NEFRC

EXECUTIVE COMMITTEE MEETING



Northeast Florida Regional Council Hybrid Meeting Virtual & In-Person



- (P) 40 East Adams St., Ste 320, Jacksonville, FL 32202
- (C) Phone: (904)-279-0880
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MEMORANDUM

DATE: NOVEMBER 21, 2025

To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICE FROM:

RE: **DECEMBER 4, 2025 PRELIMINARY AGENDA**

The next Executive Committee meeting will be held on Thursday, December 4, 2025. This meeting will take place at the Northeast Florida Regional Council office located at 40 East Adams Street, Room 320, Jacksonville, FL 32202.

Join Zoom Meeting

https://nefrc-org.zoom.us/j/87499770491

Meeting ID: 874 9977 0491



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Northeast Florida Regional Council

EXECUTIVE COMMITTEE

PRELIMINARY AGENDA

Zoom Link: https://nefrc-org.zoom.us/j/87499770491 Meeting ID: Meeting ID: 874 9977 0491

> THURSDAY, DECEMBER 4, 2025 10:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD) (*Denotes Action Required)

TAB 1. Call to Order 2. Roll Call – President Bennett 3. Pledge of Allegiance and Invocation – President Renninger Welcome – President Bennett 5. Invitation to Speak – President Bennett Members of the public are welcome and encouraged to speak on any item brought before the Council. The public will be recognized during public comments. * 6. Consent Agenda – President Bennett A. August 7, 2025 Draft Meeting Minutes ______1 B. Comprehensive Plan Amendments St. Augustine Beach Transmitted Amendment Ordinance 25-12 City of Macclenny Transmitted Amendment 25-1ER



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7. Other Reports/Action Items	
* A. October 2025 Financial Report – Ms. Starling	3
* B. Secretary/Treasurer Nomination – Ms. Payne	
C. Strategic Planning (SWOT) Follow up – Ms. Payne	4
D. 2025 Workplan Update: Solid Waste – Mr. Nolen	5
* E. Awards Selection – Mr. Nolen	6
8. Public Comment – <u>LIMITED TO 3 MINUTES PER SPEAKER</u>	
9. Local & Regional Issues Discussion	
10. Chief Executive Officer's Report – Ms. Payne	
 NEFRC Staff County Assignments 	

11. Upcoming Meetings/Events:

- Nov. 27-28, 2025 THANKSGIVING HOLIDAY COUNCIL CLOSED
- Dec. 17, 2025 Healthcare Coalition Alliance Board Meeting
- Dec. 24-25, 2025 CHRISTMAS HOLIDAY COUNCIL CLOSED
- Jan. 8, 2026 NEFRC Board Meeting / Awards Luncheon, Duval
- Jan. 14, 2026 Resilient First Coast Steering Committee, Duval
- Jan. 15, 2026 Community Driven Economic Development Vision Plan #4, Palm Coast
- Jan. 21, 2026 Northeast Florida Healthcare Coalition Board Meeting
- Jan. 28, 2026 North Central Florida Healthcare Coalition Board Meeting
- Feb. 9, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Putnam
- Feb. 9, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Clay
- Feb. 10, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, St Johns
- Feb. 11, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Flagler
- Feb. 19, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Baker
- Feb. 19, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Nassau
- Feb. 26, 2026 Transportation Disadvantaged Local Coordinating Board Meeting, Duval
- Feb. 25, 2026 Resilient First Coast Full Collaborative, Duval
- 12. Next Executive Committee Meeting: April 2, 2026
- 13. Adjournment

(*Denotes Action Required)

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NORTHEAST FLORIDA REGIONAL COUNCIL

Executive Committee Meeting August 7, 2025

<u>MINUTES</u>

The Northeast Florida Regional Council's Executive Committee held a meeting on Thursday, August 7, 2025 at 1:00 p.m., at the Jessie Ball DuPont Center, 40 E. Adams Street, Jacksonville, FL 32202.

President Renninger called the meeting to order with the following members present, representing a quorum:

BAKER Commissioner Bennett, Mr. Register

CLAY Commissioner Renninger

DUVAL Councilmember Amaro

FLAGLER Commissioner Dance

NASSAU Commissioner Martin

PUTNAM Commissioner Harvey (Virtual)

ST. JOHNS Commissioner Joseph

Other Board Members Present: Doug Conkey

Staff Present: Eric Anderson, Robert Jordan, Tyler Nolen, Elizabeth Payne, Donna Starling,

Sheron Forde and Kenajawa Woody

Deputy CEO, Eric Anderson stated that Ms. Payne is attending the City of Jacksonville's Finance Committee meeting where they are discussing the Council's appropriation and that she plans to join this meeting as soon as she is able.

INVITATION TO SPEAK

President Renninger welcomed everyone to the meeting and stated that members of the public are welcome to speak on any item before the Board.

*CONSENT AGENDA

Commissioner Dance noted a scrivener's error in the comprehensive plan reviews report in which Flagler County was noted as a City rather than County. Council staff will make that correction.

President Renninger called for a motion on the consent agenda. Councilmember Amaro motioned to approve the consent agenda; seconded by Commissioner Bennett. Motion carried.

OTHER REPORTS/ACTION ITEMS

*May 2025 Financial Report

Ms. Starling presented the Council's financial report for the month of May 2025, which indicated a net income of \$17,987, with a year-to-date net income of \$87,552.

President Renninger called for a motion. Mr. Register moved approval of the May 2025 Financial Report; seconded by Commissioner Dance. Motion carried.

*June 2025 Financial Report

Ms. Starling presented the Council's financial report for the month of June, which indicated a net income of \$23,069, with a year-to-date net income of \$110,620.

Commissioner Joseph arrived.

President Renninger called for a motion. Mr. Register moved approval of the June 2025 Financial Report; seconded by Commissioner Dance. Motion carried.

*FY 25-26 Officer Nominations

Mr. Register provided an overview of the process of selecting the Officers of the Board. FY 25-26 rotation are as follows: President – Baker County, 1st Vice President – Flagler County, 2nd Vice President – City of Jacksonville. As a reminder, it was stated that Jacksonville would always maintain a leadership seat in the 2nd Vice president position. Additionally, Mr. Register would retain the Secretary/Treasurer position. Discussion ensued.

President Renninger called for a motion. Commissioner Martin made the motion to recommend to the Board, Commissioner Bennett - President, Commissioner Dance - 1st Vice President, Councilmember Amaro - 2nd Vice President, and Mr. Register - Secretary Treasurer as the FY 25-26 officer nominations; seconded by Commissioner Joseph. Motion carried.

FY 2024-2025 Return on Investment Summaries

Mr. Anderson presented the Council's Return on Investment (ROI) for each member county. An overview was provided of the ROI's content that highlights each county's dues/investment over a two-year period, impacts or ROI, local and regional projects completed by Council staff, as well as the Council's funding sources. Discussion followed.

Commissioner Dance requested the previous year's ROI so new BOCC members can get a better picture of what was done previously to go along with the current information.

Commissioner Bennett suggested that the two-year county investment total be better displayed. He also suggested that the grant funding obtained for each county be included to show the Council's efforts on behalf of each county.

FY 2025-2026 Budget Follow Up

As a follow up to the FY 25-26 budget that was previously provided with a shortfall, Mr. Anderson provided an update that reflects this has been addressed. He shared that the Council recently

received a grant from the Florida Department of Environmental Protection for Regional Resiliency Entity work in the amount of \$194,000. Additionally, he stated that staff is currently working with the Cities of Bunnell, Palm Coast and Fernandina Beach on a variety of work that will assist with the budget. Discussion followed.

Workplan Update: Solid Waste

Mr. Nolen provided an update on the Council's workplan on solid waste. He stated staff have met with county solid waste departments, the Florida Department of Environmental Protection, and with Dr. Thompson, a subject matter expert, from the University of Florida to gain a deeper understanding of the complexities and requirements of effective solid waste management. These efforts will continue over the coming months. Staff will report back to the Board with additional findings and recommendations as potential opportunities for Council support are identified. A brief discussion followed.

2026 Legislative Priorities

Mr. Anderson reminded the Committee that the 2026 Legislative Session begins in January next year. Staff will be contacting local governments for their legislative priorities as the Council puts together the Regional Priorities. Discussion followed.

Ms. Payne arrived and informed the Members that the City of Jacksonville's Finance Committee has voted to not include NEFRC dues in the upcoming FY25-26 Budget. There is much work to be done and she added that the Council will seek advice for the Council attorney on this issue as well.

*CEO Evaluation Review

Mr. Register provided an overview of the CEO's evaluation responses. Ms. Payne received an overall excellent rating and positive comments. He also stated that, based on previous discussion of providing staff with a two to three percent cost of living increase, Ms. Payne should also receive the same percentage increase. Discussion followed.

President Renninger called for a motion. Mr. Register made the motion that the cost-of-living increase for Ms. Payne mirrors what is done for staff; seconded by Commissioner Martin. Motion carried.

Public Comment

None.

Local and Regional Discussions

Baker County – The County is continuing to deal with issues with the Clerk of the Court submitting the audit, which has cost the County thousands.

Flagler County – The county has gone through one round of their legislative priorities and will be meeting again to make the list more manageable.

Nassau County – Congratulated Ms. Payne in completing another successful year.

St. Johns County – Council staff, Mr. Nolen, will be presenting at the BOCC meeting on August 19th.

CEO Report

Ms. Payne shared some details on the two upcoming strategic planning sessions, one with staff and one with the full Board. The Board's session is scheduled to take place during the September meeting.

Mr. Anderson shared a brief update on the National Park Service projects in the Region and highlighted the activity at the Mary Shoals Park in Baker County.

Ms. Payne stated that work continues on the Strategic Regional Policy Plan (SRPP) update. However, with SB 180, further clarification is needed to determine how it may impact the SRPP. She shared a brief overview of how that will affect local governments, which is expected to be discussed at the next Planning Directors' meeting.

Ms. Payne informed the Members that the awards nominations will open in September, with the ceremony taking place in January. She announced that Mr. Bob Rhodes, a long-time member of the Regional Community Institute (RCI), an entity under the Regional Council, recently stepped away from the RCI Board. The RCI Board has recommended naming the anchor award, the Regional Leadership Award, after him for the NEFRC Board's consideration.

Ms. Payne informed the Members that the Black History Museum Foundation reached out to the Council for a partnership, in which the Council would assist them with visioning and possibly economic modeling.

Next Meeting Date The next regular meeting is scheduled for Thursday, December 4, 2025. Adjournment The meeting was adjourned at 2:48 p.m.

James G. Bennett

President

Elizabeth Payne

Chief Executive Officer

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MEMORANDUM

DATE: NOVEMBER 21, 2025

To: Northeast Florida Regional Council Executive Committee

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER

FROM: ROBERT JORDAN, SENIOR REGIONAL PLANNER Robert C. Jordan

RE: LOCAL GOVERNMENT COMPREHENSIVE PLAN AMENDMENT REVIEWS

Pursuant to Section 163.3184, Florida Statutes, Council review of transmitted and adopted amendments to local government comprehensive plans is limited to adverse effects on regional resources and facilities identified in the Strategic Regional Policy Plan (SRPP). The review is also limited to extra-jurisdictional impacts that are inconsistent with the comprehensive plan of any local government within the region. Pursuant to Section 163.3184, Florida Statutes, a written report with an impact evaluation should be provided to the local government and the State land planning agency (Florida Commerce) within 30 calendar days of receipt of the amendment.

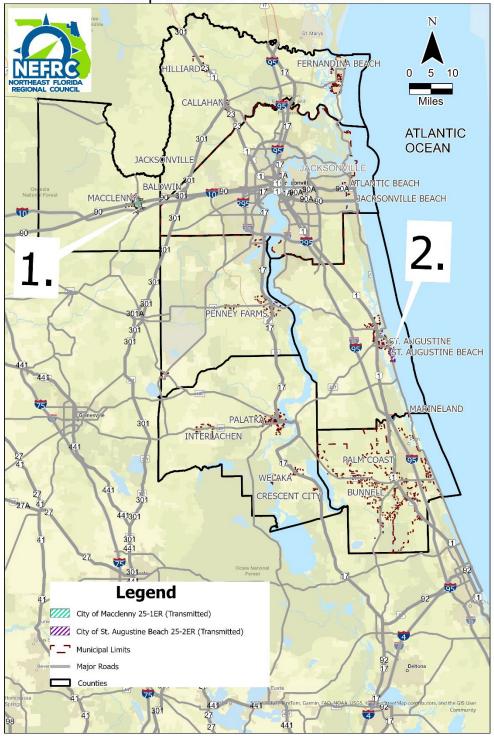
Upon approval of this report by the Northeast Florida Regional Council (NEFRC) Executive Committee for transmittal to the State land planning agency, a copy will be provided to the respective local government.

Recommendation

Staff respectfully recommend that the NEFRC Executive Committee approve the staff review reports for the City of Macclenny Transmitted Amendment 25-1ER and the St. Augustine Beach Transmitted Amendment 25-2ER.

REGIONAL MAP OF AMENDMENT LOCATION SITES

December 2025 Executive Committee Review-Comprehensive Plan Amendments



Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number
City of Macclenny 25-1ER	1	X		Baker	12-5-2025	Ordinance 26- 02

• Type: Text Amendment

- **Issue:** This amendment to the City's Comprehensive Plan is based on an Evaluation and Appraisal Review to determine compliance with changes in State Statutes.
- **Background:** Chapter 163.3248, Florida Statutes, states that local governments must perform an Evaluation and Appraisal Review (EAR) of the local comprehensive plan at least every seven years. This EAR follows the previous process undertaken by the City of Macclenny in 2018. Changes in state statutes were reviewed by Staff as part of the current EAR process and used in reviewing the sufficiency of the City Plan. Overall, many of the statutory changes between 2018 and 2024 do not impact the City. However, there are a handful of new requirements pertinent to the City of Macclenny, which are incorporated into the proposed update to the Comprehensive Plan.
 - 1. Redefinition of small-scale development amendment to 50 acres or fewer.
 - 2. Live Local Act requires administrative approval of affordable multifamily and mixed-use residential.
 - 3. Projects in mixed-use and commercial lands with density and intensity preemptions.
 - 4. Resiliency facilities must be permitted in commercial and industrial land use categories.

The City updated the planning horizon for the City's Comprehensive Plan to 2045 to comply with the state requirements. To foster compatibility of new single-family subdivisions with the City's Character, this amendment proposes revising Future Land Use Element Policy 1.04.02. to memorialize the Commission's belief that residential lots smaller than 7,500 square feet do not emulate the City's character. The revised policy would expressly state to builders and developers the City's minimum lot size for future single-family residential subdivisions. This policy would apply to conventional single-family residential developments. Mixed-use projects that utilize other housing options or include single-family types within their land use mix will still afford an opportunity to seek Commission approval for a planned development.

- Impacts: There were no impacts to Resources of Regional Significance or extra-jurisdictional impacts that would be inconsistent with the Comprehensive Plan of an affected local government identified by Staff.
- **Recommended Intergovernmental Coordination:** Considering that this is a text amendment to the City's Comprehensive Plan, no intergovernmental coordination is recommended by Staff.

Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number	
City of St. Augustine Beach 25-2ER	2	X		St. Johns	12-5-2025	Ordinance 25- 12	

• Type: Text

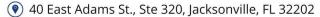
- **Issue:** This text amendment to the City's Comprehensive Plan is based on an Evaluation and Appraisal Review pursuant to the requirements of Florida Statutes.
- **Background:** The proposed Comprehensive Plan Amendment amends the City of St. Augustine Beach Comprehensive Plan to correct several spelling, and grammatical errors, to provide clarity, update dates, update the City's Future Land Use map to include newly annexed property, and update other maps as needed. Please note that there are no proposed changes to the Infrastructure Element Appendix A (Water Supply Facilities Work Plan) which was approved and adopted March 2025
- **Impact:** There were no impacts to Resources of Regional Significance or extra-jurisdictional impacts that would be inconsistent with the Comprehensive Plan of an affected local government identified by Staff.
- **Recommended Intergovernmental Coordination:** Considering that this is a text amendment to the City's Comprehensive Plan, no intergovernmental coordination is recommended by Staff.

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MEMORANDUM

DATE: NOVEMBER 21, 2025

To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER THRU:

DS DONNA STARLING, CHIEF FINANCIAL OFFICER FROM:

RE: **OCTOBER 2025 FINANCIAL REPORT**

The Northeast Florida Regional Council posted a Net Income of \$4,791 for the month of October and a Year-to-Date Net Income of \$4,791.

Regional Council - Agencywide	Bı	Adopted udget 24/25	October 2025	YTD	Represents 8% of Fiscal Year	Budget Variance
Revenues						
County Dues	\$	694,757	57,896	57,896	8%	0%
Local Government Technical Assistance	\$	302,632	21,489	21,489	7%	-1%
Transportation Disadvantaged (TD)	\$	212,000	17,201	17,201	8%	0%
Hazardous Analysis	\$	8,500	160	160	2%	-6%
Local Emergency Preparedness Committee (LEPC)	\$	90,000	7,289	7,289	8%	0%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$	80,000	-	-	0%	-8%
Small Quantity Generator (SQG) Program	\$	5,000	-	-	0%	-8%
Florida Department of Health	\$	17,000	-	-	0%	-8%
Healthcare Coalition	\$	748,712	41,084	41,084	5%	-3%
CDBG North Florida Resiliency Plan	\$	18,265	12,341	12,341	68%	60%
CDBG Mitigation Assessment and Planning	\$	43,075	3,036	3,036	7%	-1%
Military Installation Resilience Review (MIRR)	\$	719,099	11,242	11,242	2%	-6%
Pinecastle MIRR-East Central Florida RPC	\$	-	432	432	0%	-8%
National Coastal Resilience Program	\$	150,774	1,825	1,825	1%	-7%
Florida Department of Environmental Protection (FDEP)	\$	100,000	14,667	14,667	15%	7%
Economic Development Administration (EDA)-CEDS	\$	80,000	9,928	9,928	12%	4%
Economic Development Administration (EDA)-Visioning	\$	160,000	7,439	7,439	5%	-3%
Community Foundation	\$	25,000	-	-	0%	-8%
Black History Museum	\$	-	1,615	1,615	0%	-8%
Regional Leadership Academy (RLA)	\$	5,950	-	-	0%	-8%
Other Revenue	\$	15,650	3,405	3,405	22%	14%
TOTAL REVENUES	\$	3,476,414	\$ 211,051	\$ 211,051	6%	
TRANSFER FROM GENERAL FUND	\$	74,701	\$ (4,791)	\$ (4,791)	
TOTAL REVENUE/GENERAL FUND	\$	3,551,115	\$ 206,260	\$ 206,260	6%	
Expenses						
Salaries and Fringe	\$	1,783,783	161,187	161,187	9%	1%
Contract/Grant Direct Expenses	\$	1,341,025	6,253	6,253	0%	-8%
Indirect - Allocated Expenses*	\$	211,280	19,727	19,727	1 1	1%
General Fund Expense*	\$	215,027	19,092	19,092	9%	1%
TOTAL EXPENSES	\$	3,551,115	\$ 206,260	\$ 206,260	6%	
Net Income (loss)			4,791	\$ 4,791		

	FY 24/25 October 2024	FY 25/26 October 2025
ASSETS		
Cash	2,105,273	2,109,485
Accounts Receivable	683,368	875,964
Pension Deferred Outflows	498,205	498,205
Prepaid Insurance	-	23,929
Total Current Assets	3,286,846	3,507,583
Property and Equipment:		
Office Furniture and Equipment	261,430	267,564
Less Accumulated Depreciation	157,154_	186,269
Total Property and Equipment, net	104,277	81,296
Total Troporty and Equipment, net	104,211	01,230
Total Assets	3,391,122	3,588,879
LIABILITIES		
Accounts Payable	52,770	26,343
Accrued Salaries and Leave	114,977	129,169
Deferred Revenue	78,137	123,732
Pension Liability	1,417,225	1,417,225
Pension Deferred Inflows	124,127	124,127
Total Liabilities	1,787,236	1,820,596
EQUITY Equity and Other Credits:		
Retained Earnings	1,603,887	1,768,283
Total Equity and Other Credits	1,603,887	1,768,283
Total Liabilities, Equity and		
Other Credits	3,391,122	3,588,879

YTD Comparison

	24/25		25/26		24/25		25/26	
	Net Ind	come (Loss)	Net Inc	ome (Loss)	Cash Balance		Cash Balance	
AGENCYWIDE								
October	\$	7,921	\$	4,791	\$	2,105,273	\$	2,109,485
November	\$	(10,020)			\$	2,091,118		
December	\$	10,233			\$	2,012,370		
January	\$	19,381			\$	2,407,132		
February	\$	21,762			\$	2,277,517		
March	\$	38,434			\$	2,198,028		
April	\$	69,564			\$	2,278,340		
May	\$	87,552			\$	2,146,440		
June	\$	110,620			\$	1,850,194		
July	\$	134,457			\$	2,059,197		
August	\$	139,321			\$	2,315,611		
September	\$	167,526			\$	2,169,810		



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DATE: NOVEMBER 21, 2025

To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER THRU:

DS Donna Starling, Chief Financial Officer FROM:

RE: **OCTOBER 2025 INVESTMENT REPORT**

Bank Account Interest

FY 24/25 FY 25/26

October Interest \$ 1,406 \$ 3,344

\$ 1,406 \$ 3,344 Year to Date Interest

Florida Local Government Investment Trust

FY 24/25 FY 25/26

Current Balance \$ 19,364 \$20,393

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MEMORANDUM

DATE: NOVEMBER 21, 2025

To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

BETH PAYNE, CHIEF EXECUTIVE OFFICER FROM:

RE: STRATEGIC PLANNING FOLLOW UP

A successful strategic planning session was held with the NEFRC Board of Directors at the November 6, 2025, Board Meeting. As the report is being finalized, there are initial findings to be shared with the Executive Committee.

These include:

- Core themes and shared values,
- Aspirational values, and
- Summary of the Strenghs, Weaknesses, Opportunities and Threats identified.

Ultimately, the review of the initial findings will conclude with a discussion and consensus on action items associated with the most critical findings and next steps.

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DATE: NOVEMBER 21, 2025

To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER THRU:

FROM: TYLER E. NOLEN, SPECIAL PROJECTS COORDINATOR

WORKPLAN UPDATE - SOLID WASTE RE:

At the direction of the Board of Directors, NEFRC staff have been gathering information on the challenges and successes associated with solid waste collection throughout Northeast Florida. Following this directive, staff convened a call with local solid waste directors, related departments, and other appropriate personnel across the Region. These discussions focused on landfill capacity, contracting practices, emerging technologies, and operational challenges.

After engaging with local staff, NEFRC conducted additional research calls with the Florida Department of Environmental Protection and the University of Florida to broaden our understanding of statewide efforts and potential solutions.

Based on these conversations, NEFRC staff are now working to schedule additional outreach with Waste-to-Energy facility operators in Florida, explore recycling initiatives with local solid waste departments, and facilitate discussions on the safe disposal of lithium-ion batteries.

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To: NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER THRU:

TYLER E. NOLEN, SPECIAL PROJECTS COORDINATOR 1 FROM:

RE: 2025 REGIONAL AWARDS OF EXCELLENCE SELECTION

Following the open nomination period for the 2025 Regional Awards of Excellence, NEFRC will present the 2025 award submissions to the Executive Committee, which also serves as the Awards Selection Committee. Staff will review all nominations and provide recommendations for the Committee's consideration.

A full list of submissions will be provided to the Committee in advance of the meeting and will be presented in detail during the regularly scheduled Executive Committee meeting on December 4, 2025.