



FLAGLER COUNTY TRANSPORTATION DISADVANTAGED



LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING

MEETING AGENDA

Flagler County Government Services Building, 1769 East Moody Blvd., Building 2,
Finance & Budget Conference Room, 3rd floor Bunnell, Fl. 32110

Zoom Meeting ID: 846 9180 9998

Call in # +1 786-635-1003

Wednesday, November 13, 2024, at 10:00 a.m.

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review – Chair Sullivan
2. Additions, Deletions, Changes to the Agenda – Chair Sullivan
3. Approval of September 11, 2024, Meeting Minutes – Chair Sullivan* (page 2-6)
4. LCB Membership (page 7)
5. Northeast Florida Regional Council Update – Ms. Jones
 - RFP Process (page 8)
6. Grievance Procedure Review* (page 9-11)
7. Community Transportation Coordinator (CTC) System Update – Ms. Thomas
 - a. Annual Operation Report* (page 12-20)
 - b. CTC Quarterly Update (page 21)
 - c. Grants Update* (Approval if required)
8. Old Business
9. New Business
10. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
11. Member and Department Reports
12. Adjournment – Chair Sullivan

Next LCB/Public Hearing Meeting: February 12, 2025, at 10:00 a.m.

Flagler County Government Services Building, 1769 East Moody Blvd., Building 2,
Finance & Budget Conference Room, 3rd floor Bunnell, Fl. 32110



Flagler County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting

Wednesday, September 11, 2024

Northeast Florida Regional Council
Elizabeth Payne, AICP
Chief Executive Officer

Flagler County Commission
Hon. David Sullivan, Chair

Florida Transportation
Disadvantaged Commission
Dr. Phillip Stevens, Chair

MINUTES

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the Flagler County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held in person on Wednesday, September 11, 2024, and via Zoom virtual meeting. LCB Chair David Sullivan called the meeting to order at 10:00 a.m. with the following members present:

Representing:	Voting Member:
Elected Official/Chairperson	David Sullivan (In-person)
FDOT	Carlos Colon (In-person)
Dept. of Children and Families	Christina Gillis (Virtual)
Public Education	Rashawnda Lloyd-Miller (Virtual)
Children at Risk	Phyllis Pearson (Virtual)
Dept. of Health Care Admin.	Pamela Hagley (Virtual)
Medical Community	Stephan Civitelli (In-person)

Members Not Present

Dept. of Education (Voc. Rehab.)	Rochelle Price
Dept. of Elder Affairs	Janet Dickinson
Agency for Persons w/ Disabilities	Sheryl Stanford
Veterans	David Lydon
Community Action (Econ. Disadvantaged)	Emanuel Roberts
Citizen Advocate/User	Jill Dempsey

Community Transportation Coordinator Staff Present

Pia Thomas (In-Person)

Planning Agency Staff Present

Summer Jones, Cassidy Taylor, Robert Jordan (In-Person)

Guests

Stephan Harris (Virtual)

After a roll call took place, a quorum was confirmed.

2. Additions, Deletions, and Changes to the Agenda

There were no changes to the agenda.

3. Approval of September 11, 2024, Meeting Minutes*

Mr. Civitelli motioned for approval of the September 11, 2024, Meeting Minutes. Ms. Hagley seconded the motion. The September 11, 2024, Meeting Minutes were approved unanimously.

4. LCB Membership

Ms. Jones reviewed the LCB membership. There are 5 vacancies:

- Elderly
- Disabled
- Citizen Advocate/Non-user
- Private for-Profit Transportation
- Workforce Development

Ms. Thomas gave a few suggestions on where we could look to fill vacancies.

5. Northeast Florida Regional Council Update

Ms. Jones gave an update for the Northeast Florida Regional Council:

- Ms. Jones will be attending the FPTA/CTD Conference September 22, 2024 – September 24, 2024, in West Palm Beach.
- Mobility week is October 25, 2024 – November 2, 2024.
- There is a Regional Workshop that is being held by FDOT on Wednesday, September 18, 2024, at 2:00pm in Jacksonville, FL. The purpose of this workshop is to give opportunities to collaborate with local agencies in the community, provide feedback on the draft Florida Transportation Plan vision and goals, and learn more about regional objectives.
- Ms. Jones shared a Spectrum News clip. During this news clip, Richard Briggs, a driver for Flagler County Public Transportation, was interviewed on May 24th, giving information about the services and how it works.

6. Community Transportation Coordinator (CTC) Update

a.) Annual Operation Report:

The Annual Operation Report is pending and should be completed/approved by the next LCB meeting.

b.) 2024-2025 Rate Model:

The 2024-2025 Rates are:

- Ambulatory - \$24.84
- Wheelchair - \$42.58

There was some discussion on the new rates. Mr. Colon motioned to approve the 2024-2025 rates. Mr. Civitelli seconded. The motion was approved unanimously.

c.) Ms. Thomas gave the quarterly update:

- May 2024 – 7,786 total trips for the month
- June 2024 – 6,398 total trips for the month
- July 2024 – 6,655 total trips for the month

This quarter FCPT covered 164,184 miles and provided 20,839 trips, reflecting an increase of 455 trips over the same quarter in 2023.

d.) Grants update:

Ms. Thomas stated they applied for the Block Grant on August 30, 2024, for approximately \$400,000.

7. Old Business

No new business at this time.

8. New Business

Chair Sullivan stated November 19, 2024, there will be new Commissioners coming in. He stated it might take a few months for a chair to be assigned to the Transportation Disadvantaged Board.

9. Public Comment

No public comment at this time.

10. Member and Department Reports

There were no member or department reports.

11. Adjournment

Chair Sullivan adjourned the meeting at 10:41 am. The next LCB meeting will be Wednesday, November 13, 2024, at 10:00am.

ATTENDANCE RECORD
FLAGLER COUNTY
LOCAL COORDINATING BOARD

Position	Name/Alt.	11/8/23	2/14/24	5/8/24	9/11/24
1. Chairperson	David Sullivan / Andy Dance	P	P	P	P
2. Dept. of Transportation	Carlos Colon / Jamie Ledgerwood	P	P	P	P
3. Dept. Of Children and Families	Christina Gillis / Todd Banks	a	P	a	P
4. Public Education	Rashawnda Lloyd-Miller/ Thomas "Tom" Wooleyhan	P	a	a	P
5. Vocational Rehab. (Dept. Ed.)	Jeff Aboumrad /Rochelle Price	a	P	P	a
6. Veteran Services	David Lyndon/ALT	a	a	a	a
7. Community Action (Econ. Disadv.)	Emanuel Roberts	a	a	a	a
8. Elderly	Vacant	-	-	-	-
9. Disabled	Vacant	-	-	-	-
10. Citizen Advocate/User	Vacant / Jill Dempsey	P	P	a	a
11. Citizen Advocate/Non-User	Vacant	a	a	a	-
12. Children at Risk	Vacant / Phyllis Pearson	P	a	P	P
13. Dept. Of Elder Affairs	Janet Dickinson/Neil Ambrus	P	P	P	a
14. Private for Profit Transportation	Vacant	-	-	-	-
15. Agency for Health Care Adm.	Pamela Hagley / Reeda Harris	P	P	P	P
16. Agency for Persons w/Disabilities	Sheryl Stanford / Diana Burgos-Garcia / Leslie Richards	P	P	P	a
17. Regional Workforce Dev. Brd.	Vacant	a	a	a	-
18. Local Medical Community	Vacant /Stephen Civitelli	-	-	-	P

VACANCIES

Elderly
Disabled
Citizen Advocate/Non-user
Private for Profit Transportation
Regional Workforce Development Board

PLEASE SIGN IN!



COMMISSION FOR THE
TRANSPORTATION DISADVANTAGED

Date: September 11, 2024
Time: 10:00 a.m.

Flagler County Government Service Bldg., 1769 East Moody Blvd., Bldg. 2, Bunnell, FL

Name	Address	Phone	E-Mail
Summer Jones	40 E Adams St.		sjones@nefrc.org
DANIEL SULLIVAN	BOCC RTHH		
Stephen Civitelli	FDOT Flagler		stephen.civitelli@FLHealth.gov
Pia Thomas	Transportation		pthomas@flaglercounty.gov
Carlos M. Colon	FDOT		
Robert Jordan	NEFRC		
Cassidy Taylor	NEFRC		

Salutation	First Name	Last Name	Organization	Representing	Voting/Non-Voting	Grievance Committee	Evaluation Committee	Comments	VC Expire
FLAGLER COUNTY									
Hon	David	Sullivan	Flagler County Commission	Elected Official	Voting	Feb-25	Feb-25	Chair	
<i>Hon</i>	<i>Andy</i>	<i>Dance</i>	<i>Flagler County Commission</i>	<i>Elected Official</i>	<i>Alternate</i>				
Mr.	Carlos	Colon	FDOT, District V	FDOT	Voting	Feb-25	Feb-25		
<i>Ms.</i>	<i>Jamie</i>	<i>Ledgerwood</i>	<i>FDOT, District V</i>	<i>FDOT</i>	<i>Alternate</i>				
Ms.	Christina	Gillis	Department of Children and Families	DCF	Voting				
<i>Mr.</i>	<i>Todd</i>	<i>Banks</i>	<i>Department of Children and Families</i>	<i>DCF</i>	<i>Alternate</i>				
Ms.	Rashawnda	Lloyd-Miller	Flagler County School Board	Public Education	Voting			Vice Chair	Feb-25
<i>Mr.</i>	<i>Thomas "Tom"</i>	<i>Wooleyhan</i>	<i>Flagler County School Board</i>	<i>Public Education</i>	<i>Alternate</i>				
Ms.	Rochelle	Price	Vocational Rehabilitation	Dept. of Education (Voc. Rehab.)	Voting				
Mr.	David	Lydon	Flagler County Veterans Service	Veterans	Voting				
Mr.	Emanuel	Roberts	Northeast Florida Community Action Agency Inc.	Community Action (Econ. Disadvantaged)	Voting				
VACANT				Elderly	VACANT				
VACANT				Disabled	VACANT				
Ms.	Jill	Dempsey		Citizen Advocate/User	Voting		Feb-25		
VACANT				Citizen Advocate/Non-User	VACANT				
Ms.	Phyllis	Pearson	Flagler NAACP	Children at Risk	Voting				
Ms.	Janet	Dickinson	NE Florida Area Agency on Aging / Elder Source	Elder Affairs	Voting				
<i>Mr.</i>	<i>Neil</i>	<i>Ambrus</i>	<i>NE Florida Area Agency on Aging / Elder Source</i>	<i>Elder Affairs</i>	<i>Alternate</i>				
VACANT				Private for Profit Transportation	VACANT				
Ms.	Pamela	Hagley	Agency for Health Care Administration	AHCA / Medicaid	Voting				
<i>Ms.</i>	<i>Reeda</i>	<i>Harris</i>	<i>Agency for Health Care Administration</i>	<i>AHCA / Medicaid</i>	<i>Alternate</i>				
Ms.	Sheryl	Stanford	Agency for Persons with Disabilities	Agency for Persons with Disabilities	Voting				
<i>Ms.</i>	<i>Diana</i>	<i>Burgos-Garcia</i>	<i>Agency for Persons with Disabilities</i>	<i>Agency for Persons with Disabilities</i>	<i>Alternate</i>				
<i>Ms.</i>	<i>Leslie</i>	<i>Richards</i>	<i>Agency for Persons with Disabilities</i>	<i>Agency for Persons with Disabilities</i>	<i>Alternate</i>				
VACANT				Workforce Development	VACANT				
Mr.	Stephen	Civitelli	Florida Department of Health	Medical Community	Voting				
Ms.	Pia	Thomas	Flagler County Transportation	CTC	Non-Voting			CTC Manager	
Mr.	Trevor	Martin	Flagler County Transportation	CTC	Non-Voting				
Mr.	Stephan	Harris	River To Sea Transportation Planning Organization		Non-Voting				
Mr.	Martin	Catala	Center for Urban Transportation Research	Transit Development Plan	Interested Party				
Ms.	Tia	Boyd	Center for Urban Transportation Research	Transit Development Plan	Interested Party				
Mr.	Adam	Mengel	Flagler Planning & Zoning Interested party during TDSP update		Interested Party				
Ms.	Rose	Keirnan	Flagler County Commission	Chair's Contact (primary)	Interested Party				
Ms.	Luci	Dance	Flagler County Commission	<i>Chair's Contact (alternate)</i>					
		Meetings at:							
		Flagler County Government Services Building							
		1769 East Moody Blvd., Bldg. 2							
		Bunnell, Florida 32110							
		F.C. General Services Director: Heidi Petito							
		Leanne Burke (lburke@flaglercounty.gov) to reserve meeting room							

E. RFP SCHEDULE & SUBMISSION

1. The anticipated schedule for selection of the firm or agency as the designated Community Transportation Coordinator is given below. These dates are subject to change. If there are changes in the dates, each agency/firm that submits a proposal will be notified by a written addendum via email or the United States Postal Service.

December 2, 2024	Release of RFP
January 10, 2025	RFP Questions Due to NEFRC
January 17, 2025	NEFRC Response to RFP Questions
January 24, 2025, at 3:00 p.m., EST	Proposal Submission Deadline
February 3, 2025	Oral presentation (if requested by NEFRC)
February 12, 2025	LCB decision on the recommendation of the top-ranked candidate to Commission for Transportation Disadvantaged.
March 2025	NEFRC decision on the recommendation of the top-ranked candidate to CTD.
April-June 2025	The Commission for Transportation Disadvantaged makes the final decision for approval of the top-ranked candidate.
July 1, 2025	CTC Start-Up

A. LOCAL GRIEVANCE PROCEDURE/PROCESS

Definition of a Complaint

For the purpose of this section, a complaint is defined as:

“An issue brought to the attention of the Community Transportation Coordinator (FCPT) either verbally or in writing by a system user/advocate, sponsoring agency, or community service provider/subcontractor which addresses an issue or several issues concerning transportation services of FCPT.”

Filing a Complaint

The Community Transportation Coordinator will provide all system user/advocates, sponsoring agencies, and/or community service providers using Transportation Disadvantaged services a description of and process to be used to make a complaint to FCPT. Complaints may also be made directly to the TD Ombudsman by calling 1-800-983-2435. The complaint will be filed within 5 working days of the incident.

FCPT will address each complaint, making whatever investigation is required to determine the facts in the issue presented and take appropriate action for resolution. Issues not resolved by FCPT can be brought before the County Transportation Disadvantaged Coordinating Board Grievance Committee.

Recording of Complaints

The Community Transportation Coordinator (FCPT) will keep a MEMO OF RECORD file of all complaints received. A copy of the MEMO OF RECORD file will be made available to the Community Transportation Coordinating Board on an as needed basis.

Definition of a Grievance

For purposes of this section, a grievance is defined as:

“A circumstance or condition thought to be unjust and grounds for bitterness or resentment due to lack of clear resolution by the CTC through the notice of complaint procedure or due to the seriousness of the grievance of service or safety”.

Grievance Procedures

The following Grievance Procedures are established for grievances to be brought before the Grievance Subcommittee. When a passenger, system user/advocate, sponsoring agency, and/or community service provider/subcontractor has a concern, complaint, or problem relative to transportation services, proper grievance procedures which are described below should be followed in sequence.

Filing a Grievance

If a system user/advocate, sponsoring agency, and/or community service provider/subcontractor has a grievance with the service, the individual will present the grievance to the Community Transportation Coordinator (CTC) within five (5) working days of the incident. All grievances must be in writing and shall include the following:

1. The name and address of the grievant;
2. Transit route, date and approximate time of the incident(s);
3. A statement of the grounds for the grievance and supporting documentation;
4. An explanation of the relief desired by the grievant.

Facts concerning the grievance should be stated in clear and concise language. If assistance is needed in preparing a written grievance, assistance will be provided by the CTC staff and/or the designated official planning agency. Within fifteen (15) working days following the date of receipt of the formal grievance, the Community Transportation Coordinator (CTC) staff will respond, in writing, to the system user/advocate, or other party concerning the registered grievance and copy all correspondence to the Designated Official Planning Agency. The Community Transportation Coordinator's response shall explain the factors that entered into the decision and shall identify the action, if any, that will be taken.

The Community Transportation Coordinator will keep a GRIEVANT RECORD file of all grievances received. A copy of the RECORD file will be made available to the Community Transportation Coordinating Board on an as needed basis.

Appeal to the Grievance Subcommittee

The decision of the Community Transportation Coordinator may be appealed to the Grievance Subcommittee of the Transportation Disadvantaged Coordinating Board within fifteen (15) working days of the receipt of the Community Transportation Coordinator's final decision. Within thirty (30) days of receipt of the appeal the Grievance Subcommittee will meet and make recommendations to the Transportation Disadvantaged Coordinating Board.

The grievant will be notified in writing of the date, time and place of the subcommittee meeting at which the appeal will be heard. This written notice will be mailed at least ten (10) days prior to the meeting. The notice shall clearly state the purpose of the discussion and a statement of issues involved.

A written copy of the decision will be forwarded to the Board and all parties involved within fifteen (15) days of the date of the recommendation. The written recommendation will include the following information:

1. A statement that a meeting was held in which the involved parties, their representatives, and witnesses were given an opportunity to present their position;
2. A statement that clearly defines the issues discussed;
3. An opinion and reasons for the recommendations based on the information provided

4. A finding that the issue effects safety or the provision of service; and,
5. A recommendation by the Grievance Subcommittee based on their investigation and findings.

Grievance Committee Hearing Procedures

The grievance committee agenda shall be conducted in accordance with the following procedures:

- 1) Call to Order - Planning Staff;
- 2) Election of Grievance Committee Chairman - Committee Members;
- 3) Presentation of grievance by planning staff;
- 4) Presentation of grievance by complainant;
- 5) Response of party(ies) concerned;
- 6) Discussion of grievance, shall take place in accordance with Robert's Rules of Order amongst the Grievance Committee, the complainant and other interested parties. Discussion shall focus solely on the grievance;
- 7) Following discussion of the grievance, the Grievance Committee shall provide its recommendation to all interested parties in response to the grievance;
- 8) Close hearing.

Recommendation to the County Transportation Disadvantaged Coordinating Board

Within thirty (30) working days of the receipt of any recommendation for improvement of service, the County Transportation Disadvantaged Coordinating Board will meet and consider the recommendation for improvement of service. A written copy of the recommendation for improvement of service will be forwarded to the Board and all parties involved within ten (10) working days of the date of the recommendation. The grievant will be notified in writing of the date, time and place of the Board meeting at which the recommendation will be presented. This written notice will be mailed at least ten (10) working days prior to the meeting.

From: [Zeruto, Dan](#)
To: [Pia Thomas](#)
Cc: [Summer Jones](#)
Subject: RE: Flagler FY23/24 - All Sections Submitted for Review Approved
Date: Thursday, October 10, 2024 9:55:08 AM
Attachments: [image001.png](#)
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Pia,

I have reviewed the corrections and adjustments made to the FY 2023-2024 AOR for some of the most common procedural and utilization errors. Items previously noted have been addressed and it is approved for further review at the local level as appropriate. My review and opinion does not confirm the validity or accuracy of any financial or operational data elements that have been entered.

By copy of this email, I am advising your planning agency on our completion of this effort and the readiness to advance the AOR to the LCB for review.

Section	CTC Status	CTC Status Date	CTD Status	CTD Status Date	Subr
Organization	Approved	10/10/2024	Approved	10/10/2024	
Coordinated System	Approved	10/10/2024	Approved	10/10/2024	
Trips	Approved	10/10/2024	Approved	10/10/2024	
Vehicles & Drivers	Approved	10/10/2024	Approved	10/10/2024	
Revenue Sources	Approved	10/10/2024	Approved	10/10/2024	
Expense Sources	Approved	10/10/2024	Approved	10/10/2024	

Thank you –

-Dan-

Thank you,

Daniel Zeruto
 Area 3 Project Manager
 Florida Commission for Transportation Disadvantaged
 605 Suwannee St., MS 49
 Tallahassee, FL 32399-0450
 Phone 850-410-5704
 Fax 850-410-5752
 Email: dan.zeruto@dot.state.fl.us



Daniel Zeruto
Transportation Disadvantaged Specialist
Project Manager – Area 2
Tel: (850) 410-5704
Email: Dan.zeruto@dot.state.fl.us
Website: <https://ctd.fdot.gov/>

FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
605 Suwannee Street, Mail Station 49
Tallahassee, Florida 32399
Tel: (850) 410-5700 Fax (850) 410-5752
TD Helpline: 1-800-983-2435

-----Original Message-----

From: DoNotReply-FDOTApp@dot.state.fl.us <DoNotReply-FDOTApp@dot.state.fl.us>
Sent: Wednesday, September 18, 2024 12:36 PM
To: CTD AOR <CTD.AOR@dot.state.fl.us>
Subject: Flagler FY23/24 - All Sections Submitted for Review

All sections for Saint Johns for fiscal year FY23/24 have been submitted for review. This is an automated email. Do not reply.



CTC Organization

County: Flagler

Fiscal Year: 7/1/2023 - 6/30/2024

CTC Status: Complete

CTD Status: Complete

Date Initiated: 9/3/2024

CTC Organization Name: Flagler County Public Transportation

Address: 1769 E Moody Blvd

City: Bunnell

State: FL

Zip Code: 32110

Organization Type: County

Network Type: Sole Source

Operating Environment: Urban

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: No

Local Coordinating Board (LCB) Chairperson: David Sullivan

CTC Contact: Mike Dickson

CTC Contact Title: General Services Director

CTC Contact Email: mdickson@flaglercounty.com

Phone: (386) 313-4191

CTC Certification

I, Mike Dickson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, David Sullivan, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Flagler

CTC Status: Complete

CTC Organization: Flagler County Public Transportation

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	71,885	0	71,885	67,930	0	67,930
Non-Ambulatory	15,081	0	15,081	12,608	0	12,608
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	86,966	0	86,966	80,538	0	80,538
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	72,537	N/A	72,537	47,516	N/A	47,516
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	5,921	0	5,921	20,999	0	20,999
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	4,327	0	4,327	5,382	0	5,382
Local Government	4,086	0	4,086	6,551	0	6,551
Local Non-Government	95	0	95	90	0	90
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	86,966	0	86,966	80,538	0	80,538



CTC Trips (cont'd)

County: Flagler

CTC Status: Complete

CTC Organization: Flagler County Public Transportation

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	31,960	0	31,960	42,239	0	42,239
Children At Risk	0	0	0	0	0	0
Persons With Disabilities	30,649	0	30,649	21,017	0	21,017
Low Income	23,618	0	23,618	13,524	0	13,524
Other	739	0	739	3,758	0	3,758
Total - Passenger Type	86,966	0	86,966	80,538	0	80,538
Trip Purpose - One Way						
Medical	22,090	0	22,090	19,610	0	19,610
Employment	14,684	0	14,684	13,435	0	13,435
Education/Training/Daycare	40,269	0	40,269	36,597	0	36,597
Nutritional	6,073	0	6,073	7,652	0	7,652
Life-Sustaining/Other	3,850	0	3,850	3,244	0	3,244
Total - Trip Purpose	86,966	0	86,966	80,538	0	80,538
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	896	0	896	830	0	830
Total - UDPHC	896	0	896	830	0	830
Unmet & No Shows						
Unmet Trip Requests	634	N/A	634	2,034	N/A	2,034
No Shows	4,080	N/A	4,080	3,051	N/A	3,051
Customer Feedback						
Complaints	5	N/A	5	4	N/A	4
Commendations	11	N/A	11	93	N/A	93



CTC Vehicles & Drivers

County: Flagler

CTC Status: Complete

CTC Organization: Flagler County Public Transportation

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	690,853	0	690,853	669,084	0	669,084
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	690,853	0	690,853	669,084	0	669,084
Roadcalls & Accidents						
Roadcalls	0	0	0	0	0	0
Chargeable Accidents	2	0	2	1	0	1
Vehicle Inventory						
Total Number of Vehicles	27	0	27	33	0	33
Number of Wheelchair Accessible Vehicles	27	0	27	33	0	33
Drivers						
Number of Full Time & Part Time Drivers	29	0	29	29	0	29
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Flagler

CTC Status: Complete

CTC Organization: Flagler County Public Transportation

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 97,384	\$ 0	\$ 97,384	\$ 86,000	\$ 0	\$ 86,000
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 520,739	N/A	\$ 520,739	\$ 520,856	N/A	\$ 520,856
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 275,310	\$ 0	\$ 275,310	\$ 252,270	\$ 0	\$ 252,270
49 USC 5311	\$ 232,480	\$ 0	\$ 232,480	\$ 157,834	\$ 0	\$ 157,834
49 USC 5311 (f)	\$ 127,212	\$ 0	\$ 127,212	\$ 0	\$ 0	\$ 0
Block Grant	\$ 277,253	\$ 0	\$ 277,253	\$ 414,360	\$ 0	\$ 414,360
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 378,091	\$ 0	\$ 378,091	\$ 147,476	\$ 0	\$ 147,476
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 46,700	\$ 0	\$ 46,700	\$ 31,000	\$ 0	\$ 31,000
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 49,291	\$ 0	\$ 49,291	\$ 56,194	\$ 0	\$ 56,194
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 2,004,460	\$ 0	\$ 2,004,460	\$ 1,665,990	\$ 0	\$ 1,665,990



CTC Expense Sources

County: Flagler

CTC Status: Complete

CTC Organization: Flagler County Public Transportation

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Expense Sources						
Labor	\$ 1,182,489	\$ 0	\$ 1,182,489	\$ 875,683	\$ 0	\$ 875,683
Fringe Benefits	\$ 576,877	\$ 0	\$ 576,877	\$ 423,726	\$ 0	\$ 423,726
Services	\$ 39,584	\$ 0	\$ 39,584	\$ 89,148	\$ 0	\$ 89,148
Materials & Supplies Consumed	\$ 151,369	\$ 0	\$ 151,369	\$ 208,584	\$ 0	\$ 208,584
Utilities	\$ 19,324	\$ 0	\$ 19,324	\$ 26,820	\$ 0	\$ 26,820
Casualty & Liability	\$ 23,950	\$ 0	\$ 23,950	\$ 22,754	\$ 0	\$ 22,754
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 10,867	\$ 0	\$ 10,867	\$ 19,275	\$ 0	\$ 19,275
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 2,004,460	\$ 0	\$ 2,004,460	\$ 1,665,990	\$ 0	\$ 1,665,990

County: Flagler
 CTC: Flagler County Public Transportation
 Contact: Mike Dickson
 1769 E Moody Blvd
 Bunnell, FL 32110
 386-313-4191

Email: mdickson@flaglercounty.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	896



Trips By Type of Service	2022	2023	2024
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	0	0	0
Paratransit	79,935	80,538	86,966
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	60	0	0
TOTAL TRIPS	79,995	80,538	86,966

Passenger Trips By Trip Purpose			
Medical	20,762	19,610	22,090
Employment	12,723	13,435	14,684
Ed/Train/DayCare	34,221	36,597	40,269
Nutritional	6,226	7,652	6,073
Life-Sustaining/Other	6,063	3,244	3,850
TOTAL TRIPS	79,995	80,538	86,966

Passenger Trips By Revenue Source			
CTD	14,700	47,516	72,537
AHCA	0	0	0
APD	0	0	0
DOEA	47,342	20,999	5,921
DOE	0	0	0
Other	17,953	12,023	8,508
TOTAL TRIPS	79,995	80,538	86,966

Trips by Provider Type			
CTC	79,995	80,538	86,966
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
TOTAL TRIPS	79,995	80,538	86,966

Vehicle Data	2022	2023	2024
Vehicle Miles	652,564	669,084	690,853
Roadcalls	3	0	0
Accidents	0	1	2
Vehicles	33	33	27
Drivers	26	29	29

Financial and General Data			
Expenses	\$1,867,801	\$1,665,990	\$2,004,460
Revenues	\$1,867,801	\$1,665,990	\$2,004,460
Commendations	8	93	11
Complaints	22	4	5
Passenger No-Shows	3,147	3,051	4,080
Unmet Trip Requests	1,516	2,034	634

Performance Measures			
Accidents per 100,000 Miles	0	0.15	0.29
Miles between Roadcalls	217,521	0	0
Avg. Trips per Passenger	34.16	97.03	97.06
Cost per Trip	\$23.35	\$20.69	\$23.05
Cost per Paratransit Trip	\$23.35	\$20.69	\$23.05
Cost per Total Mile	\$2.86	\$2.49	\$2.90
Cost per Paratransit Mile	\$2.86	\$2.49	\$2.90

Flagler County Public Transportation

November 13, 2024

Transportation Disadvantaged Local Coordinating Board

Quarterly FCPT Trip Report



This report depicts total miles as well as the average trips per day for TD and FDOT 5311 sponsored trips.

Months	Average TD trips per day	Average 5311 trips/day	Average all trip types per day	Total trips for the month	Total miles for the month
Aug 2024	244	10	273	7,356	58,815
Sep 2024	257	10	288	7,198	56,940
Oct 2024	255	9	281	7,592	60,249

Month	Average medical trips per day	Average employment trips per day	Average educational trips per day	Average nutritional trips per day	Average other trips per day	New rider applications per month
Aug 2024	66	56	149	16	14	37
Sep 2024	63	56	141	17	10	24
Oct 2024	60	52	167	17	12	60

This quarter FCPT covered 176,004 miles and provided 22,146 trips, reflecting a decrease of 761 trips over the same quarter in 2023.

Aug, Sep, Oct 2023			Aug, Sep, Oct 2024		
Total Trips	22,907		Total Trips	22,146	
Education	10,288	45%	Education	10,281	46%
Medical	5,524	24%	Medical	4,977	22%
Employment	3,953	17%	Employment	4,295	19%
Nutrition	1,511	7%	Nutrition	1,273	6%
Recreation	998	4%	Recreation	786	4%
Shopping	457	2%	Adult Day Care	363	2%
Adult Day Care	176	1%	Shopping	171	1%