



**NASSAU COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD PUBLIC HEARING**



MEETING AGENDA

Nassau County Board of County Commissioner's Conference Room
96135 Nassau Place, Yulee, FL 32097
Zoom Meeting ID: 846 9180 9998
Call in # +1 786-635-1003 or +1 470-250-9358

Thursday, January 16, 2025, at 1:00 p.m.

1. Welcome, Call to Order – Chair Gray
2. Presentation - NEFRC
3. Service Overview – Nassau Transit
4. Public Comment
5. Additional Discussion
6. Adjournment – Chair Gray

**NASSAU COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING
MEETING AGENDA**

Nassau County Board of County Commissioner's Conference Room
96135 Nassau Place, Yulee, FL 32097
Zoom Meeting ID: 879 4066 1161
Call in # +1 786-635-1003

Thursday, January 16, 2025, at 1:00 p.m.
*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review – Chair Gray
2. Additions, Deletions, and Changes to the Agenda – Chair Gray
3. Approval of November 21, 2024, Meeting Minutes – Chair Gray*
4. Regional Mobility Update
5. LCB Membership – Review/Approval*
6. Election of a Vice-Chair*
7. Grievance Committee Appointments*
8. Evaluation Committee Appointments*
9. Northeast Florida Regional Council Update – Ms. Jones
 - a. Annual CTC Evaluation – Discussion of date/time ride-along
10. Approval of Nassau County TDSP*
11. Community Transportation Coordinator (CTC) System Update – Ms. Johnson
 - a. CTC Quarterly Update
 - b. Grants Update* (Approval if required)
12. Old Business
13. New Business
14. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
15. Member and Department Reports
16. Adjournment – Chair Gray

Next LCB Meeting: May 5, 2025, at 1:00 p.m.
Nassau County Commission Chambers, 96135 Nassau Place, Yulee FL 32097



Nassau County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting

Thursday, November 21, 2024

Northeast Florida Regional Council
Elizabeth Payne, AICP
Chief Executive Officer

Nassau County Commission
Hon. Jeff Gray, Chair

State of Florida Transportation
Disadvantaged Commission
Monica Russell, Chair

Meeting Minutes

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the Nassau County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held in person and virtually via Zoom on Thursday, November 21, 2024. Chair Jeff Gray called the meeting to order at 1:02 p.m. with the following members present:

Representing:	Voting Member:
Elected Official/Chair	Jeff Gray (In-person)
FDOT	Janell Damato (In-person)
Department of Children and Families	Donna Johnson (Virtual)
Dept. of Education (Voc. Rehab.)	Rochelle Price (Virtual)
Dept. of Elder Affairs	Janet Dickinson (Virtual)
Dept. of Health Care Admin.	Reeda Harris (Virtual)
Agency for Persons with Disabilities	Sheryl Stanford (Virtual)
Medical Community	Barb Baptista (In-person)

Members Not Present

Representing:	Voting Member:
Public Education	Brad Underhill
Veterans Services	Bob Sullivan
Elderly	Van Dyke Walker
Children at Risk	Patricia Langford
Regional Workforce Dev. Board	Sean Rush

Community Transportation Coordinator Staff Present

Donovan Calicker

Planning Agency Staff Present

Tyler Nolen, Cassidy Taylor, Summer Jones (In-Person)

Guests

Marshall Eyerman, Jennifer Paulk (In-Person)

After a roll call took place, a quorum was confirmed.

2. Additions, Deletions, and Changes to the Agenda

There were no changes to the agenda.

3. Approval of September 19, 2024, Meeting and Minutes*

There was a motion to approve the September 19, 2024, Meeting minutes by Ms. Baptista and seconded by Ms. Stanford. The September 19, 2024, Meeting minutes were approved unanimously.

4. LCB Membership

Ms. Jones went over the LCB Membership and the vacancies. Currently, there are five (5) vacancies which include: Economically Disadvantaged, Disabled, Citizen Advocate/User, Citizen Advocate/Non-User, and Private For-Profit Transportation.

5. Northeast Florida Regional Council Update

Ms. Jones gave an update for the Northeast Florida Regional Council.

- On Wednesday, November 13th, there was a CTD Business Meeting.
- On Thursday, January 9, 2025, the Northeast Florida Regional Council will be hosting the 21st Annual Elected Officials and Regional Awards Luncheon. This event celebrates the outstanding contributions of our region's elected officials and recognizes initiatives that have positively impacted Northeast Florida. Ms. Jones will be sending out information/invites when more information becomes available.
- The Regional Working Group will be at the next LCB meeting to give an update on the Coordinated Mobility Plan.

6. Nassau County TDSP Update

Ms. Jones stated we have 120 days from October 1, 2024, to approve the new TDSP since Jacksonville Transit Authority has become CTC for Nassau County. The 120 days would put us on January 29, 2025, which is before the next quarterly meeting. Ms. Jones suggested the 3rd quarter meeting be held in January instead of February. The LCB members agreed on the next meeting date of Thursday, January 16, 2025, at 1:00 pm.

Mr. Calicker stated JTA has been working behind the scenes on updating Nassau County's Service Plan. They have adjusted some portions based on suggestions they have received.

Mr. Calicker also reviewed the fares. The fare is \$2 per trip, but they have asked the drivers to ask passengers for the fare per policy. They will not deny a rider if they are unable to produce the \$2 fare if they have Medicaid, Medicare, or medical need.

Mr. Eyerman stated the prioritization for trips is life-sustaining and medical. He also stated they are seeking to develop a TDSP that provides better service for riders.

7. Community Transportation Coordinator (CTC) System Update

a) Annual Operation Report*

Ms. Jones reviewed the Annual Operation Report. There was a total of 44,622 trips, which was down from 60,643 in 2023. There was a total of 12 road calls for 2024. There was a total of \$50,460 in donations/contributions. Ms. Baptista questioned where the funding came from. Ms. Jones stated she would reach out to Mr. Hays to get that information.

There was a motion from Ms. Baptista to approve the Annual Operation Report. Ms. Damato seconded the motion. The motion passed unanimously.

b) CTC Quarterly Update:

- Mr. Calicker reviewed the October report. There was a total of 2,017 trips and 2,056 passengers in October. The on-time performance was 81.2%. There were 2 preventable accidents, but there were no injuries.
- Ridership for November is slightly lower due to the Holidays (Veterans Day and Thanksgiving).
- On-time performance for November improved.
- There are currently no accidents so far in November.

Chair Gray brought up complaints that the County had been receiving. Passengers rode the bus for extended periods of time, some up to 2-3 hours. Vehicle parking may be the issue and there were some talks between the LCB members and JTA representatives about the possibility of adding another parking location for the vehicles.

Ms. Damato stated there were some hurdles in getting the vehicles registered/transferred due to the hurricanes. So, it was a possibility that vehicle availability also contributed to the reason why passengers were on the bus for extended periods of time.

Mr. Eyerman stated that JTA has been a good partner and has weekly meetings with the Council on Aging as well as Nassau County.

Ms. Baptista is interested in having a Spanish website and Application Forms. She also wants to know if moving forward, there is a way to track the percentage of riders from certain zip codes. Mr. Calicker stated he would investigate her concerns.

c) Grants Update*

Ms. Damato stated December 13th at 5pm the Federal Grant Applications are due. If they are submitting for any grants, they need to make sure they bring them to the January LCB Meeting for approval.

8. Old Business

There was no old business.

9. New Business

There was no new business.

10. Public Comment

There was no public comment.

11. Member and Department Report.

There were no member or department reports.

12. Adjournment

There being no further discussion, Chair Gray adjourned the meeting at 1:36 p.m. The next LCB meeting will occur on January 16, 2025, at 1:00 p.m. in the Nassau County Board of County Commissioners Meeting Room.


DRAFT

ATTENDANCE RECORD
NASSAU COUNTY
LOCAL COORDINATING BOARD

Position	Name/Alt.	11/21/24	9/19/24	5/16/24	3/28/24
1. Chairperson	Jeff Gray	P	P	P	P
2. Dept. of Transportation	Janell Damato / ALT	P	P	P	P
3. Dept. Of Children and Families	Donna Johnson/ ALT	P	P	P	P
4. Public Education	Brad Underhill	a	a	P	a
5. Vocational Rehab. (Dept. Ed.)	Rochelle Price	a	P	P	P
6. Veteran Services	Bob Sullivan	a	a	P	P
7. Econo. Disadvan (Comm. Action)	Vacant	-	-	-	-
8. Elderly	Van Dyke Walker	a	a	a	a
9. Disabled	Vacant	-	-	-	-
10. Citizen Advocate/User	Vacant	-	-	-	-
11. Citizen Advocate /Non User	Vacant	-	-	-	-
12. Children at Risk	Patricia Langford	a	a	a	P
13. Dept. Of Elder Affairs	Janet Dickinson/Neil Ambrus	P	P	P	P
14. Private For Profit Transportation	Vacant	-	-	-	-
15. Dept. of Health Care Adm.	Reeda Harris / ALT	P	P	a	P
16. Agency for Persons w/Disabilities	Sheryl Dick-Stanford / ALT	P	P	a	P
17. Regional Workforce Dev. Brd.	Sean Rush / ALT	a	a	P	a
18. Local Medical Community	Barb Baptista / ALT	P	P	P	P

VACANCIES

Economically Disadvantaged
Disabled
Citizen Advocate/User
Citizen Advocate/Non User
Private For Profit Transportation

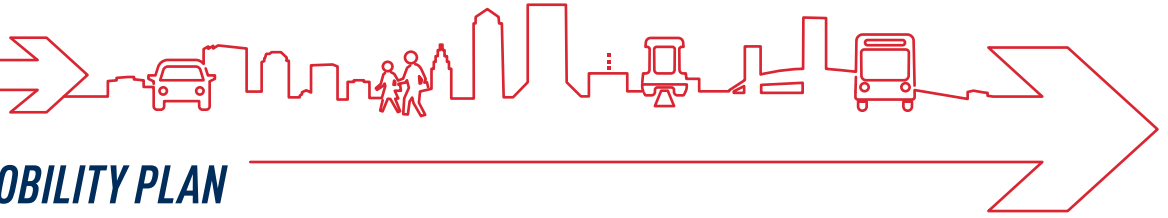
			<h1>PLEASE SIGN IN!</h1>	
<p>COMMISSION FOR THE TRANSPORTATION DISADVANTAGED</p>		<p>Date: Time:</p>	<p>November 21, 2024 1:00 p.m.</p>	
<p>Nassau County Commission Chambers, 96135 Nassau Place, Yulee FL 32097</p>				

Name	Address	Phone	E-Mail
Raul Tapista	1620 Nectane ST	904-753-1258	Raulaer.Tapista@flhealth.gov
Donna Calice	100 N. Myrtle Ave	904-515-8170	Donna.Calice@flhealth.gov
Imel Domato			
Jeff Gray	Boce		
Summer Jones	NGFRC		sjones@netrc.org
Cassidy Taylor	NGFRC		
Tyler Nolen	NGFRC		
Marshall Eyeman	Nassau County		

2024

Northeast Florida

COORDINATED MOBILITY PLAN



EXECUTIVE SUMMARY

A Coordinated Mobility Plan, also known as a Coordinated Public Transit-Human Services Transportation Plan, is a locally developed plan to serve as a roadmap for transportation providers, human service agencies, and other organizations to use to improve mobility throughout the region. The coordinated mobility plan identifies the transportation needs of people with disabilities, older adults, and low-income people, and provides strategies to meet those needs.

The Federal Transit Administration (FTA) requires that all projects funded by their Section 5310, Enhanced Mobility for Seniors and Individuals with Disabilities program must be in the local coordinated mobility plan. The Federal Transit Administration (FTA) also requires that these plans “be developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public.”

In Northeast Florida, Coordinated Mobility Plans have been developed every five (5) years since 2007 by a coalition of transit agencies; city, county and regional planners; human service agencies; and the Florida Department of Transportation. During the development of this 2024 Coordinated Mobility Plan, the partners took a fresh look at the transportation needs of individuals across the region and how those needs have changed. During the past 10 years, Northeast Florida’s population has expanded further into the surrounding counties with large regional developments driving up population counts and traffic, especially in Nassau and St. Johns Counties. The partners also recognized the hardship all employers face today to hire and retain employees, including drivers and call center operators. They also recognized that sources of funds for pay raises, service expansion, new technology, other improvements, and day-to-day operations are becoming harder to obtain.

Regional transit and human service agency partners met monthly to review previous coordinated mobility plans and other relevant documents, analyze socio-economic and the other key data, explore new transportation services available across the region, and consider public feedback. Public input for this plan was collected through surveys, public meetings and events, and through participation in the Jacksonville Transportation Advisory Committee (JTAC) meetings and Local Coordinating Board (LCB) meetings throughout the region.

Based on this public input and analysis, the planning partners developed the 2024 Coordinated Mobility Plan goals, strategies, and implementation plan. It is anticipated that the agencies that contributed to the development of this plan will formally adopt it and begin immediately to implement the strategies. The resulting 2024 Coordinated Mobility Plan goals and strategies are summarized on the next page.

Table 1: 2024 Coordinated Mobility Plan Goals and Strategies

Goal		Initiatives
Goal 1: Improve the regional, customer-centric mobility management system.	1.1	Develop a regional customer-friendly trip reservation and payment system (features: trip-planning, website, mobile app).
	1.2	Facilitate transparent and complementary policies and practices across the region.
	1.3	Establish a regional mobility governance structure for transportation coordination.
Goal 2: Expand the availability and accessibility of transportation options.	2.1	Expand accessibility features for individuals with disabilities at buses, stops, and paths.
	2.2	Engage and educate officials to improve transportation infrastructure accessibility.
	2.3	Develop innovative methods to transport people quickly through congested areas and neighborhoods.
	2.4	Develop regional access to existing and emerging activity centers.
Goal 3: Market the regional mobility management system to amplify awareness.	3.1	Implement a regional brand and marketing plan for services including fare and trip-planning applications.
	3.2	Provide travel training programs, especially for people with disabilities, seniors, and low-income individuals.
Goal 4: Improve regional cooperation and coordination for service efficiency.	4.1	Sponsor a collaborative network for information exchange among transportation providers.
	4.2	Coordinate support services (e.g., driver training, grant applications, eligibility determinations).
	4.3	Promote business partnerships (e.g., advertising, sponsorship opportunities).
Goal 5: Enhance safety and support Vision Zero objectives.	5.1	Improve infrastructure for safety (install pedestrian/cyclist infrastructure, upgrade transit stops).
	5.2	Conduct safety audits and assessments (identify hazards, prioritize interventions).
	5.3	Foster community engagement in safety initiatives (establish safety committees, encourage community-led initiatives).
Goal 6: Drive innovation in regional mobility options.	6.1	Integrate advanced ADA and accessibility technologies (implement software for inclusive transit options).
	6.2	Foster research and development initiatives (pilot innovative solutions, create an innovation lab, deploy autonomous vehicles).
	6.3	Establish strategic partnerships (collaborate with transport hubs, develop integrated ticketing systems, create mobility hubs).
	6.4	Leverage VR and AI for workforce training (utilize technologies for employee training and service quality enhancement).

The 2024 Coordinated Mobility Plan for Northeast Florida is a robust, multi-county strategy designed to enhance regional mobility, especially for individuals with disabilities, older adults, and people with limited income. As the population of Northeast Florida continues to expand, particularly in counties such as Nassau and St. Johns, the plan's emphasis on improving regional cooperation, safety, and service accessibility is essential for sustaining long-term growth.

Regional Support

A critical component of ensuring the successful implementation of this Coordinated Mobility Plan is gaining approval and endorsement from various governing bodies and local stakeholders. The approval process for this plan is designed to be thorough, inclusive, and collaborative.

Each of the six counties—Baker, Clay, Duval, St. Johns, Nassau, and Putnam, especially their transit providers, along with major regional players the Florida Department of Transportation (FDOT), the North Florida Transportation Planning Organization (TPO), and the Northeast Florida Regional Council (NEFRC), play a vital role in approving and adopting the plan. Each county's Local Coordinating Board (LCB) has and will continue to be involved in this process, ensuring that community-specific needs are taken into consideration. Human Services Agencies will also be asked to support the implementation of the plan.

Regional Implementation

Each of the goals and strategies have been developed with clear action steps including the development of a stakeholder map and the identification of a project champion. It is anticipated that many project champions will lead this regional effort.

The performance measures documented in the implementation plan will be examined during the monthly Regional Transit Working Group meetings to ensure regular progress toward achieving seamless, convenient, and cost-effective regional mobility while supporting economic development.

Summary Conclusion

In conclusion, the 2024 Coordinated Mobility Plan reflects a strong commitment to building a sustainable, safe, and innovative transportation system for Northeast Florida. By fostering collaboration, leveraging technology, and prioritizing safety, the plan lays a solid foundation for a future where transportation is more accessible, efficient, and responsive to the diverse needs of the region's residents. Through a collaborative and inclusive process, the plan seeks to improve regional coordination, enhance safety, embrace innovative technologies, and ensure transportation is accessible to all.

By securing the necessary approvals from counties, transit agencies, and local coordinating boards, the plan is positioned to deliver on its promises, transforming the region's transportation landscape over the next five (5) years. This forward-looking approach ensures that the transportation system will not only support current needs but will also be flexible and scalable to meet future demands, ensuring continued economic growth and improved mobility for all.



Photo 1: Transit vehicles lined up at UF Health

Salutation	First Name	Last Name	Organization	Representing	Voting / Non-Voting	Grievance Committee	Evaluation Committee
NASSAU COUNTY							
Hon.	Jeff	Gray	Nassau Co Board of County Commissioners	Elected Official	Voting		
Ms.	Janell	Damato	FDOT, District 2	FDOT	Voting		
Ms.	Chris	Nalsen	FDOT, District 2	FDOT	Alternate		
Ms.	Angela	Gregory	FDOT, District 2	FDOT	Alternate		
Ms.	Donna	Johnson	Dept. of Children and Families	DCFC	Voting		
Ms.	Christina	Gillis	Dept. of Children and Families	DCFS	Alternate		
Mr.	Brad	Underhill	Nassau County School District	Public Education	Voting		
Ms.	Rochelle	Price	Vocational Rehabilitation	Dept. of Education	Voting		
Mr.	Bob	Sullivan	Nassau County Veterans' Services	Veterans	Voting		
VACANT				Economically Disadvantaged	VACANT		
Mr.	Van Dyke	Walker		Elderly	Voting		
VACANT				Disabled	VACANT		
VACANT				Citizen Advocate/User	VACANT		
VACANT				Citizen Advocate/Non-User	VACANT		
Ms.	Patricia	Langford	Nassau County School Board	Children at Risk	Voting		
Ms.	Janet	Dickinson	NE Florida Area Agency on Aging	Elder Affairs	Voting	Feb-25	
Mr.	Neil	Ambrus	NE Florida Area Agency on Aging / Elder So	Elder Affairs	Alternate		
VACANT				Private for Profit Transportation	VACANT		
Ms.	Reeda	Harris	Agency for Health Care Administration	AHCA / Medicaid	Voting		
Ms.	Pamela	Hagley	Agency for Health Care Administration	AHCA / Medicaid	Alternate		
Ms.	Sheryl	Stanford	Agency for Persons with Disabilities	Agency for Persons with Disabilities	Voting		Feb-25
Ms.	Diana	Burgos-Garcia	Agency for Persons with Disabilities	Agency for Persons with Disabilities	Alternate		
Mr.	Sean	Rush	CareerSource Northeast Florida	Workforce Development	Voting		
Mr.	Jerry	Box, Jr.	CareerSource Northeast Florida	Workforce Development	Alternate		
Ms.	Barb	Baptista	Nassau County Health Department	Medical Community	Voting	Feb-25	Feb-25
Ms.	Kenice	Taylor	Nassau County Health Department	Medical Community	Alternate		
Ms.	Janice	Ancrum	Nassau County Council on Aging	CTC	Non-Voting		
Mr.	Scott	Nile	Nassau County Council on Aging	CTC	Non-Voting		
Mr.	Taco	Pope	Nassau County BOCC	Interested Party			
Mr.	Marshall	Eyerman	Nassau County BOCC	Interested Party			
Ms.	Tami	Bach	Fernandina Beach	Interested Party			
Ms.	Kelly	Gibson	Fernandina Beach	Interested Party			
Ms.	Taylor	Hartmann	Fernandina Beach	Interested Party			
Ms.	Sabrina	Robertson	Nassau County Commissioners Office	Include in emails			
Ms.	Susan	Gilbert	Nassau County Attorney's Office	Include in emails (Sabrina Robertson and Susan Gilbert are contacts for the meeting room)			
	Corey	Poore	Nassau County BOCC IT Dept				
			Amy Grissinger reserves room (agrissinger@nassaucountyfl.com)				