NORTHEAST FLORIDA REGIONAL COUNCIL
Board of Directors Meeting
November 6, 2025

MINUTES

The Northeast Florida Regional Council Board of Directors held a meeting at 40 East Adams Street, Jacksonville, FL on Thursday, November 6, 2025; President Bennett called the meeting to order at 9:03 a.m.

President Bennett called for a vote to add the Secretary/Treasurer Role as an emergency item to the agenda. Commissioner Minshew motioned to add the Secretary/Treasurer Role to the agenda; seconded by Commissioner Anderson. On voice vote the motion passed. This item is added as item number 11 on this agenda.

Roll call was conducted with the following members present, representing a quorum:

BAKER:	Commissioner Anderson Commissioner Bennett Mr. Griffis
CLAY:	Commissioner Renninger Mr. Kennedy
DUVAL:	Mayor Lynch
FLAGLER:	Commissioner Dance
NASSAU:	Commissioner Huppmann Commissioner Martin Commissioner Minshew
ST. JOHNS:	Commissioner Morgan Commissioner Murphy
EX-OFFICIO:	Mr. Conkey - SJRWMD Mr. Hart
Excused:	Councilmember Amaro, Commissioner Condon, Councilmember Gay, Councilmember Gambaro, Commissioner Harvey, Commissioner Joseph, Commissioner Wilkinson and Ms. Craver
Absent:	Mr. Bourre, Ms. Brown, Commissioner Pennington and Mr. Dixon
Staff:	Eric Anderson, Robert Jordan, Tyler Nolen, Elizabeth Payne, Donna Starling, and Kenajawa Woody

INVITATION TO SPEAK

President Bennett stated that members of the public are welcome to speak on any item before the Board and will be recognized during public comment.

REPORTS/ACTION ITEMS

* October 2025 Meeting Minutes
President Bennett called for a motion on the October 2025 Draft meeting minutes. Commission Martin moved approval of the Minutes; seconded by Commissioner Murphy. Motion carried.

*September 2025 Financial Report
Ms. Starling reported that in the month of September, the Council posted a net income of $28,205 with a year-to-date net income of $167,526. Discussion followed.

President Bennett inquired if there will be a budget reconciliation provided following the audit. Ms. Starling stated this will be provided in February when the audit is presented.

President Bennett called for a motion. Commissioner Renninger motioned to approve the September 2025 Financial Report; seconded by Commissioner Minshew. Motion carried.

Alternate Review of Comprehensive Plan Amendment Report
President Bennett stated that the alternate review of comprehensive plan amendments is provided for information only.

Comprehensive Plan Amendment Review Report
Mr. Anderson provided an overview of the comprehensive plans reviewed by staff for consideration. He recommended approval of the staff review report for the Baker County Transmitted Amendment 25-2ESR and the Nassau County Transmitted Amendment 25-8ESR. He also recommended that the Board find the City of Green Cove Springs Adopted Amendment 25-1ESR, the City of Green Cove Springs Adopted Amendment 25-2ESR, and the City of Palm Coast Adopted Amendment 25-1ESR consistent with the Strategic Regional Policy Plan (SRPP).

President Bennett called for a motion. Commissioner Anderson moved approval of the comprehensive plan amendment review report as recommended by staff; seconded by Commissioner Minshew. Motion carried.

* Resolution 2025-09:
Ms. Payne presented Resolution 2025-09 recognizing Mr. Steve Kennedy for his service to the Regional Council and Northeast Florida. A brief discussion followed.

Commissioner Anderson motioned to approve Resolution 2025-09; seconded by Commissioner Martin. Motion carried.

*Draft Strategic Regional Policy Plan Update
Mr. Anderson provided an overview of staff's actions regarding the update of the Strategic Regional Policy Plan (SRPP). Staff conducted the required public meetings to seek input and/or

comments from the public. Following approval from the Board, staff will post the draft document on our website, send it to local governments and the Governor's office. Local governments will have 30 days to provide comments to the Governor's office. The Governor's office will then have 60 days, from date of submission, to provide comments to the NEFRC. A brief discussion followed.

President Bennett called for a motion. Commissioner Anderson motioned to approve the Draft 2025 Northeast Florida Strategic Regional Policy Plan for Transmittal, pursuant to FAC 27E-5.006 "Procedures for Plan Submission and Review"; seconded by Commissioner Murphy. Motion carried.

*Secretary/Treasurer Position

President Bennett informed the Board that he expects to receive a letter from the Secretary/Treasurer resigning from the position. The reason for adding this item as an emergency is because the Regional Council's policy requires two signatures on all checks; one is staff – either the CEO or the CFO – and the other is the Treasurer. With the position being vacant, we would not be able to sign checks until another Treasurer is elected. With that, President Bennett offered two options: 1) to immediately take action to add the President as the Board signatory for all checks in addition to staff; 2) temporarily suspend the requirement of a Board representative to sign checks and require both staff members, CEO and CFO, to sign all checks. Discuss followed.

Commissioner Martin motioned to accept option 1 to add the President to the accounts and as a signatory for all checks in addition to staff until a new Secretary/Treasurer is elected; seconded by Mayor Lynch. Motion carried.

President Bennett stated that by the next meeting he would like staff to review the current requirements for the Secretary/Treasurer position and Chair of the Personnel, Budge & Finance Committee. Any suggestions/recommendation of change be brought to the next meeting for discussion. Additionally, he asked the Board to be prepared to elect the next Treasurer at that time.

Commissioner Anderson recommended that the Executive Committee make a recommendation for the full Board to vote on. **President Bennett** concurs that the Executive Committee will review the policy, provide any recommended change, and provide potential recommendations for the Treasurer position for consideration at the next full Board meeting.

Upcoming Regional Leadership Awards: Process / Ceremony

Ms. Payne provided information that the next Board meeting will be followed by the Awards Ceremony and Elected Officials luncheon. This meeting will be held on January 8th at our old building at WJCT. The nomination packets have gone out and we look forward to recognizing the excellent work taking place in our region. The registration link will be provided shortly.

Public Comment – None.

EX-OFFICIO MEMBERS' REPORT

Florida Department of Environmental Protection – Ms. Craver

No report. She will be on leave from December through April. Ms. Candi Donalson, Business

Planning Program Administrator, will be filling in during this time. Please feel free to direct your inquiries to her.

St. Johns River Water Management District – Mr. Conkey
With the time change, lawn watering has been reduced to one day per week. An update was provided on programs such as the Rebates Program, Water Facilities Supply Plan and its relationship to comprehensive plans.

Mr. Conkey provided positive comments on the Council's work and achievements and thanked Mayor Lynch for his efforts in keeping the City of Jacksonville a member of the Council.

Meeting Adjourned: 9:45a.m.

Next Meeting Date: January 8, 2026

Andy Dance 1st Vice President	Elizabeth Payne Chief Executive Officer