

# NEFRC

## EXECUTIVE COMMITTEE MEETING



**Northeast Florida Regional Council**  
Hybrid Meeting  
Virtual & In-Person



📍 40 East Adams St., Ste 320, Jacksonville, FL 32202  
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## MEMORANDUM

**DATE:** NOVEMBER 25, 2024

**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

**FROM:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**RE:** DECEMBER 5, 2024 PRELIMINARY COMMITTEE AGENDA

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The next Executive Committee meeting will be held on **Thursday, December 5, 2024**. This meeting will take place at the Northeast Florida Regional Council office located at **40 East Adams Street, Room 202**, Jacksonville, FL 32202.

Join Zoom Meeting  
<https://nefrc-org.zoom.us/j/87499770491>  
Meeting ID: 874 9977 0491





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## **Northeast Florida Regional Council**

### **EXECUTIVE COMMITTEE**

### **PRELIMINARY** **A G E N D A**

**Zoom Link:** <https://nefrc-org.zoom.us/j/87499770491>

**Meeting ID:** Meeting ID: 874 9977 0491

**THURSDAY, DECEMBER 5, 2024**  
**10:00 a.m.**

**(ADDED OR MODIFIED ITEMS IN BOLD)**  
**(\*Denotes Action Required)**

**TAB**

1. Call to Order
2. Roll Call – President Renninger
3. Pledge of Allegiance and Invocation – President Renninger
4. Welcome – President Renninger
5. Invitation to Speak – President Renninger

*Members of the public are welcome and encouraged to speak on any item brought before the Council. The public will be recognized during public comments.*

- \* 6. Consent Agenda – President Renninger
  - A. August 15, 2024 Draft Meeting Minutes .....1
7. Other Reports/Action Items
  - \* A. October 2024 Financial Report – Ms. Starling .....2
  - \* B. 2025 Legislative Priorities – Ms. Payne .....3





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- \* C. Resolutions – Ms. Payne.....4
  - 2024-09 Commissioners Adamczyk
  - 2024-10 Commissioner Alaimo
  - 2024-11 Vice Mayor Sturges
- D. Attorney Search Update – Ms. Payne
- E. 2025 Workplan Discussion – Ms. Payne .....5
- \* F. Awards Selection – Mr. Nolen .....6
- 8. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
- 9. Local & Regional Issues Discussion
- 10. Chief Executive Officer’s Report – Ms. Payne
- 11. Upcoming Meetings/Events:
  - **Nov. 28-29, 2024 – THANKSGIVING HOLIDAY – COUNCIL CLOSED**
  - Dec. 5, 2024 – NEFRC Legislative & Executive Committee Meeting
  - Dec. 18, 2024 – Region 3 Healthcare Coalition Alliance Meeting
  - **Dec. 24-25, 2024 – CHRISTMAS HOLIDAY – COUNCIL CLOSED**
  - **Jan. 1, 2025 – NEW YEAR’s DAY – COUNCIL CLOSED**
  - Jan. 9, 2025 – NEFRC Board of Directors Meeting, WJCT Studio A
  - Jan. 9, 2025 – NEFRC Elected Officials Luncheon and Regional Awards Ceremony
  - Feb. 10, 2025 – TD Local Coordination Board / Public Hearing, Putnam County
  - Feb. 10, 2025 – TD Local Coordination Board / Public Hearing, Clay County
  - Feb. 11, 2025 – TD Local Coordination Board / Public Hearing, St. Johns County
  - Feb. 12, 2025 – TD Local Coordination Board / Public Hearing, Flagler County
  - Feb. 20, 2025 – TD Local Coordination Board / Public Hearing, Baker County
  - Feb. 20, 2025 – TD Local Coordination Board / Public Hearing, Nassau County
  - Feb. 27, 2025 – TD Local Coordination Board / Public Hearing, Duval County
- 12. Next Executive Committee Meeting: **April 3, 2025**
- 13. Adjournment

(\*Denotes Action Required)



# Agenda Item

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**NORTHEAST FLORIDA REGIONAL COUNCIL**  
**Executive Committee Meeting**  
**August 15, 2024**

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MINUTES

The Northeast Florida Regional Council's Executive Committee held meeting on Thursday, August 15, 2024 at 9:48 a.m., at the Jessie Ball DuPont Center, 40 E. Adams Street, Jacksonville, FL 32202.

**President Whitehurst** called the meeting to order with the following members present, representing a quorum:

BAKER	Mr. Register
CLAY	Commissioner Renninger
DUVAL	Councilmember Amaro
FLAGLER	Commissioner Sullivan (Virtual)
NASSAU	Commissioner Martin
PUTNAM	Commissioner Harvey
ST. JOHNS	Commissioner Whitehurst

Staff Present: Eric Anderson, Robert Jordan, Tyler Nolen, Elizabeth Payne, Donna Starling, Kenajawa Woody, and Sheron Forde.

INVITATION TO SPEAK

**President Whitehurst** welcomed everyone to the meeting and stated that members of the public are welcome to speak on any item before the Board.

\*CONSENT AGENDA

**President Whitehurst called for a motion on the consent agenda. Commissioner Harvey motioned to approve the consent agenda; seconded by Councilmember Amaro. Motion carried.**

OTHER REPORTS/ACTION ITEMS

\*May 2024 Financial Report

Ms. Starling stated that the Council posted a net income of \$11,759 for the month of May 2024 with a year-to-date net income of \$91,660.

**President Whitehurst called for a motion. Mr. Register moved approval of the May 2024 Financial Report; seconded by Commissioner Harvey. Motion carried.**

\*June 2024 Financial Report

Ms. Starling stated that the Council posted a net income of \$13,670 for the month of June 2024

with a year-to-date net income of \$105,330. It was noted that the Council's moving expenses will be reflected in the July financial report and will decrease income in the next few months. Additionally, as previously approved, staff bonuses will be reflected in the financial reports. However, the Council will still be in good standing financially. A brief discussion followed.

**President Whitehurst called for a motion. Commissioner Harvey moved approval of the June 2024 Financial Report; seconded by Commissioner Martin. Motion carried.**

#### FY 2022-23 Return On Investment (ROI) Summaries & Talking Points

Ms. Payne presented, and provided an overview of, the Regional Council's Return on Investment for each County. The ROIs reflects a 2-year summary, with the bulleted items identifying projects completed for each County. Ms. Payne stated that she works to meet with each County's Board of County Commission Chairs, the County Managers, and as many of the City of Jacksonville's City Councilmembers as possible to share this information. Discussion followed.

#### Ecotourism & Trails Update

Mr. Anderson provided an update on the activities of the Ecotourism & Trails Steering Committee, which meets next on August 26th. Staff received communication from the National Park Service stating that they are in the process of staffing projects for assistance. He highlighted seven key areas of the Regional Work Plan's actions and strategies: Trail Signage; Consensus on a Regional Brand; Trail Town Designations through FDEP; Funding Opportunities; Youth Stewardship Program; GIS Mapping, Storyboards, and Website; Consensus on Future Trail Locations – Integrates Overland and Blue Trails, and NEFRC Local Assistance. A brief discussion followed.

#### \*CEO Evaluation Review

Mr. Register provided an overview of the CEO evaluation results and stated that overall, it was a strong review of Ms. Payne's performance, and ultimately the performance of the Council. He reminded the Members of the recently approved budget which included a two percent cost of living increase across the board, and up to a two percent in merit increases. During a recent conversation with Ms. Payne, she indicated that she would happily forego any merit increase for herself, leaving that in the pool for distribution to staff.

**Mr. Register made a motion that the Executive Committee approve the two percent cost of living for Ms. Payne; seconded by Commissioner Martin. Discussion followed.**

**After discussion, the motion passed unanimously.**

#### Public Comment

None.

#### Local and Regional Discussions

**Clay County** – The County contracted with the same trash collection provider as St. Johns County with a start date of October 1st, working to avoid the same challenges. The County is going to a no budgetary process for non-profit funding, it is being replaced with an application process.

**Flagler County** – The Army Corp Beach Restoration project is happening this weekend.

**Nassau County** – The County also utilizes the application process to fund non-profits.

**Putnam County** – The County recently approved planned unit development of 580 D.R. Horton homes in the East Palatka area.

**Duval County** – City Council recently approved the lease/renovation of the Stadium. Working on the \$94 million Community Benefits Agreement package.

**St. Johns County** – the County is working with FCC, the trash collection provider, on their challenges in providing the services they were contracted to do.

#### CEO Report

Ms. Payne informed the Members that the match of \$29,000 for a Civic Spark Fellow; a program that would have allowed the Council to have someone work in our office on resiliency, has been withdrawn. While we did receive communication that we were selected and they were working to select someone for the position, their federal funding fell through, and a decision was made to not expand into Florida.

Ms. Payne reminded the Members that in September, the Personnel, Budget & Finance Committee will make nominations for the Board Officers for consideration by the full Board. The newly appointed Board Officers will be installed at the October meeting that will be held in Clay County.

The Council will host a ‘soft’ opening for the full Board following the September meeting in the office. However, there will be an official Open House in November, following the meetings. A save the date will be provided at the September meeting.

Ms. Payne shared a video that spotlighted the significant work the Regional Council has done with this year’s JEA Hurricane exercise; recognized by the JEA Board Chair, Joe DiSalvo.

#### New Business

Mr. Register shared information that Florida Commerce announced that the Governor has awarded 25 Tech Assistance Grants today; one of them is to the NEFRC for \$44,000 to provide recommendations that will support the expansion of small shrimping businesses. He stated two were awarded to Putnam County as well.

#### Next Meeting Date

The next regular meeting is scheduled for Thursday, December 5, 2024.

#### Adjournment

The meeting was adjourned at 11:09 a.m.

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Jim Renninger  
President

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Elizabeth Payne  
Chief Executive Officer



# Agenda Item

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## MEMORANDUM

**DATE:** NOVEMBER 25, 2024

**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

**THRU:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**FROM:** <sup>DS</sup>  
DONNA STARLING, CHIEF FINANCIAL OFFICER

**RE:** OCTOBER 2024 FINANCIAL REPORT

---

The Northeast Florida Regional Council posted a Net Income of \$7,921 for the month of October and a Year-to-Date Net Income of \$7,921.



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Regional Council - Agencywide	Adopted Budget 24/25	October 2024	YTD	Represents 8% of Fiscal Year	Budget Variance
<b>Revenues</b>					
County Dues	\$ 694,757	57,896	57,896	8%	0%
Local Government Technical Assistance	\$ 416,296	18,009	18,009	4%	-4%
Transportation Disadvantaged (TD)	\$ 182,895	23,427	23,427	13%	5%
Hazardous Analysis	\$ 14,077	-	-	0%	-8%
Local Emergency Preparedness Committee (LEPC)	\$ 80,000	10,864	10,864	14%	6%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 79,000	-	-	0%	-8%
Small Quantity Generator (SQG) Program	\$ 5,000	-	-	0%	-8%
Florida Department of Health	\$ 5,000	-	-	0%	-8%
Healthcare Coalition	\$ 748,712	31,564	31,564	4%	-4%
CDBG North Florida Resiliency Plan	\$ 120,000	11,266	11,266	9%	1%
CDBG Mitigation Assessment and Planning	\$ 159,852	9,414	9,414	6%	-2%
Military Installation Resilience Review (MIRR)	\$ 700,000	1,248	1,248	0%	-8%
National Coastal Resilience Program	\$ 55,566	1,277	1,277	0%	-8%
Florida Department of Environmental Protection (FDEP)	\$ 150,000	-	-	0%	-8%
Florida Department of Commerce	\$ -	5,139	5,139	0%	-8%
Economic Development Administration (EDA)	\$ 70,000	4,804	4,804	7%	-1%
Disaster Recovery Coordinator	\$ 82,513	7,354	7,354	9%	1%
Regional Leadership Academy (RLA)	\$ 4,900	-	-	0%	-8%
Other Revenue	\$ 15,950	1,324	1,324	8%	0%
<b>TOTAL REVENUES</b>	<b>\$ 3,584,518</b>	<b>\$ 183,586</b>	<b>\$ 183,586</b>	<b>5%</b>	
<b>TRANSFER FROM GENERAL FUND</b>	<b>\$ -</b>	<b>\$ (7,921)</b>	<b>\$ (7,921)</b>		
<b>TOTAL REVENUE/GENERAL FUND</b>	<b>\$ 3,584,518</b>	<b>\$ 175,665</b>	<b>\$ 175,665</b>	<b>5%</b>	
<b>Expenses</b>					
Salaries and Fringe	\$ 1,848,213	146,686	146,686	8%	0%
Contract/Grant Direct Expenses	\$ 1,264,351	4,186	4,186	0%	-8%
Indirect - Allocated Expenses*	\$ 234,425	15,723	15,723	7%	-1%
General Fund Expense*	\$ 237,529	9,070	9,070	4%	-4%
<b>TOTAL EXPENSES</b>	<b>\$ 3,584,518</b>	<b>\$ 175,665</b>	<b>\$ 175,665</b>	<b>5%</b>	
<b>Net Income (loss)</b>	<b>\$ -</b>	<b>7,921</b>	<b>\$ 7,921</b>		

Northeast Florida Regional Council  
Balance Sheet  
October 2024

	<b>FY 22/23</b> <b>October 2023</b>	<b>FY 23/24</b> <b>October 2024</b>
<b>ASSETS</b>		
Cash	2,430,628	2,105,273
Accounts Receivable	416,347	683,368
Pension Deferred Outflows	439,576	425,550
WJCT Security Deposit	7,400	-
<b>Total Current Assets</b>	<b>3,293,951</b>	<b>3,214,191</b>
<b>Property and Equipment:</b>		
Office Furniture and Equipment	243,214	261,430
Less Accumulated Depreciation	190,870	157,154
<b>Total Property and Equipment, net</b>	<b>52,344</b>	<b>104,277</b>
<b>Total Assets</b>	<b>3,346,295</b>	<b>3,318,467</b>
<b>LIABILITIES</b>		
Accounts Payable	11,465	52,770
Accrued Salaries and Leave	102,765	114,977
Deferred Revenue	226,977	78,137
Pension Liability	1,087,234	1,355,550
Pension Deferred Inflows	56,671	49,234
<b>Total Liabilities</b>	<b>1,485,113</b>	<b>1,650,667</b>
<b>EQUITY</b>		
<b>Equity and Other Credits:</b>		
Retained Earnings	1,861,183	1,667,800
<b>Total Equity and Other Credits</b>	<b>1,861,183</b>	<b>1,667,800</b>
<b>Total Liabilities, Equity and Other Credits</b>	<b>3,346,295</b>	<b>3,318,467</b>

## YTD Comparison

	23/24	24/25	23/24	24/25
	Net Income (Loss)	Net Income (Loss)	Cash Balance	Cash Balance

### AGENCYWIDE

October	\$ 9,014	\$ 7,921	\$ 2,430,628	\$ 2,105,273
November	\$ 28,148		\$ 2,442,307	
December	\$ 46,934		\$ 2,254,171	
January	\$ 54,754		\$ 2,330,658	
February	\$ 70,318		\$ 2,188,836	
March	\$ 86,943		\$ 2,021,882	
April	\$ 79,901		\$ 2,077,251	
May	\$ 91,660		\$ 2,136,499	
June	\$ 105,330		\$ 1,780,669	
July	\$ 117,153		\$ 1,940,218	
August	\$ 120,255		\$ 1,876,280	
September	\$ 82,616		\$ 2,013,847	



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**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

**THRU:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**FROM:** <sup>D.S.</sup> DONNA STARLING, CHIEF FINANCIAL OFFICER

**RE:** OCTOBER 2024 INVESTMENT REPORT

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### Bank Account Interest

	<u>FY 23/24</u>	<u>FY 24/25</u>
October Interest	\$ 1,410	\$ 1,406
Year to Date Interest	\$ 1,410	\$ 1,406

### Florida Local Government Investment Trust

	<u>FY 23/24</u>	<u>FY 24/25</u>
Current Balance	\$18,193	\$19,364



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# Agenda Item

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**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

**FROM:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**RE:** 2025 LEGISLATIVE PRIORITIES

---

The Legislative Policy Committee has met to review and assemble the Legislative Priorities for the 2025 Session. A recommendation will be presented for approval by the Executive Committee.

The 2025 Legislative Priorities will be provided at the January 9<sup>th</sup>, 2025 Board Meeting.





# Agenda Item

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**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE  
**FROM:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER   
**RE:** RESOLUTIONS

---

Attached for your consideration are resolutions for three former board members:

Resolution 2024-09 Recognizing Commissioner Adamczyk  
Resolution 2024-10 Recognizing Commissioner Alaimo  
Resolution 2024-11 Recognizing Vice-Mayor Sturges

Upon approval, the resolutions will be mailed to the recipients following the meeting.



# Resolution

*Northeast Florida Regional Council*

2024-09

Honoring

**The Honorable Paul Adamczyk**

**WHEREAS**, the Honorable Paul Adamczyk, County Commissioner, was appointed in January, 2023, by the Putnam County Board of County Commissioners to serve as a representative on the Northeast Florida Regional Council Board of Directors; and

**WHEREAS**, Commissioner Adamczyk served the Council and Northeast Florida citizens with great distinction, devotion, and dedication; and

**WHEREAS**, his efforts on behalf of the Council and Northeast Florida are greatly appreciated and will be missed.

**NOW, THEREFORE, BE IT RESOLVED** that the policy body of the Northeast Florida Regional Council hereby commends Commissioner Adamczyk for his efforts and contributions during his tenure and expresses its sincere appreciation for his service.

*Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, on the fifth day of December, 2024.*

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**Jim Renninger**

President

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**Elizabeth Payne**

CEO

# Resolution

*Northeast Florida Regional Council*

**2024-10**

**Honoring**

**The Honorable Roy Alaimo**

**WHEREAS**, the Honorable Roy Alaimo, County Commissioner, was appointed in February, 2024, by the St. Johns County Board of County Commissioners to serve as a representative on the Northeast Florida Regional Council Board of Directors; and

**WHEREAS**, Commissioner Alaimo served the Council and Northeast Florida citizens with great distinction, devotion, and dedication; and

**WHEREAS**, his efforts on behalf of the Council and Northeast Florida is greatly appreciated and will be missed.

**NOW, THEREFORE, BE IT RESOLVED** that the policy body of the Northeast Florida Regional Council hereby commends Commissioner Alaimo for his efforts and contributions during his tenure and expresses its sincere appreciation for his service.

*Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, on the fifth day of December, 2024.*

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**Jim Renninger**

President

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**Elizabeth Payne**

CEO

# Resolution

*Northeast Florida Regional Council*

**2024-11**

**Honoring**

**The Honorable David Sturges**

**WHEREAS**, the Honorable David Sturges, Vice-Mayor, was appointed in March, 2023, by the Nassau County Board of County Commissioners to serve as a municipal representative on the Northeast Florida Regional Council Board of Directors; and

**WHEREAS**, Vice-Mayor Sturges served as a member of the Personnel, Budget & Finance Policy Committee; and

**WHEREAS**, Vice-Mayor Sturges served the Council and Northeast Florida citizens with great distinction, devotion, and dedication; and

**WHEREAS**, his efforts on behalf of the Council and Northeast Florida is greatly appreciated and will be missed.

**NOW, THEREFORE, BE IT RESOLVED** that the policy body of the Northeast Florida Regional Council hereby commends Vice-Mayor Sturges for his efforts and contributions during his tenure and expresses its sincere appreciation for his service.

*Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, on the fifth day of December, 2024.*

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**Jim Renninger**

President

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**Elizabeth Payne**

CEO

# Agenda Item

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**FROM:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**RE:** 2025 WORKPLAN DISCUSSION

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Each year in December, the Executive Committee discusses programs and work opportunities for Regional Council staff to pursue over the next calendar year. In recent years, work plan items have included resiliency, affordable housing, opioid epidemic and most recently the Regional Ecotourism and Trails project. Staff will engage the Executive Committee members on potential 2025 initiatives and project ideas.



# Agenda Item

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**TO:** NORTHEAST FLORIDA REGIONAL COUNCIL EXECUTIVE COMMITTEE

**THRU:** ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

**FROM:** TYLER NOLEN, SPECIAL PROJECTS 

**RE:** **2024 REGIONAL AWARDS OF EXCELLENCE**

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Sitting as the Awards Selection Committee, the Executive Committee will select the recipients of the 2024 Regional Awards of Excellence. Staff will present a summary of the nominees for the Committee's consideration and selection of award winners.

Award winners will be honored at the Annual Elected Officials Luncheon and Regional Awards ceremony, to be held immediately following the January 9, 2024 Board Meeting.

