportation Director, Operations Manager’s primary purpose and essential functions is to oversee the daily bus operations of the transportation department. This position will coordinate all vehicle assignments, breakdowns, and road calls while working directly with Road Supervisor’s. The position performs a wide array of administrative duties including supervising all facilities maintenance staff and Road Supervisors.

The position includes responsibilities related to deviated fixed routes, para-transit routes, Sunshine Bus scheduling, data capture, reporting, and trend analysis. Will periodically be assigned to coordinate various projects. Maintains and updates reports related to various program activities.

IDEAL CANDIDATE PROFILE

The ideal candidate has:

- Two (2) years of directly supervising, road call and vehicle breakdowns, route scheduling, and customer service experience in Human Services Transportation or public transit/paratransit operations.
- Able to work in a fast paced environment; has strong team and interpersonal skills.
- Is a quick learner, innovative, and able to quickly resolve daily service issues with positive outcomes.
- Able to effectively work with a diverse population.
- Experience working with the general public, elderly/other vulnerable populations in a customer focused environment.
- Experience coordinating department work schedules and work/project review and assignments.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate.
- Two years of supervising experience preferred.
- Must be able to pass Level 2 background check.
- Must adhere to Drug and Alcohol Free Workplace standards.

PREFERRED SPECIALTY QUALIFICATIONS

- Knowledge of St Johns County and specifically Saint Augustine road systems.
- Experienced with Microsoft Office programs and MDT's.

JOB SPECIFIC COMPETENCIES

- Working knowledge of public transit systems, the coordinated transportation model and the community-based services and resources available to address the transportation needs of the general public, clients and their caregivers.
- Knowledge of obstacles facing the aging and vulnerable populations.
- Excellent verbal communication skills.
- Excellent writing skills.
- Functional Microsoft office skills (Word, Excel, Power Point, etc.) and transportation related software.
- Professional appearance, presentment and conduct.
- Aptitude for resolving time-and-distance logistical problems under stressful conditions.
- Calm, polite and respectful manner in all interpersonal relationships.

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Responsible for overseeing and managing the daily operations of the Transportation Department.
- Responsible for overseeing facilities maintenance schedules.
- Responsible for ensuring the transportation facility inside and outside is properly maintained, clean, manicured lawn, and facilities are in working order and presents a professional appearance.
- Responsible for implementation of procedures to support COA policies for all Bus Operators, Road Supervisors, and Facilities Maintenance Staff.
- Act as the Designated Employee Representative (DER) for all New Hire and Random Drug/Alcohol Testing.
- Interface with Sunshine Bus drivers to address concerns and to resolve conflicts regarding schedules and routes.

- Serve as a “ride guide” to assist customers in navigating the Sunshine Bus system via telephone and/or in person. When appropriate ride the system with the customer to develop a travel program which best meets their needs.
- Assist the Transportation Director/Customer Service Manager/Transportation Manager to develop/maintain transportation marketing materials, including route schedules, monthly passes and brochures.
- Market the system within the community, including delivering marketing materials/schedules to targeted businesses and community organizations and public speaking as needed.
- Responsible for ensuring that all Sunshine Bus Driver schedules are complete and accurate on a weekly basis.
- Receive all Leave Request forms for Sunshine Bus and arranges coverage during scheduled leave time.
- Audit and monitor the transportation department regularly to ensure policies and procedures are met. Including monitoring and conducting periodic pre-trip inspections, ride-alongs and video review with drivers to ensure internal, Federal and State compliance (including Rule 14-90).
- Follow up with the maintenance department on noted items marked on the vehicle defect form to ensure compliance.
- Ensures all buses are kept clean internally and washed externally according to the weekly schedule.
- Provides staff coverage to eliminate overtime as needed, including being the on-call designated representative to drive.
- Reviews/signs timecards for staff and submits payroll to the Fiscal Department in a correct and timely manner and forwards timecards to HR for document retention.
- Responsible for submitting Overtime Report to the Transportation Director each pay period.
- Responsible for employee performance evaluations & disciplinary actions as needed, including coaching and mentoring assigned staff members to ensure employees maintain a satisfactory work performance. All documentation must be forwarded to HR for document retention.
- Responsible for overseeing the accident/incident investigation and resolution in the event that a Road Supervisor is unavailable. Including following up to ensure all documentation and duties related to the incident/accident have been completed (Admin Report, Driver Report, insurance and any legal obligations).
- Maintain confidentiality of client and company information.
- Communicates and coordinates with internal departments to create efficient operations.
- Act as the point person for all issues concerning Road Supervisors and Facilities Maintenance concerns.
- Coordinate approval for all special assignments, reports and projects.
- Interfaces with the clients to improve service, and identify challenges and successes.
- Works with management to resolve customer complaints and put measures in place to improve service.
- Assists with interviewing and makes recommendations for the placement of potential bus operators for Sunshine Bus and Paratransit.
- Coordinate the training of Road Supervisors and Facilities Maintenance staff members.
- Identifies and escalates priority issues and provides management information for the management team to implement for corrective actions.

- Prepares, distributes weekly bus schedules for Sunshine Bus operators.
- Maintains communication with Drivers throughout the day for pick-ups and drop-offs, trip changes, etc.
- Assists the Transportation Director in compiling information necessary for various reports.
- Performs general customer service office duties such as answering phones, filing, emailing, and faxing.
- Conducts other related general office duties and responsibilities as assigned.
- Works overtime as deemed necessary by the Director.
- Performs additional duties as required.

Physical Activity Required

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Performing those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Physical Requirements

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA is a drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a level 2 criminal background check.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature _____ Date _____

Accommodations:





180 Marine Street
St. Augustine, FL 32084

Job Description

Title:	Paratransit Bus Manager
Location:	Transportation Department
Department:	Administration
Supervisor:	Transportation Director
Job Objective:	To oversee the daily operations of the Paratransit Bus Service, including scheduling and training of all Paratransit Bus Drivers.

Responsibilities include, but are not limited to:

1. Responsible for overseeing and managing the daily operations of the Paratransit Bus Services.
2. Responsible for assisting with the development and implementation of training for Paratransit Drivers. Including assisting with writing department training protocol in accordance with COA policies and procedures.
3. Responsible for implementation of procedures to support COA policies for Paratransit Drivers.
4. Oversee the Drug and Alcohol Testing program and act as a Designated Employee Representative (DER) for all New Hire and Random Drug/Alcohol Testing.
5. Interface with Paratransit drivers to address concerns and to resolve conflicts regarding schedules, routes, job duties, and client and peer-to-peer issues.
6. Interface with Paratransit customers to address concerns, resolve conflicts and ensure quality service.
7. Serve as a "ride guide" to assist customers in navigating the Paratransit system via telephone and/or in person. When appropriate ride the system with the customer to develop a travel program which best meets their needs.
8. Assist the Customer Service/Communication Manager to develop/maintain Paratransit How-To-Ride Guides, and other Paratransit related brochures/material.

Transportation Department Administration

9. Market the system within the community, including delivering marketing materials/brochures to targeted businesses and community organizations and public speaking.
10. Responsible for ensuring that all Paratransit Driver schedules are complete and accurate on a daily basis.
11. Audit and monitor the Paratransit department regularly to ensure policies and procedures are met. Including monitoring and conducting periodic pre-trip inspections, ride-alongs and video review with drivers to ensure internal, Federal and State compliance (including Rule 14-90).
12. Ensure that vehicle inspections forms are completed and turned in daily.
13. Follow up with the maintenance department on noted items marked on the vehicle defect form to ensure compliance.
14. Ensures all Paratransit buses are kept clean internally and washed externally accordingly.
15. Approves/denies Leave requests, ensuring adequate coverage to all Paratransit bus routes.
16. Provides staff openings/absences coverage as needed, including being the on-call designated representative to drive.
17. Provides staff coverage to eliminate overtime as needed, including being the on-call designated representative to drive.
18. Responsible for interviewing/hiring Paratransit Drivers.
19. Responsible for completing New Hire training in accordance with Human Resources procedures.
20. Responsible for scheduling new/existing employees training.
21. Reviews/signs timecards for staff and submits payroll to the Fiscal Department in a correct and timely manner and forwards timecards to HR for document retention.
22. Responsible for submitting Overtime Report to the Transportation Director and Executive Director each pay period.
23. Responsible for employee performance evaluations & disciplinary actions as needed, including coaching and mentoring assigned staff members to ensure employees maintain a satisfactory work performance. All documentation must be forwarded to HR for document retention.
24. Responsible for completing accident/incident investigation and resolution. Including completing all documentation and duties related to the incident/accident (Admin Report, Driver Report, insurance and any legal obligations).
25. Assisting HR in completing all documentation and duties, including follow-up to Workman's Compensation Claims.
26. Respond to inquiries and provide program information and reports as requested.
27. Organize and file source documents.
28. Perform operations required to maintain and support the billing system and perform related duties as required.
29. Assist the Transportation Director and Transportation Managers (Sunshine Bus/Customer Service/Communication) in managing an effective transportation

Transportation Department Administration

system in accordance with all applicable state statutes and regulations including documentation and updated billing processes and procedures.

30. Assists with digital training development and redesign.
31. Assists Transportation Director and the Customer Service/Communication Manager in online/social marketing campaigns and development.
32. Assist with TAM Plan implementation.
33. Assist with Grant preparations.
34. Maintain confidentiality of client and company information.
35. Performs additional duties as required.

QUALIFICATIONS

A. SPECIALTY QUALIFICATIONS

Must possess a valid, clean Florida Driver's License. A valid Medical Examination Report for Bus Transit System Driver must be completed.

This is a safety sensitive position and as such must comply with the requirements found in Rule 14-90 FAC.

B. PHYSICAL ACTIVITY REQUIRED

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Sitting: Ability to occupy a standard chair for prolonged periods of time (over an hour) in order to accomplish tasks at a table.

Physical Requirements

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move

Transportation Department Administration

objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

C. SKILLS & COMPETENCIES:

Ability to operate in a fast-paced, energetic environment

Strong and professional verbal and written communication skills

Strong organizational skills

Ability to meet defined deadlines

Strong attention to detail and accuracy

D. TRAINING & EXPERIENCE REQUIREMENTS

High school diploma or equivalent is required

College degree or coursework is preferred

Two years' experience in Human Services transportation or public transit/paratransit operations

Prior experience working with billing, accounts payable/receivable, or similar work experience is required

Experience in a transportation system, dispatching, and billing.

Training and experience on computers including proficiency in Microsoft Word, Excel, PowerPoint, Outlook, and able to learn and utilize other computer applications

Training and experience on typewriters, and calculators.

Knowledge of geographical locations.

Ability to work well with all staff and the general public.

CAPABILITY

Please sign one of the following statements:

Transportation Department
Administration

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the Council on Aging,

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Signature _____ Date _____

Accommodations:



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Customer Service Manager, Transportation

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Exempt	<input type="checkbox"/> Hourly
<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Nonexempt	<input checked="" type="checkbox"/> Salary

JOB PURPOSE

Under the direction of the Transportation Director, Customer Service Manager’s primary purpose and essential functions is to identify and implement opportunities to enhance the service levels of SJCCOA’s customers by performing planning, customer service review and support to expand service and coverage to current and potential clients. The position performs a wide array of customer service and administrative duties including education about SJCCOA fare programs and the transportation provisions of the Americans with Disabilities Act (ADA), customer escalation and enrollment inquiries, as well as direct customer contact. The Customer Service Manager, facilitates and fulfills transportation services by arranging rides and communicating with Customers, Drivers, Contractors, SJCCOA Associates, and the general public.

The position includes responsibilities related to deviated fixed routes, para-transit routes, reservations, dispatching, scheduling, data capture, reporting, and billing. Ensures all customer contacts are handled in a respectful and customer friendly manner resulting in problem resolution and high customer satisfaction. Will periodically be assigned to cover and coordinate various projects. Maintains and updates reports related to various program activities. Handles many types of Customer Programs administrative duties. Acts as internal Customer Service liaison and primary point of contact.

IDEAL CANDIDATE PROFILE

The ideal candidate has:

- Two (2) years of dispatch, scheduling, and/or customer service experience in Human Services Transportation or public transit/paratransit operations
- Able to work in a fast paced environment; has strong team and interpersonal skills
- Is a quick learner, innovative, and able to quickly resolve daily customer service issues with positive outcomes
- Able to effectively work with a diverse population.

- Experience working with the general public, elderly/other vulnerable populations in a customer focused environment.
- Experience coordinating department work schedules and work/project review and assignments.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate.
- Two years of dispatch experience preferred.
- Must be able to pass Level 2 background check.
- Must adhere to Drug and Alcohol Free Workplace standards.

PREFERRED SPECIALTY QUALIFICATIONS

- Knowledge of St Johns County and specifically Saint Augustine road systems.
- Experienced with Microsoft Office programs and dispatch systems.

JOB SPECIFIC COMPETENCIES

- Working knowledge of public transit systems, the coordinated transportation model and the community-based services and resources available to address the transportation needs of the general public, clients and their caregivers.
- Knowledge of obstacles facing the aging and vulnerable populations.
- Excellent verbal communication skills.
- Excellent writing skills.
- Functional Microsoft office skills (Word, Excel, Power Point, etc.) and transportation related software.
- Professional appearance, presentment and conduct.
- Aptitude for resolving time-and-distance logistical problems under stressful conditions.
- Calm, polite and respectful manner in all interpersonal relationships.

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Communicates and coordinates with internal departments to create efficient operations.
- Act as the point person for all issues concerning reservations and client concerns.
- Receive all Leave Request forms and administrate staff coverage during leave time.
- Coordinate approval for all special assignments, reports and projects.
- Interfaces with the client to improve service, and identify challenges and successes.
- Establishes and maintains effective working relationships with program administrators throughout St. Johns County to promote transportation services.

- Is available to meet with advisory and advocacy boards, outside organizations, and the riding public.
- Works with other personnel members to resolve customer complaints and put measures in place to improve service.
- Responsible for hiring, training, managing and development of customer service personnel.
- Provides direct-contact customer service including registration of para-transit passengers.
- Records trip reservations and enters the appropriate documentation into Transportation software.
- Completes the intake of new para-transit passengers to determine eligibility.
- Prepares, distributes and records data from the daily documentation for Drivers.
- Consolidates and coordinates trips for each day's service and assigns routes and vehicles to drivers.
- Maintains communication with Drivers throughout the day for pick-ups and drop-offs, trip changes, etc.
- Assists the designated Transportation Manager in compiling information necessary for reports and billings.
- Performs general customer service office duties such as answering phones, filing, emailing, and faxing.
- Conducts other related general office duties and responsibilities as assigned.
- Works overtime as deemed necessary by the Director.

Physical Activity Required

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Performing those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Physical Requirements

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA is a drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a level 2 criminal background check.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations.** I understand it is the agency's decision to provide such an

accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature _____ *Date* _____

Accommodations:



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

TITLE: FLEET MAINTENANCE SPECIALIST

SUPERVISOR: FLEET MAINTENANCE SUPERVISOR

SUMMARY OF JOB: To assist the Fleet Maintenance Department with tracking preventive and regular maintenance to ensure timely and cost effective repairs to fleet vehicles. Under the direction of the Fleet Maintenance Supervisor this position specializes in clerical work in coordinating functions for the maintenance of vehicles by independently tracking all modes of maintenance, equipment, supplies and repairs for the Maintenance Department.

DUTIES:

1. Assists with reviewing COA Daily Vehicle Inspection/Defect sheets completed by drivers on a daily basis as directed by the Fleet Maintenance Supervisor. Coordinates with supervisor to determine a course of action and prioritize repairs.
2. Monitors and tracks preventative maintenance inspections and minor repairs on vehicles; monitors and files records and paperwork required for work performed.
3. Monitors and assists supervisor with scheduling all "A", "B" "C" and annual inspections as required by Florida Department of Transportation (FDOT) on a timely basis.
4. Assists with filing all maintenance forms and records, both paper and electronic. Tracks, orders and stocks parts inventory.
5. Monitors and maintains fuel tank levels and responsible for placing fuel order when needed.
6. Is familiar with the practices and procedures of preventive maintenance, the company maintenance program and shop safety.
7. Performs other duties as assigned by the Fleet Maintenance Supervisor or Director of Transportation.

8. Cooperates with staff, clients and the community to provide transportation services. Supports other staff members and is a team player.
9. Responsible for conforming to the policies and procedures set forth in the COA Employee Handbook, Driver Handbook, and Rule 14-90 FAC.
10. This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position may be required to perform any other job related duties as requested by management.

QUALIFICATIONS

Work Environment/Physical Demands

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position or that an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Operates a variety of equipment and machinery requiring continuous and repetitive arm, hand, and eye movements.
- Works in cramped or confined spaces, climbs up and down ladders, reaches overhead and bends or stoops continually.
- Must be able to sit, stand, walk, climb, kneel or crawl.
- Lift and moves up to 50 pounds.
- Visual and manual dexterity to service equipment.
- The employee is exposed to caustic chemicals and high noise levels while in the work environment. Use of appropriate PPE is essential.
- May work evening, nights, and/or weekends and/or a modified workweek.

A. SUPERVISORY & OPERATIONAL AUTHORITY

- No direct reports.

B. REQUIRED/PREFERRED EXPERIENCE

- High school diploma or equivalent work experience in bus or heavy truck repair.
- Two (2) years of related clerical experience in vehicle or fleet maintenance; or any equivalent combination of directly related training and experience
- Must possess a valid, clean Florida Driver's License. A valid, clean CDL preferred.
- Must be able to read, write and do basic math.

- Must be able to understand, follow and carry out written and/or verbal instructions in English.
- Must be able to perform general clerical duties, including filing, photocopying, faxing, posting of notices, and ordering of parts and supplies as directed.
- Must be able to develop and issue computer reports as requested.
- Must be able to prepare summary reports of transportation and maintenance costs.
- Must be able to keep an up-to-date record of materials used so that minimum stock levels are maintained

Additional Details

- This job description in no way states or implies that these are the only duties to be performed.
- A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently.
- This document does not create an employment contract, implied or otherwise, other than an “at will” employment relationship.

PLEASE NOTE:

- The St. Johns County Council on Aging, Inc. (SJCCOA) is a public transit service provider governed by requirements of the Federal Transit Administration (FTA). Due to the nature of some work performed at the SJCCOA some jobs are classified as ‘Safety Sensitive’ and are subject to random testing for drug and alcohol use.
- It is the responsibility of the applicant to disclose true and accurate information on their account profile and/or resume. Falsification of this information may lead to your disqualification from vacancy consideration and/or termination of employment. All offers for employment are required to undergo a pre-employment and possibly random drug testing. If testing shows a positive result your application for employment will be rejected, or if hired, employment may be terminated.

CAPABILITY:

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the Council on Aging.

Signature

Date

I have read the above job description and believe I am able to perform the duties as outlined if provided with the below list of accommodations. I understand it is the Agency's decision to provide such accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Accommodations:

Signature

Date



St. Johns County Council on Aging, Inc.
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: FLEET MAINTENANCE TECHNICIAN/FACILITIES COORDINATOR

Work Location: Transportation Department

Division/Department: Administration

Reports to: Director of Transportation

Full-time 40 Hours
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

Fleet Maintenance Technician/Facilities Coordinator’s primary purpose is to assist the Transportation Director with the preventive and regular maintenance program to ensure timely and cost effective repairs to the fleet of vehicles. As a Fleet Maintenance Technician under the direction of the Fleet Maintenance Supervisor this position independently performs all modes of maintenance, operation, repairs, and modifications of all transit vehicles and automotive equipment. Responsible for equipment repairs, electric diagnosis, A/C troubleshooting, etc. on transit vehicles and automotive equipment. Knowledge of safety systems on transit vehicles, buses, and automotive equipment.

As a Facilities Coordinator under the supervision of the Director of Transportation this position is To monitor and coordinate the maintenance of the department's facility, rolling stock and bus amenities, including lawn and grounds, custodial, small repairs and renovations to ensure that all are clean, safe, and presentable and in good repair.

IDEAL CANDIDATE PROFILE

The ideal candidate:

- High school diploma or equivalent and four (4) years’ experience in bus or heavy truck repair; or two (2) year technical school certificate plus two (2) years of bus or heavy truck repair experience. ASE Certification preferred.
- Must possess a valid, clean Florida Driver’s License. Must possess a Florida CDL license or be able to get one within 90 days of hire date.
- Must be able to read, write and do basic math.
- Must be able to understand, follow and carry out written and/or verbal instructions in English.
- Must have general knowledge of fuels and lubricants, vehicle and fuel safety procedures and cleaning materials. Additionally must have a thorough knowledge of and be able to:

1. Adjust operating mechanisms such as valve tappets, carburetors, governors, ignition systems, linkage, clutches and brakes.
2. Remove, repair and replace brakes, air valves, oil coolers, radiators, blowers, alternators, fuel pumps, oil sending units/transducers, motor mounts, hoses, fuel lines, drive shafts, seats, and pneumatic doors.
3. Service and repair suspension systems and hydraulic systems.
4. Service and repair wheelchair lifts and vehicle air conditioning systems.

MINIMUM QUALIFICATIONS

- Graduation from High School or possession of a GED Certificate
- Two (2) years of dispatch experience preferred
- Must be able to pass a Level 2 background check
- Must adhere to the Zero-Tolerance Drug and Alcohol Free Workplace standards
- Has ability to work inside and outside in various environmental conditions
- Has ability to work with noise levels sufficient to cause worker to shout in order to be heard,
- Has the capability to work in an environment with vibration as experienced in lawn care, hazards including close proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to high heat, sun or chemicals.
- Has no medical concerns that restrict the employee's ability to work in an adverse atmosphere conditions that could affect the respiratory system or the skin: fumes, odors, dust, mists, gases, or poor ventilation.
- Work Environment/Physical Demands
The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position or that an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is subject to inside and outside environmental conditions, noise levels sufficient to cause worker to shout in order to be heard, vibration as experienced in lawn care, hazards including close proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to high heat, sun or chemicals. The employee is subject to atmosphere conditions. One or more of the following conditions could affect the respiratory system or the skin: fumes, odors, dust, mists, gases, or poor ventilation.
 - Operates a variety of equipment and machinery requiring continuous and repetitive arm, hand, and eye movements.
 - Works in cramped or confined spaces, climbs up and down ladders, reaches overhead and bends or stoops continually.
 - Must be able to sit, stand, walk, climb, kneel or crawl.
 - Lift and moves up to 50 pounds.
 - Visual and manual dexterity to service equipment.
 - The employee is exposed to caustic chemicals and high noise levels while in the work environment. Use of appropriate PPE is essential.
 - May work evening, nights, and/or weekends and/or a modified workweek.

PREFERRED SPECIALTY QUALIFICATIONS

- Experienced in equipment repairs, electric diagnosis, A/C troubleshooting, etc. on transit vehicles and automotive equipment.
- Knowledge of safety systems on transit vehicles, buses, and automotive equipment.
- Experienced in monitoring and coordinating the maintenance of the department's facility, rolling stock and bus amenities, including lawn and grounds, custodial, small repairs and renovations to ensure that all are clean, safe, and presentable and in good repair.
- Knowledgeable of St Johns County, transit operations, and fleet maintenance.
- Experienced with Microsoft Office programs.

JOB SPECIFIC COMPETENCIES

- Knowledge of operating principles of internal combustion engines, accessories, power-trains and chassis components and sub-systems to all COA vehicles, including maintenance and preventive maintenance procedures set by FDOT and COA.
- Ability to use Microsoft office products and other software programs to complete paperwork required for work performed.
- Knowledge of the practices and procedures of preventive maintenance, the company maintenance program and shop safety.
- Knowledge and ability to employ test, measurement and diagnostic equipment during troubleshooting procedures.
- Ability to be a team member with COA staff
- Ability to cooperate and work with clients and vendors

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

FLEET MAINTENANCE TECHNICIAN DUTIES:

- Applies knowledge of operating principles of internal combustion engines, accessories, power-trains and chassis components and sub-systems to all COA vehicles.
- Performs preventative maintenance inspections and minor repairs on vehicles; handles and completes paperwork required for work performed.
- Services, lubricates, removes and replaces components and assemblies related to the fuel, cooling, exhaust, engine performance, drive-train, hydraulic, and suspension systems. Interprets complex schematic diagrams, both electrical and hydraulic.
- Performs corrective maintenance on mechanical, electrical and hydraulic systems and/or components. Inspects, trouble shoots, and repairs electrical units, including but not limited to diagnosing, removing and replacing electrical/electronic components and making wiring repairs.

- Is familiar with the practices and procedures of preventive maintenance, the company maintenance program and shop safety.
- Employs test, measurement and diagnostic equipment during troubleshooting procedures. Troubleshoots, with or without test equipment, various problems encountered with engines and other units affecting vehicle operation; operates jacks, hoists and service and shop equipment.
- Performs other duties as assigned by the Fleet Maintenance Supervisor or Director of Transportation.
- Cooperates with staff, clients and the community to provide transportation services. Supports other technicians and is a team player by helping other personnel with their job duties and training on use of tools or equipment.
- Responsible for conforming to the policies and procedures set forth in the COA Employee Handbook, Driver Handbook, and Rule 14-90 FAC.

FACILITIES COORDINATOR DUTIES:

- Perform the following custodial duties as directed:
 - Inspect and clean bus shelters throughout the community, to include trash/debris pick-up and removal, cleaning glass surfaces and seating areas, and removal of graffiti as necessary.
- Perform the following maintenance duties as directed:
 - pick-up trash on outside of facilities; cut grass and maintain grounds, including trimming, edging, blowing, mulching, pruning, weed & pest control, and fertilization.
 - Coordinate and schedule preventative maintenance, responds to urgent maintenance calls and participates in the creation of emergency preparedness plans. Applying for required environmental permits as needed.
 - Monitor and coordinate building and equipment maintenance schedules, tests building security systems and prepares for emergencies by developing action plans. Communicates daily with supply vendors and assists Director in performing cost-benefit analysis.
- Perform General Repair, maintenance and ordering of office equipment, supplies, materials, and miscellaneous items.
- Perform other minor repairs as deemed necessary.
- Perform the following health and safety related duties:
 - Manage hazardous waste disposal, recycling programs and coordinating environmental health and safety programs.
 - Comply with the Occupational Safety and Health Administration's (OSHA) Hazard Communication Standard; monitor hazardous chemical list, Material Safety Data Sheets (MSDSs), and update/maintain SDS records.
 - Attend staff meetings, conferences and training seminars as directed.

Additional Details

- This job description in no way states or implies that these are the only duties to be performed.
- A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently.

- This document does not create an employment contract, implied or otherwise, other than an “at will” employment relationship.

Physical Activity Required

Climbing: Ascending or descending ladders, stairs, scaffolding, ramps and the like. This will require using feet and legs and/or hand and arms.

Balancing: Maintaining body equilibrium to prevent falling when walking, standing or crouching on narrow, slippery, or erratically moving surfaces.

Stooping: Bending body downward and forward by bending spine at the waist. This occurs to a considerable degree and requires full use of the lower extremities and back muscles.

Kneeling: Bending legs at knee to come to a rest on knee or knees.

Crouching: Bending the body downward and forward by bending legs and spine.

Reaching: Extending hand(s) and arm(s) in any direction.

Walking: Moving about on foot to accomplish tasks.

Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.

Pulling: Using upper extremities to exert force in order to draw, drag, haul or tug objects in a sustained motion.

Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. This will require the use of the upper extremities and back muscles as in the placing of food on shelves.

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as hammering or sawing.

PHYSICAL REQUIREMENTS:

Heavy duty work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and 20 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a Level 2 criminal background check.

PLEASE NOTE:

- The St. Johns County Council on Aging, Inc. (SJCCOA) is a public transit service provider governed by requirements of the Federal Transit Administration (FTA). Due to the nature of some work performed at the SJCCOA some jobs are classified as 'Safety Sensitive' and are subject to random testing for drug and alcohol use.
- It is the responsibility of the applicant to disclose true and accurate information on their account profile and/or resume. Falsification of this information may lead to your disqualification from vacancy consideration and/or termination of employment.

All offers for employment are required to undergo a pre-employment and possibly random drug testing. If testing shows a positive result your application for employment will be rejected, or if hired, employment may be terminated.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign **one** of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an

accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ *Date* _____

Accommodations:



St. Johns County Council on Aging, Inc.
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Facilities Maintenance Assistant II, Transportation

Work Location: Transportation Department

Division/Department: Administration

Reports to: Maintenance Supervisor

Full-time 40 Hours
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

The Facilities Maintenance Assistant’s primary purpose is to assist the Facility Coordinator with the maintenance of the St Johns County Council on Aging’s (COA) facilities, including custodial, lawn and grounds, small repairs and renovations to ensure that all facilities are clean, safe, presentable, and in good repair.

IDEAL CANDIDATE PROFILE

The ideal candidate:

- Proven experience as facilities assistant or other similar position
- Experience using hand, power, and electrical tools
- Experience using power washers
- Experience using lawn equipment
- Ability to read technical manuals and drawings
- Very good communication and interpersonal skills
- Physical stamina and dexterity

MINIMUM QUALIFICATIONS

- Graduation from High School or possession of a GED Certificate High School diploma or equivalent.
- Experience in building and grounds operations.
- Skilled in the use of hand and power tools.
- Have a valid driver's license, be able to drive, and qualify under the COA insurance carrier when driving a company vehicle.
- Ability to manage your time efficiently.
- Work well when supervisors are not present.

- Ability to lift at least 50 pounds.
- Handle basic maintenance, building repairs, cleaning and other janitorial work.
- Basic math skills.
- Able to work safely with a variety of cleaning supplies.
- Able to use basic cleaning equipment.
- Must be able to pass a Level 2 background check
- Must adhere to the Zero-Tolerance Drug and Alcohol Free Workplace standards

PREFERRED SPECIALTY QUALIFICATIONS

- Knowledgeable of St Johns County and, specifically, Saint Augustine road systems Ability to take apart machines, equipment, or devices to remove and replace defective parts.
- Ability to use common tools such as hammers, hoists, saws, drills, and wrenches.
- Experience performing routine maintenance.
- Strong organizational and follow up skills.
- Eye for detail.
- Professional presentation and attitude.
- Ability to maintain focus while working individually.
- Ability to read chemical labels.
- Ability to read material safety data sheets (MSDS).
- Ability to initiate and complete work orders.

JOB SPECIFIC COMPETENCIES

- Working knowledge of general maintenance and care of a facility and grounds maintenance and all that entails.
- Knowledge of obstacles facing the aging and vulnerable populations
- Excellent verbal communication skills
- Excellent writing skills
- Functional Microsoft office skills (Word, Excel, etc.)
- Professional appearance, presentment, and conduct
- Aptitude for multi-tasking and resolving logistical problems under stressful conditions
- Calm, polite, and respectful manner in all interpersonal relationships

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below. Additional duties may be assigned as deemed necessary.

- Sweep and clean benches and enclosures and collect and remove trash for all bus stops/shelters twice a week. Can they drive?
- Wash exterior and sanitize interior of buses.

- General cleaning of the building and keeping it maintained and in good condition.
- Vacuum, sweep, and mop floors.
- Cleaning and stock restrooms.
- Maintain clean tables and chairs in the training room
- Clean refrigerator, microwave, and counters in the kitchen.
- Clean up spills with appropriate equipment.
- Collect trash in the facility and grounds and dispose of into outside collection container.
- Wash windows and all doors, inside and out.
- Power wash sidewalks and building as scheduled.
- Clean gutters as scheduled.
- Perform minor fixes such as repairing broken locks, filling gaps on walls etc.
- Notify supervisors or managers of major repairs.
- Do garden/yard upkeep by mowing and weeding, lawn, collecting trash etc.
- Conduct maintenance tasks such as replacing light bulbs
- Paint walls, curbs, walks, etc., and assigned.
- Report to a maintenance supervisor for issues
- Maintain a high standard of safety, cleanliness, and efficiency in all maintenance and repair projects.
- Perform preventive maintenance, ~~repair, and installation~~ in connection with:
 - exterior and interior of buildings.
 - grounds.
- Move equipment and materials within and between buildings.
- Work overtime when emergencies arise in order to prevent disruption of operations as scheduled.
- Observe district policies at all times.
- Keep abreast of new information, innovative ideas and techniques.
- Adhere to all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
- Ensure doors are locked before leaving.
- Complete tasks in a timely manner with minimal supervision.
- Other duties as assigned by the Buildings and Grounds Supervisor or Administrative Staff.

Works overtime as deemed necessary by the Transportation Director.

Physical Activity Required

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Performing those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Sitting: Ability to sit for prolonged periods.

Standing: Ability to sit for prolonged periods.

Physical Exertion: Ability to manually move, lift, carry, pull, or push heavy objects or materials.

Physical Movements: Ability to frequently:

1. stoop, kneel, crawl, bend, turn, and reach
2. climbing and balancing
3. work in high places
4. drive mechanical vehicles
5. drive company truck

Work Environment:

1. Must work indoors and outdoors year-round.
2. Must work in noisy and crowded environments.
3. Must work in and around dust, fumes, and odors.

Physical Requirements

Sedentary Work: Exerting up to 50 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with numbers, preparing and analyzing data and figures, accounting, transcription, computer terminal, and extensive reading.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a Level 2 criminal background check.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign **one** of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ Date _____

Accommodations:



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Road Supervisor

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

Full-time
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

Assist the Transportation Director in overseeing the operation and administration of Human Services Transportation, to ensure the delivery of quality, safe, and effective transportation services, with particular emphasis on field operations and employee performance, training, vehicle maintenance, and safety coordination.

IDEAL CANDIDATE PROFILE

The ideal candidate has experience in Human Services transportation or public transit/paratransit operations; able to work in a fast paced environment; has customer service skills, team development, and interpersonal skills; is a quick learner, innovative and able to quickly resolve customer service issues with positive outcomes; able to effectively serve a diverse population; will have experience in driving public transit or paratransit buses, complete pre and post check on transit vehicles, and follow all federal, state, and local vehicle laws and Department of Transportation safety regulations.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate;
- Two years' experience in Human Services transportation or public transit/paratransit operations;
- Valid CDL with passenger endorsement
- Clean driving record
- No criminal record or current criminal charges.

REQUIRED/PREFERRED SPECIALTY QUALIFICATIONS

- High school diploma or equivalent.
- Must possess a valid, clean Florida Driver's License. A Florida CDL license with passenger endorsement is required. (NOTE: operation of vehicles requiring a CDL with passenger

endorsement cannot take place off SJCCOA property. Therefore an incoming Road Supervisor whom does not already have a CDL with passenger endorsement must pass the written exam requirements within the first 45 days of their probationary period. Furthermore, they must pass the skills exam requirements within the first 90 days of their probationary period.

- Must be able to read, write and do basic math.
- Must be able to understand, follow and carry out written and/or verbal instructions in English.
- The ideal candidate has at least four years of supervisory experience in Human Services transportation or public transit/paratransit operations;
- Is able to work in a fast paced environment; has strong leadership, team development, and interpersonal skills;
- Is a quick learner, innovative and able to quickly resolve daily service and employee issues with positive outcomes;
- Able to effectively work with a diverse population and bring the best out of others;
- Will have experience in training, vehicle maintenance and safety coordination.

JOB SPECIFIC COMPETENCIES

- Knowledge of supervisory functions to include monitoring and tracking job performance; coaching, counseling, and interviewing.
- Knowledge of the functions, activities, and requirements of Fixed Route/Deviated Fixed Route public transit systems, Specialized Transportation, Demand Response, or Paratransit type programs for the elderly, disabled and Transportation Disadvantaged.
- Knowledge of applicable transit training standards and training techniques.
- Knowledge of safety standards to include collision and incident investigation techniques.
- Knowledge of basic vehicle mechanical functions and maintenance schedules.
- Skilled in organizational and interpersonal communications, including oral and written communications.
- Skilled in using PC applications such as, Word, Excel, and Power Point; on-board camera systems, mobile data terminals and two-way radios.
- Skilled in providing transportation for individuals special needs to include operating specialized vehicles, providing assistance, and securing mobility devices.
- Ability to effectively inspire, mentor, coach and challenge the performance of others.
- Ability to evaluate, mentor, and train the performance of others.
- Ability to solve problems, anticipate needs, and make sound and timely decisions.
- Ability to efficiently handle multiple and changing priorities and tasks.
- Ability to provide exceptional customer service and apply conflict resolution skills.
- Ability to be flexible in shift work and to be on-call; ability to work as a member of the County's Emergency Operations team during disasters.
- Ability to drive transit/para-transit vehicles ranging from mini-vans to cutaways to include those requiring a CDL license with passenger endorsement.
- Ability to analyze data in order to develop a course of action
- Ability and willingness to perform work under extreme environmental and demanding physical conditions.

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Coordinates the scheduling of annual ride-along, and routine on-board video/audio evaluations of either Sunshine Bus or Paratransit Operators as assigned. Maintains associated files.
- Conducts assigned annual ride-along, post collision/incident evaluations, routine on-board video/audio evaluations and associated record keeping.
- Monitors field operations to ensure exceptional transportation service is provided to the general public, seniors, persons with disabilities, and the transportation disadvantaged according to established procedures.
- Provides advice and hands-on assistance on work processes, relays best practices and is a subject matter expert.
- Coordinates with internal SJCCOA operations and local community agencies to ensure service needs are being met.
- Works with appropriate Manager and HR to conduct initial, refresher, recurring, and reinforcement training in accordance with SJCCOA policy, State and Federal guidelines.
- Performs safety related duties, responds to and investigates employee, vehicle, and passenger accidents/incidents and complaints.
- Responds to vehicle breakdowns as needed, coordinates with administration/fleet maintenance staff to pick up/deliver vehicles for repairs and/or insurance adjustors.
- Assists in the conduct of performance evaluations and assists in the interviewing and hiring process of operators.
- Ensures required reports and paperwork are prepared completely, accurately and submitted in a timely manner. Maintains documents and files.
- Participates in emergency evacuation and disaster recovery operations.
- Participates in the performance of the actual work of the unit and substitutes for operators as needed.
- Performs other related duties as required.

Additional Details

- This job description in no way states or implies that these are the only duties to be performed.
- A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and

requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently.

- This document does not create an employment contract, implied or otherwise, other than an “at will” employment relationship.

Physical/Medical Requirements

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position or that an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This is a safety sensitive position and as such must comply with the requirements found in Rule 14-90 FAC.
- Operates a variety of equipment and machinery requiring continuous and repetitive arm, hand, and eye movements.
- Works in cramped or confined spaces, climbs up and down steps, reaches overhead and bends or stoops continually.
- Subjected to sitting, standing, walking, climbing, kneeling, crawling, bending, reaching and stooping.
- Lift up to 55 pounds and push a person in a wheel chair with a combined weight of 600 pounds.
- Visual and manual dexterity to drive vehicles, conduct mobility device securement and operate computer equipment.
- The employee may be exposed to caustic chemicals and high noise levels while in the work environment. Use of appropriate PPE is essential.
- May work evening, nights, and/or weekends and/or a modified workweek.

Conclusion

PLEASE NOTE:

- The St. Johns County Council on Aging, Inc. (SJCCOA) is a public transit service provider governed by requirements of the Federal Transit Administration (FTA). Due to the nature of some work performed at the SJCCOA some jobs are classified as ‘Safety Sensitive’ and are subject to random testing for drug and alcohol use.
- It is the responsibility of the applicant to disclose true and accurate information on their account profile and/or resume. Falsification of this information may lead to your disqualification from vacancy consideration and/or termination of employment. All offers for employment are required to undergo

a pre-employment and possibly random drug testing. If testing shows a positive result your application for employment will be rejected, or if hired, employment may be terminated.

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

DRIVER QUALIFICATIONS: All applicants Road Supervisor position must:

- Pass and maintain a background check.
- Agree to Verification and documentation of a valid driver's license with passenger endorsement. If Class E must pass written CDL testing within the first 45 days of position and pass CDL driving test within the 90 day probation).
- Pass and maintain a clean driving record check per SJCCOA and FDOT standards.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations.** I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature

Date

Accommodations:



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Safety Coordinator

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

Full-time
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

Assist the Transportation Director in overseeing the safety operation and administration of Human Services Transportation, to ensure the delivery of quality, safe, and effective transportation services, with particular emphasis on safety coordination within operations.

IDEAL CANDIDATE PROFILE

The ideal candidate has experience in Human Services transportation or public transit/paratransit operations; able to work in a fast paced environment; has customer service skills, team development, and interpersonal skills; is a quick learner, innovative and able to quickly resolve customer service issues with positive outcomes; able to effectively serve a diverse population; will have experience in driving public transit or paratransit buses, complete pre and post check on transit vehicles, and follow all federal, state, and local vehicle laws and Department of transportation safety regulations.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate;
- Two years' experience in Human Services transportation or public transit/paratransit operations;
- Clean driving record
- No criminal record or current criminal charges.

REQUIRED/PREFERRED SPECIALTY QUALIFICATIONS

- High school diploma or equivalent.
- Must possess a valid, clean Florida Driver's License. A Florida CDL license with passenger endorsement is preferred.
- Must be able to read, write and do basic math.
- Must be able to understand, follow and carry out written and/or verbal instructions in English.

- The ideal candidate has at least four years of experience in Human Services transportation or public transit/paratransit operations;
- Is able to work in a fast paced environment; has strong leadership, team development, and interpersonal skills;
- Is a quick learner, innovative and able to quickly resolve daily service and employee issues with positive outcomes;
- Able to effectively work with a diverse population and bring the best out of others;
- Will have experience in training, vehicle maintenance and safety coordination.

JOB SPECIFIC COMPETENCIES

- Knowledge of applicable transit training standards and training techniques.
- Knowledge of the functions, activities, and requirements of Fixed Route/Deviated Fixed Route public transit systems, Specialized Transportation, Demand Response, or Paratransit type programs for the elderly, disabled and Transportation Disadvantaged.
- Knowledge of safety standards to include collision and incident investigation techniques.
- Knowledge of basic vehicle mechanical functions and maintenance schedules.
- Skilled in organizational and interpersonal communications, including oral and written communications.
- Skilled in using, PC applications such as, Word, Excel, and Power Point; on-board camera systems, mobile data terminals and two-way radios.
- Skilled in providing transportation for individuals special needs to include operating specialized vehicles, providing assistance, and securing mobility devices.
- Ability to effectively evaluate, inspire, mentor, coach, and challenge the safety performance of others.
- Ability to solve problems, anticipate needs, and make sound and timely decisions.
- Ability to efficiently handle multiple and changing priorities and tasks.
- Ability to analyze data in order to develop and/or recommend a course of action.

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Communicates with Road Supervisors and Management and receives a copy of any safety concerns stemming from annual ride-along, and routine on-board video/audio evaluations of either Sunshine Bus or Paratransit Operators. Maintains associated files as needed.
- Monitors post collision/incident evaluations, routine on-board video/audio evaluations and associated record keeping.
- Maintains record keeping for accident and incident binders and makes recommendations for a plan of corrective action as needed.

- Maintains and updates the Trend Analysis reporting log for all accident and incidents.
- Monitors safety operations to ensure exceptional transportation service is provided to the general public, seniors, persons with disabilities, and the transportation disadvantaged according to established procedures.
- Provides advice on work processes related to safety, relays best practices and is a subject matter expert.
- Assists with developing and revising training manuals, policies, and procedures related to safety operations.
- Assists with implementing and updating standard operating procedures related to safety (SOP).
- Assist with maintaining and updating the Bus Transit System Safety Program Plan (SSPP).
- Assists with implementing and updating the System Hazard and Security Plan (HSP).
- Assists with maintaining and updating Public Transportation Agency Safety Plan (PTASP).
- Coordinates with internal SJCCOA operations and local community agencies to ensure safety needs are being met.
- Performs safety related duties related to employee, vehicle, and passenger accidents/incidents and complaints.
- Ensures required reports and paperwork are prepared completely, accurately and submitted in a timely manner. Maintains documents and files.
- Participates in emergency evacuation and disaster recovery operations as needed.
- Participates as an active member of the DOT Traffic Safety Team.
- Maintains relevant OSHA certificates and compliance.
- Reviews the MSDS binders to ensure information is being updated and maintained.
- Actively participates in Quarterly Safety Meetings.
- Coordinates and administers Safety Committee member meetings and documents all notes, concerns, and recommendations.
- Monitors and reviews Hazard Identification reporting.
- Monitors and reviews Safety Event Log.
- Actively performs safety risk evaluations for operations.
- Maintains active compliance for emergency facility equipment (AED, Fire Extinguishers, etc.)
- Performs other related duties as deemed necessary by the Transportation Director.

Additional Details

- This job description in no way states or implies that these are the only duties to be performed.
- A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently.
- This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.

Physical/Medical Requirements

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position or that an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This is a safety sensitive position and as such must comply with the requirements found in Rule 14-90 FAC.
- May periodically work in cramped or confined spaces, climbs up and down steps, reaches overhead and bends or stoops.
- Subjected to sitting, standing, walking, climbing, kneeling, crawling, bending, reaching and stooping.
- The employee may be exposed to caustic chemicals and high noise levels while in the work environment. Use of appropriate PPE is essential.
- May work evening, nights, and/or weekends and/or a modified workweek.

Conclusion

PLEASE NOTE:

- The St. Johns County Council on Aging, Inc. (SJCCOA) is a public transit service provider governed by requirements of the Federal Transit Administration (FTA). Due to the nature of some work performed at the SJCCOA some jobs are classified as 'Safety Sensitive' and are subject to random testing for drug and alcohol use.
- It is the responsibility of the applicant to disclose true and accurate information on their account profile and/or resume. Falsification of this information may lead to your disqualification from vacancy consideration and/or termination of employment. All offers for employment are required to undergo a pre-employment and possibly random drug testing. If testing shows a positive result your application for employment will be rejected, or if hired, employment may be terminated.

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-

disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign **one** of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature _____ Date _____

Accommodations:



St Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Sunshine Transit Bus Driver

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

Full-time

Part-time

Exempt

Nonexempt

Hourly

Salary

JOB PURPOSE

To provide transportation services by completing assigned schedule of pick-ups and routes, ensuring the safety of passengers and vehicles.

IDEAL CANDIDATE PROFILE

The ideal candidate has experience in Human Services transportation or public transit/paratransit operations; able to work in a fast paced environment; has customer service skills, team development, and interpersonal skills; is a quick learner, innovative and able to quickly resolve customer service issues with positive outcomes; able to effectively serve a diverse population; will have experience in driving public transit or paratransit buses, complete pre and post check on transit vehicles, and follow all federal, state, and local vehicle laws and Department of transportation safety regulations.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate;
- Two years' experience in Human Services transportation or public transit/paratransit operations;
- Valid CDL with passenger endorsement and clean driving record;
- Zero points on driving record;
- No criminal record or current criminal charges.

PREFERRED SPECIALTY QUALIFICATIONS

- Transit driver training.
- Transit driver experience

JOB SPECIFIC COMPETENCIES

- Working knowledge of public transit systems, the coordinated transportation model and the

community-based services and resources available to address the transportation needs of the general public, clients and their caregivers

- Knowledge of obstacles facing the aging and vulnerable populations
- Excellent verbal communication skills
- Excellent writing skills
- Professional appearance, presentment and conduct
- Calm, polite and respectful manner in all interpersonal relationships
- *MACHINES AND EQUIPMENT USED*

Bus / Automobile (van)

Radio/Cell Phone

Gas Pump

Telephone

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below:

- The employee must push an average of 350+ pounds.
- Receives schedule of pick-ups or routes from Transportation Dispatcher.
- Keeps records as required, including daily mileage and passenger count.
- Completes vehicle pre-check and post-check report daily per vehicle and submits to supervisor.
- Follows proper radio, accident, and call-in procedures.
- Reports any problems and/or job accidents to dispatcher.
- Follows proper procedure for use of credit card, gas receipts, collection of donations/fares and disposal of same.
- Acts in a cheerful, patient, understanding manner.
- Insures the safety of each passenger and is-certain each rider is safely delivered to the destination.
- Assists ambulatory clients from the client's home into the vehicle and vice versa.
- Checks gas level so it is at least 3/4 full; if not, fills tank with gas before parking vehicle.
- Cleans interior of each vehicle before returning keys to office. Interior cleaning consists of sweeping, washing windows, wiping dashboard, ceiling and light fixtures.
- Cleans exterior of vehicles as assigned.
- Load, secure, and unload wheelchair/scooter passengers.
- Conforms to the policies and procedures set forth in the COA Employee Handbook, Driver Handbook, Quality Safety Program Policy and any and all St Johns County Council on Aging policies and procedures.
- Performs additional duties as required.

- Ability and willingness to perform work under extreme environmental and demanding physical conditions.

Physical/Medical Requirements

All applicants to driver positions and existing drivers must pass and maintain a FDOT approved medical examination per Rule 14-90, FAC. The medical examination requirements include a pre-employment examination for applicants, an examination at least once every two years for existing drivers, and a return to duty examination for any driver prior to returning to duty after having been off duty for 30 or more days due to an illness, medical condition, or injury.

Physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job with or without reasonable accommodation. The position requires physical strength and dexterity and the ability to function in very adverse environments with exposure to safety risks typically found in medical care environment.

- Pass and complete Pre-Employment Physical Evaluation as required by Florida Department of Transportation and Federal Transit Authority.
- The employee must frequently push an average of 250+ pounds.
- Regularly required to use hands, reach with hands and arms
- Speak and hear
- Required to sit stand, walk, climb or balance, stoop, kneel, crouch or crawl, and smell
- Employee is required to maintain adequate physical conditioning to be able to perform job duties
- Job duties are often performed at high stress levels requiring employee to function effectively and independently while maintaining good working relationships with co-workers, patients, and customers
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.
- Act calmly and quickly in emergency situations
- Work independently and as part of a team; sometimes alongside emergency fire and police units
- Create and maintain a positive and cooperative working environment in stressful situations
- Work during odd hours and for extended periods, sometimes outdoors and in adverse weather conditions
- Work with much standing, bending, and kneeling
- Strength required but not limited to arms, legs, and shoulders to lift, push and pull patients with and without assistance at various times.
- Avoid or minimize health risks and exposure for all Blood borne Pathogens and other airborne pathogens including MRSA by using personal protective equipment
- Use of patient movement equipment including wheelchairs and stretchers, equipment lifts and restraining devices
- Exercise good judgment, dexterity and physical coordination
- Speak clearly, even under stressful circumstances;
- Accurately communicate ideas orally and in writing in English;
- Speak at proper volumes for appropriate situations; and
- Employee must get along with others.

- Prepare clear and concise reports

Conclusion

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

DRIVER QUALIFICATIONS: All applicants to driver positions and existing drivers must:

- Pass and maintain a background check.
- Agree to Verification and documentation of a valid driver's license (CDL with passenger endorsement or Class E).
- Pass and maintain a clean driving record check per SJCCOA and FDOT standards.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____

Date _____

I have read the above job description and believe I am able to perform the duties as outlined if **provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature _____ *Date* _____

Accommodations:



St. Johns County Council on Aging
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Paratransit Driver

Work Location: Transportation Department

Division/Department: Administration

Reports to: Transportation Director

Full-time
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

To provide transportation services by completing assigned schedule of pick-ups and routes, ensuring the safety of passengers and vehicles.

IDEAL CANDIDATE PROFILE

The ideal candidate has experience in Human Services transportation or public transit/paratransit operations; able to work in a fast paced environment; has customer service skills, team development, and interpersonal skills; is a quick learner, innovative and able to quickly resolve customer service issues with positive outcomes; able to effectively serve a diverse population; will have experience in driving public transit or paratransit buses, complete pre and post check on transit vehicles, and follow all federal, state, and local vehicle laws and Department of transportation safety regulations.

MINIMUM QUALIFICATIONS

- Graduation from high school or possession of a GED Certificate;
- Two years' experience in Human Services transportation or public transit/paratransit operations;
- Valid CDL with passenger endorsement and clean driving record;
- Zero points on driving record;
- No criminal record or current criminal charges.

PREFERRED SPECIALTY QUALIFICATIONS

- Transit driver training.
- Paratransit driver experience
- Ability to transport paratransit ambulatory and non-ambulatory clients from door to door

JOB SPECIFIC COMPETENCIES

- Receives schedule of pick-ups or routes from Transportation Dispatcher.
- Keeps records as required, including daily mileage and passenger count.
- Completes vehicle condition report daily per vehicle and submits to supervisor.
- Follows proper radio, accident, and call-in procedures.
- Reports any problems and/or job accidents to dispatcher.
- Follows proper procedure for use of credit card, gas receipts, collection of donations/fares and disposal of same.
- Acts in a cheerful, patient, understanding manner.
- Insures the safety of each passenger and is certain each rider is safely delivered to the destination.
- Assists ambulatory clients from the client's home into the vehicle and vice versa
- Checks gas level so it is at least 3/4 full; if not, fills tank with gas before parking vehicle.
- Cleans interior of each vehicle before returning keys to office. Interior cleaning consists of sweeping, washing windows, wiping dashboard, ceiling and light fixtures.
- Cleans exterior of vehicles as assigned.
- Conforms to the policies and procedures set forth in the COA Employee Handbook and Driver Handbook
- Performs additional duties as required.
- Skilled in providing transportation for individuals special needs to include operating specialized vehicles, providing assistance, and using and securing mobility devices.
- Ability to solve problems, anticipate needs, and make sound and timely decisions.
- Ability to efficiently handle multiple and changing priorities and tasks.
- Ability to provide exceptional customer service and apply conflict resolution skills.
- Ability to be flexible in shift work and to be on-call
- Ability to drive transit/para-transit vehicles ranging from mini-vans to cutaways
- Ability and willingness to perform work under extreme environmental and demanding physical conditions.
- **Ability to lift up to 55 pounds and push up to 300+ pounds.**

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below:

- Employee must disembark from bus upon arrival at client home or client pick up location, go to the door and escort the client to the bus and safety into the bus to their seat.
- Employee must ask non-ambulatory client if they need assistance with seatbelt securement, and provide the service when asked.
- The employee must be able to frequently push clients in wheelchairs from client's home door into bus and from bus to door of facility; then from facility door to bus and upon returning to the client's home, from the bus to client's home door.

- The employee must push wheelchair clients with combined weight and chair weigh an average of 300+ pounds
- The employee must load and secure wheelchair/scooter passengers in the bus
- The employee must remove securements and unload wheelchair/scooter passengers of the bus
- Receives schedule of pick-ups or routes from Transportation Dispatcher
- Keeps records as required, including daily mileage and passenger count
- Completes vehicle pre-check and post-check report daily per vehicle and submits to supervisor
- Follows proper radio, accident, and call-in procedures
- Reports any problems and/or job accidents to dispatcher
- Follows proper procedure for use of credit card, gas receipts, collection of donations/fares and disposal of same
- Acts in a cheerful, patient, understanding manner.
- Insures the safety of each passenger and is-certain each rider is safely delivered to the destination
- Checks gas level so it is at least 3/4 full; if not, fills tank with gas before parking vehicle
- Cleans interior of each vehicle before returning keys to office. Interior cleaning consists of sweeping, washing windows, wiping dashboard, ceiling and light fixtures
- Cleans exterior of vehicles
- Conforms to the policies and procedures set forth in the COA Employee Handbook, Driver Handbook, Quality Safety Program Policy and any and all St Johns County Council on Aging policies and procedures
- Performs additional duties as required
- Ability and willingness to perform work under extreme environmental and demanding physical conditions.

Physical/Medical Requirements

All applicants to driver positions and existing drivers must pass and maintain a FDOT approved medical examination. The medical examination requirements include a pre-employment examination for applicants, an examination at least once every two years for existing drivers, and a return to duty examination for any driver prior to returning to duty after having been off duty for 30 or more days due to an illness, medical condition, or injury.

Physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job with or without reasonable accommodation. The position requires physical strength and dexterity and the ability to function in very adverse environments with exposure to safety risks typically found in medical care environment.

- Pass and complete Pre-Employment Physical Evaluation as required by Florida Department of Transportation and Federal Transit Authority.
- The employee must frequently push 300+lb patient up and down ramps in a wheelchair and into the transit bus.
- Regularly required to use hands, reach with hands and arms to push wheelchairs, control the bus movement with steering wheel, use wheelchair lift controls, and secure wheelchairs, scooters, and walkers in designated areas for safety.
- Speak and hear per FDOT standards

- Required to sit up to eight hours in the driver's seat of a transit bus, stand, walk, climb or balance, and stoop, kneel, crouch or crawl to secure mobile devices.
- Have good sense of smell to identify odors that can create a safety hazard.
- Employee is required to maintain adequate physical conditioning to be able to perform job duties
- Job duties are often performed at high stress levels requiring employee to function effectively and independently while maintaining good working relationships with co-workers, patients, and customers
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.
- Act calmly and quickly in emergency situations
- Work independently and as part of a team; sometimes alongside emergency fire and police units
- Create and maintain a positive and cooperative working environment in stressful situations
- Work during odd hours and for extended periods, sometimes outdoors and in adverse weather conditions
- Strength required but not limited to arms, legs, and shoulders to lift up to 55lbs, push and pull patients with and without assistance at various times.
- Avoid or minimize health risks and exposure for all Blood borne Pathogens and other airborne pathogens including MRSA by using personal protective equipment
- Use of patient movement equipment including wheelchairs and stretchers, equipment lifts and restraining devices
- Exercise good judgment, dexterity and physical coordination
- Speak clearly, even under stressful circumstances;
- Accurately communicate ideas orally and in writing in English;
- Speak at proper volumes for appropriate situations; and
- Must get along with others.
- Prepare clear and concise reports

Conclusion

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

DRIVER QUALIFICATIONS: All applicants to driver positions and existing drivers must:

- Pass and maintain a background check.
- Agree to Verification and documentation of a valid driver's license (CDL with passenger endorsement or Class E).
- Pass and maintain a clean driving record check per SJCCOA and FDOT standards.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging,

Signature _____ *Date* _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging.

Signature _____ *Date* _____

Accommodations:



St. Johns County Council on Aging, Inc.
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Customer Service Representative, Transportation

Work Location: Transportation Department

Division/Department: Administration

Reports to: Customer Service Manager

Full-time 40 Hours

Part-time

Exempt

Nonexempt

Hourly

Salary

JOB PURPOSE

The Customer Service Representative's primary purpose is to coordinate the assignments of scheduled routes, facilitate and fulfill transportation services by arranging passenger rides, and communicating with Customers, Drivers, Contractors, SJCCOA Associates, and the general public. The position includes responsibilities related to deviated fixed routes, para-transit routes, reservations, assisting with dispatching, data capture, reporting, and assisting with billing error correction.

IDEAL CANDIDATE PROFILE

The ideal candidate:

- Has Two (2) years of dispatch and/or customer service experience in Human Services Transportation or public transit/paratransit operations
- Has the ability to work in a fast paced environment; has strong team and interpersonal skills
- Is a quick learner, innovative, and able to quickly resolve daily customer service issues with positive outcomes
- Has the ability to effectively work with a diverse population
- Is experienced working with the general public, elderly, and other vulnerable populations in a customer focused environment

MINIMUM QUALIFICATIONS

- Graduation from High School or possession of a GED Certificate
- Two (2) years of dispatch experience preferred
- Must be able to pass a Level 2 background check

- Must adhere to the Zero-Tolerance Drug and Alcohol Free Workplace standards

PREFERRED SPECIALTY QUALIFICATIONS

- Knowledgeable of St Johns County and, specifically, Saint Augustine road systems
- Experienced with Microsoft Office programs and dispatch systems

JOB SPECIFIC COMPETENCIES

- Working knowledge of public transit systems, and the community-based services and resources available to address the transportation needs of the general public, clients, and their caregivers
- Knowledge of obstacles facing the aging and vulnerable populations
- Excellent verbal communication skills
- Excellent writing skills
- Functional Microsoft office skills (Word, Excel, Power Point, etc.) and Transportation related software
- Professional appearance, presentment, and conduct
- Aptitude for resolving time-and-distance logistical problems under stressful conditions
- Calm, polite, and respectful manner in all interpersonal relationships

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Provides direct-contact customer service:
 - registration of paratransit passengers
 - Transit bus usage and travel direction assistance
- Completes the intake of new paratransit passengers to determine eligibility
- Records trip reservations, and enters the appropriate documentation into Transportation software
- Prepares, distributes, and records data from the daily documentation for Drivers
- Maintains and updates all paratransit passenger computer data files and paper files as needed
- Reviews and confirms daily appointments and drivers' schedules as necessary in the course of the day due to demand-response service
- When needed, assist with dispatches and gives directions to all drivers to ensure accurate and timely completion of the paratransit manifest schedule
- When assisting with dispatch updates scheduled and altered trips with drivers and passengers throughout the day in a timely and cost-effective manner
- Keeps accurate records of all clients' whereabouts to ensure their safe return to their homes
- When assisting with dispatch maintains communication with Drivers throughout the day for passenger pick-ups and drop-offs, trip changes, etc.
- When assisting with dispatch monitors all drivers in the field - reporting any areas of concern to the Paratransit Manager

- Assists the Transportation Manager and Billing Coordinator in compiling information necessary for reports and billing
- Performs general customer service office duties such as answering phones, filing, emailing, and faxing
- Conducts other related general office duties and responsibilities as assigned

Works overtime as deemed necessary by the Transportation Manager.

Physical Activity Required

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Performing those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Physical Requirements

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with numbers, preparing and analyzing data and figures, accounting, transcription, computer terminal, and extensive reading.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a Level 2 criminal background check.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ Date _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ Date _____

Accommodations:



St. Johns County Council on Aging, Inc.
180 Marine Street, Saint Augustine, FL 32084

Job Description

Job title: Customer Service Representative, Transportation

Work Location: Transportation Department

Division/Department: Administration

Reports to: Customer Service Manager

Full-time 40 Hours
 Part-time

Exempt
 Nonexempt

Hourly
 Salary

JOB PURPOSE

This position provides customer service to customers of St Johns County Council on Aging’s (SJCCOA) Paratransit bus services. Responsibilities include assisting clients of the SJCCOA’s paratransit service with scheduling their reservation untiring SJCCOA’s reservation software program, and provide assistance with other information by telephone. Perform general administrative duties within the office as assigned.

IDEAL CANDIDATE PROFILE

The ideal candidate:

- Has Two (2) years of customer service experience in Human Services Transportation or public transit/paratransit operations
- Has the ability to work in a fast paced environment; has strong team and interpersonal skills
- Is a quick learner, innovative, and able to quickly resolve daily customer service issues with positive outcomes
- Has the ability to effectively work with a diverse population
- Is experienced working with the general public, elderly, and other vulnerable populations in a customer focused environment

MINIMUM QUALIFICATIONS

- Graduation from High School or possession of a GED Certificate
- Two (2) years of customer service experience preferred
- Must be able to pass a Level 2 background check
- Must adhere to the Zero-Tolerance Drug and Alcohol Free Workplace standards

PREFERRED SPECIALTY QUALIFICATIONS

- Knowledgeable of St Johns County and, specifically, Saint Augustine road systems
- Experienced with Microsoft Office programs

JOB SPECIFIC COMPETENCIES

- Working knowledge of public transit systems, and the community-based services and resources available to address the transportation needs of the general public, clients, and their caregivers
- Knowledge of obstacles facing the aging and vulnerable populations
- Excellent verbal communication skills
- Excellent writing skills
- Functional Microsoft office skills (Word, Excel, Power Point, etc.) and Transportation related software
- Professional appearance, presentment, and conduct
- Aptitude for resolving time-and-distance logistical problems under stressful conditions
- Calm, polite, and respectful manner in all interpersonal relationships

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Provides direct-contact customer service:
 - Registration of paratransit passengers
 - Transit bus usage and travel direction assistance
- Completes the intake of new paratransit passengers to determine eligibility
- Records trip reservations, and enters the appropriate documentation into Transportation software
- Maintains and updates all paratransit passenger computer data files and paper files as needed
- Assists the Transportation Manager and Billing Coordinator in compiling information necessary for reports and billing
- Performs general customer service office duties such as answering phones, filing, emailing, and faxing
- Conducts other related general office duties and responsibilities as assigned

Works overtime as deemed necessary by the Transportation Manager.

Physical Activity Required

Reaching: Extending hand(s) and arm(s) in any direction. Primarily, reaching for a the telephone receiver, computer keyboard and computer mouse.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand

or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in using a pen or computer mouse.

Talking: Expressing or exchanging ideas by means of the spoken word. Performing those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or typing on a computer keyboard.

Physical Requirements

Sedentary Work: Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Movement: Lifting telephone receiver (head set is available) and moving a paratransit client's application paperwork (5 to 8 copy paper pages, approximately .05 pound) from desk to filing cabinet.

Visual Requirement

This is a minimum standard of those whose work deals largely with numbers, preparing and analyzing data and figures, accounting, transcription, computer terminal, and extensive reading.

Conclusion

Safety Sensitive Position:

DRUG/ALCOHOL-FREE WORK PLACE: SJCCOA has implemented a zero tolerance drug/alcohol-free workplace and all offers of employment are conditioned on Transportation Department job applicants successfully passing a pre-employment drug test and ongoing random drug/alcohol testing per FDOT regulations found in Rule 14-90, FAC.

Must pass and maintain a Level 2 criminal background check.

RESPONSE/RECOVERY ACTIVITIES: Employees may be required to participate in response/recovery activities in response to a major emergency or natural disasters affecting County operations. In such situations, every effort will be made to maintain operations, but employees may be assigned to carry out response activities suited to their skills and capabilities.

SJCCOA IS AN EQUAL OPPORTUNITY EMPLOYER

SJCCOA provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, age,

sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism or other non-merit factors.

SJCCOA welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application and testing process. The decision on granting reasonable accommodation requests will be on a case-by-case basis.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ *Date* _____

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the St Johns County Council on Aging, Inc.

Signature _____ *Date* _____

Accommodations:



180 Marine Street
St. Augustine, FL 32084

Job Description

Title:	Billing Agent
Location:	Transportation Department
Department:	Administration
Supervisor:	Customer Service Manager
Job Objective:	To assist the Customer Service Manager, Director of Finance, and the Transportation Director with the routine record keeping operations and billing operations within billing system.

Responsibilities include, but are not limited to:

1. Responsible for accurate and timely completion of computing and billing posts, updates, and adjustment entries by searching out details and resolving numerical imbalances in compliance with company and vendor requirements utilizing the software computer system.
2. Responsible for preparing and processing work in progress and monthly billings on the software billing system to ensure that all vendor invoicing for Transportation Disadvantaged Program, Medicaid, the county grant, and private pay customers are billed accurately, consistently within client requirements and on a timely basis.
3. Investigate and resolve billing issues and discrepancies to ensure all billing is completed and submitted to the fiscal department.
4. Respond to inquiries and provide program information and reports as requested.
5. Organize and file source documents.
6. Perform operations required to maintain and support the billing system and perform related duties as required.
7. Reconcile all reservations to actual transport records prior to billing.
8. Work with Customer Service Manager to identify and verify all information entered and reported on Transportation billing system.
9. Assist the Transportation Director and Customer Service Manager in managing an effective transportation system in accordance with all applicable state statutes and regulations including documentation and updated billing processes and procedures.

10. Work with Customer Service on billing issues.
11. Maintain quality customer service with client on a daily basis.
12. Maintain confidentiality of client and company information.
13. Performs additional duties as required.

QUALIFICATIONS

A. PHYSICAL ACTIVITY REQUIRED

Reaching: Extending hand(s) and arm(s) in any direction.

Fingering: Picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling.

Grasping: Applying pressure to an object with the fingers and palm such as in driving or using a pen.

Talking: Expressing or exchanging ideas by means of the spoken word. Those activities in which one must convey detailed or important instructions to other workers or organizations, accurately, loudly or quickly.

Hearing: Ability to receive detailed information through oral communication.

Repetitive motions: Substantial movements (motions) of the wrist, hand and/or fingers as in filling out forms or driving a car.

Sitting: Ability to occupy a standard chair for prolonged periods of time (over an hour) in order to accomplish tasks at a table.

Physical Requirements

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Walking and standing are required only occasionally.

Visual Requirement

This is a minimum standard of those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

B. SKILLS & COMPETENCIES:

Ability to operate in a fast-paced, energetic environment

Strong and professional verbal and written communication skills

Strong organizational skills

Transportation Department
Administration

Ability to meet defined deadlines

Strong attention to detail and accuracy

C. TRAINING & EXPERIENCE REQUIREMENTS

High school diploma or equivalent is required

College degree or coursework is preferred

Prior experience working with billing, accounts payable/receivable, or similar work experience is required

Experience in a transportation system, dispatching, and billing.

Training and experience on computers including proficiency in Microsoft Word, Excel, PowerPoint, Outlook, and able to learn and utilize other computer applications

Training and experience on typewriters, and calculators.

Knowledge of geographical locations.

Ability to work well with all staff and the general public.

CAPABILITY

Please sign one of the following statements:

I have read the above job description and believe I am able to perform the duties as outlined. I understand this document does not represent any employment offer between myself and the Council on Aging,

Signature _____ Date _____

Transportatic
Administratic

I have read the above job description and believe I am able to perform the duties as outlined **if provided with the below listed accommodations**. I understand it is the agency's decision to provide such an accommodation. I further understand this document does not represent any employment offer between myself and the Council on Aging.

Signature _____ *Date* _____

Accommodations:

Exhibit J

Substance Abuse Policy



St Johns County Council on Aging
Substance Abuse Management Policy
In accordance with USDOT and FTA Regulations

St Johns County Council on Aging (SJCCOA) is dedicated to providing safe, dependable, and economical transportation service to its patrons. SJCCOA employees are a valuable resource and it is our agency's goal to provide a safe, healthy and satisfying working environment, free of the potential dangers posed by a safety-sensitive employee's use of prohibited drugs or misuse of alcohol.

This policy is established to comply with the Federal Transit Administration regulations codified as 49 CFR Part 655, as amended and USDOT regulations codified as 49 CFR Part 40, as amended. ***Policy provisions authorized by SJCCOA are italicized and bolded throughout this policy.*** All other policy provisions are implemented under the authority of the United States Department of Transportation (USDOT) and the Federal Transit Administration (FTA).

This policy is approved by: Steve Harrison, President of the Board of Directors

Title of approving official: President, St Johns County Council on Aging Board of Directors

Signature of approving official: _____

A handwritten signature in blue ink, appearing to read "Steve Harrison", is written over a horizontal line.

Date Signed: _____

June 19, 2023

Policy effective date: 06/19/2023

System Safety Program Plan (SSPP)

Table of Contents

1. Testing Program Background
2. Employee Applicability
3. USDOT/FTA Prohibited Drugs
4. Pre-employment Drug and Alcohol Background Checks
5. Pre-employment Testing
6. Random Testing
7. Reasonable Suspicion Testing
8. Post-Accident Testing
9. Urine Specimen Collections
10. Refusal to Submit to USDOT/FTA Required Drug Testing
11. Urine Specimen Analysis
12. Role of the Medical Review Officer (MRO)
13. Consequence for MRO Verified Positive Drug Test
14. Split Specimen Testing
15. Alcohol Prohibition
16. Alcohol Testing
17. Consequence for USDOT/FTA Alcohol Violation
18. Refusal to Submit to USDOT/FTA Required Alcohol Testing
19. USDOT Return-to-Duty Process
20. St Johns County Council on Aging's Testing Program Contacts

System Safety Program Plan (SSPP)

1. Testing Program Background

The Omnibus Transportation Employee Testing Act of 1991 (OTETA) directed the United States Department of Transportation (USDOT) to promulgate regulations outlining the procedures for transportation workplace drug and alcohol testing. The USDOT regulations titled, "Procedures for Transportation Workplace Drug and Alcohol Testing" are codified as 49 CFR Part 40. The regulations ensure uniform practices for specimen collections, laboratory analysis, medical review, result reporting and the Return-to-Duty process for violating employees. The regulations are applicable to safety-sensitive employees in transportation workplaces throughout the nation (transit, railroad, aviation, commercial drivers, etc.).

The OTETA also directed each transportation administration to craft industry-specific regulations that define which employees are subject to testing, the testing circumstances, policy statement requirements and training requirements, relevant to that industry. St Johns County Council on Aging (SJCCOA) is required to comply with both the USDOT regulations described above, as well as the Federal Transit Administration regulations "Prevention of Prohibited Drug Use and Alcohol Misuse in Transit Operations" which are codified as 49 CFR Part 655.

2. Employee Applicability

This policy and the USDOT/FTA testing program apply to all safety-sensitive SJCCOA employees. The policy also applies to volunteers who are required to hold a Commercial Driver's License (CDL) and volunteers that receive remuneration in excess of actual expenses accrued while carrying out assigned duties. Adherence to this policy and the USDOT/FTA testing program is a condition of employment in a safety-sensitive position with SJCCOA. All employees of SJCCOA who perform, or could be called upon to perform, any of the following duties are defined as safety-sensitive employees:

1. Operate a public transportation vehicle, while in or out of service
2. Operate an ancillary vehicle when the vehicle requires a commercial driver's license
3. Control the movement of a public transportation vehicle
4. Perform maintenance on a vehicle or equipment used in public transportation
5. Carry a firearm for security purposes

The SJCCOA positions classified as safety-sensitive include:

- Drivers
- Manager
- Manager
- Director
- Customer Service/Dispatchers
- Maintenance Personnel and Maintenance Supervisor
- Safety Training Officer

System Safety Program Plan (SSPP)

- Road Supervisors
3. **USDOT/FTA Prohibited Drug Classes**
Consumption of these drugs is prohibited at all times.
 - Amphetamines
 - Cocaine
 - Marijuana
 - Opioids
 - Phencyclidine (PCP)
 4. **Pre-employment Drug and Alcohol Background Checks**
In accordance with 49 CFR Part 40.25, SJCCOA must make and document good faith efforts to perform drug and alcohol background checks for all applicants applying for a safety-sensitive position and all current employees applying for transfer into a safety-sensitive position. Testing information will be requested from each of the applicant's previous DOT covered employers during the two years prior to the date of application. SJCCOA must obtain the applicant's written consent for the release of their drug and alcohol testing information from their previous DOT covered employers to SJCCOA. Applicants refusing to provide written consent are prohibited from performing safety-sensitive functions for SJCCOA.

Safety-sensitive applicants who have previously violated the USDOT testing program must provide documentation that they have successfully completed the USDOT's Return-to-Duty process with a DOT-qualified Substance Abuse Professional (SAP), this includes applicants who have tested positive on a DOT-required pre-employment drug test when conducted by a perspective employer. Failure to provide satisfactory documentation will exclude the applicant from being hired or transferred into a safety-sensitive position with SJCCOA.

5. **Pre-Employment Testing**
All applicants for safety-sensitive positions shall undergo a pre-employment urine drug test. SJCCOA must receive an MRO-verified negative drug test result prior to the applicant's first performance of any safety sensitive function, including behind-the-wheel training. This will include any current non-safety-sensitive employees transferring into a safety-sensitive position. If a pre-employment drug test is canceled, the SJCCOA shall require the covered employee or applicant to take another pre-employment drug test administered under this part with a verified negative result.

If an applicant's pre-employment urine drug test result is verified as positive, the applicant will be excluded from consideration for employment in a safety-sensitive position with SJCCOA. The applicant will be provided a list of USDOT-qualified Substance Abuse Professionals.

System Safety Program Plan (SSPP)

An employee returning from an extended leave period of 90 consecutive days or more, and whose name was also removed from the random testing pool for 90 days or more, must submit to a pre-employment urine drug test. SJCCOA must be in receipt of a negative drug test result prior to the employee resuming any safety-sensitive function. A verified positive pre-employment drug test is a violation of the USDOT/FTA testing program. Violating current employees will be required to successfully complete the USDOT's return-to-duty process prior to resuming safety-sensitive functions. *Per SJCCOA authority, a disciplinary suspension may be imposed.*

6. Random Testing

Safety-sensitive employees will be subject to random, unannounced testing. SJCCOA will perform random testing in a manner that meets or exceeds the FTA minimum annual testing requirements, as amended. The selection of employees for random testing will be made using a scientifically valid method. All safety-sensitive employees will have an equal chance of being selected each time a random draw is performed. Random testing will be spread throughout the year, the month and the days of the week, and the hours during the day in which safety-sensitive functions are performed. Random testing will be conducted at all times of day when safety-sensitive functions are performed. Random alcohol tests will be conducted just before, during or just after the employee's performance of a safety-sensitive function. Random drug tests may be conducted anytime an employee is on duty, on call for duty or on standby for duty.

Once an employee is notified that they have been selected for a random test, they must proceed immediately to the testing location. Failure to proceed immediately may be deemed a refusal to test.

7. Reasonable Suspicion Testing

All safety-sensitive employees must submit to reasonable suspicion drug and/or alcohol testing when a supervisor or company official trained in detecting signs and symptoms of drug use or alcohol misuse has made specific, contemporaneous, articulable observations concerning an employee's appearance, speech, behavior and/or body odor. Reasonable suspicion testing for alcohol misuse will occur when observations are made just before, during, or just after the employee's performance of a safety-sensitive function. Reasonable suspicion testing for prohibited drugs may be conducted anytime an employee is on duty or on standby for duty and a trained supervisor has made the observations.

8. Post-Accident Testing

Fatal Accidents: Safety-sensitive employees must submit to post-accident drug and alcohol testing following an accident involving a public transportation vehicle that results in the loss of human life. In addition to a surviving operator of the vehicle, any other surviving safety-sensitive employee whose performance could have contributed to the accident must also be tested.

System Safety Program Plan (SSPP)

Non-Fatal Accidents: All safety-sensitive employees whose actions cannot be completely discounted, as a contributing factor must submit to post-accident drug and alcohol testing when a non-fatal accident involving a public transportation vehicle meets one or more of the following thresholds:

1. An individual suffers bodily injury and immediately receives medical treatment away from the scene
2. One or more vehicles incurs disabling damage that requires the vehicle(s) to be towed away from the accident scene
3. If the public transportation vehicle is a rail car, trolley car, trolley bus or vessel and has been removed from service.

SJCCOA officials will use the best information available at the scene, to determine if a safety-sensitive employee's performance can be completely discounted as a contributing factor to the accident.

Post-accident drug and alcohol tests will be conducted as soon as practicable following the accident. Any safety-sensitive employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident or until the employee undergoes a post-accident alcohol test. Any safety-sensitive employee, who leaves the scene of the accident without a justifiable reason or explanation prior to submitting to drug and alcohol testing, will be deemed to have refused the test. However, employees are not prohibited from leaving the scene of an accident to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

9. Urine Specimen Collections

Urine specimen collections will be conducted in accordance with USDOT rule, 49 CFR Part 40, as amended. Collectors will be appropriately trained and qualified to perform urine specimen collections for USDOT covered employers. Urine specimen collectors will use the split-specimen collection method and will afford the donor (employee) the greatest degree of privacy permitted per 49 CFR Part 40, as amended. When an observed collection is required, the observer will be of the same gender as the donor (employee).

10. Refusal to Submit to Urine Drug Testing

The following actions constitute a "refusal to test" in accordance with 49 CFR Part 40, as amended:

- (1) Failure to appear for any test within a reasonable time, as determined by the employer, consistent with applicable DOT agency regulations, after being directed to do so by the employer (pre-employment testing not applicable).
- (2) Failure to remain at the testing site until the testing process is complete; provided, that an employee who leaves the testing site before the testing

System Safety Program Plan (SSPP)

process commences for a pre-employment test is not deemed to have refused to test.

(3) Failure to provide a urine specimen for any drug test required by this part or DOT agency regulations

(4) In the case of a directly observed or monitored collection in a drug test, fail to permit the observation or monitoring of your provision of a specimen

(5) Failure to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure

(6) Failure or decline to take an additional drug test the employer or collector has directed you to take

(7) Failure to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by SJCCOA

(8) Failure to cooperate with any part of the testing process (e.g., refuse to empty pockets when directed by the collector, behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector).

(9) For an observed collection, failure to follow the observer's instructions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process.

(10) Possessing or wearing a prosthetic or other device that could be used to interfere with the collection process.

(11) Admitting to the collector or MRO that you adulterated or substituted the specimen.

(12) When the MRO verifies your drug test result as adulterated or substituted.

Refusing to submit to a USDOT/FTA required test is a violation of USDOT/FTA testing program. Employees are required to be immediately removed from safety-sensitive duty and provided a list of USDOT-qualified Substance Abuse Professionals. Violating employees will be required to successfully complete the USDOT's return-to-duty process prior to resuming safety-sensitive functions. *Per SJCCOA authority, a disciplinary suspension may be imposed.*

11. Urine Specimen Analysis

All specimens will be transported or shipped to a laboratory certified by the Department of Health and Human Services (DHHS). All specimens will be analyzed at the laboratory in accordance with 49 CFR Part 40, as amended. The procedures that will be used to test for the presence of prohibited drugs will protect the employee and the integrity of the drug testing process, safeguard the validity of the test results, and ensure that the test results are attributed to the correct employee. Laboratory confirmed drug test results will be released only to a certified Medical Review Officer (MRO) for review and verification.

System Safety Program Plan (SSPP)

Negative-Dilute Specimens

Upon receipt of an MRO verified negative-dilute drug test result with creatinine levels greater than 5 mg/dl and less than 20 mg/dl, SJCCOA will require applicants and employees to submit to a second urine collection per 49 CFR Part 40.197. The collection of the second specimen will not be conducted using direct observation procedures. The MRO verified result of the second urine drug test will be accepted by SJCCOA as the final result and the test of record. *SJCCOA will apply this policy provision uniformly for all pre-employment and random urine drug tests reported by the Medical Review Officer to have creatinine levels greater than 5mg/dl but less than 20mg/dl (negative-dilute results).* Once notified that a second collection is required, employees must proceed immediately for testing. An employee's failure to report immediately may be deemed as a refusal to submit to testing, which is a violation of the USDOT/FTA testing program.

12. Role of the Medical Review Officer (MRO)

The role of the Medical Review Officer is to review and verify laboratory confirmed test results obtained through a DOT-covered employer's testing program. When a non-negative drug test result is received, the MRO will communicate with the donor (employee) to determine if a legitimate medical explanation exists. When a legally prescribed medication has produced a non-negative result, the MRO will verify the prescription and report the result as "negative" or "cancelled" to SJCCOA. Medical conditions and other information obtained by the MRO during the interview with the donor will be maintained in a confidential manner. However, if the MRO believes that a medication prescribed to the donor may pose a significant safety risk, the MRO will require the donor to contact his/her prescribing physician and request that the physician contact the MRO within 5 business days. The MRO and prescribing physician will consult to determine if the employee's medication use presents a significant safety risk. SJCCOA will be notified by the MRO when the outcome of the consultation results in a determination that the donor's medication use presents a significant safety risk. If the employee's prescribing physician fails to respond, the safety concern will be reported to SJCCOA. Based on the MRO recommendation, SJCCOA may deem the employee medically disqualified from performing safety-sensitive functions. The MRO assigned to review and verify laboratory drug test results for SJCCOA is:

Name of MRO Dr. Abraham Hammell, D.O.

Address: 11800 Exit Five Parkway, Suite 120, Fishers, IN 46037

Phone Number: 215-396-5500

Fax Number: 904-600-4583

13. Consequence for MRO Verified Positive Drug Test

When SJCCOA is notified of an MRO verified positive drug test, or a test refusal due to adulteration or substitution; the violating employee will be immediately removed from safety-sensitive duty and provided a list of DOT-qualified Substance Abuse

System Safety Program Plan (SSPP)

Professionals. Applicants will be excluded from hire and provided a list of DOT-qualified Substance Abuse Professionals.

Violating employees will be required to successfully complete the USDOT return-to-duty process prior to resuming safety-sensitive functions. *Per SJCCOA authority, a disciplinary suspension may be imposed.*

14. Split Specimen Testing

As an important employee protection, split specimen collection procedures will be used for all USDOT/FTA urine collections. When an employee challenges an MRO verified result, he/she may request that the split specimen (bottle B) be tested at a different DHHS certified laboratory that conducted the test of the primary specimen (bottle A). Instructions for requesting the split specimen test will be provided by the Medical Review Officer during his/her interview with the donor (employee). In accordance with USDOT rule, SJCCOA will ensure that the fee to process the split specimen test is covered in order for a timely analysis of the split specimen. *SJCCOA may seek reimbursement for the cost of the split specimen test.*

15. Alcohol Prohibition

Safety-sensitive employees are prohibited from consuming alcohol while performing safety-sensitive functions, within (4) four hours prior to performing a safety sensitive function, or during the hours that they are on call or standby for duty. No safety-sensitive employee shall report for duty or remain on duty while having an alcohol concentration of 0.04 or greater.

Safety-sensitive employees must not consume alcohol within eight (8) hours following an accident or until the employee submits to post-accident testing, whichever occurs first.

Employees on call or on standby for duty will be given the opportunity to acknowledge their use of alcohol and the inability to perform his or her safety-sensitive function, per 49 CFR Part 655.33(b)(1).

16. Alcohol Testing

All alcohol screening tests and confirmation tests will be performed in accordance with USDOT rule, 49 CFR Part 40. The procedures that will be used to test for alcohol misuse will protect the employee and the integrity of the testing process, safeguard the validity of the test results, and ensure the test results are attributed to the correct employee.

When an alcohol-screening test indicates a blood alcohol concentration (BAC) of 0.02 or greater, a confirmation test will be performed using an evidential breath testing device listed on the USDOT/ODAPC webpage as an "Approved Evidential Breath Measurement Device". The confirmed blood alcohol concentration (BAC) result will be transmitted by the technician to SJCCOA in a confidential manner. A safety-sensitive employee who has a confirmed blood alcohol concentration (BAC) of 0.02 or greater

System Safety Program Plan (SSPP)

but less than 0.04 will be removed from safety-sensitive duties for a period of at least (8) eight hours or until test results fall below 0.02.

17. Consequence for a USDOT/FTA Alcohol Violation

A safety-sensitive employee who has a confirmed blood alcohol concentration (BAC) of 0.04 or greater has violated the USDOT/FTA testing program and will be removed from safety-sensitive duty and provided a list of DOT-qualified Substance Abuse Professionals. Violating employees will be required to successfully complete the USDOT return-to-duty process prior to resuming safety-sensitive functions. *Per SJCCOA authority, a disciplinary suspension may be imposed.*

18. Refusal to Submit to Alcohol Testing

The following actions constitute a refusal to submit to an alcohol test:

- (1) Fail to appear for any test within a reasonable time, as determined by the employer, consistent with applicable DOT agency regulations, after being directed to do so by the employer.
- (2) Fail to remain at the testing site until the testing process is complete
- (3) Fail to provide an adequate amount of saliva or breath for any USDOT required alcohol test
- (4) Fail to provide a sufficient breath specimen, and the physician has determined, through a required medical evaluation, that there was no adequate medical explanation for the failure
- (5) Fail to undergo a medical examination or evaluation, as directed by the [Agency]
- (6) Fail to sign the certification at Step 2 of the ATF
- (7) Fail to cooperate with any part of the testing process.

Refusing to submit to a USDOT/FTA required test is a violation of USDOT/FTA testing program. Employees must be immediately removed from safety-sensitive duty and provided a list of USDOT-qualified Substance Abuse Professionals. Violating employees will be required to successfully complete the USDOT return-to-duty process prior to resuming safety-sensitive functions. *Per SJCCOA authority, a disciplinary suspension may be imposed.*

19. USDOT Return-to-Duty Process

When SJCCOA is notified of an employee's MRO verified positive drug test or an employee's confirmed blood alcohol concentration (BAC) of 0.04 or greater, the employee will be immediately removed from safety-sensitive duties and will be provided a list of DOT-qualified Substance Abuse Professionals. Violating employees will be required to successfully complete the USDOT's Return-to-Duty process prior to returning to safety-sensitive duty. The Return-to-Duty process must be in accordance with USDOT rule, 49 CFR Part 40, Subpart O.

Return-to-Duty Tests

Upon successful completion of the USDOT Return-to-Duty process, employees must submit to a Return-to-Duty drug and/or alcohol test (test types will be determined by

System Safety Program Plan (SSPP)

the DOT-qualified SAP who evaluated the employee). SJCCOA must receive an MRO verified negative drug test result and/or a confirmed blood alcohol concentration (BAC) result of less than 0.02, prior to the employee's return to safety-sensitive duties. In accordance with USDOT rule, return-to-duty drug testing will be conducted using direct observation collection procedures.

Follow-up Tests

Once the violating employee has resumed safety-sensitive duties, he/she will be subject to unannounced drug and/or alcohol testing referred to in the regulation as follow-up testing. The frequency of the follow-up tests and the duration of the follow-up testing will be determined by the USDOT-qualified Substance Abuse Professional who evaluated the employee. In accordance with USDOT rule, all follow-up drug testing will be conducted using direct observation collection procedures. Follow-up alcohol tests will be conducted just before during or just after the employee's performance of a safety sensitive function.

20. SJCCOA Contacts

Designated Employer Representative (Drug & Alcohol Program Manager)

Name: Christy Sandy

Address: 2595 Old Moultrie Road, Saint Augustine, FL 32086

Phone: 904-209-3714

E-mail: csandy@stjohnscoa.com

Alternate (back-up) Program Manager

Name: Nelson Wiley

Address: 2595 Old Moultrie Road, Saint Augustine, FL 32086

Phone: 904-209-3716

E-mail: nwiley@stjohnscoa.com

The referenced USDOT and FTA regulations, as well informational material related to this testing program are available for review and/or download from the Florida Department of Transportation's Substance Abuse Management Website: <http://sam.cutr.usf.edu>. Further information may be obtained from the USDOT's Office of Drug and Alcohol Policy and Compliance website: <https://www.transportation.gov/odapc> and the Federal Transit Administration's (FTA) website: <https://transit-safety.fta.dot.gov/DrugAndAlcohol/Default.aspx>

System Safety Program Plan (SSPP)



**Employee Acknowledgement of Receipt of St Johns County Council on Aging
Substance Abuse Management Policy**

I have received a legible copy of the St Johns County Council on Aging (SJCCOA) Substance Abuse Management Policy DATED 06/19/2023. I understand that my employment in a safety-sensitive position with SJCCOA is conditioned upon full adherence to this policy.

Employee's Printed Name: _____

Employee's Signature: _____

Date: _____

Supervisor, Manager or Human Resources or Manager Name:

Printed Name: _____

Signature: _____

Title: _____ Date: _____

MROCC

Medical Review Officer Certification Council

certifies that

Abraham J. Hammell, D.O.

has successfully met all eligibility and examination criteria
and is hereby designated a

Certified Medical Review Officer

Certification Number: 23-313746

Effective from June 18, 2023

to June 18, 2028





June 18, 2023

**Abraham J. Hammell, D.O.
FirstAdvantage
525 August Hills Drive
LaCrescent, MN 55947**

**Certification Number: 23-313746
Valid from June 18, 2023 to June 18, 2028**

Dr. Hammell:

I am very pleased to confirm that you have successfully passed the MROCC certification examination. Your CME training plus the passing of this examination qualifies you for certification by the Medical Review Officer Certification Council as a Certified MRO.

An official verification of certification is available by logging into the MROCC website at <https://www.mrocc.org/login.cfm> and clicking on the Print Verification button. Once you are logged in, there is also an option to purchase a professionally-printed MROCC certificate, if you wish to do so.

Your listing is now available on the MROCC website. You may view your listing and make changes to it at the MROCC website at <https://www.mrocc.org/login.cfm>. It is important to keep your contact information updated by logging into your record on our website so that you receive any necessary updates and reminders during your certification cycle.

Again, my warmest congratulations!

Sincerely,

**James L. Ferguson, D.O.
Chair, MROCC Advisory Committee**



Currently Certified as a Medical Review Officer by MROCC

Name:	Abraham J. Hammell, D.O.
Certification Number:	23-313746
Certification Cycle:	June 18, 2023 to June 18, 2028
Company:	FirstAdvantage
Address Line 1:	525 August Hills Drive
Address Line 2:	
City:	LaCrescent
State:	MI
Country:	
Email:	abehammell@gmail.com
Date Printed:	June 16, 2023
Source:	MROCC website. The verification of certification using this web site meets primary source requirements as defined by JCAHO and NCQA.

This notice serves as verification that the above referenced physician is a certified Medical Review Officer (MRO) through the Medical Review Officer Certification Council (MROCC). MROCC certifies, through an eligibility process and written examination, licensed physicians who have had appropriate CME training and experience in performing the essential duties of the MRO. Certification is intended to ensure the public of quality services and the maintenance of ethical conduct by qualified physicians involved in drug and alcohol testing review.

MROCC's certification examination is annually reviewed and approved by the Department of Health and Human Services, and fulfills the requirement for certification of Medical Review Officers as established by the Department of Transportation in its Procedures for Transportation Workplace Drug and Alcohol Testing Programs 49 CFR Part 40 of the Federal Register.

Exhibit K

Driver Handbook, Driver Training Record, and Road Test Evaluation



St. Johns County Council on Aging, Inc.

Driver Handbook

Table of Contents

Topic	Page
SJCCOA Vehicle Operations	4
Policy - All Drivers	4
Guidance	4
Integrity	5
Minimum Requirements	5
Driver’s License	5
Driver’s Record	5
Operational and Driving Requirements	6
Tobacco use, eating or drinking	7
Incidents	8
Collisions	8
Daily Pre-Trip vehicle inspections	8
Seating on-board the vehicle	8
Rider Policy	9
Refusal/Suspension of Service	9
Seriously Disruptive Behavior	9
Public Health Threats	9
Refusal to pay applicable Fare	10
Refusal to Comply with Safety Rules	10
Violation Levels	10
Consequences	11
Service Refusal Process	11
Appeals Process	12
Service Animals	13
Wireless Communication Policy	13
Railroad Crossings	13
Procedures - All Drivers	13
Handling unsafe conditions	13
What to do before emergencies	13
Emergency Management	14
Fires	14
Hurricanes	14
Severe Thunderstorms	14
Tornadoes	14
Floods	15
Emergency Evacuation	15
Medical Emergencies	15
Waiting for emergency assistance	15
Procedure to follow with other passengers	15
Mechanical Breakdown	16
Stalling on Railroad Tracks	16
Recognizing and Handling Security Threats	16

Prevention	16
Suspicious Packages and Devices	17
Suspicious Toxic Substances	18
Suspicious Activity	19
Responding to and Identifying Suspicious People	19
Security Incident Management	20
Transportation Department Policy	21
Wireless Communications and Radio Policy	22
After-Hours Contact	22
Mobility Aids	22
Lift Usage by Persons Not in Wheelchairs	23
Oxygen use on SJCCOA vehicles	23
Passenger relations	23
Personal Responsibility	23
Procedures	24
Daily Pre-Trip Vehicle Inspections	24
Collisions	27
Post-Accident Testing	28
FTA Post-Accident Thresholds	28
Para-transit Service	28
Procedures	28
Two-Way Radio Protocol	29
Client Pick-up at Facilities	29
Multi-Loading and Client Readiness	29
Escorts	30
Scope of Service	30
Passenger Assistance	30
Sponsoring Agencies and Co-payments	30
Private Payment	30
Sunshine Bus Company	31
Schedules	31
Funding	31
Routes	31
Procedures	31
Driving a Sunshine Bus	31
Schedule Compliance	31
Fares	32
Deviations	32

SJCCOA Vehicle Operations

Background

Since 1973 the St. Johns County Council on Aging Inc. (SJCCOA) has served as the gateway to information and opportunity for the St. Augustine and St. Johns County elder communities. We provide subsidized senior programs and senior services for those age 60 and over and many activities that are open to citizens of any age. In order to accomplish this mission we have dedicated employees and volunteers who drive a variety of vehicles in the course of their duties including: Meals on Wheels, Care Connection, Adult Day Health Centers, Memory Services, Coastal Home Care and others.

SJCCOA is also the Community Transportation Coordinator (CTC) for St. Johns County Florida, a designation we have held since 1983. The designation of CTC is given to the organization in each county which is selected by the Commission for the Transportation Disadvantaged (CTD) to coordinate public transportation for transportation disadvantaged persons in that service area. SJCCOA works cooperatively with the CTD, the Local Coordinating Board of the CTD, the Florida Department of Transportation, St. Johns County Board of County Commissioners, the Northeast Florida Regional Planning Council, the NE Florida Regional Transportation Commission and many other agencies and organizations to meet its goals as the CTC for St. Johns County.

In an effort to contain costs and provide the maximum amount of public transportation in St. Johns County using available funding, the SJCCOA Board of Directors authorized the creation of the Sunshine Bus Company in November of 1999. The Sunshine Bus Company, dba St. Johns County Council on Aging, Inc., and provides the public a clear distinction between our Para-transit services and this deviated fixed route public bus service.

In 2005 and 2016, the St. Johns County Board of County Commissioners contracted with SJCCOA to expand and provide this deviated fixed route bus system countywide.

Policy - All Drivers

Noncompliance with these requirements may result in disciplinary actions including suspension or termination of employment.

Guidance

The policies and procedures listed in this handbook are the minimum necessary to help us consistently perform our jobs in the safest, most responsible, most efficient and most customer friendly manner possible. Since we must meet new and unpredictable challenges each day these policies/procedures cannot hope to give a definitive solution to every situation you may encounter. When in doubt always check with your supervisor for guidance.

Integrity

Every employee of SJCCOA is expected to carry out their assigned duties in a professional manner that promotes the goals and interests of the SJCCOA. When handling company property or funds, employees must act in an honest and responsible manner. Timely, accurate, and honest recording and submission of time worked is expected.

Attendance

The transportation we provide to the community is a valuable commodity and each person in the Transportation Department is an integral part of the operation. The presence of each team member is a key to the smooth delivery of our services. Please notify your supervisor of any upcoming absences as far as possible in advance so that suitable arrangements may be made to avoid any possible interruption to service. Your cooperation will be greatly appreciated by your clients and co-workers.

Minimum Requirements

If the position in which you are working involves driving on behalf of SJCCOA you are responsible for maintaining basic minimum requirements related to your status as a driver. These requirements include maintenance of an acceptable driving record, a particular class of driver's license, and a current DOT physical. If your status in any of these areas changes you may no longer be able to maintain your current position. Advise your supervisor immediately of changes that could affect your ability to meet any of the minimum requirements listed in this handbook for your particular position.

Driver's License

All drivers must furnish and maintain a current, valid Florida driver's license. Since maintenance of a safe driving record is a requirement for all SJCCOA drivers, you must immediately report traffic violations that occur during on-duty hours, and report to your Supervisor in writing within 24 hours any traffic violation that occurs during off-duty hours (A copy of the traffic citation must accompany the notification). These notifications will be forwarded up the chain of command to the Executive Director. The COA assumes no responsibility for the payment of fines, including parking tickets. If your Florida driver's license is suspended, cancelled, or revoked, notify your supervisor immediately if possible, otherwise no later than the end of the business day following the day you received the notice.

Driver's Record

All new driver candidates must meet the following minimum standards:

- Must possess a valid Florida driving license of appropriate class and endorsement/s as needed for the position.
- Must be 21 years of age.
- Shall not have been:
 - Convicted of an infraction, ticket or citation for any of the following within the past 60 month period:
 - An alcohol and/or drug related driving offense;
 - Refusal to submit to a Blood Alcohol Content (BAC) test;
 - Reckless driving;

- Leaving the scene of an accident as defined by state laws;
- Suspension, revocation or administrative restriction of license privileges;
- Driving with a suspended license;
- At-fault in a fatal accident;
- Vehicular homicide;
- Convicted of (2) or more minor motor vehicle moving violations within the previous 24 months;
- Convicted of (1) or more at-fault incidents (accidents) resulting in personal injury or property damage within the previous 36 months;
- Convicted of a combination of (1) unrelated minor motor vehicle moving violation and (1) at-fault incident (accident) resulting in personal or property damage within the previous 24 months.

Employees may be removed from driving duties upon accumulating 2 or more official points on their driving record, as assigned by the Department of Highway Safety and Motor Vehicles (DHSMV).

At-fault accidents that result in a citation while operating a COA vehicle may result in driving privileges being revoked.

A motor vehicle report (MVR) will be requested minimally once per year. Management reserves the right to use its discretion in determining an unsatisfactory MVR. As a guideline, 3 violations in the past three years will be grounds for an unsatisfactory MVR and may be cause for termination and/or disciplinary actions. Refer to SSPP 6.0 Qualification and Selection of Drivers.

If the employee's main duties are to drive a COA vehicle, the employee may be terminated if no other job replacement opportunities are available within the organization.

Operational and Driving Requirements

Managers are responsible for overall compliance with operating and driving requirements of their employees/volunteers. It is the responsibility of every SJCCOA employee who performs driving duties to strictly adhere to the following requirements:

- Under no circumstance is a driver allowed to operate a vehicle without having the appropriate and valid driver's license in his or her possession.
- Drivers are not permitted to drive a vehicle when his or her driver's license has been suspended, cancelled, or revoked.
- Vehicles must be operated at all times in compliance with applicable traffic regulations, ordinances, and laws of the jurisdiction in which they are being operated.
- Drivers are not permitted to drive more than 12 hours in a 24-hour period, or drive after having been on duty for 16 hours in a 24-hour period. A driver is not permitted to drive until the requirement of a minimum eight consecutive hours of off-duty time has been fulfilled. A driver's work period begins from the time he or she first reports for duty to his or her employer. A driver is permitted to exceed his or her regulated hours in order to reach a regularly established relief or dispatch point, provided the additional driving time does not exceed one hour.

- Drivers are not permitted to be on duty more than 72 hours in any period of seven consecutive days; however, any 24 consecutive hours of off duty time shall constitute the end of any such period of seven consecutive days. A driver who has reached the maximum 72 hours of on duty time during the seven consecutive days is required to have a minimum of 24 consecutive hours of off duty time prior to returning to on duty status.
- A driver is permitted to drive for more than the regulated hours for the safety and protection of the public when conditions such as adverse weather, disaster, security threat, a road or traffic condition, medical emergency, or an accident occur.
- Drivers are not permitted to drive a vehicle when his or her ability is impaired, or likely to be impaired, by fatigue, illness, other causes, or likely to create an unsafe condition.
- Drivers will not report for duty or operate any vehicle while under the influence of alcohol or any other substance, legal or illegal, that may impair driving ability. All employees are required to comply with the agency's Substance Abuse Policy.
- Drivers are required to conduct daily vehicle inspections and reporting of all defects and deficiencies likely to affect safe operation or cause mechanical malfunctions.
- Drivers are required to immediately report any defect or deficiency that may affect safe operations or cause mechanical malfunctions. Any defect or deficiency found shall be properly documented on a Daily Vehicle Inspection (DVI) form, noting the problem/s found and placed in the black wall rack for the maintenance department.
- A vehicle with any passenger doors in the open position will not be operated with passengers aboard. The doors will not be opened until the vehicle is stopped. A vehicle with an inoperable passenger door will not be operated with passengers aboard, except to move to a safe location.
- The fueling of vehicles when passengers are being carried will be reduced to the minimum number of times necessary during such transportation.
- Drivers are required to be properly secured to their seat with a restraining belt at all times while the vehicle is in motion. Passengers are encouraged to be properly secured to their seat with a restraining belt at all times while the vehicle is in motion.
- Vehicles will not be left unattended with passengers aboard for longer than 15 minutes. The parking or holding brake device will be properly set at any time the vehicle is left unattended.
- Vehicles will not be left unattended in an unsafe condition with passengers aboard at any time.
- Drivers are prohibited from leaving keys in the vehicle for any reason at any time the vehicle is left unattended.
- Vehicles will not be used at any time for any unauthorized use.

Tobacco use, eating or drinking

Smoking (includes use of all tobacco products and E-cigarettes), eating and drinking are prohibited while operating SJCCOA vehicles. An exception could be made for persons who

must eat or drink while on board due to a medical condition. See your supervisor to request an exception.

Incidents

All incidents involving SJCCOA employees, property or clients must be reported to your supervisor immediately. Incidents would include damage to property, or vehicles, injury or potential injury to a person. All drivers must ensure that they carry the forms necessary for the reporting of incidents. Incident reports are to be filed with road supervisor by end of shift or by arrangement with Management. If you are unsure as to whether or not to file an incident report, consult with a road supervisor or your manager.

Collisions

All collisions must be reported to dispatch immediately. If dispatch is unavailable, the driver is to contact law enforcement immediately.

SJCCOA vehicles must not be removed from accident scenes without permission from law enforcement and the appropriate supervisor. Since our vehicles have county tags, law enforcement personnel are always required to respond to the accident scene.

All drivers must ensure that they carry the forms necessary for the reporting of collisions. Collision reports must be completely filled out, including witness details, and names and contact information of all bus passengers and filed with a road supervisor by end of shift or by arrangement with Management.

Daily Vehicle Inspections

Daily vehicle inspections are crucial to the success of the Preventive Maintenance Program. Investing a short time on a daily basis to inspect each vehicle will help detect problems early, thereby improving safety, customer service and decreasing vehicle repair costs.

Each driver will perform a complete pre-trip inspection, fill out the associated report and retain during the day so that the post-trip portion can be filled out at the end of shift. If a vehicle is found to be unsafe the situation should be brought to the attention of a mechanic, if available, so that mitigation measures may be taken. If it is not possible to repair the issue right away or a mechanic is unavailable, the vehicle should be red-lined and the appropriate manager/supervisor notified immediately so that a substitution can be made. The manager, dispatcher, or a road supervisor will assign a substitute vehicle.

Seating on-board the vehicle

Drivers must wear seatbelts at all times. Passengers are encouraged to use seatbelts if the vehicle was equipped with them at the time of manufacture. All clients seated in wheelchairs are encouraged to be belted into the properly secured wheelchair. Vehicles will not be driven with more passengers on board than the vehicle was designed to carry and no one will be allowed to stand while the vehicle is in motion except on a Sunshine Bus. All personal articles must be stored and secured in a safe manner.

Rider Policy – Refusal/Suspension of Service

The purpose of the rider policy is to set guidelines for refusal or suspension of transportation services administered or provided by SJCCOA. This policy covers all transportation services, including the deviated fixed-route bus and paratransit system.

This policy applies to circumstances and/or behaviors that occur on SJCCOA property, vehicles, or while boarding vehicles.

Service may be refused, suspended, or conditioned due to the following circumstances and/or behaviors:

- Documented Pattern of No-Shows (paratransit or route deviation)
- Seriously Disruptive Behavior
- Public Health Threats
- Refusal to Pay the Applicable Fare
- Refusal to Comply with Safety Rules

Seriously Disruptive Behavior

Service may be refused to customers who engage in violent, illegal, or seriously disruptive behavior. Seriously disruptive behavior includes, but is not limited to, the following:

Paratransit Service

- Getting out of a seat while a paratransit vehicle is in motion
- Leaving a paratransit vehicle at a location other than the clients destination while it is parked to pick-up or drop-off another customer
- Refusing to wear a seatbelt or refusing to exit the vehicle

All Service

- Illegal Conduct
- Disturbing a vehicle operator while the operator is driving
- Disturbing other customers
- Violent behavior
- Physically or verbally threatening vehicle operator, dispatcher or other customers
- Smoking or use of tobacco products including E-Cigarettes while onboard a vehicle
- Damaging or destroying SJCCOA Transit property or the personal property of another passenger or the transit driver
- Engaging in conduct or activity that is a danger to the customer, other customers, or the driver
- Refusing to exit the vehicle
- Offensive language

Public Health Threats

Service will be refused to any person who poses a potential public health threat. Examples of public health threats include, but are not limited to the following:

- The existence of excrement or urine on clothes or exposed body parts

- The existence of other body fluids, such as blood or vomit on exposed body parts

Refusal to pay applicable Fare

Service may be refused to any person who refuses to pay the applicable fare either in cash or through the use of a purchased daily/monthly pass.

Refusal to Comply with Safety Rules

A person that refuses to comply with posted safety rules or driver instructions may be refused service.

Violation Levels

Typical Minor Violations

- Profanity and/or offensive language
- Talking too loudly
- Distracting driver's attention
- Pushing and jostling when getting on or off the transit vehicle
- Crossing the "white standee line" before the transit vehicle stops
- Eating or drinking on transit vehicle
- Loud music
- Discourteous treatment of passengers or transit drivers

Typical Major Violations

- Physical violence, intimidation and/or harassment toward another passenger or transit driver
- Participation in illegal activity, including but not limited to sale, distribution, possession of stolen property or use, possession, manufacturing, distributing, dispensing, purchasing, transferring or being under the influence of controlled substances, alcoholic beverages, or other intoxicants at any time on in or around transit facilities/properties)
- Illegal possession of weapon on or around transit facilities/properties
- Sexual touch or inappropriate comment(s)
- Damaging or destroying transit facilities/properties or the personal property of another passenger or transit driver
- Drinking alcoholic beverages
- Language intentionally used to threaten or intimidate another passenger or transit driver
- Use of racial slurs, racial/ethnic name calling, displaying racist behaviors
- Throwing objects in transit vehicle or out of windows
- Use of tobacco or smoking on transit vehicle
- Spitting
- Failure to follow direction from the transit driver
- Public Intoxication

Consequences

A range of consequences and/or actions will be used to address non-compliance with appropriate Rider Conduct. Consequences and/or actions could include one or any combination of the following:

Minor Violations of conduct rules may be handled as follows:

First Offense - Verbal warning by transit driver to correct behavior.

Second Offense - The offender(s) will be put off the transit vehicle - Bus riding privileges will be suspended for the remainder of that day.

Third and Subsequent Offenses - Bus riding privileges will be suspended for up to 30 calendar days (non-criminal act)

Major Violations of conduct rules are handled as follows:

First Offense - Bus riding privileges will be suspended for up to 30 calendar days (non-criminal act)

Second Offense - Bus riding privileges will be suspended for up to 60 calendar days (non-criminal act)

Third Offense or First Criminal Offense - Bus riding privileges will be suspended for up to 90 calendar days (Criminal Offense=court conviction)

When a passenger returns from a suspension, the returning passenger's behavior will be closely monitored. If there is another documented incident of disruptive behavior, the passenger may be suspended for an additional period of time and/or have all transit riding privileges permanently terminated.

Service Refusal Process

The Transportation Director, or his/her designee, is authorized to suspend or refuse the provision of service to individuals who: A. violate SJCCOA's no-show policy; B. engage in violent, seriously disruptive, or illegal conduct; C. pose a public health threat; D. refuse to pay the applicable fare; or E. refuse to comply with safety rules. The term of the suspension or refusal of service shall depend on the nature and seriousness of the prohibited conduct.

The vehicle operator is authorized to refuse or suspend service on the day of the violation and if possible will fill out and issue a copy of the "Notice of Refusal or Suspension" and give it to the customer. In these cases, the incident will be referred to SJCCOA Transit staff for investigation and possible further action.

- When refused/suspended, the offender(s) is suspended from riding privileges on any transit vehicle for the remainder of the day. Anytime a passenger is put off the bus their bus fare shall be forfeited and if the passenger suspended is seen riding another transit vehicle during the suspension period it will be considered trespassing and law enforcement will be called to handle the situation.
- If the offender(s) is a juvenile (under the age of 18 years old), and is to be put off of the transit vehicle, law enforcement will be called to ensure the safety of the juvenile.

- When a passenger exhibits inappropriate behavior on a transit vehicle or transit properties/facilities resulting in a suspension of service, the transit employee will contact his/her supervisor and complete an incident report. Law enforcement may be called as appropriate to the situation.
- The incident report is submitted to the on-duty Road Supervisor by the end of the working day for review and investigation.
- The Road Supervisor will investigate the nature of the incident with both the driver and the alleged offender/s (if available). If available and relevant, video/audio recordings will be obtained from the SJCCOA vehicle used in the incident.
- The Road Supervisor will discuss investigative findings with the appropriate Transit Manager (Sunshine Bus Company or Paratransit). If the initial suspension is found to be substantiated the Transit Manager and Road Supervisor will recommend any further mitigation measure/s to the Transportation Director for action.

The Transportation Director will render a final decision and prepare a written letter of suspension of transit riding privileges. The decision can simply be a formal summary of the incident and its resultant one day suspension. If the situation warrants further action the Director shall state what that further sanction will be. The letter shall include why the passenger is to be further sanctioned, any documented history of disruptive behavior, and the action to be taken. This will be sent through registered mail to the passenger (if possible) or otherwise be provided to the driver of the route the passenger typically rides, or a Road Supervisor, for issuance in person. The letter will include a description of the appeal process.

Appeals Process

If a refusal of service or suspension takes place or is ordered, the following appeal process is available:

- The individual will have ten (10) days to appeal the decision.
- The person may file notice of appeal requesting an opportunity to present written and oral information regarding the incident. Failure to respond is considered a default finding and the denial or suspension will be sustained.
- The appeal must be in writing and addressed to: Executive Director, St. Johns County Council on Aging, Inc. 180 Marine St., St. Augustine, FL 32084.
- The Executive Director will provide a date/time for a hearing to be held at the corporate headquarters or the option of reviewing the written appeal in lieu of a hearing.
- After presentation of the appeal the Executive Director will review the appeal and make a final determination within ten (10) days. SJCCOA's review may include consultation with the SJCCOA and/or County attorney and reserves the right to refuse service during the appeals process.
- The individual will be notified in writing of the final determination, the reasons for it, and the sanctions imposed if any.

Service Animals

Service animals in use by a person with a disability are welcome in all SJCCOA facilities and vehicles. Note that the term service animal can be applied to a wide variety of animals used for an equally wide variety of purposes. If you are in doubt about a particular situation consult with the transportation office or supervisor. Pets may be carried when contained in a secure pet carrier.

Wireless Communication Policy

“Wireless communication device” means an electronic or electrical device capable of remote communication. Examples include cell phones, personal digital assistants (PDAs), tablets, and portable computers (commonly called laptop computers). “Use of a wireless communication device” means use of a mobile telephone or other electronic or electrical device, hands-on or hands-free, to conduct an oral communication; to place or receive a telephone call; to send or read electronic mail or a text message; to play a game; to navigate the Internet; to play, view, or listen to a video; to play, view, or listen to a television broadcast; to play or listen to music; to execute a computational function, or to perform any other function that is not necessary for the health or safety of the person and that entails the risk of distracting the employee from a safety-critical task. Use of an electronic or electrical device that enhances the individual’s physical ability to perform, such as a hearing aid, is not included in this definition.

SJCCOA requires all drivers to fully comply with the wireless communication policy appropriate to their position. (See relevant section below)

Railroad crossings

All SJCCOA vehicles which are used for client transport are required to stop, look and listen at all railroad crossings. Drivers should slow gradually and deploy hazard flashers well in advance of your stop to warn vehicles following them of your intention to stop. Cancel your hazard flashers after resuming a speed of 25 to 30 mph.

Procedures - All Drivers

Handling Unsafe Conditions

In an effort to mitigate conditions that may cause harm to you, your co-workers, your passengers and the general public, it is important for all SJCCOA employees to report unsafe conditions to management. There are many areas where hazards may exist, and it is critical to be aware of them. Below are some of the areas to be mindful of:

- **Above the vehicle:** Always be aware of low objects that could potentially cause damage, such as tree limbs, low wires and low overhangs, be aware of your vehicles vertical clearance.
- **Outside the vehicle:** Be aware of potholes, varying curb heights, objects in the roadway, soft ground, standing water, knocked over signs and damaged sidewalks.

What to do before an emergency happens

- Understand SJCCOA emergency policies, protocol and communications plan.
- Check for first aid kit and other emergency supplies that should be in your vehicle.

- Know the emergency procedures and have current emergency contact information readily accessible.
- Learn alternate routes in the event your main route is impassable or obstructed.

Emergency Management

When handling emergency situations, adhere to the following steps:

- Remain Calm;
- Assess the situation;
- Protect people first, then property;
- Obtain help;
- Reassure and assist customers;
- Secure the scene;
- Gather Information;

Fires

- If able, steer the vehicle safely out of traffic.
- Protect yourself and your customers by immediately evacuating the area.
- Report the fire as soon as you safely can.
- Do not re-enter a vehicle that is on fire or filled with smoke.
- Follow the instructions of emergency responders upon their arrival.
- Know how to use a fire extinguisher and where they are located.
- Use fire extinguisher/s primarily to assist in safe evacuation. Do not attempt to fight the fire unless it's reasonable to conclude that fast action will allow you to safely extinguish the fire.

Hurricanes

- Be aware of community evacuation routes.
- Do not drive on flooded roads or bridges.
- Stay away from downed power lines and do not drive or walk through moving water.

Severe Thunderstorms

- Pull to the shoulder of the roadway and turn emergency flashers on until rain/wind subsides.
- Consider any downed power lines as potentially deadly and dangerous - do not go near them.
- Report downed lines or road obstructions immediately by calling 911.
- Stay inside the vehicle.

Tornadoes

- Avoid large open spaces and places with wide-span roofs.
- Leave your vehicle immediately and move yourself and your passengers to a safe shelter.
- If driving in open country, drive at a right angle away from the tornado's path.

Floods

- Stay out of the water.
- Do not drive into flooded areas.
- Be familiar with community evacuation routes.
- Be aware of areas where floodwaters have receded, possibly weakening roads which could collapse under the weight of the vehicle.

Emergency Evacuation

- Stand, open all door controls, face the passengers and get their attention.
- Speed is important. Do not give a long explanation or answer unnecessary questions.
- Tell them they will have to leave the vehicle for their safety, and that you will assist them.
- Give clear instructions - tell your passengers which exits to use and point to them.
- Verify that all exits are open and useable.
- Direct the evacuation. Reassure the passengers that you will assist them. If necessary, order people not to push. In the excitement of an evacuation, you may have to direct passengers' movements by using hand signals.
- If possible, enlist a bystander to help. Ask the helper to stand outside the front door to account for passengers as they alight and to assist them if necessary.
- Give instructions not to pull anyone out of the vehicle, but to offer a hand to anyone needing assistance.
- Designate a safe place and ask your helper to lead the group to it.
- Keep passengers in a group and as far away from the vehicle and traffic as possible; at least 100 feet away from the vehicle.
- Offer all passengers assistance.

Medical Emergencies

- Stop the vehicle in a location where medical personnel can respond.
- Determine if the customer needs medical attention.
- Do not attempt to diagnose the passenger's illness.
- Check the customer's wrist and neck for any medical warning device.
- If you suspect medical assistance may be necessary, call dispatch and ask for medical assistance. Do not take any chances with a passenger's life.
- If trained in first aid, you may offer/provide care to the level of your training.

Waiting for emergency assistance

- Make the person comfortable.
- Reassure that medical assistance is on the way.

Procedure to follow with other passengers

- Let passengers know the reason for the delay.
- Thank the passengers for their patience.
- Let dispatcher know that your other passengers may be late in arriving at their destinations.

- The dispatcher may route other vehicles to your location to off-load other clients.

Mechanical Breakdown

- Stop the vehicle in a safe location.
- Secure the vehicle and activate emergency flashers.
- *If safe* to do so, place the emergency triangle reflectors within 10 minutes or as quickly as possible.
- Customers should remain on the vehicle.
- Check for danger, fire, smoke, and fuel or other leaks.
- If you need to evacuate the vehicle, follow evacuation procedures.
- Check for possible causes.
- Call the dispatcher to request assistance.
- Keep your passengers informed of the situation.
- Move the vehicle if possible when safe and so directed.

Stalling on Railroad Tracks

- Immediately evacuate the vehicle and move passengers away from the tracks as quickly as possible.
- Call the dispatcher and ask to immediately advise police that the vehicle is disabled on the railroad tracks.

Recognizing and Handling Security Threats

Prevention

Observe and report people, activities and things that are out-of-place or out of the ordinary.

Look for and report system security weaknesses

- Broken fences or doors;
- Malfunctioning locks;
- Inadequate or non-working lighting.

Follow practices and procedures

- Wear proper uniform with badge or nametag;
- Carry and, if required, display ID;
- Keep appropriate doors, gates and compartments locked.

Conduct Vehicle inspections

- Integrate security sweeps into pre- and post-trip inspections.

During inspections, check the following areas for suspicious packages, devices or substances

1. Floors;
2. Below seats;
3. Operator's area;
4. Steps;
5. Wheelchair lifts;

6. Battery compartments;
7. Lights;
8. Wheel wells;
9. Engine compartments;
10. Exhaust system;
11. Fuel and air tanks;
12. Frame and underbody.

During pre- and post-trip inspections, layovers or when your bus has been unattended, look for the following

- Scratches or pry-marks made by a tool;
- Unusually clean or dirty areas or compartments;
- Items attached to vehicles with magnets or tape;
- Open or disturbed compartments and cabinets.

During daily work routines, and while you are on your route, look for the following:

- A. Suspicious activity, behavior and people;
- B. Cars and other vehicles parked in strange places;
- C. Out-of-place utility or repair crews;
- D. Unusual or out-of-place delivery trucks;
- E. People on rooftops or other unusual locations;
- F. Suspicious packages or devices at bus stops and terminals.

Suspicious Packages and Devices

Suspicion is based upon the type and location of the package. NOT all lost and found items are suspicious packages. Usually those items left in conspicuous areas such as on seats, in a restroom, next to a phone booth or vending machine or on a station platform are simply forgotten items.

Signs

A package that

- Is left or intentionally placed in an out-of-the-way location where it is not readily visible;
- Matches something described in a threat or has a threatening note attached;
- Is an abandoned item or container such as a thermos, propane canister, fire extinguisher or piece of pipe;
- Has visible wires, batteries, a clock or timer, or has bottles, tanks or bags attached;
- Is abandoned by someone quickly leaving the area;
- Includes a bag, box or package emitting an odor, mist or oily liquid;
- Is a bottle filled with an unusual colored liquid or has strange objects inside.

Responses

- DO NOT use a radio or cell phone if you suspect an explosive device. Relocate to at least three hundred feet away from the suspected device before use;
- Make notification by calling 911 – give a description of the package or device and its location;
- DO NOT touch, move or cover the object;

- If there is immediate danger, remain calm and evacuate the area;
- Attempt to isolate and secure the area;
- DO NOT re-enter once you have everyone out;
- Await direction from your supervisor, dispatcher or emergency responders;
- Be aware that explosive devices often come in twos or more and that another device may be located nearby, usually in the most obvious area one might evacuate to.

Suspicious Toxic Substances

Suspicion is based upon the presence of a fine powder, residue, fog, mist, oily liquid or odor with no identifiable or explainable source. It is also based upon two or more people showing similar signs of distress or physical reaction. NOT all powders or liquids are suspicious substances. Not every individual sick person is a victim of an attack or release.

Signs

- An unexplainable or pungent odor;
- A suspicious package emitting a vapor or odor;
- Abandoned or out-of-place aerosol or manual spray devices;
- A broken bag, envelope, bottle, light bulb or other potential dissemination device that has residue or a threatening note attached;
- A cloud, mist, fog, fine powder, dust, liquid or oily residue with no explainable source;
- Two or more people experiencing difficulty breathing, uncontrollable coughing, collapse, seizure, nausea, blurred vision or disorientation;
- Small animals such as birds appear to be dead or dying in the area.

Responses

- DO NOT touch, move or cover the substance or object;
- Remain calm and evacuate everyone from the affected area;
- Shut down HVAC systems to avoid spreading contamination;
- Avoid contamination by isolating and securing the area;
- Attempt to move people uphill and upwind from the area;
- Report the situation to the dispatcher, including your location, number of victims and a description of the substance and/or any symptoms displayed by victims.

Routes of Exposure

A substance can only affect you if it enters your body through one of the following routes

- Absorption: through the skin or eyes;
- Injection: through broken or punctured skin;
- Ingestion: through the mouth;
- Inhalation: through the mouth or nose.

Evacuation

- Bring vehicle to a stop in a safe location;
- Shut down the HVAC system if there is a suspicious substance;
- Evacuate the vehicle and secure the area;
- When dealing with suspicious substances – evacuate uphill and upwind;

- When dealing with explosives – evacuate at least 1,750 feet (based on a full size sedan car-bomb);
- Await assistance and direction.

Suspicious Activity

Suspicion is based upon

- Where someone is;
- When they are there;
- What they are doing;

NOT upon race, color, ethnicity or gender.

Signs

People who are

- In an unauthorized or restricted area;
- On agency property without proper ID, uniform or safety gear;
- In the wrong place or appear lost;
- Loitering, staring or watching employees and customers;
- Pacing, nervous or jumpy;
- Acting in a disorderly manner, alarming or disturbing others;
- Quickly exiting an area after abandoning a package;
- Taking photos of equipment and secure areas;
- Carrying a weapon or suspected weapon;
- Expressing an unusual level of interest in operations, equipment, and personnel;
- Unfamiliar couriers, repair personnel, utility crews or other “trusted employees” who are in the wrong place;
- Cars, trucks, motorcycles and bikes parked or standing in out of-place or strange locations, overloaded or sagging vehicles.

Responding to and Identifying Suspicious People

ONLY approach someone if you are comfortable doing so.

Lend assistance and calmly ask

- For an ID card or badge;
- If you can help them;
- Who they are there to see;
- If you can escort them out of the area.

Avoid

- Approaching threatening or dangerous persons;
- Being aggressive, confrontational, abusive or offensive;
- Detaining or holding a person by any means.

Action

Stay alert and observe their location, activity, behavior and physical characteristics. Try to keep them in your sight at all times. Report any incidence of suspicious behavior or activity to your

supervisor, the dispatcher or police. Include the location in which you found them, particularly if it is a secure area that may have been compromised.

If they do leave, note their direction of travel, description of vehicle and license plate.

When you observe suspicious activity, observe and report the person's following characteristics

- Head – eyes, ears, hair and facial hair, mouth, nose, forehead, cheeks and chin, complexion, jewelry, hat;
- Body – neck, arms, chest, stomach, shirt/blouse/dress, coat, accessories, tattoos;
- Legs – pants, skirt, belt, feet, socks, shoes;
- Overall appearance – height, weight, gender, neat or sloppy, packages, bags or accessories;
- Unique characteristics such as scars, birthmarks or other identifying attributes.

Security Incident Management

- Remain calm;
- Protect yourself and others – if necessary, evacuate the area;
- Report – gather information and make notification to dispatch and supervisor;
- Follow agency protocols and policies;
- Don't take risks that could harm yourself or others;
- Communicate with passengers to keep them informed;
- Assist passengers to your best ability;
- Enlist the help of other employees and passengers;
- Keep people clear of the incident or affected area;
- Maintain communication with the dispatcher and await direction;
- Identify yourself to arriving responders – keep your ID card visible;
- Identify witnesses to police;
- Assist responders as directed;
- DO NOT answer questions from the media or strangers.

Information Gathering

Accurate, detailed and relevant information regarding location, status, victims, indicators and circumstances will increase the effectiveness and timeliness of the emergency response.

Threats

- Report your exact location to the dispatcher;
- Identify type of threat – observation, verbal, or written message;
- Describe suspicious behavior;
- Describe suspicious package or device – size, shape, components (wires, batteries, clocks), color, location, sound, etc.;
- Describe suspicious substance – odor, mist, vapor, powder, color, amount, residue, location;
- Suggest safe access routes for responding employees and emergency services personnel;
- Observe and report weather conditions.

Incidents

- Report your exact location and condition to the dispatcher;
- Describe type and number of injuries/victims – note the types of symptoms or behavior;
- Identify location, position and consciousness of victims;
- Describe the presence of suspicious people, packages, devices or substances;
- Report wind direction and weather on scene;
- Report witness statements or observations;
- Collect passenger information;
- Suggest safe access routes for responding employees and emergency services personnel.

Reporting

- Immediately notify dispatch, or your supervisor;
- Follow procedures and await direction and/or assistance;
- Stay calm, communicate clearly and answer questions as they are asked;
- Verify the accuracy of the information you are reporting and clarify the directions you are being given;
- Confirm that help is on the way and ask for a time of arrival;
- If you are unable to contact the dispatcher or supervisor, notify local responders through 911.

Transportation Department

Policy:

Personal Wireless Communication Device and Vehicle Radio Use

In order to comply with Florida Administrative Code, Chapter 14-90 and our approved System Safety Program Plan (which implements Chapter 14-90) and to specifically address the issue of Distracted Driving:

- All personal wireless communication devices must be turned off (not on vibrate) while driving. Blue tooth audio devices, earpieces, headphones or other speakers must be removed from the operator's body while occupying the driver's seat.
- In an emergency, if a driver is unable to use the two way radio (e.g., driver is separated from the vehicle due to a need to evacuate or the radio is inoperable due to lack of coverage or other malfunction), a personal cellular phone may be used to contact the agency. In such a situation the driver must park the vehicle in a safe place off the road and call the direct line to the dispatcher.
- Vehicle radios are to be turned off when driving, with or without passengers. They may be turned on during a layover or break, but not while driving. Personal radios, stereos, boom boxes etc. cannot be brought on our buses at all.
- If your friends or family must contact you for an emergency please have them call dispatch. Dispatch will contact you so that you can pull over safely and take the call.
- These policies are such a serious safety issue that we will have to take mandatory administrative action for any violation. This will be a one-day suspension without pay.

Transit System Assigned Wireless Communication Device

- Drivers are not permitted to use any wireless communication device issued by the bus transit system while the transit vehicle is in motion except brief two way radio or hands free Mobile Data Terminal (MDT) communications with the dispatcher. If the driver must use the radio/MDT for a long duration, he/she must stop the vehicle in a safe place off the road.
- The use of a wireless communication device is prohibited while loading or unloading a patron or while conducting any other safety-related duty that requires the driver's undivided attention. If wireless communication is necessary, the driver will use a company-issued wireless communication device before or after completion of the safety-related task.
- Employees are permitted to use wireless communication devices issued by the bus transit system in the following situations -
 - o A driver needing to communicate with the dispatcher, other driver or supervisor and vise-versa.
 - o A driver requesting medical or emergency assistance.
 - o A driver reporting an illegal activity, a traffic collision, a road hazard, or a safety/security threat.

After-Hours Contact

- The after-hours contact list can be located on either department bulletin board in the driver area at the transit center.

Mobility Aids

The right of a person to employ the mobility aid of their choice while using public transportation is guaranteed by the Americans with Disabilities Act (ADA). All mobility aids will be accommodated to the extent possible as determined by the weight and/or dimension limits of the lift or ramp available on the vehicle. Wheelchair users must be transported in a front facing or rear facing position. All wheelchairs must be secured to the vehicle. Always attempt to fasten the seatbelt and shoulder harness of a wheelchair passenger. In the case of the Sunshine Buses, since we do not require all other passengers to wear seat restraints we cannot require their use by our wheelchair riders.

When transporting users of 3 wheeled scooters or other mobility aids that pose securement problems the client may be asked if they would like to transfer to a seat but cannot be required to do so. We can also offer to supply the client with nylon fasteners that can be attached to secure locations on their mobility aid to facilitate securement. For some users transfers may also pose a safety risk. Users of mobility aids that in our opinion may pose a safety risk to the client should be counseled against using the device when riding in our buses. The final decision in these cases always rests in the judgment of the client. Service cannot be denied on the grounds that a mobility device cannot be secured to the satisfaction of the transportation entity.

Lift usage by persons not in wheelchairs

The Americans with Disabilities Act (Federal law 49 CFR section 37.161) requires that a person who does not use a wheelchair but is unable to climb the stairs into the bus must be allowed to enter the vehicle by means of the lift.

Oxygen use on SJCCOA vehicles

By law persons using portable oxygen as a respiration device must be allowed to carry and use such equipment while on a public transportation vehicle. The equipment should be adequately secured to ensure the safety of all those on the vehicle.

Passenger relations

Many of a CTC's clients have special needs. The Transportation staff must be vigilant in assessing these needs and diligent in responding to them in an appropriate manner. Patience and a cheerful attitude can create a pleasant atmosphere in dealing with clients on the telephone and in person.

Do not discuss or ask questions regarding a client's medical condition or disclose any such information you may be aware of. Do not give any client information to other persons or exchange your phone number with clients. A professional relationship can be pleasant and friendly without violating anyone's privacy.

Never argue with or show disrespect for a client's opinion. If a client is asking you to do something which is contrary to company policy or instructions given to you by your supervisor simply tell the customer that you are unable to comply with their wishes. Make sure they understand that you are unable to comply not that you are unwilling to do so. Also inform the client that they are welcome to call the Transportation Office and discuss the situation with the Transportation Manager. You are much more likely to defuse a situation by listening to a customer's concerns with a sympathetic ear and then explaining the policy than you are of arguing with them and convincing them that you are right. Do not discuss personal problems, controversial issues, religious beliefs or political issues with clients.

Complaint and grievance procedures are available from the respective Transportation Manager.

Personal Responsibility

It is each employee's responsibility to not only be at work each day but to be prepared to work in a safe and responsible manner. The SJCCOA is a drug free workplace, in accordance with Title 49, Code of Federal Regulations, Part 29. You received a copy of the company's Substance Abuse Policy at the time of your hire. As an employee of the Transportation Department strict compliance is mandated by Federal law. As a transportation professional you must maintain an even higher standard of behavior since your good judgment and clear headed decision making are what safeguard the clients you transport each day. You must be alert to the effects that injury, illness, fatigue, stress or any other circumstance may have on your ability to safely operate a motor vehicle. You must also be aware of any possible effects that either prescription or non-prescription medications may have on your physical and mental readiness to transport customers. If you have any concerns regarding these issues check with a physician, pharmacist or other trained professional and keep your supervisor advised of the situation.

Procedures:

Daily Vehicle Inspections

The vehicle inspection checklist will help you remember all of the important things that must be inspected on a daily basis. There are four components to the pre-trip inspection Part 1: Approach and under the hood, Part 2: Driver compartment, Part 3: Outside of the bus, Part 4: Inside the bus. It is designed to provide an easy-to-follow sequence for performing your inspection in a logical manner. Repetition and routine are crucial. Consistently using the same method each time you do a pre-trip inspection will result in quicker and more accurate inspections. Ask a road supervisor, your manager, or a mechanic if you have any questions about the procedure.

If the driver finds any mechanical or other problems that could compromise the safety of the vehicle at any point, the driver will immediately inform the Fleet Maintenance Coordinator or Fleet Mechanic and the vehicle will not be scheduled for use until repaired. If safety or customer comfort issues are found during a pre-trip and it is not possible to repair them right away or a mechanic is unavailable, the vehicle should be red-lined and the dispatcher notified immediately. The dispatcher will make the appropriate substitution.

The defect form noting the problem/s found should be placed in the black wall rack. Consult with a road supervisor before placing the key in the maintenance lock box, in order to remove the vehicle from service. If a road supervisor is unavailable, contact your manager for direction.

Post-trip safety/mechanical issues are to be handled in the same manner. No bus with critical safety/mechanical issues should remain in-service.

If no problems are found during the pre-trip inspection or daily operation the completed Vehicle Inspection Checklist should be placed in the respective folders on the driver's prep area counter for review and filing. Those drivers that finish their routes at remote locations must turn in the daily vehicle inspection form the next business day they are at the transit center, email or fax it in if they have that capability.

The daily vehicle inspection forms must be complete with the operator's signature and a check in each box to document that the items are "OK" or if there is a defect. All defects are further noted on the defect form. Failure to report deficiencies by drivers will result in disciplinary action.

Buses should be clean and orderly at the beginning of each shift. Drivers are responsible for cleaning/washing and fueling the vehicle they drive at the end of the day so that it is ready for service the next day.

The following notes should be helpful to use during vehicle inspections and to keep as a reference tool.

Under the hood

- Check for problems under the hood at the beginning of your inspection before starting the engine. It is easier and safer when the engine is cool.
- Check the engine, radiator, and fluids. If low, make a note of it on your inspection checklist. If any fluids are below the safe level, see the mechanic for fluids or assistance.
- Also, check hoses for cracks or possible leaks and belts for any visible damage. Report any wear on the checklist as soon as it begins to show.

Vehicle Interior

Begin while seated behind the steering wheel. First, put on the parking brake. Then, turn on the ignition. (NOTE: the Master Switch in the battery compartment must be turned on.)

- Check the oil pressure, fuel, and alternator gauges. If the oil pressure light stays on or the gauge shows the oil pressure to be dangerously low, turn the motor off until the problem can be corrected. If the alternator or generator light stays on or gauge indicates a discharge, the battery may not be charging. To guard against the possibility of becoming stranded along the route due to a dead battery, have the problem located and corrected right away.
- Check the windshield wipers to make sure they are working and are not worn or stripped.
- Check passenger and emergency door for proper operation.
- Adjust your mirrors so that you can see what you need to see from your normal driving position. When you are adjusting your mirrors, keep in mind what you want to be able to see within your safety zone. If needed, ask for assistance in adjusting mirrors.
- Test your horn to make sure it works.
- Turn the steering wheel gently to make sure it is not loose or there is no abnormal play or stiffness in the steering assembly.
- Push on the brake pedal. If the tension feels spongy or soft, note this on your checklist and check with a mechanic before using. Your brakes may need to be adjusted.
- Check the blower fan to see if it works so you will be able to use the heater, defroster or air conditioner.
- Check the interior lights. If any lights are not working, note these on your checklist.

Safety Equipment

Check your emergency equipment to make sure it is in the right location and in working order. Emergency equipment should include:

- A properly charged fire extinguisher
- Triangles
- A first aid kit
- A body fluid/spill kit
- Registration, Insurance Card, & collision/incident report forms

Look around your vehicle to make sure it is clean and clear of trash, debris, or loose items. Trash or debris left in the vehicle can cause slips, falls, fires, and attract vermin. A clean vehicle presents a professional image.

Check any special accessibility equipment if your vehicle is so equipped.

- Examine tie downs for signs of damage or excessive wear. Make sure they can be properly secured to the floor, and then stow them in the proper location.
- Make sure all doors and emergency exits are functional, unlocked and unobstructed.

Vehicle Exterior

- Turn on all exterior lights. With the vehicle in park and the emergency brakes still on, begin the exterior check from the front of the vehicle.
- During the exterior inspection, be sure to note and report any evidence of fresh damage to the vehicle. Reporting such damage now may save you a lengthy and difficult explanation or report later. Space is provided for you on the Daily Vehicle Inspection Checklist to note and describe any exterior damage.
- Check the headlights, signal lights, emergency flashers, and clearance lights to make sure they are working.
- Check the left front tire for any signs of road damage, under inflation, or missing or loose lug nuts. Take care to maintain your tires at the recommended pressure. A soft tire is very susceptible to severe road damage. An overinflated tire causes a bumpier and less comfortable ride, especially for elderly or disabled.
- Check the condition of the side marker lights.
- Move to the back of the vehicle and inspect the left rear tires for obvious damage, or missing or loose lug nuts. While at the back of the vehicle, check the tail lights, the brake lights, turn signals, emergency flashers, and any other clearance lights, reflectors or signs (This may require assistance). Make sure they are free from mud or dirt. Carry a rag and gloves with you to clean any dirty lights which may be hard to see even after dark.
- Check the right rear tires and lug nuts. If there are any other lights or outside signs for your boarding doors or lifts, make sure they are in place and clean.
- Check all lift and ramps by operating them through one complete cycle. Make sure they are functioning properly. You may have to move the vehicle to ensure proper clearance while performing this part of the inspection. This is also a good time to check the interlock system. DO NOT modify or tamper with safety devices/interlocks to avoid using them as designed.
- Check under the vehicle. Make sure there are no foreign or unfamiliar objects hanging down or wedged underneath. Listen and check for any signs of an exhaust leak. Visually check for puddles of fluid under the vehicle. If the vehicle is leaking fluid, report it to a mechanic or your supervisor.
- Move to the front of the vehicle and examine the right front tire in the same manner as the left tire, including lug nuts and check the condition of the side marker lights.
- Now that the engine has reached operating temperature, check the transmission fluid level. Vehicle should be on level surface in park.

Note: Space is provided on the defect form to add additional detail regarding any findings during the vehicle inspection, i.e. equipment malfunctions, safety issues or damage to the vehicle. It is essential to fill this out completely to assist the mechanics in troubleshooting the issue.

Collisions Initial Response

- Stop! Do not leave the scene!
- The first things to do after a collision are to (a) secure the vehicle immediately to protect passengers from subsequent damage, and (b) assess the situation to determine if any passengers have been injured.
- If there are injuries, call 911 immediately. Do not attempt to provide medical treatment.
- In the event that there are no injuries, the police must still be called to investigate the collision. Proceed to the following steps:
- Call the dispatcher for assistance. Stay calm. Request dispatch to contact Law Enforcement – **this is required for all accident scenes.** If dispatch is unavailable, the driver is to contact the Law Enforcement immediately.
- In addition to asking passengers if everyone is all right, look to see if there are unconscious or seriously injured passengers who are unable to respond. Look for bleeding, broken limbs, vomiting and poor breathing in particular.
- Be alert to warning signs, such as disorientation, confusion, or the inability to respond to questions. These could indicate serious head injury.
- Notify a Road Supervisor immediately after talking to dispatch. If a road supervisor is unavailable, call management.

Post-collision Documentation – After you have followed the above procedures, it will be necessary to obtain information and perform other actions to protect passengers and staff. It is very important to document what happened.

- Note the license plate number(s) of other vehicle(s) first, then obtain the name(s) of driver(s) and passengers in other vehicle(s).
- Obtain the names, addresses and phone numbers of all passengers in your vehicle and indicate the seat that each person was sitting in at the time of the collision.
- Note the name of the investigating officer and his/her agency (county, city, etc.); also obtain the officer's badge number, and the case number if available.
- If an ambulance is called, note which hospital the ambulance evacuates patients to.
- Note the time and specific location of the collision.
- After obtaining pertinent information from passengers and contact information for investigating officers, complete the collision/incident reporting form in full and other agency forms as necessary.

Communications at the Scene – Do not provide information concerning the collision to anyone except the appropriate authorities. A road supervisor will respond and investigate the accident scene. If no road supervisor is available, management will respond and investigate the accident scene.

- Do not blame others or accept blame for the collision.
- Avoid discussing details with anyone except management, and personnel from law enforcement, fire or emergency medical services.
- Don't volunteer information to anyone.
- Don't make statements to the press or bystanders. Refer their questions to your Manager.
- If contacted by an attorney or other individual about the collision, refer them to your Manager.

Post-Accident Testing

In order to maintain compliance with DOT and FTA Guidelines, transit employees may be subjected to drug and/or alcohol screening after a collision.

FTA Post-Accident Thresholds

Must perform a DOT post-accident test when there is an occurrence associated with the operation of a mass transit vehicle, if as a result:

Fatal Accident

1. An individual dies (Must Test); or

Non-Fatal Accident

2. An individual suffers bodily injury and immediately receives medical treatment away from the scene of the accident; or
(“Individual” refers to a transit employee, pedestrian, passenger on the mass transit vehicle or person in the other vehicle(s))
3. A vehicle (including non-transit vehicle(s)) incurs disabling damage as the result of the occurrence an a vehicle is transported away from the scene by a tow truck of other vehicle; or
(In which the mass transit vehicle involved is a bus, electric bus, van, or automobile)
4. The mass transit vehicle is removed from operation
(In which the mass transit vehicle involved is a rail car, trolley car, trolley bus, or vessel)

Para-transit Service

Procedures:

Before you leave

At the start of each shift drivers should sign on to their Mobile Data Terminal (MDT) and scan it to determine if there are any errors or problems with your assignments. Report any schedule issues to the dispatcher immediately for correction. Next the driver should perform a complete pre-trip inspection, completely fill out the associated report and retain during the day so that the post-trip portion can be filled out at the end of shift. If a vehicle is found to have a safety or client comfort issue the situation should be brought to the attention of a mechanic if available so that mitigation measures may be taken. If it is not possible to repair the issue right away or if a mechanic is unavailable the vehicle should be red-lined and the dispatcher notified immediately. The dispatcher will assign a substitute vehicle. The completed Daily Vehicle Inspection noting the problem/s found should be placed in the black wall rack. Consult with a Road Supervisor before placing the key in the maintenance lock box, in order to remove the vehicle from service. Post-trip safety/mechanical issues are to be handled in the same manner. No bus with critical

safety/mechanical issues should remain in-service. Buses should be clean and orderly at the beginning of each shift. Drivers are responsible for cleaning, washing and re-fueling the vehicles they drive at the end of shift so that they will be ready the next day.

Two-Way Radio Protocol

To ensure the safety of our drivers and passengers and to enhance the performance of our operations, SJCCOA drivers will be familiar with two-way radio operations. Basic procedures are as follows:

- Staff using the two-way radio will follow the standard use practices of the FCC. Profanity, abusive language, or other inappropriate transmissions are not allowed, and could result in disciplinary action.
- All base stations and vehicle units shall be tuned to the appropriate assigned frequency at all times.
- Staff should initiate communications by first stating who they are calling, and then who is making the call (e.g., “Base, this is unit 102”). At the completion of the transmission both parties will indicate that the transmission is completed by stating their call sign and “clear” (e.g., “102 clear”).
- Except in the event of an emergency, all staff should listen for five seconds before transmitting to ensure there are no transmissions in progress. Other units’ transmissions should not be interrupted unless it is an emergency.

Client pick up at facilities

The pickup of clients at facilities such as nursing homes poses unique challenges to both the facility and our drivers. In order to help all parties involved SJCCOA has developed a system for facility pickups. Ten minutes prior to the estimated actual time of arrival the driver should radio the dispatcher and request that the nursing home have a particular client ready and waiting at the door at the estimated actual time of arrival. The Dispatcher will call the facility and notify them of your estimated actual arrival time. Drivers should radio the dispatcher five minutes after arrival if the client is not ready. The dispatcher will determine whether or not the van should no-show the client or continue waiting in order to stay in compliance with the schedule.

Multi-loading and client readiness

In order to contain costs and provide more services with limited resources SJCCOA schedules customers from a general area who are headed in a similar direction at approximately the same time aboard the same vehicle. This practice is called multi-loading and is in keeping with the wishes of our funding sources and the Local Coordinating Board. In order to accomplish this goal clients are given an estimated pickup time. The actual pickup time may fall anywhere in a 45 minute window and still be considered on time. Clients should be ready 30 minutes prior to this scheduled pickup time and may be picked up as much as 15 minutes after that time without being considered late. Drivers should wait no more than five minutes before contacting the dispatcher for advice on whether or not to proceed without the client in order to stay on schedule.

Escorts

Passengers who are not physically or cognitively capable of safely transporting themselves upon arrival at their destination must be accompanied by an escort. Escorts must accompany clients

on the entire trip from the point of origin to the destination and back. We do not charge escorts any fee.

Scope of service

SJCCOA provides door-to-door Para-transit service for clients who are ambulatory and those using mobility assistance devices such as canes, walkers and wheelchairs. Only when transporting a client on a stretcher should SJCCOA employees transport clients within a residence or facility (door-through-door service).

Passenger assistance

As part of door-to-door para-transit service drivers should assist clients from their door to the vehicle and from the vehicle to the door of their destination as appropriate. As such, drivers should advise ambulatory clients to wait for them to be in position at the bottom of the stairs to assist with embarking/disembarking from the bus. Drivers will assist clients with packages which total no more than what one person may safely carry onto or off of the bus in a single trip. Drivers should always keep their own safety and the safety of the client as their primary concerns.

Sponsoring agencies and co-payments

Many of our transportation clients have their trips paid for by a sponsoring agency such as the Commission for the Transportation Disadvantaged (CTD). Sponsored clients should pay any applicable co-payment upon boarding the bus. Note that clients sponsored by the St. Johns County grant, nursing homes and Medicaid do not have a co-payment. CTD clients are required to pay their co-payment. CTD does not sponsor stretcher transportation.

Private payment

As a provider of public transportation SJCCOA is also available to transport individuals who are not eligible to be transported with funding from any available grant source. The person or entity making the reservation for such transportation is required to pay for the service at the time of service unless prior arrangements are made.

SJCCOA has agreements in effect with area nursing homes, hospitals and other major users. These agreements specify that they will pay COA on a monthly basis for services that are requested by their staff.

IN THE EVENT OF A Security EMERGENCY: Should a circumstance develop on-board your vehicle that you feel you cannot control and could lead to violence, pull the vehicle over to the side of the road in a safe place. Call dispatch and advise that your ***engine is overheating at (location), please ask Ed Clark to respond.*** Give the dispatcher the exact location of your vehicle. This will alert the dispatcher to contact the authorities and have a law enforcement officer dispatched to your location immediately. If your engine is actually overheating and it is not a security emergency, state that you are having a mechanical problem and will need to speak to a mechanic. Dispatch may then ask the nature of the problem at which time you can tell them that the engine temperature is in the red.

Sunshine Bus Company

Schedules

Schedules are available at several locations including the SJCCOA Administrative Office, Transportation Office, St. Johns County Airport, Coastal Community Center, online (<http://sunshinebus.net/>) and from Sunshine Bus drivers.

Funding

The fares collected on any public transportation system are actually co-payments. Like all other systems the Sunshine Bus Company needs funding sources beyond fares to survive. The SJCCOA is contracted by the St. Johns County Board of County Commissioners (BOCC) to provide public transportation throughout the county. Various grants and moneys obtained from the BOCC, Federal Transit Administration, and FDOT fund our operational and capital needs.

Routes

The Sunshine Bus Company currently operates nine (9) deviated fixed routes Monday through Saturday, including a route serving Hastings, Flagler Estates, East Palatka, Vilano Beach and a route that travels to the Avenues Mall in Jacksonville, connecting to the JTA system. Schedules are available at the transportation office, online (<http://sunshinebus.net/>) and numerous outlets throughout the area.

Procedures:

Driving a Sunshine Bus

Drivers of Sunshine buses have challenges that are peculiar to the type of service provided and must modify their driving to deal with those challenges. Sunshine buses should always travel in the right most traffic lane so that waiting clients can easily see them coming and to avoid crossing lanes of traffic when stopping. Sunshine buses often stop on roadways so the use of flashers is required every time a bus stops to pick up or discharge a passenger. Never stop abruptly in traffic or stop in an unsafe place. Sunshine Bus routes have been designed to allow drivers time to drive slowly and stay on schedule.

Schedule Compliance

Schedule compliance for a deviated fixed route system is important. A deviated fixed route bus running early may strand clients who arrive at a bus stop “on time”. If the run is ahead of schedule drive slowly or pull off the road and wait if necessary to get back on-schedule. If you are running late alert the dispatcher and other drivers. Never skip stops or areas without the dispatcher’s permission and never speed to “catch up” for any reason. Alert other drivers to the needs of transferring passengers when running late.

Fares

The fare for a one way trip on any Sunshine Bus is \$1.00; seniors 60+, children 6 years old and under, persons with disabilities and anyone with a Medicare or Medicaid card may ride for \$.50 per one way trip. Monthly and day passes are also available. Clients transferring to other bus

companies such as JTA will be charged the applicable fare by that company. Passengers may also pay with tokens that are available through appropriate agencies. There is no discount for using tokens.

Deviations

As its name implies a deviated fixed route bus can be called upon to “deviate” from its route to pick-up or drop-off a passenger. Our policy is to offer deviations to customers within a ¼ mile radius of our existing routes. This deviation is open to the general public without regard to age or disability. We request that they call one day in advance to arrange a deviation and they must pay the base fare plus an additional fare for each deviation. The additional fare cannot be more than twice the base fare. For example where the base fare is \$1.00 a customer requesting to be picked up at their house that is located within a ¼ mile of the route would be charged the base fare of \$1.00 and a deviation charge of \$2.00 for a total of \$3.00 for a one way trip.

NEW HIRE TRAINING CURRICULUM REGISTER

DRIVERS

EMPLOYEE NAME:		Hire Date:	
TOPICS		DATE COMPLETED	ig Completed by:
POLICIES: Provided by Human Resources			
Employee Handbook			
Driver Handbook			
COVID Policy			
Substance Abuse			
Crisis Management			
Injury Prevention: Back Safety / Proper Lifting Safety Program Policy			
Document Destruction & Whistleblower Code of Conduct			
Chapter 14-90 Florida Equipment & Operational Safety Standards for Bus Transit Systems			
PTASP			
SSPP			
System Hazard & Security Plan			
TITLE VI SJCCOA, ST JOHNS COUNTY & Complaint Form			
Transit Access Reports (Binder in Driver Area)			
Paratransit Only Policies:			
Confidentiality			
Sunshine Center			
STANDARD OPERATING PROCEDURES: Provided by Human Resources			
Transportation Safety Plan			
Pandemic / Infectious Disease			
SICCOA Blood Pathogens Model Exposure Plan			
SICCOA Workplace Violence			
Hazard Communication Program (Safety, Management, Facilities & Maintenance staff only)			
Mobility Device Procedures			
NEW HIRE TRAINING MODULES (Computer and Binders), VIDEOS & Quiz: Completed with Manager All reviewed quizzes, and or certificates and signed forms are provided to HR for employee file.			
Active Shooter & Employee Safety Response			
ADA & Rural Transportation - Access Matters - & Sensitivity (Eater Seals): Binder, Video and Participant Video Worksheet			
ADA Service Animal Training: Binder, Online Video & Quiz			
Blood Pathogen: Binder, Online Video & Quiz			
Bullying - Recognizing & Preventing Workplace Bullying			
Discrimination - Preventing Discrimination in the Workplace: Binder & Quiz			
Diversity for All Employees & Workplace Sexual Harassment: Binder & Quiz			
FDOT A Bicycle Friendly Driver: Binder & Quiz			
Fraud Waste & Abuse and HIPAA (PARATRASNIT ONLY): Binder & Quiz			
FTA Substance Drug & Alcohol Training: 14-90: Online 60 minute Video & Form to sign			
Human Trafficking: Video			
NTI /Rutgers Body Mechanics: Handout & Quiz			
Passenger De-Escalation: Binder & Quiz			
Workplace Safety & Injury Prevention: Binder & Quiz			
RURAL TRANSIT ASSISTANCE PROGRAM (RTAP) (Handouts in the Training folder. Print the forms (two sided) for employee completion)			
ADA & Sensitivity			
Bloodborne Pathogens			
Customer Service			
Defensive Driving			
Distracted Driving			
Emergency Management			
Passenger Safety			
Transporting Non-Ambulatory Passengers			
FLORIDA DEPARTMENT OF TRANSPORTATION 14-90 11 MODULES (Certificate & Quiz for employee file)			
Module 1: Bus Transit System Safety/Operation Policies and Procedures			
RULE 14-90 FLORIDA ADMINISTRTRIVE CODE; Section 341.041 FS; Section 334.044 FS; Section 341.061 (2)(a) FS; Chapter 427 FS; Chapter 14-90 Florida Administrative Code; System Safety Program (SSPP); Hazard Security Plan/Security Program Plan (HSP/SPP); Substance Abuse Policy; Clean & Sober Video; American with Disability (ADA) Requirements; Operating & Driving Requirements; Event Investigation Policy; Wireless Communication Policy, Radio Communication Procedures			

TOPICS	DATE COMPLETED	Signature Completed by:
<p><u>Module 2: Operational Bus and Equipment Inspection</u></p>		
<p>Rule 14-90.009, 14-90.004, 14-90.012: Inspection Basics; Pre-Trip Inspection; in-route Inspection; Post-Trip Inspection; Daily Vehicle Inspection Documentation</p>		
<p><u>Module 3: Bus Equipment Familiarization</u></p>		
<p>Rule 14-90.007, 14-90.009, 14-90.012 Bus Equipment Familiarization: Size, features, vehicle exterior & interior elements, bus equipment standards, operational difference, passenger responsibilities, and liability responsibilities.</p>		
<p><u>Module 4: Basic Operations and Maneuvering</u></p>		
<p>Rule: 14-90.004, 14-90.006: Module covers: Driver Safety video; Braking (Curves, Emergency, Blowout, Wet, & Parking); Signaling & Turning (Right & Left Turns Procedure); Backing (re-positioning & parking); Overhead Clearance (Knowing the bus height & height of buildings, overpasses, road hazards, garages); Following Distance (1,000 & 4 Rule); Stopping Distance (Perception, Reaction, Braking Distance) Requirements; What to do about Tailgaters; Train Crossings; Mirrors & Blind Spots; Merging onto an Expressway; Passing on an Expressway; Exiting from an Expressway; Passing on Two-Lane Roads; Crossing a 4-Way Stop Intersection; Approaching Service Stops; Kneeling; Parking Lots; Drawbridges; Seeing; Communicating; Skid & Recovery</p>		
<p><u>Module 5: Boarding and Alighting Passengers</u></p>		
<p>Rule 14-90.006, 14-90.012: Passenger Safety Videos; Boarding & Alighting Ambulatory Passengers(Avoiding Slips & Falls, Approaching the Stop, Boarding Passengers, Disembarking Passengers); Boarding & Alighting Non- Ambulatory Passengers (Approaching the Stop, Stopping at the Stop).</p>		
<p><u>Module 6: Operation of Wheelchair Lift and Other Special Equipment</u></p>		
<p>Rule 14-90.012, 14-90.004, 14-90.006, 14-90.007: Lift Operating Instructions, Wheelchair /Scooter Operation Basics, Wheelchair/Scooter Basics During Lift Operations, 4-Point Tie Down System, Boarding Passengers Who Use Wheelchairs, Wheelchair Securement; Securing Scooters, Restraining the passenger, De-Boarding the Passenger; De-boarding Passengers Who Use Wheelchairs</p>		
<p><u>Module 7: Defensive Driving</u></p>		
<p>Rule 14-90.006, 14-90.012: I.P.D.E Driving Method (4 step process to see, think & act- Identify, Predict, Decide, & Execute), Common Characteristics of Defensive Driving (Knowledge of laws, hazards, time, equipment; Alertness – mental, physical and attention; Foresight – anticipation; Judgement – look for alternatives, no risk, safety first; Skill – proper operation, follow laws and safety measures); Defensive Driving Tools – (Brakes, Lights, Steering Wheel, Defroster, Windshield wipers, mirrors, Accelerator, Horn, Actions – area around bus, assumptions, safety zone); Driver Errors – Excessive Speed (Drive to the situation, reduce incidents of speed crashes and violations); Driver Errors – Right-of-way errors/violations, Driver Errors – Improper turning, Driver Errors – Driving left of center, Driver Errors – Improper overtaking, The Operator (Fatigue/Drowsiness and their effects).</p>		
<p><u>Module 8: Passenger Assistance and Securement</u></p>		

TOPICS	DATE COMPLETED	Signature Completed by:
<p>Rule 14-90.004, 14-90.006, 14-90.009, 14-90.012: Customer Expectations (safe, clean, comfortable, well- maintained, totally accessible, affordable, reliable, convenient, delivery safely, courteous, reliable, knowledgeable, cheerful, give respect, communicate appropriately, never rude, have patience); Three Step Customer Service (Provide reliable, expert service, be courteous & patient, avoid confrontations through listening, empathy politeness, respect); Pick Up Location (greetings, handle problems, ask if questions); Dealing with difficult Customers (Provide the three customer service skills; Avoid confrontations); Expectations of Aging Customers (give same service as other customers); Guidelines for Assisting Customers with Autism & Mental Disability- (direct & simple communication, calm explanations, praise good behavior); Guidelines for Assisting Customers who have Vision Loss (offer assistance, speak normal volume voice, walk with don't touch unless asked and given instruction on how, do not pet or distract guide dog/service animal, announce & confirm destinations, assist if asked); Guidelines for Assisting Customers with Hearing Loss (speak more loudly if needed, speak with lower inflection, speak when person can see you, speak normal pace, communicate with notes & hand movements); Guidelines for Assisting Customers who have AIDS (Understand the illness, assist if passenger is weak just like any other passenger, use blood pathogen methods if customer is bleeding); Guidelines for Assisting Customers with Cardiovascular Disease (give extra time to board, store oxygen tank safely, be watchful for signs of discomfort, take emergency measures if needed); Guidelines for Assisting Customers who have Respiratory Disorders (keep windows closed with air conditioning on, safely secure any oxygen tanks; Guidelines for Assisting Customers who have Speech Disorders (be patient, never make fun, listen carefully, ask questions that can be answered with "yes" & "no" answers, or shake of head, write notes); Guidelines for Assisting Customers who have Kidney Dialysis (offer assistance when boarding, allow more time for transport, keep vehicle climate controlled); Guidelines for Assisting Customers who have Mental Illness (be patient, never lose temper, pull over if customer is threatening, treat with respect and sensitivity); Assisting Techniques (Plan you lift, proper stance, center your gravity, bend your knees, get a good grip, keep your back straight, make a smooth lift, avoid twisting, lower keeping back straight & knees bent, offer verbal assistance, stag yourself and the passenger for safe movement, Passenger Securement.</p>		
<p><u>Module 9: Security and Threat Awareness</u></p>		
<p>Rule 14-90.012, 14-90.009, 14-90.006: Federal Transit Administration National Transit Institute System Security Awareness safety video – First Line of Defense Awareness, prepared, transit terrorism; Preparedness; Security Countermeasures & Strategies; Preparedness Activities; Type of Prevention & Prevention Activities; Response Activities; Prohibited Activities; Recovery; Prohibited Items; Recovery Activities; Mitigation; Mitigation Activities.</p>		
<p><u>Module 10: Handling of Emergencies and Security Threats</u></p>		
<p>Rule 14-90.004, 14-90.12: Federal Transit Administration National Transit Institute video on Terrorist Threats; Florida Department of Transportation & Bus Transit Incident Investigation and National Center For Transit Research created by Center for Urban Transportation research by University of South Florida – How to Conduct an Incident Investigation, Identify Causes and Investigate Solutions; Module covers: Emergency Management Steps; Prepare for on the Job Emergencies; What to Do Before an Emergency Happens; What to Do During any Emergency; Security Threat Video, How to Handle Specific Emergency & Security Situations: Power Outages, Winter Storms/Blizzards, Fires, Severe Thunderstorms, Floods, Tornadoes Hurricanes, Emergency Evacuation, Medical Emergencies, Unconscious Customers, Robberies, Car Jacking, Mechanical Breakdown, Breakdown on Freeway, Tire Failure, Stalling on Railroad Tracks, and Accident & Incidents.</p>		
<p><u>Module 11: Driving Conditions</u></p>		
<p>Rule 14-90.006, 14-90.012: Module covers: Driving in Fog, Summer Driving, Night Driving, Winter Driving, Glare, Rain, Skids & Hydroplaning, and Distracted Driving. State of Florida driving regulations and vehicle factors are covered.</p>		
<p>NEW HIRE TRAINING: Completed with Manager / Trainer: On the Road</p>		
<p>Mobile Tablet Use (PARATRANSIT ONLY)</p>		
<p>Pre & Post Inspection Procedures (SJCCOA & FDOT)</p>		
<p>Radio / Cell Phone Use</p>		
<p>Route Specific Training</p>		
<p>SJCCOA Stretcher Procedures & Equipment Use (Paratransit Stretcher Driver Only)</p>		
<p>SJCCOA Transit Bus Lift Operations</p>		
<p>SJCCOA Vehicle Features & Equipment Familiarization</p>		
<p>Understanding Dementia (Paratrasnit & Customer Service Only)</p>		
<p>Wheelchair Securement Training NTI/Rutgers Document Based</p>		
<p>Driving Test & Evaluation</p>		
<p>Pre-Trip/Post-Trip Process and Paperwork</p>		
<p>Driver Manifest</p>		
<p>Mobility Device Procedures</p>		
<p>Collision / Incident Procedures</p>		
<p>Accident / Incident Form</p>		
<p>Time Sheet</p>		
<p>Bus Maintenance Procedures</p>		
<p>Collision / Incident Investigation</p>		
<p>Crisis Management</p>		

TOPICS	DATE COMPLETED	Signed Completed by:
Emergency Procedures, Accident, Biohazard & Passenger Medical Response		
Driver Assault Awareness & Prevention		
Passenger De-Escalation		

RIDE-ALONG OR VIDEO DRIVER PERFORMANCE EVALUATION

Driver Name:	Observation Date:
Vehicle Number:	Route:
Ride Along:	Video Review:

DRIVER OPERATIONAL SAFETY			
PRE-DRIVING		SIGNALLING	
CONDUCTED PRE-INSPECTION PER PROCEDURE		SIGNALS BEFORE PULLING FROM CURB	
DRIVERS AREA CLEAN AND SECURE		SIGNALS FOR ALL TURNS AND LANE CHANGES	
MIRRORS ADJUSTED		TAPS HORN AS NEEDED	
MDT LOGGED ON		ESCAPE PATH	
FASTENS DRIVER SAFETY BELT		SAFE FOLLOWING DISTANCE WHILE DRIVING	
DRIVING HABITS		8 FT DISTANCE BEHIND STOPPED VEHICLES- ESCAPE ROUTE	
SMOOTH ACCELERATION STEERING AND BRAKING		AVOIDS BEING BOXED IN	
MANUEVERS SAFELY FOR PASSENGER COMFORT		PASSING	
KEEPS BOTH HANDS ON WHEEL		DRIVES IN RIGHT LANE EXCEPT TO PASS	
CROSSWALK AND STOP LINES		PASSES SAFELY	
RAILROAD CROSSING- SIGNALS, APPROACH, STOP, LOOK, LISTEN		PARKING	
STOP LIGHT COMPLIANCE/ RIGHT ON RED AFTER FULL STOP AND GOOD LOOK AROUND		STOPS OFF TRAVELED LANE IF POSSIBLE	
FULL STOP AT STOP SIGNS EVEN IN PARKING LOTS AND WHEN NO TRAFFIC IS AROUND		PARKS WITHOUT HITTING CURB	
SLOWS FOR SPEED BUMPS/ROAD SAFETY SIGNS		SETS BRAKE/TRANS IN PARK	
ADJUSTS SPEED FOR ROAD and WEATHER SAFETY		WIRELESS POLICY	
INTERSECTIONS		TWO WAY RADIO OPERATION	
APPROACHES INTERSECTION CAUTIOUSLY		CELL PHONE OR TEXTING NOT USED	
LOOKS FOR CROSS TRAFFIC AT INTERSECTIONS- ROCK AND ROLL		RADIO VOLUME LOW OR OFF	
STAYS IN LANE THRU INTERSECTION		CUSTOMER SERVICE	
ADJUSTS ACTIONS TO DRIVE DEFENSIVELY		ASSISTS PASSENGERS ON/OFF	
URNS		WHEEL CHAIR AND LIFT OPERATION	
CORRECT LANE ADJUSTMENT FOR TURNS		WHEEL CHAIR FLOOR SECUREMENT/SEATBELT	
SIGNALS AND TAKES PROPER LANE FOR TURNS		CHILD SEAT COMPLIANCE.	
COMPLETES TURN IN PROPER LANE BEFORE CHANGING LANES		MINIMIZES DISCUSSION WITH PASSENGERS	
COMPLETES TURN SMOOTHLY AND SAFELY		MAINTAINS PROPER DECORUM- CLIENT PRIVACY, GOSSIP, COMMENTARY,	
MAKES EYE CONTACT WITH OTHER DRIVERS			
URNS/LANE CHANGES WITH MIRRORS AND HEAD SCAN			
NOTATIONS: X= NEEDS IMPROVEMENT-SEE OBSERVATIONS		√= CONSISTENTLY GOOD	
N/A= NOT AVAILABLE OR OBSERVED			

OBSERVATIONS:

--	--

MITIGATION MEASURES:

--	--

REVIEWER:

MANAGER: _____

Exhibit L

**Most Recent Audited
Financial Statement**

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
FINANCIAL REPORT

Year Ended December 31, 2024

CONTENTS

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	9
Notes to Financial Statements	10
SUPPLEMENTAL INFORMATION	
Schedule of Expenditures of Federal Awards and State Projects	21
Notes to Schedule of Expenditures of Federal Awards and State Projects	23
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	24
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY <i>THE UNIFORM GUIDANCE</i> AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	25
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	27
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS	28

ABARE, KRESGE & ASSOCIATES CPAS, LLC

CERTIFIED PUBLIC ACCOUNTANTS

1200 Plantation Island Dr. S Suite 230
St. Augustine, FL 32080

(904) 460-0747
(904) 209-3000

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
St. Johns County Council on Aging, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of St. Johns County Council on Aging, Inc. (a Florida not-for-profit corporation), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Johns County Council on Aging, Inc. as of December 31, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the St. Johns County Council on Aging, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about St. Johns County Council on Aging, Inc. ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the St. Johns County Council on Aging, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the St. Johns County Council on Aging, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state projects, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and Chapter 10.650, *Rules of the Auditor General of the State of Florida*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2025, on our consideration of St. Johns County Council on Aging, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Johns County Council on Aging, Inc.'s internal control over financial reporting and compliance.

Ahn, Krueger & Associates CPAs, LLC

St. Augustine, FL
September 24, 2025

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2024

ASSETS

Cash and cash equivalents	\$ 1,976,462
Accounts receivable	283,356
Government grants and contracts receivable	1,227,343
Unconditional promises to give, net	94,324
Property and equipment, net	3,882,731
Right of use asset - operating lease	104,186
Other assets, net	<u>42,634</u>
TOTAL ASSETS	<u>\$ 7,611,036</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts payable	\$ 400,763
Accrued expenses and other liabilities	264,875
Line of credit payable	201,512
Right of use liability - operating lease	104,186
Long-term debt, net	<u>2,470,865</u>
TOTAL LIABILITIES	<u>3,442,201</u>

NET ASSETS

Without donor restrictions	4,074,511
With donor restrictions	<u>94,324</u>
TOTAL NET ASSETS	<u>4,168,835</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 7,611,036</u>

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.

STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2024

	<u>Unrestricted</u>	<u>Donor Restricted</u>	<u>Total</u>
REVENUE AND SUPPORT			
Government grants and contracts	\$ -	\$ 6,994,929	\$ 6,994,929
Contributions	1,541,010	-	1,541,010
Program service fees	430,635	-	430,635
River House event income	615,206	-	615,206
Investment income	40,400	-	40,400
Other revenue	<u>308,342</u>	<u>-</u>	<u>308,342</u>
Total revenue and support	<u>2,935,593</u>	<u>6,994,929</u>	<u>9,930,522</u>
 NET ASSETS RELEASED FROM RESTRICTIONS	 <u>6,995,122</u>	 <u>(6,995,122)</u>	 <u>-</u>
 EXPENSES			
Program services	7,509,968	-	7,509,968
Administrative, management and general	1,784,546	-	1,784,546
Fundraising	<u>43,165</u>	<u>-</u>	<u>43,165</u>
Total expenses	<u>9,337,679</u>	<u>-</u>	<u>9,337,679</u>
 CHANGE IN NET ASSETS	 593,036	 (193)	 592,843
NET ASSETS, BEGINNING	<u>3,481,475</u>	<u>94,517</u>	<u>3,575,992</u>
NET ASSETS, ENDING	<u>\$ 4,074,511</u>	<u>\$ 94,324</u>	<u>\$ 4,168,835</u>

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2024

Program Services

	Program Services				
	Adult Day Care	Caregiver Support/ Training	Case Aide	Case Management	Companionship
Salaries and wages	\$ 4,738	\$ 4,899	\$ 1,354	\$ 32,709	\$ 33,854
Payroll taxes and benefits	598	615	170	4,111	4,253
Travel	54	-	-	408	1,991
Education/training	-	-	-	-	-
Communications and postage	-	-	-	-	-
Utilities	171	171	46	1,145	1,203
Printing and supplies	158	163	45	1,086	1,140
Insurance	1,881	1,939	536	12,944	13,509
Maintenance and repair	821	847	233	5,662	5,941
Professional fees/legal/audit	-	-	-	-	-
Sub-contractors	1,635	1,695	469	11,982	204,611
Interest	128	132	36	882	934
Program supplies	1,341	1,387	383	9,255	9,583
Depreciation and amortization	-	-	-	-	-
Food and food supplies	-	-	-	-	-
Other	-	-	-	-	-
Total expenses before allocation of management and general expenses	11,525	11,848	3,272	80,184	277,019
Allocation of management and general expenses	2,739	2,815	778	19,054	65,826
Total expenses after allocation of management and general expenses	\$ 14,264	\$ 14,663	\$ 4,050	\$ 99,238	\$ 342,845

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2024

	Program Services					
	Counseling	Education/ Training	Health Support	Home Delivered Meals	Homemaker	Intake
Salaries and wages	\$ 11,179	\$ 9,014	\$ 5,426	\$ 118,180	\$ 69,271	\$
Payroll taxes and benefits	1,405	1,134	681	14,849	8,704	
Travel	-	-	-	-	7,112	
Education/training	-	-	-	-	-	
Communications and postage	-	-	-	-	-	
Utilities	390	315	191	4,133	2,422	
Printing and supplies	371	300	181	3,925	2,302	
Insurance	4,424	3,567	2,148	46,768	27,413	
Maintenance and repair	1,935	1,560	939	20,452	11,988	
Professional fees/legal/audit	-	-	-	-	-	
Sub-contractors	-	27,092	1,876	40,863	193,365	
Interest	301	243	146	3,190	1,870	
Program supplies	3,165	2,550	1,536	33,439	36,864	
Depreciation and amortization	-	-	-	-	-	
Food and food supplies	-	-	-	58,199	-	
Other	-	-	-	-	-	
Total expenses before allocation of management and general expenses	23,170	45,775	13,124	343,998	361,311	
Allocation of management and general expenses	5,506	10,877	3,119	81,742	85,856	
Total expenses after allocation of management and general expenses	\$ 28,676	\$ 56,652	\$ 16,243	\$ 425,740	\$ 447,167	\$

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2024

Program Services

	Pest Control (Initiation)	Pest Control (Maintenance)	Recreation	Respite (Facility Based)	Respite (In-Home)
Salaries and wages	\$ 3	\$ 309	\$ 46,882	\$ 59,444	\$ 83,0
Payroll taxes and benefits	1	45	5,890	7,469	10,4
Travel	-	-	-	54	3,5
Education/training	-	-	-	-	-
Communications and postage	-	-	-	-	-
Utilities	-	11	1,639	2,078	2,9
Printing and supplies	-	10	1,557	1,974	2,7
Insurance	2	124	18,555	23,526	32,8
Maintenance and repair	-	54	8,114	10,287	14,3
Professional fees/legal/audit	-	-	-	-	-
Sub-contractors	2,049	8,786	16,210	24,154	163,1
Interest	-	8	1,265	1,604	2,2
Program supplies	2	89	13,265	16,818	23,4
Depreciation and amortization	-	-	-	-	-
Food and food supplies	-	-	-	-	-
Other	-	-	-	-	-
Total expenses before allocation of management and general expenses	2,057	9,436	113,377	147,408	338,8
Allocation of management and general expenses	489	2,242	26,941	35,028	80,5
Total expenses after allocation of management and general expenses	\$ 2,546	\$ 11,678	\$ 140,318	\$ 182,436	\$ 419,3

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2024

	Program Services				Supporting Services	
	Telephone Reassurance	Specialized Medical Equipment	Non-DOEA Services and Activities	Total Program Costs	Management and general	Fund Raising
Salaries and wages	\$ 164	\$ -	\$ 3,149,615	\$ 3,712,024	\$ 212,569	\$ 28,806
Payroll taxes and benefits	20	-	402,721	473,397	22,483	3,620
Travel	-	-	-	17,292	-	-
Education/training	-	-	8,901	11,295	60,805	-
Communications and postage	-	-	-	-	40,028	-
Utilities	7	-	101,363	121,049	8,734	-
Printing and supplies	6	-	4,388	23,085	87,708	-
Insurance	66	-	607,118	829,810	44,787	-
Maintenance and repair	48	-	-	97,123	490,439	-
Professional fees/legal/audit	-	-	11,522	11,522	48,669	-
Sub-contractors	55	-	-	803,760	61,188	9,962
Interest	4	-	103,852	119,051	7,831	777
Program supplies	46	40,439	662,489	879,332	196,306	-
Depreciation and amortization	-	-	42,402	42,402	484,449	-
Food and food supplies	-	-	189,337	314,859	18,550	-
Other	-	-	53,967	53,967	-	-
Total expenses before allocation of management and general expenses	416	40,439	5,337,675	7,509,968	1,784,546	43,165
Allocation of management and general expenses	99	9,609	1,268,357	1,784,546	(1,784,546)	-
Total expenses after allocation of management and general expenses	\$ 515	\$ 50,048	\$ 6,606,032	\$ 9,294,514	\$ -	\$ 43,165

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2024

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 592,843
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:	
Depreciation and amortization	526,851
Loss on disposition of assets	81,099
Net change in:	
Accounts receivable	(174,584)
Government grants and contracts receivable	385,968
Unconditional promises to give	193
Right of use asset - operating lease	24,370
Other assets, net	(1,828)
Accounts payable	109,378
Accrued expenses and other liabilities	127,955
Right of use liability - operating lease	<u>(24,370)</u>
Net cash provided (used) by operating activities	<u>1,647,875</u>
 CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of property and equipment	<u>(590,796)</u>
Net cash provided (used) by investing activities	<u>(590,796)</u>
 CASH FLOWS FROM FINANCING ACTIVITIES	
Payments on long-term debt	<u>(119,882)</u>
Net cash provided (used) by financing activities	<u>(119,882)</u>
 NET CHANGE IN CASH AND CASH EQUIVALENTS	 937,197
CASH AND CASH EQUIVALENTS, BEGINNING	<u>1,039,265</u>
CASH AND CASH EQUIVALENTS, ENDING	<u>\$ 1,976,462</u>
 SUPPLEMENTAL CASH FLOW INFORMATION	
Cash paid for interest	<u>\$ 127,658</u>

See accompanying notes

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 1 ORGANIZATION

St. Johns County Council on Aging, Inc. (the "Organization") is a Florida not-for-profit corporation located in St. Johns County, Florida. The Organization is committed to the purpose of providing congregate meals, home-delivered meals, transportation and supportive services to the elderly and disadvantaged.

The Organization's major revenue sources are grants and contracts from federal, state and county entities, public contributions, fundraising, program service fees and River House event income.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Revenue Recognition

The Organization follows Topic 606, Revenue from Contracts with Customers, in the Accounting Standards Codification (ASC), as developed by the Financial Accounting Standards Board (FASB). Under ASC 606, revenue recognition for customer contract related services is required when promised goods or services are transferred to customers in an amount that reflects the consideration to which an Organization expects to be entitled in exchange for those goods and services.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, accrued expenses, and other liabilities.

Classification of Net Assets

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Cash and Cash Equivalents

Cash and cash equivalents include all cash balances and highly liquid investments with an original maturity of 90 days or less. Certificates of deposit are readily convertible to cash and are stated at cost plus accrued earnings, which approximate fair value.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Allowance for Accounts Receivable, Grants Receivable and Unconditional Promises to Give

During the year the Organization writes off all accounts receivable, grants receivable and unconditional promises to give ("receivables") balances of which deemed to be uncollectable. If a portion of the remaining receivables balances are considered questionable regarding full collection, the Organization will provide an allowance for doubtful accounts for those questionable accounts. All amounts receivable were considered to be fully collectable by the Organization at December 31, 2024 and consequently no allowance for uncollectable accounts was deemed necessary.

Property and Equipment

Land, buildings and equipment that are purchased are carried at cost, or, if donated, at the approximate fair value at the date of donation. Donated property and equipment are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies donor restricted net assets to donor unrestricted net assets at that time. Expenditures for renewals or improvements that either materially add value or prolong the useful lives of assets are capitalized. Expenditures that are less than \$1,000 are expensed as incurred.

Building and improvements are depreciated using the straight-line method over their estimated useful lives, which range from 5 to 40 years. Furniture and equipment and vehicles are depreciated using the straight-line method over their estimated useful lives, which range from 2 to 10 years. Depreciation expense for the year ended December 31, 2024 was \$523,599.

Contributions

In accordance with FASB ASC 958, *Financial Statements of Not-for-Profit Entities*, contributions received are recorded as donor unrestricted or donor restricted support depending on the existence and/or nature of donor restrictions. Contributions that are restricted by the donor are reported as increases in donor unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in donor restricted net assets depending on the nature of the restrictions. Under FASB ASC 958, contributions that are required to be reported as donor restricted support are then reclassified to donor unrestricted net assets upon expiration of time restrictions or satisfaction of donor restrictions.

Contributions, including unconditional promises to give, are recognized as revenues in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value.

Pledges receivable are recorded when unconditional promises to pay are recorded. Unconditional promises to be received after one year are discounted at an appropriate discount rate commensurate with the risks involved. Amortization of discounts is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions. An allowance for uncollectable contributions receivable would be provided, if necessary, based upon management's judgment, including such factors as prior collection history, type of contribution and nature of fundraising activity.

The Organization writes off specific pledges receivable as they become uncollectable. Use of the direct method did not result in a material departure from accounting principles generally accepted in the United States of America.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 2

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Donated Materials and Services

The Organization records the value of donated goods or services at their estimated value at the date of donation when there is an objective basis available to measure their value. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies donor restricted net assets to donor unrestricted net assets at that time.

When a contributed facility is promised for several years, either in connection with a lease or a situation similar to a lease then the contribution is recognized at fair value and is recorded as an increase in temporarily restricted net assets. The present value is reported as an asset that is amortized over the term of the promise.

Donated services of a professional or skilled nature are presented at the estimated value of such services. Additionally, a number of volunteers periodically donate significant amounts of time to the Organization. No amounts have been reflected in the statements for these contributed services since the contribution of these services did not create or enhance non-financial assets or require specialized skills.

Fair Value of Financial Instruments

All financial instruments are carried at amounts that approximate estimated fair value.

Financial Accounting Standards Board ASC 820, *Fair Value Measurement* ("ASC 820"), establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to unobservable inputs (Level 3 measurement). The three levels of the fair value hierarchy under ASC 820 are described below:

Level 1

Inputs to the valuation methodology are unadjusted quoted prices in active markets for identical assets or liabilities that the Organization can access at the measurement date.

Level 2

Inputs to the valuation methodology are other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly such as publicly available information about actual events or transactions, and that reflect the assumptions that market participants would use when pricing the asset or liability.

Level 3

Inputs to the valuation methodology are unobservable for the asset or liability. Unobservable inputs are defined as inputs for which market data are not available and that are developed using the best information available about the assumptions that market participants would use when pricing the asset or liability.

All financial instruments are considered to be Level 1 inputs in the fair value hierarchy.

Deferred Revenue

The Organization records grant revenue collected as deferred revenue until it is expensed for the purpose of the grant, at which time it is recognized as revenue.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Functional Expense Allocation

The costs of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program services and supporting services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

<u>Expense</u>	<u>Method of Allocation</u>
Salaries and benefits	Time and effort
Project cost	Direct or time and effort
Education and training	Time and effort
Sub-contractors	Time and effort
Occupancy	Square footage
Utilities	Square footage
Repairs and maintenance	Time and effort or direct cost
Professional services	Full time equivalent
Depreciation	Square footage or direct cost
Other	Time and effort

Estimates

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts and the variances are held to be immaterial.

Income Taxes

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2). In accordance with the applicable provisions of the Internal Revenue Code, the Organization is subject to an excise tax on unrelated business income.

Accounting for uncertainty in income taxes

The Organization has adopted FASB ASC 740-10, *Accounting for Income Taxes*, which clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements. The interpretation prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. Based on analyses of various federal and state filing positions of the Organization, management believes that its income tax filing positions and deductions are well documented and supported.

As of December 31, 2024, the Organization had no temporary differences relating to the recognition of income and expenses for financial and tax reporting purposes. Accordingly, no deferred tax assets or liabilities are recorded. Additionally, as of December 31, 2024, the Organization had no uncertain tax positions that would qualify for either recognition or disclosure in the financial statements. Therefore, no reserves for uncertain income tax positions have been recorded pursuant to FASB ASC 740-10. In addition, no cumulative effect adjustment related to the adoption of FASB ASC 740-10 was recorded.

There have been no increases or decreases in unrecognized tax benefits for current or prior years since the date of adoption. Furthermore, no interest or penalties have been included since no reserves were recorded and no significant increases or decreases are expected to occur within the next 12 months. When applicable, such interest and penalties will be reported as income tax expense.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounting for uncertainty in income taxes (Continued)

Since tax matters are subject to some degree of uncertainty, there can be no assurance that the Organization's tax returns will not be challenged by the taxing authorities and that the Organization will not be subject to additional tax, penalties, and interest as a result of such challenge. At December 31, 2024, the periods that remain open to examination under federal statute are for the years ended December 31, 2021 through 2023.

Compensated Absences

All full-time employees accrue vacation pay at a rate based on their length of service according to the following schedule.

<u>Length of Service</u>	<u>Days Annually</u>
0– 60 months	10 days
61–120 months	15 days
121- plus months	20 days

Vacation pay is fully vested when earned. Employees may carry 160 hours of earned annual leave to the following year; any hours exceeding 160 are forfeited unless the Executive Director approves a written waiver. Accordingly, the liability recorded has been computed using the total number of unpaid hours earned as of December 31, 2024. Accrued vacation totaled \$108,712 at December 31, 2024 and is included in accrued expenses and other liabilities on the statement of financial position.

In addition, all full-time employees earn nonvesting sick pay benefits at the rate of four hours per pay period or thirteen days annually. The unused sick leave is not compensated in cash upon termination of the employee's service. Therefore, an accrual for accumulated nonvesting sick pay benefits is not required.

NOTE 3 LINE OF CREDIT

At December 31, 2024, the Organization had a line of credit agreement with a local financial institution, bearing an interest rate at 8.5% which matures in June 2024. Borrowings under the line are limited to \$100,000 and are unsecured. At December 31, 2024, there was \$0 available to borrow.

NOTE 4 GOVERNMENT GRANTS AND CONTRACTS RECEIVABLE

Grants receivable consisted of the following at December 31, 2024:

St. Johns County Commissioners	\$ 371,931
Northeast Florida Area Agency on Aging, Inc.	486,085
Florida Transportation Disadvantaged Commission	230,258
Florida Department of Transportation	<u>139,069</u>
Total	<u>\$ 1,227,343</u>

NOTE 5 UNCONDITIONAL PROMISES TO GIVE

Unconditional promises to give are expected to be received as follows at December 31, 2024:

Less than one year	\$ 4,009
One to five years	19,908
More than five years	<u>189,128</u>
Total	213,045
Unamortized discount (4.25%)	<u>(118,721)</u>
Unconditional promises to give, net	<u>\$ 94,324</u>

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 6 PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of December 31, 2024:

Buildings and improvements	\$ 4,599,708
Furniture and equipment	458,127
Vehicles	<u>4,288,376</u>
Total property and equipment	9,346,211
Less, accumulated depreciation	<u>(5,463,480)</u>
Property and equipment, net	<u>\$ 3,882,731</u>

The Organization has acquired vehicles with restricted state grant funds. Although the grantor agency reserves the right to request the vehicles be returned to the grantor agency before the end of the vehicle's useful life, the Organization has capitalized the vehicles since it is highly likely that it will be allowed to keep the vehicles.

NOTE 7 LONG-TERM DEBT

At December 31, 2024, long-term debt consisted of the following:

Note payable in monthly installments of \$15,044 including interest at 4.11% per annum until July 2034. Collateralized by real property.	\$2,439,674
Note payable in monthly installments of \$1,349 including interest until May 2026. Collateralized by personal property.	\$21,815
Note payable in monthly installments of \$1,485 including interest until September 2026. Collateralized by personal property.	\$27,980
Note payable in monthly installments of \$1,352 including interest until October 2025. Collateralized by personal property.	<u>\$12,787</u>
Total long-term debt	<u>\$2,502,256</u>
Less, unamortized debt issuance costs	<u>(\$31,391)</u>
Long-term debt, net of unamortized debt issuance costs	<u>\$2,470,865</u>

At December 31, 2024, maturities of the note payable were as follows:

2025	\$	127,352	
2026		104,726	
2027		90,109	
2028		93,883	
2029		97,815	
Thereafter		<u>1,988,371</u>	
Total		2,502,256	
Less, loan costs, net		<u>(31,391)</u>	
Notes payable, net		<u>\$ 2,470,865</u>	

At December 31, 2024, the Organization was in compliance with all loan covenants.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 8 NET ASSETS WITHOUT DONOR RESTRICTIONS

The Organization’s donor unrestricted net assets consisted of the following at December 31, 2024:

Subject to the Organization’s spending policy and appropriation	<u>\$ 4,074,511</u>
Total	<u>\$ 4,074,511</u>

NOTE 9 NET ASSETS WITH DONOR RESTRICTIONS

The Organization’s donor restricted net assets consisted of the following at December 31, 2024:

Subject to expenditure for specific purpose:	
Programs	<u>\$ 94,324</u>
Total	<u>\$ 94,324</u>

NOTE 10 NET ASSETS RELEASED FROM RESTRICTIONS

Donor restricted net assets are released based on donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of other events specified by donors. Donor restricted net assets released during 2024 totaled \$5,763,402 and were utilized for acquiring property and equipment and for program services.

NOTE 11 GOVERNMENT GRANTS AND CONTRACTS

Government grants and contracts consisted of the following at December 31, 2024:

St. Johns County Commission	\$ 2,829,489
Northeast Florida Area Agency on Aging, Inc.	1,193,305
Florida Transportation Disadvantaged Commission	729,966
Florida Department of Elder Affairs	1,335,915
Florida Department of Transportation	<u>906,254</u>
Total	<u>\$ 6,994,929</u>

NOTE 12 CONCENTRATIONS OF RISK

The Organization received \$2,829,489 from the St. Johns County Commission (the “County”) in direct funding and pass-through monies for the year ended December 31, 2024. This represents approximately 28% of the Organization’s total revenue and support for the year ended December 31, 2024. At December 31, 2024, the Organization was owed a total of \$371,931 from the County.

The Organization received \$1,193,305 from the Northeast Florida Area Agency on Aging, Inc. (“NEFAAA”) for the year ended December 31, 2024. This represents approximately 12% of the Organization’s total revenue and support for the year ended December 31, 2024. At December 31, 2024, the Organization was owed \$486,085 from NEFAAA.

The Organization has a discounted lease agreement with the County for the use of facilities on Marine Street in St. Augustine, Florida. The lease is for ninety-five (95) years and requires the Organization to pay \$350 in years 2037 and 2067 for total lease payments of \$700, which was paid in 2007.

On July 26, 2007, the Organization entered into a discounted lease agreement with the County for the use of land and the use of maintenance facilities commencing in 2010 on Old Moultrie Drive in St. Augustine, Florida. The lease is for thirty (30) years with two additional terms of thirty (30) years requiring the Organization to pay one (1) dollar per term. The Organization is responsible for all operating costs including property insurance, maintenance and repairs, and utilities.

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 13 CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances with high quality financial institutions. Interest bearing accounts at these institutions currently are insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$250,000. At times, such balances may be in excess of FDIC insurance limits. At December 31, 2024, the Organization's uninsured cash balances totaled approximately \$1,374,346.

NOTE 14 OPERATING LEASES

In October of 2020, the Organization entered into a five-year agreement with an option to renew for up to five additional terms of one year, with St. Johns County to lease space to provide daily structured programs, activities, and health-related and rehabilitative services to older adults suffering from dementia or Alzheimer's disease. The lease requires annual payments of \$1. Both parties may terminate the lease upon 90 days written notice.

Operating Leases Following ASC 842

At December 31, 2024, the Organization was subject to an operating lease arrangement under which it is the lessee. The amount recognized as a right-of-use asset and related current and long-term liabilities for this operating lease is included in the accompanying balance sheet. Because management did not have access to the rate implicit in the lease, they used the Organization's incremental borrowing rate as its discount rate. A description of the terms of the operating lease is as follows:

Description	Terms
Type	Operating
Term (months)	60
Monthly lease payment amount	\$ 2,985
Annual rate increases	0.00%
Fixed/Variable	Fixed
Discount rate	9.99%
Maturity Date	5/31/2028
Determination of discount rate	Incremental borrowing rate
Renewal option?	Yes
Purchase option?	No
Purchase option amount	n/a

The components of operating lease expenses that are included in printing and supplies on the statement of functional expenses for the year ended December 31, 2024 were as follows:

Fixed rent expense	\$ 35,820
Net lease cost	<u>\$ 35,820</u>
Lease cost - operating (rent)	\$ 35,820
Net lease cost	<u>\$ 35,820</u>

Cash flow information components related to operating leases for the year ended December 31, 2024 were as follows:

Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows for operating leases	\$ (35,820)

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 14 OPERATING LEASES (Continued)

Operating Leases Following ASC 842 (Continued)

Weighted average lease term and discount rate as of December 31, 2024 were as follows:

Weighted Average Remaining Term (years)	3.42
Weighted Average Discount Rate	9.99%

Future maturities due under its operating lease liabilities as of December 31, 2024 are as follows:

Future minimum payments required:	
<u>Year ending December 31,</u>	
2025	\$ 38,806
2026	35,820
2027	35,820
2028	11,940
Thereafter	<u>-</u>
Total future minimum payments required	122,386
Less, effects of discounting	<u>(18,200)</u>
Operating lease liability, total	<u>\$ 104,186</u>

Reconciliation of total operating lease liability

Operating lease liability, current	\$ 26,922
Operating lease liability, noncurrent	<u>77,264</u>
Operating lease liability, total	<u>\$ 104,186</u>

Operating Leases Following ASC 840

The Organization also leases office equipment under the operating lease, which expires in 2028. The lease provides for total minimum monthly rental fee of \$38. Because the impact of not implementing ASC 842 to these leases is not material to the financial statements as a whole, the Organization has elected to follow the previous lease accounting guidance under ASC 840. As such, rent expense under this operating lease was \$456 for the year ended December 31, 2024 and included in maintenance and repairs in the statement of functional expenses. Future amounts due under this lease commitment at December 31, 2024 are as follows:

2025	\$ 456
2026	456
2027	456
2028	228
Thereafter	<u>-</u>
Total future minimum payments required	<u>\$ 1,596</u>

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 15 CONTINGENCIES

Federal, State and County funded programs are subject to special audits. Such audits could result in claims against the resources of the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

NOTE 16 CORRECTION OF PRIOR PERIOD ERROR

During the year ended December 31, 2024, management identified a prior period error related to the accounting treatment of an operating lease under ASC 842. The error was corrected in the current year. Had the correction been applied in the year ended December 31, 2023, the following financial statement line items would have been impacted:

	As Previously Stated	As Adjusted	Effect of Adjustment
Right of use asset - operating lease	\$ -	\$ 128,556	\$ 128,556
Right of use liability - operating lease	\$ -	\$ 128,556	\$ 128,556

NOTE 17 LIQUIDITY OF CURRENT ASSETS

The Organization is substantially supported by unrestricted and restricted funding. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The following reflects the Organization's financial assets as of December 31, 2024, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the financial position date:

Financial Assets		
Cash and cash equivalents	\$	1,976,462
Accounts, grants and contracts receivable		1,510,699
Unconditional promises to give, net		94,324
Other assets		<u>36,459</u>
Financial assets, at year end		<u>3,617,944</u>
Less, those unavailable for general expenditures within one year, due to:		
Contractual or donor imposed restrictions:		
Restrictions by donor with purpose restrictions		<u>(94,324)</u>
		<u>(94,324)</u>
Financial assets available to meet cash needs for general expenditures within one year	\$	<u>3,523,620</u>

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 18 SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 24, 2025. No other events were identified as necessary to be disclosed to keep these financial statements from being misleading or that provide additional evidence about conditions that existed at December 31, 2024, including estimates inherent in the process of preparing these financial statements.

SUPPLEMENTAL INFORMATION

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE PROJECTS
 YEAR ENDED DECEMBER 31, 2024

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Period</u>	<u>CFDA/ CSFA Number</u>	<u>Contract/ Grant Number</u>	<u>ISPS Number</u>	<u>Award Amount</u>	<u>Federal/State Expenditures</u>
FEDERAL AWARDS						
U.S. Department of Health and Human Services						
Pass-through programs from:						
Northeast Florida Area Agency on Aging						
Aging Cluster						
Title III B - Support Services	1/1/24-12/31/24	93.044	A024STJ		\$ 372,775	\$ 372,775
Title III B - Support Services	9/1/21-9/30/24	93.044	RP21-STJ		128,198	73,700
Title III C 1 - Congregate Meals	1/1/24-12/31/24	93.045	A024STJ		211,145	190,336
Title III C 1 - Congregate Meals	9/1/21-9/30/24	93.045	RP21-STJ		98,591	98,578
Title III C 2 - Home Delivered Meals	1/1/24-12/31/24	93.045	A024STJ		150,176	138,141
Title III C 2 - Home Delivered Meals	9/1/21-9/30/24	93.045	RP21-STJ		134,441	134,441
Title III E - Family Caregiver Program	1/1/24-12/31/24	93.052	A024STJ		122,846	112,227
Title III E - Family Caregiver Program	9/1/21-9/30/24	93.052	RP21-STJ		60,101	51,352
Nutritional Services Incentive Program	1/1/24-12/31/24	93.053	U024STJ		21,633	21,754
Total Northeast Florida Area Agency on Aging						<u>1,193,304</u>
Federal Transit Administration						
State of Florida Department of Transportation						
Formula Grants for Other Than Urbanized Areas	2/15/22-9/30/24	20.509	G2631		2,323,235	665,166
Formula Grants for Other Than Urbanized Areas	10/1/24-12/31/24	20.509	G2Y45		210,000	106,403
Total Federal Transit Administration						<u>771,569</u>
Transit Services Programs						
Enhanced Mobility for Seniors and Individuals with disabilities	2/11/22-1/31/25	20.513	G2621		603,325	12,975
Enhanced Mobility for Seniors and Individuals with disabilities	1/1/24-12/31/24	20.513	G2J62		122,500	121,710
Total Transit Services Programs						<u>134,685</u>
Total Expenditures of Federal Awards						<u>\$ 2,099,558</u>

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE PROJECTS
 YEAR ENDED DECEMBER 31, 2024

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Period</u>	<u>CFDA/ CSFA Number</u>	<u>Contract/ Grant Number</u>	<u>ISPS Number</u>	<u>Award Amount</u>	<u>Federal/State Expenditures</u>
STATE PROJECTS						
Florida Department of Elder Affairs						
Pass-through programs from:						
Northeast Florida Area Agency on Aging						
Community Care for the Elderly	7/1/23-6/30/24	65010	C023STJ		589,434	323,485
Community Care for the Elderly	7/1/24-6/30/25	65010	C024STJ		628,023	396,561
Alzheimer's Disease Initiative	7/1/23-6/30/24	65004	Z023STJ		497,405	266,371
Alzheimer's Disease Initiative	7/1/24-6/30/25	65004	Z024STJ		572,957	290,928
Home Care for the Elderly	7/1/23-6/30/24	65001	H023STJ		58,174	22,011
Home Care for the Elderly	7/1/24-6/30/25	65001	H024STJ		73,341	25,742
Local Service Program	7/1/23-6/30/24	65009	L023STJ		23,623	10,816
						<u>1,335,914</u>
Florida Transportation Disadvantaged Commission						
Trip/Equipment Agreements	7/1/23-6/30/24	55001	G2K82		663,528	383,284
Trip/Equipment Agreements	7/1/24-6/30/25	55001	G2Z47		713,814	346,682
						<u>729,966</u>
Total Expenditures of State Projects						<u>\$ 2,065,880</u>

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE PROJECTS
YEAR ENDED DECEMBER 31, 2024

NOTE 1 BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards and state projects (the "Schedule") includes the federal grant and state assistance activity of the Organization under programs of the federal and state government for the year ended December 31, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the Auditor General of the State of Florida*. Because the Schedule presents only a selected portion of the operations of St. Johns County Council on Aging, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of St. Johns County Council on Aging, Inc.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General of the State of Florida*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 DE MINIMIS INDIRECT COST RATE ELECTION

The Organization has elected not to use the 10 percent de minimis indirect cost rate as allowed under Uniform Guidance.

NOTE 4 CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. If any expenditures are disallowed as a result of these audits, the claims for reimbursement to the grantor agency would become a liability to the Organization.

NOTE 5 PASS-THROUGH AWARDS

The Organization received certain federal awards from pass-through awards from state and other funding agencies. The total amount of such pass-through awards is included in the Schedule of Expenditures of Federal Awards.

ABARE, KRESGE & ASSOCIATES CPAS, LLC

CERTIFIED PUBLIC ACCOUNTANTS

1200 Plantation Island Dr. S Suite 230
St. Augustine, FL 32080

(904) 460-0747
(904) 209-3000

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of
St. Johns County Council on Aging, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of St. Johns County Council on Aging, Inc. (the "Organization"), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 24, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Abare, Kresge & Associates CPAs, LLC

St. Augustine, FL
September 24, 2025

ABARE, KRESGE & ASSOCIATES CPAS, LLC

CERTIFIED PUBLIC ACCOUNTANTS

1200 Plantation Island Dr. S Suite 230
St. Augustine, FL 32080

(904) 460-0747
(904) 209-3000

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

To the Board of Directors of
St. Johns County Council on Aging, Inc.

Report on Compliance for Each Major Federal Program and State Award Opinion on Each Major Federal Program and State Award

We have audited St. Johns County Council on Aging, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the Executive Office of the Florida Governor's State Projects Compliance Supplement, that could have a direct and material effect on each of the Organization's major federal programs and state awards for the year ended December 31, 2024. The Organization's major federal programs and state awards are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state awards for the year ended December 31, 2024.

Basis for Opinion on Each Major Federal Program and State Award

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the Auditor General of the State of Florida*. Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of St. Johns County Council on Aging, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and state award. Our audit does not provide a legal determination of St. Johns County Council on Aging, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the St. Johns County Council on Aging, Inc.'s federal programs and state awards.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the St. Johns County Council on Aging, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.650, *Rules of the Auditor General of the State of Florida* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance

requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the St. Johns County Council on Aging, Inc.'s compliance with the requirements of each major federal program and state awards as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.650, *Rules of the Auditor General of the State of Florida*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the St. Johns County Council on Aging, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the St. Johns County Council on Aging, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General of the State of Florida*, but not for the purpose of expressing an opinion on the effectiveness of the St. Johns County Council on Aging, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or a state award will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General of the State of Florida*. Accordingly, this report is not suitable for any other purpose.

Abney, Krueger & Associates CPAs, LLC

St. Augustine, FL
September 24, 2025

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 YEAR ENDED DECEMBER 31, 2024

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:
 Material weakness(es) identified? _____ Yes X No

Significant deficiency(ies) identified? _____ Yes X None reported

Noncompliance material to financial statements noted? _____ Yes X No

Federal and State Awards

Internal Control over major programs:
 Material weakness(es) identified? _____ Yes X No

Significant deficiency(ies) identified? _____ Yes X None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported
 in accordance with the Uniform Guidance and Chapter 10.650
 Rules of the Auditor General of the state of Florida _____ Yes X No

Identification of major programs and projects:

<u>CFDA Number(s)</u>	<u>Name of Federal Program</u>
93.044	Title III B - Support Services
93.045	Title III C1 - Congregate Meals
93.045	Title III C2 - Home Delivered Meals
93.052	Title III E - Family Caregiver Program
93.053	Nutrition Services Incentive Program

<u>CSFA Number(s)</u>	<u>Name of State Program</u>
55001	Trip/Equipment Agreements
65010	Community Care for the Elderly

Dollar threshold used to distinguish between
 Type A and Type B programs:

Federal	\$ 750,000
State	<u>\$ 619,764</u>

Auditee qualified as low-risk auditee? _____ Yes X No

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

ST. JOHNS COUNTY COUNCIL ON AGING, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED DECEMBER 31, 2024

There are no prior audit findings.

Exhibit M

Current Vehicle Inventory



St. Johns County Council on Aging, Inc. - Vehicle Inventory

12/31/2025

Year	Make	Model	Vehicle Type	VIN Number	FDOT Control # (if applicable)	Agency Vehicle #	Ramp or Lift (specify)	# of Seats and W/C Positions	Other Equipment	Use	Average Miles/Yr	Current Mileage 12/31/2025	Funding Source	Name of Title Holder	Acquisition Date	Cost	% Federal funding	Location	Condition	Expected Date of Retirement	Date of Disposition (if applicable)	Sale Price applicable (if applicable)
2008	Chevy	Express Cutaway	D	1GBJG31K08113748		100PT	Braun	2amb+1wc+1str or	MDT, cameras	elderly disabled	10,016	138,257	FL040019/FL03308	SJCCOA	11/15/2007	\$53,264	100	SJCCOA	running	3/1/2025		
2012	FORD	E350 Super Duty	D	1FDEE3FL5CDA95819		131PT	Braun	2amb+1wc+1str or	MDT, cameras	elderly disabled	15,876	152,285	FL040143	SJCCOA	8/27/2012	\$64,974	100	SJCCOA	running	3/1/2022		
2014	Chevy	Express Cutaway	D	1GB3G2BG0E1129036		134PT	Braun	8+2	MDT, cameras	elderly disabled	19,601	193,127	FL95X042	SJCCOA	12/19/2013	\$63,634	100	SJCCOA	running	3/1/2020		
2014	Braun Dodge	Grand Caravan SE	E	2C7WDGBG8ER476577		141PT	Braun Ramp	6+1	MDT, cameras	elderly disabled	10,367	153,238	FL030308	SJCCOA	11/19/2014	\$45,675	80	SJCCOA	running	3/1/2025		
2016	Chevy	6.0L Chevy Express	D	1GB6GUBG2G1128160		147PT	Braun	14 or 4	MDT, cameras	elderly disabled	30,152	225,637	FL90X664	SJCCOA	5/4/2016	\$77,570	100	SJCCOA	running	3/1/2022		
2016	Chevy	6.0L Chevy Express	D	1GB6GUBG5G1140299		148PT	Braun	14 or 4	MDT, cameras	elderly disabled	31,067	234,632	FL90X664	SJCCOA	5/4/2016	\$77,570	100	SJCCOA	running	3/1/2022		
2016	Chevy	6.0L Chevy Express	D	1GB6GUBG9G1280999		150PT	Braun	14 or 4	MDT, cameras	elderly disabled	37,266	198,361	FL90X664/FL90X709	SJCCOA	10/18/2016	\$77,560	100	SJCCOA	running	3/1/2023		
2016	MV-1	DX	E	57WMD2C65GM100451		153PT	venture ramp	3+1	MDT, cameras	elderly disabled	11752	62,220	1277 1314	SJCCOA	8/1/2017	\$48,348	100	SJCCOA	running	3/1/2022		
2017	Chevy	6.0L Chevy	D	1HA6GUBG2HN007971		156PT	Braun	12+2 or 8+4	cameras	disabled	27636	167,143	FTA 2016-036-00	SJCCOA	5/15/2018	\$80,397	100	SJCCOA	running	3/1/2023		
2017	Chevy	6.0L Chevy	D	1HA6GUBG6HN0020051	FDOT 5310	157PT	Braun	12+2 or 8+4	MDT, cameras	elderly disabled	29766	173,594	FDOT 5339	SJCCOA	4/23/2018	\$80,397	100	SJCCOA	running	3/1/2023		
2018	Chevy	Express Cutaway	D	1HA6GUBG7JN00920052	FDOT 5310	160PT	Braun	12+3	MDT, cameras	elderly disabled	20510	149,660	FDOT 43758519415	SJCCOA	12/21/2018	\$83,878	100	SJCCOA	running	4/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBG1KNO07077		161PT	Braun	12+3	MDT, cameras	elderly disabled	21598	155,069	FTA 2018-015	FDOT	3/29/2019	\$84,022	100	SJCCOA	running	4/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBG6KN006443		162PT	Braun	12+3	MDT, cameras	elderly disabled	25343	160,838	FTA 5307	FDOT	4/9/2019	\$84,022	100	SJCCOA	running	4/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBG9KN008090		163PT	Braun	12+3	MDT, cameras	elderly disabled	21339	155,752	FTA 5339	FDOT	5/2/2019	\$84,022	100	SJCCOA	running	4/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBGXKNO12214		164PT	BRAUN	12+3	MDT,camera	elderly disabled		164,795	5307	SJCCOA	43677	83970	100	SJCCOA	running	45474		
2019	Chevy	6.0L Chevy	D	1HA6GUBG7KNO12073		165PT	BRAUN	12+3	MDT,camera	elderly disabled		172,876	5307	SJCCOA	7/31/2019	\$83,970.00	100	SJCCOA	running	7/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBG4KNO12113		166PT	BRAUN	12+3	MDT,camera	elderly disabled		162,509	5307	SJCCOA	8/9/2019	\$83,970	100	SJCCOA	running	8/1/2024		
2019	Chevy	6.0L Chevy	D	1HA6GUBG6KNO11979		167PT	Braun	12+3	MDt,camers	elderly disabled		136,449	5307	SJCCOA	8/9/2019	\$83,970	100	SJCCOA	running	8/1/2024		
2020	Ford	Transit	F	1FDVU4X82LK61872		174SB	Braun	11+2	cameras	elderly disabled		243,208	5307	SJCCOA	10/1/2021	\$77,199	100	SJCCOA	running	10/1/2026		
2020	Ford	Transit	F	1FDVU4X82LK675786		175SB	Braun	11+2	cameras	elderly disabled		242,612	5307	SJCCOA	12/21/2021	\$77,199	100	SJCCOA	running	10/1/2026		
2023	Ford	E450 Super Duty	D	1FDFE4FN8PDD21014		178PT	Braun	12+2	cameras	elderly disabled		65,043		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN1PDD22215		177PT	Braun	12+2	cameras	elderly disabled		60,453		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN6PDD21027		178PT	Braun	12+2	cameras	elderly disabled		59,896		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN7PDD22252		179SB	Braun	12+2	cameras	elderly disabled		88,752		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN8PDD22230		181SB	Braun	12+2	cameras	elderly disabled		152,456		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN4PDD22242		182SB	Braun	12+2	cameras	elderly disabled		102,313		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN8PDD22258		183SB	Braun	12+2	cameras	elderly disabled		151,278		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2023	Ford	E450 Super Duty	D	1FDFE4FN9PDD22253		184SB	Braun	12+2	cameras	elderly disabled		134,836		SJCCOA	12/2/2022	\$125,793		SJCCOA	running	12/2/2027		
2024	Ford	E450 Super Duty	D	1FDFE4FN2RDD45893		186SB	Braun	12+3	cameras	elderly disabled		126,448		SJCCOA	2/29/2024	\$147,699		SJCCOA	Accident	2/29/2028		
2024	Ford	E450 Super Duty	D	1FDFE4FN1RDD45111		187SB	Braun	12+4	cameras	elderly disabled		134,857		SJCCOA	2/29/2024	\$147,699		SJCCOA	running	2/29/2028		
2024	Ford	E450 Super Duty	D	1FDFE4FN6RDD45055		188PT	Braun	12+5	cameras	elderly disabled		31,800		SJCCOA	2/29/2024	\$139,462		SJCCOA	running	2/29/2028		
2024	Ford	E450 Super Duty	D	1FDFE4FN6RDD45141		189PT	Braun	12+5	cameras	elderly disabled		33,216		SJCCOA	3/27/2024	\$139,462		SJCCOA	running	2/29/2028		
2025	Turtle top	Terra Transit MD	D	1HA6GUB70SN005322		190SB	Braun	14+2	cameras	elderly disabled		22,214		SJCCOA	8/13/2025	\$149,427		SJCCOA	running	8/13/2029		

2025	Turtle top	Transit	Transit MD	D	1HA6GJUB76SN005342	1919B	Braun	14+2	cameras	disabled		33,667	SJCCOA	8/13/2025	\$149,427		SJCCOA	running	8/13/2029
2025	Turtle top	Transit	Transit MD	D	1HA6GJUB70RN008993	1925B	Braun	14+2	cameras	disabled		28,255	SJCCOA	8/13/2025	\$149,427		SJCCOA	running	8/13/2029
2026	Turtle top	Transit	Transit MD	D	1HA6GJUB78RN008997	1933B	Braun	14+2	cameras	disabled		25,995	SJCCOA	10/8/2025	\$149,427		SJCCOA	running	10/8/2030
2025	Chrysler	Voyager	E	2CARC1CG0SR579903	194PT	Braun	5+2	cameras	disabled		701		SJCCOA	11/25/2025	\$74,066		SJCCOA	running	11/25/2030

Exhibit N

Rate Model

Worksheet for Multiple Service Rates

CTC: **St. Johns Count** Version 1.4
 County: **St. Johns**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
Yes <input checked="" type="radio"/> No <input type="radio"/> Go to Section II for Ambulatory Service	Yes <input checked="" type="radio"/> No <input type="radio"/> Go to Section II for Wheelchair Service	Yes <input checked="" type="radio"/> No <input type="radio"/> Go to Section II for Stretcher Service	Yes <input type="radio"/> No <input checked="" type="radio"/> Do NOT Complete Sections II - V for Group Service

SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
Yes <input type="radio"/> No <input checked="" type="radio"/> Skip # 2, 3 & 4 and Go to Section III for Ambulatory Service	Yes <input type="radio"/> No <input checked="" type="radio"/> Skip # 2, 3 & 4 and Go to Section III for Wheelchair Service	Yes <input type="radio"/> No <input checked="" type="radio"/> Skip # 2, 3 & 4 and Go to Section III for Stretcher Service	Yes <input type="radio"/> No <input checked="" type="radio"/> Do NOT Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

Yes <input type="radio"/> No <input checked="" type="radio"/>	Yes <input type="radio"/> No <input checked="" type="radio"/>	Yes <input type="radio"/> No <input checked="" type="radio"/>	Do NOT Complete Section II for Group Service
---	---	---	--

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?
 How many of the total projected Passenger Miles relate to the contracted service?
 How many of the total projected passenger trips relate to the contracted service?

Effective Rate for Contracted Services:
 per Passenger Mile =
 per Passenger Trip =

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above =
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

Worksheet for Multiple Service Rates

CTC: St. Johns Count Version 1.4
 County: St. Johns

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....
 - Yes
 - No

Skip #2 - 4 and Section IV and Go to Section V
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR
 per passenger mile?.....
 - Pass. Trip **Leave Blank**
 - Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected Passenger Trips / Passenger Miles will a passenger be accompanied by an escort? Leave Blank
4. How much will you charge each escort?..... Leave Blank

SECTION IV: Group Service Loading

1. If the message "You **Must Complete** This Section" appears to the right, what is the projected total number of Group Service Passenger Miles? (otherwise leave blank).....

Do NOT Complete Section IV

..... And what is the projected total number of Group Vehicle Revenue Miles? Loading Rate 0.00 to 1.00

SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically
 - * Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above
 - * Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2025 - 2026				
		Ambul	Wheel Chair	Stretcher	Group	Leave Blank
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	362,912	= 188,552	+ 173,560	+ 800	+ 0	
Rate per Passenger Mile =		\$2.75	\$4.72	\$9.84	\$0.00	\$0.00
					per passenger	per group

		Ambul	Wheel Chair	Stretcher	Group	Leave Blank
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	45,365	= 23,569	+ 21,695	+ 100	+ 0	
Rate per Passenger Trip =		\$22.04	\$37.78	\$78.70	\$0.00	\$0.00
					per passenger	per group

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate				
		Ambul	Wheel Chair	Stretcher	Group	Leave Blank
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$0.00
Rate per Passenger Mile for Balance =		\$2.75	\$4.72	\$9.84	\$0.00	\$0.00
					per passenger	per group

Worksheet for Multiple Service Rates

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

CTC: St. Johns Count Version 1.4
 County: St. Johns

Rate per Passenger Mile =

Rate per Passenger Trip =

Rates if No Revenue Funds Were Identified As Subsidy Funds			
Ambul	Wheel Chair	Stretcher	Group
\$3.94	\$6.75	\$14.07	\$0.00
			per passenger per group
Ambul	Wheel Chair	Stretcher	Group
\$31.61	\$54.02	\$112.64	\$0.00
			per passenger per group

Program These Rates Into Your Medicaid Encounter Data

Comprehensive Budget Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.
County: St. Johns

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

1	Prior Year's ACTUALS	Current Year's APPROVED Budget, as amended	Upcoming Year's PROPOSED Budget	5	6	7
	from July 1st of 2023 to June 30th of 2024	from July 1st of 2024 to June 30th of 2025	from July 1st of 2025 to June 30th of 2026			
				% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000

REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

Local Non-Govt

Farebox	\$ 32,313	\$ 32,636	\$ 32,962	1.0%	1.0%
Medicaid Co-Pay Received					
Donations/ Contributions					
In-Kind, Contributed Services					
Other	\$ 49,132	\$ 49,623	\$ 50,119	1.0%	1.0%
Bus Pass Program Revenue					

Local Government

District School Board					
Compl. ADA Services					
County Cash	\$ 60,036	\$ 60,036	\$ 60,036	0.0%	0.0%
County In-Kind, Contributed Services					
City Cash					
City In-kind, Contributed Services					
Other Cash					
Other In-Kind, Contributed Services					
Bus Pass Program Revenue					

CTD

Non-Spons. Trip Program	\$ 663,362	\$ 713,689	\$ 798,437	7.6%	11.9%
Non-Spons. Capital Equipment					
Rural Capital Equipment					
Other TD (specify in explanation)					
Bus Pass Program Revenue					

USDOT & FDOT

49 USC 5307	\$ 300,859	\$ 303,898	\$ 306,937	1.0%	1.0%
49 USC 5310					
49 USC 5311 (Operating)	\$ 397,239	\$ 401,211	\$ 405,223	1.0%	1.0%
49 USC 5311 (Capital)					
Block Grant	\$ 266,809	\$ 269,477	\$ 272,172	1.0%	1.0%
Service Development					
Commuter Assistance					
Other DOT (specify in explanation)					
Bus Pass Program Revenue					

AHCA

Medicaid					
Other AHCA (specify in explanation)					
Bus Pass Program Revenue					

DCF

Alcohol, Drug & Mental Health					
Family Safety & Preservation					
Comm. Care Dis./Aging & Adult Serv.					
Other DCF (specify in explanation)					
Bus Pass Program Revenue					

DOH

Children Medical Services					
County Public Health					
Other DOH (specify in explanation)					
Bus Pass Program Revenue					

DOE (state)

Carl Perkins					
Div of Blind Services					
Vocational Rehabilitation					
Day Care Programs					
Other DOE (specify in explanation)					
Bus Pass Program Revenue					

AWI

WAGES/Workforce Board					
Other AWI (specify in explanation)					
Bus Pass Program Revenue					

DOEA

Older Americans Act					
Community Care for Elderly					
Other DOEA (specify in explanation)					
Bus Pass Program Revenue					

DCA

Community Services					
Other DCA (specify in explanation)					
Bus Pass Admin. Revenue					

Comprehensive Budget Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.
County: St. Johns

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2023 to June 30th of 2024	Current Year's APPROVED Budget, as amended from July 1st of 2024 to June 30th of 2025	Upcoming Year's PROPOSED Budget from July 1st of 2025 to June 30th of 2025	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

APD

Office of Disability Determination						
Developmental Services						
Other APD (specify in explanation)						
Bus Pass Program Revenue						

DJJ

(specify in explanation)						
Bus Pass Program Revenue						

Other Fed or State

xxx						
xxx						
xxx						
Bus Pass Program Revenue						

Other Revenues

Interest Earnings						
xxxx						
xxxx						
Bus Pass Program Revenue						

Balancing Revenue to Prevent Deficit

Actual or Planned Use of Cash Reserve						
---------------------------------------	--	--	--	--	--	--

Balancing Revenue is Short By =		None	None			
Total Revenues =	\$1,769,780	\$1,830,570	\$1,925,886	3.4%	6.2%	

EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

Operating Expenditures

Labor	\$ 879,294	\$ 923,289	\$ 955,604	5.0%	3.5%	
Fringe Benefits	\$ 100,126	\$ 104,121	\$ 107,765	4.0%	3.5%	
Services	\$ 105,770	\$ 109,995	\$ 113,845	4.0%	3.5%	
Materials and Supplies	\$ 214,377	\$ 229,323	\$ 245,376	7.0%	7.0%	
Utilities	\$ 26,134	\$ 27,174	\$ 27,989	4.0%	3.0%	
Casualty and Liability	\$ 248,582	\$ 273,440	\$ 300,784	10.0%	10.0%	
Taxes						
Purchased Transportation:						
Purchased Bus Pass Expenses						
School Bus Utilization Expenses						
Contracted Transportation Services						
Other						
Miscellaneous						
Operating Debt Service - Principal & Interest						
Leases and Rentals						
Contrib. to Capital Equip. Replacement Fund						
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect	\$ 148,389	\$ 163,228	\$ 174,523	10.0%	6.9%	

Capital Expenditures

Equip. Purchases with Grant Funds						
Equip. Purchases with Local Revenue						
Equip. Purchases with Rate Generated Rev.						
Capital Debt Service - Principal & Interest						

ACTUAL YEAR GAIN	\$47,109					
Total Expenditures =	\$1,722,672	\$1,830,570	\$1,925,886	6.3%	5.2%	

See NOTES Below.

Once completed, proceed to the Worksheet entitled "Budgeted Rate Base"

ACTUAL year GAIN (program revenue) MUST be reinvested as a trip or system subsidy. Adjustments must be identified and explained in a following year, or applied as a Rate Base Adjustment to proposed year's rates on the next sheet.

Budgeted Rate Base Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.

County: St. Johns

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

	Upcoming Year's BUDGETED Revenues
	from
	July 1st of
	2025
	to
	June 30th of
	2026
1	2

What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?	Budgeted Rate Subsidy Revenue EXCLUDED from the Rate Base	What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
3	4	5

REVENUES (CTC/Operators ONLY)

Local Non-Govt

Farebox	\$	32,962
Medicaid Co-Pay Received	\$	-
Donations/ Contributions	\$	-
In-Kind, Contributed Services	\$	-
Other	\$	50,119
Bus Pass Program Revenue	\$	-

\$	32,962	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	50,119	\$	-
\$	-	\$	-

YELLOW cells
are **NEVER** Generated by Applying Authorized Rates

Local Government

District School Board	\$	-
Compl. ADA Services	\$	-
County Cash	\$	60,036
County In-Kind, Contributed Services	\$	-
City Cash	\$	-
City In-Kind, Contributed Services	\$	-
Other Cash	\$	-
Other In-Kind, Contributed Services	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	60,036	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

BLUE cells
Should be funds generated by rates in this spreadsheet

CTD

Non-Spons. Trip Program	\$	798,437
Non-Spons. Capital Equipment	\$	-
Rural Capital Equipment	\$	-
Other TD	\$	-
Bus Pass Program Revenue	\$	-

\$	798,437	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

local match req.

\$	88,715
\$	-
\$	-

GREEN cells
MAY BE Revenue Generated by Applying
Authorized Rate per Mile/Trip Charges

Fill in that portion of budgeted revenue in Column 2 that will be **GENERATED** through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and **NOT** Capital Equipment purchases.

If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.

Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.

USDOT & FDOT

49 USC 5307	\$	306,937
49 USC 5310	\$	-
49 USC 5311 (Operating)	\$	405,223
49 USC 5311(Capital)	\$	-
Block Grant	\$	272,172
Service Development	\$	-
Commuter Assistance	\$	-
Other DOT	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	306,937
\$	-	\$	-
\$	405,223	\$	-
\$	-	\$	-
\$	-	\$	272,172
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

AHCA

Medicaid	\$	-
Other AHCA	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

DCF

Alcohol, Drug & Mental Health	\$	-
Family Safety & Preservation	\$	-
Comm. Care Dis./Aging & Adult Serv	\$	-
Other DCF	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

DOH

Children Medical Services	\$	-
County Public Health	\$	-
Other DOH	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

DOE (state)

Carl Perkins	\$	-
Div of Blind Services	\$	-
Vocational Rehabilitation	\$	-
Day Care Programs	\$	-
Other DOE	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

AWI

WAGES/Workforce Board	\$	-
AWI	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

DOEA

Older Americans Act	\$	-
Community Care for Elderly	\$	-
Other DOEA	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

DCA

Community Services	\$	-
Other DCA	\$	-
Bus Pass Program Revenue	\$	-

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

GOLD cells
Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the **Purchase of Capital Equipment** if a match amount is required by the Funding Source.

Worksheet for Program-wide Rates

CTC: St. Johns County C Version 1.4
 County: St. Johns

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total <u>Projected</u> Passenger Miles =	362,912
Rate Per Passenger Mile = \$	3.71
Total <u>Projected</u> Passenger Trips =	45,365
Rate Per Passenger Trip = \$	29.69

Fiscal Year

2025 - 2026

Avg. Passenger Trip Length =	8.0 Miles
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
Rate Per Passenger Mile = \$	5.31
Rate Per Passenger Trip = \$	42.45

Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"

Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

Worksheet for Multiple Service Rates

CTC: St. Johns Count Version 1.4
 County: St. Johns

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	Go to Section II for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No			
Skip # 2, 3 & 4 and Go to Section III for Ambulatory Service	Skip # 2, 3 & 4 and Go to Section III for Wheelchair Service	Skip # 2, 3 & 4 and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No			
Leave Blank	Leave Blank	Leave Blank	Do NOT Complete Section II for Group Service

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?
 How many of the total projected Passenger Miles relate to the contracted service?
 How many of the total projected passenger trips relate to the contracted service?

Effective Rate for Contracted Services:
 per Passenger Mile = _____
 per Passenger Trip = _____

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above) = _____
 Rate per Passenger Mile for Balance = _____

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No			
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

Combination Trip and Mile Rate

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

Worksheet for Multiple Service Rates

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

CTC: St. Johns County
 County: St. Johns

Version 1.4

Rates if No Revenue Funds Were Identified As Subsidy Funds			
Ambul	Wheel Chair	Stretcher	Group
\$3.94	\$6.75	\$14.07	\$0.00
			per passenger
Ambul	Wheel Chair	Stretcher	Group
\$31.61	\$54.02	\$112.64	\$0.00
			per passenger

Rate per Passenger Mile =

Rate per Passenger Trip =

Program These Rates Into Your Medicaid Encounter Data