



**DUVAL COUNTY**  
**TRANSPORTATION DISADVANTAGED**  
**LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING**

**MEETING AGENDA**

WJCT Board Room, 100 Festival Park Avenue, Jacksonville, FL  
Zoom Conference Call

Meeting ID: 857 1559 2404

(Audio Only): Call in # +1 786-635-1003 or +1 651-372-8299

Thursday, September 7, 2023, at 2:00 p.m.

\*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review – Chair Amaro
2. Additions, Deletions, Changes to the Agenda – Chair Amaro
3. Approval of May 4, 2023, Meeting Minutes – Chair Amaro\*
4. LCB Membership
  - a. Introduction of New Members:
    - Councilman Ken Amaro (Chair)
  - b. Current Membership Vacancies
5. Northeast Florida Regional Council Update – Mr. Comeaux
  - a. FL CTD AOR-Data Study (June 30, 2023)
  - b. TD Meetings: addition of virtual options
  - c. NEFRC is seeking a new TD Coordinator.
6. Community Transportation Coordinator (CTC) System Update – Mr. Poirier
  - a. CTC Quarterly Update/Hurricane Idalia Impacts
  - b. 2023-2024 Rate Model\*
  - c. Grants Update\* (Approval if required)
7. Old Business
8. New Business
  - a. New LCB Meeting Frequency & Dates
9. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
10. Member and Department Reports
11. Adjournment – Chair Amaro

Next LCB Meeting: TBA at 2:00 p.m.

WJCT Board Room, 100 Festival Park Avenue, Jacksonville, FL



**Duval County Transportation Disadvantaged  
Local Coordinating Board Public Hearing**

**Thursday, May 4, 2023**

Northeast Florida Regional Council  
Elizabeth Payne, AICP  
Chief Executive Officer

Florida Transportation  
Disadvantaged Commission  
Dr. Phillip Stevens, Chair

**Meeting Minutes**

\*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the Duval County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held in person and via Zoom on Thursday, May 4, 2023. LCB Vice Chair Janet Dickinson called the meeting to order at 2:00 p.m with the following members present:

City of Jacksonville Disabled Services	Kara Tucker (In-Person)
Rider Advocate Non-User	Carla Jenkins (In-Person)
Florida Agency for Health Care Administration	Pamela Hagley (In-Person)
Florida Department of Education	Daniel O'Connor (In-Person)
Florida Department of Transportation	Geanelly Reveron (Via Zoom)
Florida Department of Education Vocational Rehabilitation	Rochelle Price (Via Zoom)
Citizen Advocate User	Sharon Dykes (Via Zoom)
CareerSource Northeast Florida	Lou Anne Hasty (Via Zoom)

Members Not Present

Northeast Florida Community Action Agency	Christine Raysor
Florida Department of Children and Family Services	Jacquelyn Green

Community Transportation Coordinator Staff Present

Mark Poirier, Michael Landrum, and Theodis Perry (All In-Person)

Planning Agency Staff Present

Matamron Bacon, Noel Comeaux (All In-Person)

Guests

Denise Torres (In-Person), Tanya Damanti (Virtual)

After a roll call took place, a quorum was confirmed.

2. Additions, Deletions, and Changes to the Agenda

No announcements were brought to Vice Chair Dickinson's attention. Mr. Bacon requested that item 10a, "New Permanent LCB Meeting Location at the Northeast Florida Regional Council (NEFRC) office, WJCT Building" be moved for consideration earlier in the agenda. Mr. Bacon explained that it was best

to consider the item before or during the Transportation Disadvantaged Service Plan (TDSP) review, due to amendments in verbiage about the LCB meeting location within the TDSP. Vice-Chair Dickinson suggested the location be considered before approval of the February 23, 2023, meeting minutes. Mr. O'Connor motioned to move the consideration of item 10a to the next item for group consideration. Ms. Hagley seconded. The motion passed unanimously. Vice Chair Dickinson asked if there is any discussion concerning moving the Duval LCB meetings to the NEFRC office. Mr. O'Connor asked why the move is being suggested, to which Mr. Bacon stated that NEFRC staff would be able to provide better online meeting assistance for members/guests attending via Zoom. Ms. Hagley asked if this meeting space is available for future LCB meetings, to which Mr. Bacon informed members that the room has been tentatively booked for next year's proposed meeting dates. With no further comments, Vice Chair Dickinson asked for the group's consensus, for which all members signified their approval in permanently moving the meetings to the NEFRC office.

### 3. Approval of February 23, 2023, Meeting and Public Hearing Minutes\*

Mr. O'Connor motioned for the approval of the meeting and public hearing minutes. Ms. Jenkins seconded the motion. The February 23<sup>rd</sup> meeting and public hearing minutes were approved unanimously.

### 4. LCB Membership

Chair Dickinson introduced new LCB members Ms. Jenkins (Citizen Advocate Non-User) and Ms. Price (Vocational Rehabilitation) to the group.

### 5. Annual Review of Bylaws\*

Mr. Bacon presented the following NEFRC staff-recommended amendments to the Duval LCB Bylaws:

- a) Article V: Board Meetings, Section I: Regular Meetings
  - Addition of reference to Florida Statute (F.S) 427.0157 and subsequent removal of language that disagrees with the statute.
- b) Article V: Board Meetings, Section IV: Quorum
  - Removal of COVID verbiage, grammatical correction
- c) Article VII: Board Duties, Section I: Board Duties
  - Grammatical corrections
- d) Article X: Certification
  - Update of certification date

Mr. O'Connor asked if four quarterly meetings are an F.S 427.0157 minimum requirement. Mr. Bacon clarified it is and that the first proposed amendment ensures that the bylaws correctly reference that minimum. Further, Mr. O'Connor asked present members if there was an interest in increasing the quorum requirement from 2 members in person and at least 35% overall. Vice Chair Dickinson asked what other Northeast Florida LCBs set their quorum requirement at. Mr. Bacon stated the 6 other Northeast Florida counties have a minimum requirement of 2 members in person and at least 40% overall. Ms. Reveron voiced support for removing COVID verbiage from Article IV of the bylaws and the continued use of virtual platforms. Mr. O'Connor proposed increasing the minimum in-person quorum requirement from two to three members and raising the overall attendance to a minimum of 40%. Ms. Tucker spoke in favor of increasing the in-person requirement from two to three. Ms. Hagley motioned to add Mr. O'Connor's suggestion to the proposed amendments for consideration. Ms. Jenkins seconded the

motion. The motion passed unanimously. Vice Chair Dickinson requested a motion to accept all recommended amendments. Mr. O'Connor motioned to accept the recommendations and Ms. Tucker seconded the motion. The Bylaws with recommendations passed unanimously.

#### 6. Service Development Solicitation for FY 2024/2025

Mr. Bacon shared notice of the Florida Department of Transportation (FDOT) grant opportunity with present members. He mentioned that the Jacksonville Transportation Authority (JTA) and Nassau Transit partnered to deliver a cross-county transportation route using this grant opportunity in a previous funding cycle. JTA currently has no applications for funding submitted for the grant at this time. Members were invited to bring ideas for future applications to future meetings.

#### 7. Americans with Disabilities Act & TD Funding Source Application/Use

Mr. Landrum, Eligibility Supervisor for JTA Connexion paratransit, overviewed the application process and service areas for the Americans with Disabilities Act (ADA) and TD funding sources. After Mr. Landrum's explanation of the funding sources, Mr. Bacon asked if a prospective rider who uses a mobility aid approaches JTA Connexion paratransit for assistance in applying for rides, what helps determine which funding source use that rider should apply for? Mr. Landrum stated that where a prospective rider lives in proximity to JTA's fixed bus route system is a primary factor in determining the portions of the ADA/TD application they would fill out. If riders are  $\frac{3}{4}$  of a mile or less from the fixed bus service, the prospective client would potentially qualify for ADA. If they are further than  $\frac{3}{4}$  of a mile from the fixed bus service, they may qualify for TD. Further, Mr. Landrum stated that TD-funded rides are ineligible to end in an ADA service area and vice versa.

Mr. O'Connor asked if a prospective rider lived outside of an ADA service area within the county but had the means to get to the service area, would they still qualify for ADA? Mr. Poirier stated that an applicant would still qualify but would be recommended to apply to both ADA and TD for service continuity. Mr. Poirier also commented that applicant criteria have been recently amended to ensure riders needing services who couldn't qualify for ADA may still qualify for TD. Mr. Poirier also clarified that the ADA and TD eligibility verification is featured within the same application and that TD applicants are not required to have an in-person physical assessment. Members of the public, Ms. Torres and Ms. Damanti, expressed the continued need for travel training featuring a component that assesses if persons with disabilities may have continuous success in accessing public transit and, if not, offer recommendations to ADA or TD.

#### 8. Northeast Florida Regional Council Update (multiple items included require a vote\*)

##### a) Transportation Disadvantaged Service Plan (TDSP) Annual Review\*

Mr. Bacon presented the following NEFRC staff-recommended amendments to the Duval TDSP:

##### **1. Development Plan, Public Participation – Page 13**

- Removal of North Florida Transportation Planning Organization and addition of the Jacksonville Transportation Authority in the description of whom the Local Coordinating Board advises.
- Removal of the North Florida Transportation Planning Organization's office address and the addition of the Northeast Florida Regional Council's office address in the description of the Local Coordinating Boards meeting place.

**2. Development Plan, Annual Public Meeting – Page 15**

- Removal of the North Florida Transportation Planning Organization and addition of the Northeast Florida Regional Council in the description of the organization to contact for persons needing special accommodations for meeting attendance.

**3. Service Analysis, Needs Assessment, Table 17B-17D Funding Awarded by/ Request from FDOT – Pages 53-55**

- Addition of funded 5310 grant projects from Fiscal Year (FY) 21-22 and 22-23.
- Addition of 5310 grant funding project request for FY 23-24.

**4. Service Plan, Service Standards and Policies – Page 97**

- Removal of the North Florida Transportation Planning Organization and addition of the Northeast Florida Regional Council in the description of service standard development parties.

**5. Service Plan, Accessing Service, Out-of-County Trips – Page 89**

- Inclusion of employment and education purposed trips in out-of-service area trip availability.

**6. Service Plan, Service Standards and Policies, Item 10, Section Q, Out of Service Area – Page 100**

- Inclusion of employment and education purposed trips in out-of-service area trip availability.

Mr. Poirier added that Amendments 5 and 6 expand services. JTA Connexion paratransit has not spent all its allocated TD funding and this service expansion helps them do so while providing new trip opportunities. Previously, in previous years, out-of-county trips were only made available for medical trips due to TD funding availability. After the conversation on the amendments ended, Mr. O'Connor motioned to approve the TDSP with staff recommendations. Ms. Hagley seconded the motion. After the roll-call vote, the TDSP with recommended amendments passed unanimously.

- b) Proposed LCB Meeting Schedule - 2:00 pm on the 1st Thursday Quarterly, 4th Thursday in February\*

Mr. O'Connor motioned to approve the schedule. Ms. Reveron seconded the motion. The meeting schedule passed unanimously.

- c) Proposed LCB Annual Hearing - 4th Thursday in February\*

Ms. Reveron motioned to approve the schedule. Mr. O'Connor seconded the motion. The meeting schedule passed unanimously.

- d) CTC Evaluation\*

Mr. Bacon reviewed the results of this year's CTC evaluation. There were no reported findings. Ms. Jenkins motioned to approve the annual evaluation. Ms. Hagley seconded the motion. The annual evaluation passed unanimously.

**9. Community Transportation Coordinator (CTC) System Update**

Mr. Poirier delivered the quarterly report. January through March 2023, JTA Connexion saw 20,586, 19,763, and 21,759 trips respectively. He noted continued improvement in on-time performance. Further,

he also commented on increased efforts from JTA Connexion’s subcontractor, MV Transit, to hire and retain drivers.

10. Old Business

There was no old business.

11. New Business

There was no new business.

12. Public Comment

There was no public comment.

13. Member and Department Reports

There were no member reports.

14. Adjournment

There being no further discussion, Vice Chair Dickinson adjourned the meeting at 3:34 p.m. The next LCB meeting will take place on September 7, 2023, at 2 p.m. at the NEFRC Office, WJCT Board Room, 100 Festival Park Avenue, Jacksonville, FL.

DRAFT

ATTENDANCE RECORD  
DUVAL COUNTY  
LOCAL COORDINATING BOARD

Position	Name/Alt.	9/1/22	11/3/22	2/23/23	5/4/23
1. Chairperson	Vacant	a	a	-	-
2. Dept. of Transportation	Geanelly Reveron /Janell Damato / Doreen Joyner-Howard /Chris Nalsen / Angela Gregory	P	P	P	P
3. Dept. Of Children and Families	<del>Norie Moore Berlin</del> / Jacquelyn Green / Jaclyn Brown	a	a	P	a
4. Public Education	Daniel O'Connor / Alexis Read	a	P	P	P
5. Vocational Rehab. (Dept. Ed.)	Jeff Aboumrad / Rochelle Price	P	-	-	P
6. Veteran Services	Vacant	-	-	-	-
7. Community Action (Econ. Disadv)	<del>Ronald Howell</del> / Christine Raysor	a	a	a	a
8. Elderly	Vacant	-	-	-	-
9. Disabled	Vacant	-	-	-	-
10. Citizen Advocate/User	Sharon Dykes (Hoffmeyer)	P	a	P	P
11. Citizen Advocate/Non-User	<del>Vacant</del> /Carla Jenkins	-	-	-	P
12. Children at Risk	Vacant	-	-	-	-
13. Dept. Of Elder Affairs	Janet Dickinson	P	P	P	P
14. Private For Profit Transportation	Vacant	-	-	-	-
15. Agency for Health Care Adm.	Pamela Hagley / Reeda Harris	P	P	P	P
16. Agency for Persons w/Disabilities	Kara Tucker / Lois Smokes	P	P	P	P
17. Regional Workforce Dev. Brd	Lou Anne Hasty	P	P	a	P
18. Local Medical Community	Vacant	-	-	-	-

**VACANCIES**

Chairperson  
 Veteran Services  
 Elderly  
 Persons w/Disabilities  
 Children at Risk  
 Private for Profit Transportation  
 Local Medical Community

## PLEASE SIGN IN!



COMMISSION FOR THE  
TRANSPORTATION DISADVANTAGED

Date: May 4, 2023  
Time: 2:00 p.m.

WJCT Board Room, 100 Festival Park Avenue, Jacksonville, FL

Name	Address	Phone	E-Mail
Kara Tucker			
Susan Peters			possibilitiesplus@gmail.com
Mark Poirier	JTA		
Michael Landrum	JTA		
Denise Torres	The Arc Jacksonville	904-358-1200	DTorres@arcjacksonville.org
Janet Dickinson	Elder Service		
Theodis Perry	JTA		theodisperry@jtafla.com
Carla Jenkins		(904) 422-5017	enitraj@gmail.com
PAMELA HAGLEY	AHCA	904. 798. 4291	
Daniel O'Conner			
Matamron Bacon	100 Festival Park Ave, Jacksonville FL.	904-749-4446	Mbacon@NEFRC.org

DUVAL COUNTY							
Hon.	Ken	Amaro	COJ - City Council	City of Jacksonville	Voting		Chair
Ms.	Geanelly	Reveron	FDOT, District 2	Department of Transportation	Voting		
Ms.	Janell	Damato	FDOT, District 2	Department of Transportation	Alternate		
Ms.	Doreen	Joyner-Howard	FDOT, District 2	Department of Transportation	Alternate		
Ms.	Angela	Gregory	FDOT, District 2	FDOT	Alternate		
Ms.	Chris	Nalsen	FDOT, District 2	Department of Transportation	Alternate		
Ms.	Christina	Gillis	FL Dept. of Children & Families	Department of Children and Families	Voting		
Ms.	Jaclyn	Brown	FL Dept. of Children & Families	Department of Children and Families	Alternate		
Mr.	Daniel	O'Connor	FL Dept. of Education	Public Education	Voting	Feb-24	
Ms.	Alexis	Read	FL Dept. of Education	Public Education	Alternate		
Ms.	Rochelle	Price	FL Dept. of Vocational Rehab/Dept of Ed.	Dept. of Education (Voc. Rehab.)	Voting		
VACANT				Veterans Services	VACANT		
Ms.	Christine	Raysor	NE FL Community Action Agency	Community Action (Econ. Disadv.)	Voting		
VACANT				Elderly	VACANT		
VACANT				Disabled	VACANT		
Ms.	Sharon	Hoffmeyer Dykes		Citizen Advocate/User	Voting	Feb-24	
Ms.	Carla	Jenkins		Citizen Advocate/Non-User	Voting		
VACANT				Children at Risk	VACANT		
Ms.	Janet	Dickinson	NE Florida Area Agency on Aging	Dept. of Elder Affairs	Voting		Vice Chair
VACANT				Private for Profit Transportation	VACANT		
Ms.	Pamela	Hagley	Florida Agency for Health Care Administration - AHCA	Dept. of Health Care Admin.	Voting		
Ms.	Reeda	Harris	Florida Agency for Health Care Administration - AHCA	Dept. of Health Care Admin.	Alternate		
Ms.	Kara	Tucker	City of Jacksonville - Disabled Services	Agency for Persons w/Disabilities	Voting	Feb-24	Feb-24
Ms.	Lois	Smokes	City of Jacksonville - Disabled Services	Agency for Persons w/Disabilities	Alternate		
Ms.	Lou Anne	Hasty	CareerSource NE FL	Regional Workforce Dev. Board	Voting		
VACANT				Local Medical Community	VACANT		
Mr.	Mike	Landrum	Jacksonville Transportation Authority	CTC / JTA	Non-Voting		Eligibility Supervisor
Mr.	Chris	Macklin	Jacksonville Transportation Authority	CTC / JTA			Assistant CTC Manager
Mr.	Mark	Poirier	Jacksonville Transportation Authority	CTC / JTA	Non-Voting		CTC Manager
Mr.	Peter	McArdle	Jacksonville Transportation Authority	CTC / JTA	Non-Voting		Accounting Manager
Ms.	Eron	Thompson	Jacksonville Transportation Authority	CTC / JTA	Non-Voting		Grant Manger
Mr.	Theodis	Perry	Jacksonville Transportation Authority	CTC / JTA	Non-Voting		Senior Grants Analyst
Ms.	Farisha	Hamid	Office of Senator Audrey Gibson		Interested Party		
Mr.	Matt	Fall			Interested Party		
Ms.	Laurie	Santana	City of Jacksonville - Transportation Planning Division		Interested Party		
Ms.	Jennifer	Lot			Interested Party		
Ms.	Tanya	Damanti			Interested Party		
Mr.	Joe	Johnson	COJ - City Council	assistant to Ken Amaro			



# CTC Organization

**County:** Duval

**Fiscal Year:** 7/1/2022 - 6/30/2023

**CTC Status:** Submitted

**CTD Status:** Under Review

**Date Initiated:** 7/28/2023

**CTC Organization Name:** Jacksonville Transportation Authority

**Address:** 100 LaVilla Center Dr

**City:** Jacksonville

**State:** FL

**Zip Code:** 322041111

**Organization Type:** Public Transit Authority

**Network Type:** Partial Brokerage

**Operating Environment:** Urban

**Transportation Operators:** Yes

**Number of Transportation Operators:** 2

**Coordination Contractors:** No

**Number of Coordination Contractors:** 0

**Provide Out of County Trips:** No

**Local Coordinating Board (LCB) Chairperson:** Randy DeFoor

**CTC Contact:** Mark Poirier

**CTC Contact Title:** Manager, Service Delivery Connexion

**CTC Contact Email:** mpoirier@jtafla.com

**Phone:** (904) 265-8939

## CTC Certification

I, Mark Poirier, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Randy DeFoor, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



# CTC Trips

County: Duval

CTC Status: Submitted

CTC Organization: Jacksonville Transportation Authority

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	203,325	N/A	203,325	181,664	N/A	181,664
Paratransit						
Ambulatory	15,209	0	15,209	12,948	0	12,948
Non-Ambulatory	4,360	0	4,360	3,914	0	3,914
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
<b>Total - Service Type</b>	<b>222,894</b>	<b>0</b>	<b>222,894</b>	<b>198,526</b>	<b>0</b>	<b>198,526</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	222,894	N/A	222,894	198,526	N/A	198,526
<b>Total - Contracted Transportation Operator Trips</b>	<b>222,894</b>	<b>0</b>	<b>222,894</b>	<b>198,526</b>	<b>0</b>	<b>198,526</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	19,569	N/A	19,569	16,862	N/A	16,862
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	0	0	0	0	0	0
Local Government	203,325	0	203,325	181,664	0	181,664
Local Non-Government	0	0	0	0	0	0
Other Federal & State Programs	0	0	0	0	0	0
<b>Total - Revenue Source</b>	<b>222,894</b>	<b>0</b>	<b>222,894</b>	<b>198,526</b>	<b>0</b>	<b>198,526</b>



# CTC Trips (cont'd)

County: Duval

CTC Status: Submitted

CTC Organization: Jacksonville Transportation Authority

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	0	0	0	0	0	0
Children At Risk	0	0	0	0	0	0
Persons With Disabilities	222,894	0	222,894	198,526	0	198,526
Low Income	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total - Passenger Type</b>	<b>222,894</b>	<b>0</b>	<b>222,894</b>	<b>198,526</b>	<b>0</b>	<b>198,526</b>
<b>Trip Purpose - One Way</b>						
Medical	49,747	0	49,747	42,974	0	42,974
Employment	57,990	0	57,990	48,052	0	48,052
Education/Training/Daycare	20,151	0	20,151	11,748	0	11,748
Nutritional	4,101	0	4,101	8,634	0	8,634
Life-Sustaining/Other	90,905	0	90,905	87,118	0	87,118
<b>Total - Trip Purpose</b>	<b>222,894</b>	<b>0</b>	<b>222,894</b>	<b>198,526</b>	<b>0</b>	<b>198,526</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	3,063	0	3,063	3,248	0	3,248
<b>Total - UDPHC</b>	<b>3,063</b>	<b>0</b>	<b>3,063</b>	<b>3,248</b>	<b>0</b>	<b>3,248</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	8,211	N/A	8,211	11,598	N/A	11,598
<b>Customer Feedback</b>						
Complaints	328	N/A	328	495	N/A	495
Commendations	278	N/A	278	329	N/A	329



**Transportation  
Disadvantaged**

# CTC Vehicles & Drivers

County: Duval

CTC Status: Submitted

CTC Organization: Jacksonville  
Transportation  
Authority

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	1,999,495	N/A	1,999,495	2,133,531	N/A	2,133,531
Paratransit Miles	262,364	0	262,364	221,626	0	221,626
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>2,261,859</b>	<b>0</b>	<b>2,261,859</b>	<b>2,355,157</b>	<b>0</b>	<b>2,355,157</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	74	0	74	83	0	83
Chargeable Accidents	0	0	0	0	0	0
<b>Vehicle Inventory</b>						
Total Number of Vehicles	100	0	100	93	0	93
Number of Wheelchair Accessible Vehicles	0	0	0	0	0	0
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	111	0	111	100	0	100
Number of Volunteer Drivers	0	0	0	0	0	0



# CTC Revenue Sources

County: Duval

CTC Status: Submitted

CTC Organization: Jacksonville Transportation Authority

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Revenue Sources</b>						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 1,376,156	N/A	\$ 1,376,156	\$ 749,029	N/A	\$ 749,029
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 398,021	N/A	\$ 398,021
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 18,760	\$ 0	\$ 18,760	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 1,680,535	\$ 0	\$ 1,680,535	\$ 1,712,360	\$ 0	\$ 1,712,360
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 17,365,827	\$ 0	\$ 17,365,827	\$ 13,827,000	\$ 0	\$ 13,827,000
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 617,385	\$ 0	\$ 617,385	\$ 559,378	\$ 0	\$ 559,378
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 21,058,663</b>	<b>\$ 0</b>	<b>\$ 21,058,663</b>	<b>\$ 17,245,788</b>	<b>\$ 0</b>	<b>\$ 17,245,788</b>



**Transportation  
Disadvantaged**

# CTC Expense Sources

County: Duval

CTC Status: Submitted

CTC Organization: Jacksonville  
Transportation  
Authority

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,426,142	\$ 0	\$ 1,426,142	\$ 1,296,801	\$ 0	\$ 1,296,801
Fringe Benefits	\$ 716,590	\$ 0	\$ 716,590	\$ 694,495	\$ 0	\$ 694,495
Services	\$ 459,391	\$ 0	\$ 459,391	\$ 473,145	\$ 0	\$ 473,145
Materials & Supplies Consumed	\$ 1,668,776	\$ 0	\$ 1,668,776	\$ 1,579,687	\$ 0	\$ 1,579,687
Utilities	\$ 16,323	\$ 0	\$ 16,323	\$ 13,204	\$ 0	\$ 13,204
Casualty & Liability	\$ 2,687	\$ 0	\$ 2,687	\$ 4,683	\$ 0	\$ 4,683
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 21,010	\$ 0	\$ 21,010	\$ 9,286	\$ 0	\$ 9,286
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 398,021	\$ 0	\$ 398,021
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 7,857,046	\$ 0	\$ 7,857,046	\$ 6,213,483	\$ 0	\$ 6,213,483
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 8,890,698	N/A	\$ 8,890,698	\$ 6,562,983	N/A	\$ 6,562,983
<b>Total - Expense Sources</b>	<b>\$ 21,058,663</b>	<b>\$ 0</b>	<b>\$ 21,058,663</b>	<b>\$ 17,245,788</b>	<b>\$ 0</b>	<b>\$ 17,245,788</b>

County: Duval  
 CTC: Jacksonville Transportation Authority  
 Contact: Mark Poirier  
 100 LaVilla Center Dr  
 Jacksonville, FL 322041111  
 904-265-8939  
 Email: mpoirier@jtafla.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	3,063



Trips By Type of Service	2021	2022	2023
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	188,559	181,664	203,325
Paratransit	16,972	16,862	19,569
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
<b>TOTAL TRIPS</b>	<b>205,531</b>	<b>198,526</b>	<b>222,894</b>

Vehicle Data	2021	2022	2023
Vehicle Miles	2,559,014	2,355,157	2,261,859
Roadcalls	40	83	74
Accidents	0	0	0
Vehicles	98	93	100
Drivers	92	100	111

Passenger Trips By Trip Purpose	2021	2022	2023
Medical	45,159	42,974	49,747
Employment	44,022	48,052	57,990
Ed/Train/DayCare	11,437	11,748	20,151
Nutritional	8,611	8,634	4,101
Life-Sustaining/Other	96,302	87,118	90,905
<b>TOTAL TRIPS</b>	<b>205,531</b>	<b>198,526</b>	<b>222,894</b>

Financial and General Data	2021	2022	2023
Expenses	\$13,699,462	\$17,245,788	\$21,058,663
Revenues	\$13,699,462	\$17,245,788	\$21,058,663
Commendations	166	329	278
Complaints	590	495	328
Passenger No-Shows	11,756	11,598	8,211
Unmet Trip Requests	0	0	0

Passenger Trips By Revenue Source	2021	2022	2023
CTD	16,972	16,862	19,569
AHCA	0	0	0
APD	0	0	0
DOEA	0	0	0
DOE	0	0	0
Other	188,559	181,664	203,325
<b>TOTAL TRIPS</b>	<b>205,531</b>	<b>198,526</b>	<b>222,894</b>

Performance Measures	2021	2022	2023
Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	63,975	28,375	30,566
Avg. Trips per Passenger	71.32	61.12	72.77
Cost per Trip	\$66.65	\$86.87	\$94.48
Cost per Paratransit Trip	\$66.65	\$86.87	\$94.48
Cost per Total Mile	\$5.35	\$7.32	\$9.31
Cost per Paratransit Mile	\$5.35	\$7.32	\$9.31

Trips by Provider Type	2021	2022	2023
CTC	0	0	0
Transportation Operator	205,531	198,526	222,894
Coordination Contractor	0	0	0
<b>TOTAL TRIPS</b>	<b>205,531</b>	<b>198,526</b>	<b>222,894</b>

**Table 9 Annual/Monthly Statistical Summary**  
*Evaluation of the Community Transportation Coordinator*  
 July 1, 2021- June 30, 2022

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FYTD Total	Average
<b>Total Service</b>														
Unduplicated Passengers	1,371	1,447	1,422	1,472	1,467	1,449	1,497	1,448	1,474	1,471	1,530	1,564		1,467.7
Total Para Passenger Transported	17,781	20,721	18,330	20,498	18,971	18,666	20,586	19,783	21,759	20,861	22,011	20,981	240,948	20,079.0
Vehicles in Service (max)	63	57	57	58	56	53	57	54	51	53	62	64		57.1
Revenue Hours	10,474	11,240	9,808	10,876	10,539	10,198	11,060	10,013	11,197	10,601	12,557	13,392	131,954	10,996.2
Total Vehicle Hours	12,204	12,889	11,171	12,412	11,941	11,685	12,643	11,248	12,720	12,132	14,401	15,499	150,943	12,578.6
Revenue Miles	185,756.1	173,257.9	176,747.5	190,991.1	181,271.3	170,643.0	184,766.4	169,592.1	187,669.0	177,275.7	205,345.1	221,654.7	2,224,969.9	185,414.2
Total Vehicle Miles	211,624.3	195,952.4	199,071.6	215,043.8	203,343.9	193,443.3	208,782.1	188,760.2	210,752.2	199,129.3	231,210.0	250,771.5	2,276,674.6	206,970.4
<b>Trip Status Detail</b>														
Trips Requested (Trips booked)	22,469	25,472	25,591	25,185	25,278	24,452	25,527	24,352	27,309	25,558	29,049	26,082	306,324	25,527.0
Advanced Cancels (Advanced CA, User Error CE, Site Closure CC)	3,099	3,095	4,310	2,825	3,869	3,638	2,856	2,626	3,071	2,708	3,166	3,102	38,365	3,197.1
Scheduled Trips (Trips booked less advanced cancels)	19,370	22,377	21,281	22,360	21,409	20,814	22,671	21,726	24,238	22,850	25,883	22,980	267,959	22,329.9
No-Shows (No shows, cancelled @ door)	637	659	683	605	746	665	636	505	690	582	750	761	7,919	659.9
Late Cancel	436	476	521	520	531	505	517	472	551	529	552	612	6,222	518.5
Net No Shows	1,073	1,135	1,204	1,125	1,277	1,170	1,153	977	1,241	1,111	1,302	1,373	14,141	1,178.4
Not Transported - Error (NE, CP, NP)	70	39	15	32	26	24	17	13	25	17	7	15	300	25.0
Missed Trips (No-shows outside the window)	74	93	172	139	166	125	114	165	194	119	96	81	1,538	128.2
Same Day Cancels	1,770	1,947	1,993	2,081	2,449	2,234	2,266	2,193	2,552	2,244	2,467	2,378	26,574	2,214.5
Completed Trips	16,383	19,163	17,897	18,983	17,491	17,261	19,121	18,378	20,226	19,359	22,011	19,133	225,406	18,783.8
No-show % of Scheduled	5.5%	5.1%	5.7%	5.0%	6.0%	5.6%	5.1%	4.5%	5.1%	4.9%	5.0%	6.0%	5.3%	0.1
<b>CTC Call Center Information</b>														
Calls Offered	12,309	14,235	14,636	15,735	15,511	14,471	15,121	14,808	16,337	15,139	16,474	15,224	180,000	15,000.0
Calls Answered	11,767	13,452	13,480	14,671	14,309	13,544	13,359	13,223	14,351	13,439	14,799	13,899	164,293	13,691.1
Calls (long) Abandoned	380	531	844	813	927	655	1,337	1,222	1,484	1,356	1,227	979	11,755	979.6
Hang-Ups (short abandon)	162	252	312	251	275	272	425	363	502	344	448	346	3,952	329.3
Average Hold Time (Secs)	53	55	74	72	81	41	120	120	151	130	88	81	1,064	88.7

**Table 9 Annual/Monthly Statistical Summary**  
*Evaluation of the Community Transportation Coordinator*  
 July 1, 2021- June 30, 2022

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FYTD Total	Average
<b>Complaints / Commendations</b>														
Policy	7	1	3	3	3	-	4	-	5	-	4	-	30	3.8
Service	22	26	39	25	25	38	29	20	11	19	15	7	276	23.0
Vehicle	-	-	-	1	-	-	1	-	-	-	-	-	2	1.0
Other	3	6	1	6	-	-	-	-	-	1	2	1	20	2.9
<b>Total Valid Complaints Received</b>	<b>32</b>	<b>33</b>	<b>43</b>	<b>35</b>	<b>28</b>	<b>38</b>	<b>34</b>	<b>20</b>	<b>16</b>	<b>20</b>	<b>21</b>	<b>8</b>	<b>328</b>	<b>27.3</b>
Commendations by CTC	-	2	2	3	3	5	4	2	2	-	2	-	25	2.8
Commendations by Transportation Providers	35	34	20	26	37	29	16	16	8	16	15	1	253	21.1
<b>Total Commendations</b>	<b>35</b>	<b>36</b>	<b>22</b>	<b>29</b>	<b>40</b>	<b>34</b>	<b>20</b>	<b>18</b>	<b>10</b>	<b>16</b>	<b>17</b>	<b>1</b>	<b>278</b>	<b>23.2</b>
<b>Complaints per 10,000 Trips</b>	<b>18.0</b>	<b>17.2</b>	<b>24.0</b>	<b>18.4</b>	<b>16.0</b>	<b>22.0</b>	<b>17.8</b>	<b>10.9</b>	<b>7.9</b>	<b>10.3</b>	<b>9.5</b>	<b>4.2</b>	<b>14.6</b>	<b>14.7</b>
<b>Service Reliability</b>														
<b>Total Completed Trips</b>														
MV	9,791	10,935	10,288	10,852	9,964	9,462	10,509	9,437	10,576	10,403	12,780	12,232	127,229	10,602
CRC	4,441	4,709	4,143	4,418	4,157	3,965	3,945	4,059	4,219	3,632	4,521	4,491	50,700	4,225
UZURV	2,151	3,519	3,466	3,713	3,370	3,834	4,667	4,882	5,431	5,324	4,710	2,410	47,477	3,956
<b>Total Trips</b>	<b>16,383</b>	<b>19,163</b>	<b>17,897</b>	<b>18,983</b>	<b>17,491</b>	<b>17,261</b>	<b>19,121</b>	<b>18,378</b>	<b>20,226</b>	<b>19,359</b>	<b>22,011</b>	<b>19,133</b>	<b>225,406</b>	<b>18,784</b>
<b>Percent On-Time Trips P/U</b>														
MV	90.2%	86.7%	80.6%	83.0%	80.6%	82.2%	84.0%	77.8%	78.6%	83.9%	87.8%	90.9%	84.1%	83.9%
CRC	91.5%	87.1%	81.9%	82.7%	77.4%	83.0%	83.2%	74.8%	77.4%	81.5%	86.4%	91.5%	83.4%	83.2%
UZURV	98.3%	98.2%	98.6%	99.1%	98.1%	98.7%	98.8%	98.7%	97.0%	98.3%	98.6%	98.0%	98.4%	98.4%
<b>Total On-Time P/U</b>	<b>91.6%</b>	<b>88.9%</b>	<b>84.4%</b>	<b>86.0%</b>	<b>83.1%</b>	<b>86.0%</b>	<b>87.4%</b>	<b>82.61%</b>	<b>83.33%</b>	<b>87.3%</b>	<b>89.8%</b>	<b>91.9%</b>	<b>86.9%</b>	<b>86.9%</b>
<b>Percent On-Time Trips APP</b>														
MV	96.4%	94.3%	90.0%	90.4%	89.1%	89.6%	91.5%	86.4%	87.8%	91.8%	94.7%	95.8%	91.6%	91.5%
CRC	96.0%	94.9%	89.4%	89.2%	86.5%	90.3%	90.2%	86.0%	88.1%	91.3%	92.6%	96.3%	91.0%	90.9%
UZURV	99.4%	99.8%	99.6%	99.7%	99.4%	99.7%	99.5%	99.4%	98.3%	99.2%	99.3%	99.1%	99.3%	99.4%
<b>Total On-Time APP</b>	<b>96.6%</b>	<b>95.2%</b>	<b>91.5%</b>	<b>91.7%</b>	<b>90.1%</b>	<b>91.7%</b>	<b>92.9%</b>	<b>89.4%</b>	<b>90.4%</b>	<b>93.7%</b>	<b>95.2%</b>	<b>96.3%</b>	<b>92.9%</b>	<b>92.9%</b>
<b>Total Trips -P/U Includes No-Shows, Cancel Door and Missed Trips</b>														
MV	10,256	11,409	10,462	11,386	10,552	9,947	11,006	9,855	10,732	10,872	12,370	12,812	131,659	10,972
CRC	4,660	4,921	4,233	4,624	4,402	4,166	4,126	4,230	4,307	3,795	4,370	4,695	52,529	4,377
UZURV	2,216	3,625	3,635	3,735	3,475	3,962	4,743	4,974	5,548	5,412	4,533	2,469	48,327	4,027
<b>TOTAL</b>	<b>17,132</b>	<b>19,955</b>	<b>18,330</b>	<b>19,745</b>	<b>18,429</b>	<b>18,075</b>	<b>19,875</b>	<b>19,059</b>	<b>20,587</b>	<b>20,079</b>	<b>21,273</b>	<b>19,976</b>	<b>232,515</b>	<b>19,376</b>
<b>Total Trips - APP Includes no-shows, Cancel Door and Missed Trips</b>														
MV	5,151	5,662	5,134	5,691	5,408	4,968	5,442	4,944	5,280	5,246	5,703	5,920	64,549	5,379
CRC	2,401	2,549	2,046	2,377	2,329	2,125	2,035	2,020	2,057	1,802	2,128	2,323	26,192	2,183
UZURV	773	1,435	1,488	1,670	1,448	1,716	1,992	2,142	2,421	2,503	1,974	984	20,546	1,712
<b>TOTAL</b>	<b>8,325</b>	<b>9,646</b>	<b>8,668</b>	<b>9,738</b>	<b>9,185</b>	<b>8,809</b>	<b>9,469</b>	<b>9,106</b>	<b>9,758</b>	<b>9,551</b>	<b>9,805</b>	<b>9,227</b>	<b>111,287</b>	<b>9,274</b>
<b>Late Pick-Ups</b>														
MV	1,001	1,522	2,034	1,936	2,050	1,768	1,766	2,186	2,292	1,751	1,509	1,165	20,980	1,748
CRC	395	633	767	802	993	710	693	1,065	973	703	596	397	8,727	727
UZURV	37	65	51	34	65	52	55	63	167	90	65	49	793	66
<b>TOTAL</b>	<b>1,433</b>	<b>2,220</b>	<b>2,852</b>	<b>2,772</b>	<b>3,108</b>	<b>2,530</b>	<b>2,514</b>	<b>3,314</b>	<b>3,432</b>	<b>2,544</b>	<b>2,170</b>	<b>1,611</b>	<b>30,500</b>	<b>2,542</b>







# Preliminary Information Worksheet

Version 1.4

**CTC Name:**

Jacksonville Transportation Authority  
Connexion Services

**County (Service Area):**

Duval

**Contact Person:**

Mark Poirier

**Phone #**

904-265-8937

Throughout this v  
triangles that incl  
comments for you  
hover your cursor  
see the comment.

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

Governmental  
Private Non-Profit  
Private For Profit

**NETWORK TYPE:**

Fully Brokered  
Partially Brokered  
Sole Source

***Once completed, proceed to the Worksheet entitled  
"Comprehensive Budget"***

# Comprehensive Budget Worksheet

Version 1.4

CTC: Jacksonville Transportation Authority Connexion Services  
County: Duval

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from July 1st of <b>2021</b> to June 30th of <b>2022</b>	Current Year's <b>APPROVED</b> Budget, as amended from July 1st of <b>2022</b> to June 30th of <b>2023</b>	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of <b>2023</b> to June 30th of <b>2024</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox	\$ 120,256	\$ 166,095	\$ 176,061	38.1%	6.0%	All actual and budget amounts historically based based on 20.9 % (mileage, per Mark Wood) except COJ funds (Local Government)
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other						
<b>Bus Pass Program Revenue</b>						

### Local Government

District School Board						Actual Budget and Revenue Amounts
Compl. ADA Services						
County Cash	\$ 1,560,497	\$ 1,578,649	\$ 1,673,368	1.2%	6.0%	
County In-Kind, Contributed Services						
City Cash	\$ 151,863	\$ 154,664	\$ 163,943	1.8%	6.0%	
City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services						
<b>Bus Pass Program Revenue</b>						

### CTD

Non-Spons. Trip Program	\$ 645,852	\$ 1,266,905	\$ 1,342,919	96.2%	6.0%	FP&A adjusted to CTC Grant Allocations
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### USDOT & FDOT

49 USC 5307						5310 Rural Grant. Preventive Maintenance not required
49 USC 5310	\$ 68,750	\$ 44,413	\$ 47,078	-35.4%	6.0%	
49 USC 5311 (Operating)						
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AHCA

Medicaid						
Other AHCA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCF

Alcohol, Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOE (state)

Carl Perkins						
Div of Blind Services						
Vocational Rehabilitation						
Day Care Programs						
Other DOE (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AWI

WAGES/Workforce Board						
Other AWI (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOEA

Older Americans Act						
Community Care for Elderly						
Other DOEA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCA

Community Services						
Other DCA (specify in explanation)						
<b>Bus Pass Admin. Revenue</b>						



**Budgeted Rate Base Worksheet**

Version 1.4

CTC: Jacksonville Transportation Authority Connexion Services

County: Duval

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

	Upcoming Year's <b>BUDGETED</b> Revenues	What amount of the <b>Budgeted Revenue</b> in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?	<b>Budgeted Rate Subsidy Revenue EXCLUDED from the Rate Base</b>	What amount of the <b>Subsidy Revenue</b> in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
	from July 1st of <b>2023</b> to June 30th of <b>2024</b>			
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

**REVENUES (CTC/Operators ONLY)**

Local Non-Govt

Farebox	\$	176,061
Medicaid Co-Pay Received	\$	-
Donations/ Contributions	\$	-
In-Kind, Contributed Services	\$	-
Other	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

Local Government

District School Board	\$	-
Compl. ADA Services	\$	-
County Cash	\$	1,673,368
County In-Kind, Contributed Services	\$	-
City Cash	\$	163,943
City In-Kind, Contributed Services	\$	-
Other Cash	\$	-
Other In-Kind, Contributed Services	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

CTD

Non-Spons. Trip Program	\$	1,342,919
Non-Spons. Capital Equipment	\$	-
Rural Capital Equipment	\$	-
Other TD	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

USDOT & FDOT

49 USC 5307	\$	-
49 USC 5310	\$	47,078
49 USC 5311 (Operating)	\$	-
49 USC 5311(Capital)	\$	-
Block Grant	\$	-
Service Development	\$	-
Commuter Assistance	\$	-
Other DOT	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

AHCA

Medicaid	\$	-
Other AHCA	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

DCF

Alcoh, Drug & Mental Health	\$	-
Family Safety & Preservation	\$	-
Comm. Care Dis./Aging & Adult Serv.	\$	-
Other DCF	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

DOH

Children Medical Services	\$	-
County Public Health	\$	-
Other DOH	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

DOE (state)

Carl Perkins	\$	-
Div of Blind Services	\$	-
Vocational Rehabilitation	\$	-
Day Care Programs	\$	-
Other DOE	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

AWI

WAGES/Workforce Board	\$	-
AWI	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

DOEA

Older Americans Act	\$	-
Community Care for Elderly	\$	-
Other DOEA	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

DCA

Community Services	\$	-
Other DCA	\$	-
<b>Bus Pass Program Revenue</b>	\$	-

	\$	176,061
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-

	\$	-	\$	-
	\$	-	\$	-
	\$	149,213	\$	1,524,155
	\$	-	\$	-
	\$	-	\$	163,943
	\$	-	\$	-
	\$	-	\$	-
	\$	-	\$	-
	\$	-	\$	-
	\$	-	\$	-

	\$	1,342,919	\$	-	\$	-
	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-

	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	47,078
	\$	-	\$	-	\$	-
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	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-

YELLOW cells  
are **NEVER** Generated by Applying Authorized Rates

BLUE cells  
Should be funds generated by rates in this spreadsheet

GREEN cells  
**MAY BE** Revenue Generated by Applying  
Authorized Rate per Mile/Trip Charges

Fill in that portion of budgeted revenue in Column 2 that will be **GENERATED** through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and **NOT** Capital Equipment purchases.

If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.

Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.

GOLD cells  
Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the **Purchase of Capital Equipment** if a match amount is required by the Funding Source.

local match req.  
\$ 149,213  
\$ -  
\$ -  
\$ -  
\$ 5,231  
\$ -



# Worksheet for Program-wide Rates

CTC: Jacksonville Trans Version 1.4  
 County: Duval

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES		Fiscal Year
Total <u>Projected</u> Passenger Miles =	430,249	2023 - 2024
<b>Rate Per Passenger Mile = \$</b>	<b>3.47</b>	
Total <u>Projected</u> Passenger Trips =	37,190	
<b>Rate Per Passenger Trip = \$</b>	<b>40.12</b>	<b>Avg. Passenger Trip Length = 11.6 Miles</b>

Rates If No Revenue Funds Were Identified As Subsidy Funds	
<b>Rate Per Passenger Mile = \$</b>	<b>7.91</b>
<b>Rate Per Passenger Trip = \$</b>	<b>91.51</b>

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

**Vehicle Miles**

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

**Vehicle Revenue Miles (VRM)**

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

**Passenger Miles (PM)**

The cumulative sum of the distances ridden by each passenger.

## Worksheet for Multiple Service Rates

CTC: Jacksonville Tra Version 1.4  
County: Duval

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	STOP! Do NOT Complete Sections II - V for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

### SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Answer # 2 for Ambulatory Service	Answer # 2 for Wheelchair Service	Do Not Complete Section II for Stretcher Service	Do Not Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No			
		Do NOT Complete Section II for Stretcher Service	Do NOT Complete Section II for Group Service

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
How many of the total projected Passenger Miles relate to the contracted service?  
How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank		

Effective Rate for Contracted Services:

per Passenger Mile =  
per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Do NOT Complete Section II for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above =  
Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Do NOT Complete Section II for Group Service

## Worksheet for Multiple Service Rates

CTC: Jacksonville Tra Version 1.4  
County: Duval

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....  
 Yes  
 No  
Skip #2 - 4 and Section IV and Go to Section V
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR .....  
per passenger mile?.....  
 Pass. Trip **Leave Blank**  
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected  
Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  Leave Blank
4. How much will you charge each escort?.....  Leave Blank

### SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total number of Group Service Passenger Miles? (otherwise leave blank).....   
Do NOT Complete Section IV
- ..... And what is the projected total number of Group Vehicle Revenue Miles?  Loading Rate 0.00 to 1.00

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically  
\* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above  
\* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2023 - 2024			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	430,249	= 341,497	+ 88,753	+ Leave Blank	+ Leave Blank
Rate per Passenger Mile =		\$3.02	\$5.18	\$0.00	\$0.00 \$0.00
				per passenger	per group

		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	37,190	= 28,809	+ 8,381	+ Leave Blank	+ Leave Blank
Rate per Passenger Trip =		\$34.56	\$59.24	\$0.00	\$0.00 \$0.00
				per passenger	per group

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	Leave Blank	Leave Blank
Rate per Passenger Mile for Balance =		\$3.02	\$5.18	\$0.00	\$0.00 \$0.00
				per passenger	per group

		Rates If No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		\$6.89	\$11.82	\$0.00	\$0.00 \$0.00
				per passenger	per group
Rate per Passenger Trip =		\$78.83	\$135.13	\$0.00	\$0.00 \$0.00
				per passenger	per group

### Worksheet for Multiple Service Rates

CTC: Jacksonville Tra Version 1.4  
County: Duval

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

Program These Rates Into Your Medicaid Encounter Data

**1<sup>st</sup> Thursday, 4<sup>th</sup> Thursday in February**

- November 2, 2023
- February 22, 2024
- May 2, 2024

**1<sup>st</sup> Monday Quarterly**

- November 6, 2023
- February 5, 2024
- May 6, 2024

**3<sup>rd</sup> Tuesday Quarterly at 2:00 pm**

- November 21, 2023
- February 20, 2024
- May 21, 2024

**3<sup>rd</sup> Wednesday at 10:00 am**

- November 15, 2023
- February 21, 2024
- May 15, 2024