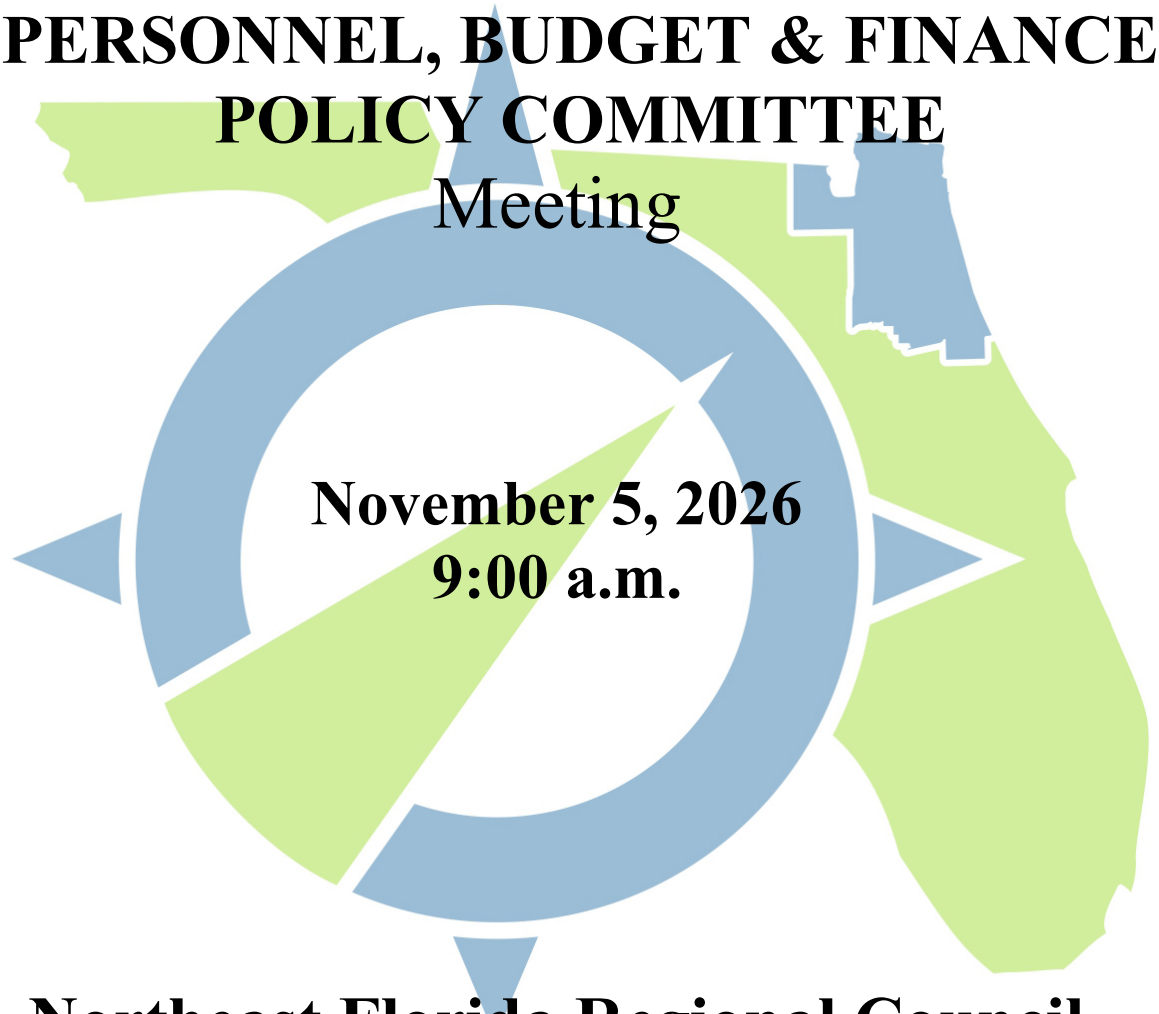
NEFRC

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Meeting



November 5, 2026
9:00 a.m.

Northeast Florida Regional Council
Hybrid Meeting

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NEFRC
NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: NOVEMBER 5, 2026

TO: **NEFRC PERSONNEL, BUDGET & FINANCE COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: **NEXT COMMITTEE MEETING**

The next Personnel, Budget & Finance Policy Committee meeting is scheduled for **February 4, 2027 at 9:00 a.m.** at the Northeast Florida Regional Council, Jessie Ball DuPont Center, 40 East Adams Street, Jacksonville, FL 32202**.**

WWW.NEFRC.ORG/SUBSCRIBE-TO-OUR-MAILING-LIST

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NEFRC
NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

Northeast Florida Regional Council

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

A G E N D A

Zoom Link: https://nefrc-org.zoom.us/j/87499770491
Zoom Dial In #: 1-786-635-1003 **(or)** 1-470-250-9358
Meeting ID: 874 9977 0491

THURSDAY, NOVEMBER 5, 2026
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

PAGE

1. Call to Order and Roll Call – Chair Condon
2. Pledge of Allegiance and Welcome – Chair Condon
3. Selection of Vice Chair – Chair Condon
* 4. Approval of September 2026 Meeting Minutes – Chair Condon ..... Pg 5
* 5. September 2026 Financial Report – Ms. Starling ..... Pg 8
* 6. **FY 26-27 Proposed Budget Amendment #1 – Ms. Starling** ..... Pg 19
7. Public Comment – LIMITED TO **3 MINUTES PER SPEAKER**
8. Next Meeting Date: **February 4, 2027**
9. Adjournment

***Denotes Action Item**

WWW.NEFRC.ORG/SUBSCRIBE-TO-OUR-MAILING-LIST

PB&F Agenda Item #3

DRAFT Minutes

NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

September 3, 2026

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, September 3, 2026, at 9:05 a.m. Chair Condon called the meeting to order with the following members present:

Members:	Ken Amaro, Jimmy Anderson, Betsy Condon, Andy Dance (v), John Martin (v), and Christian Whitehurst
Excused:	Larry Harvey, Jim Renninger
Guest:	John Nooney
Staff:	Elizabeth Payne, Donna Starling, Tyler Nolen, Sheron Forde, et al

*Approval of Minutes

Chair Condon called for a motion on the June 4, 2026, draft meeting minutes. Councilmember Amaro motioned to approve the June 4, 2026, Meeting Minutes; seconded by Commissioner Whitehurst. Motion carried.

*July 2026 Financial Report

Ms. Starling presented the July 2026 Financial Report reflecting a net income of $5,385 for the month, with a year-to-date net income of $26,825. A brief discussion followed.

Chair Condon called for a motion. Commissioner Whitehurst motioned to approve the July 2026 Financial Report; seconded by Commissioner Councilmember Amaro. Motion carried.

President Anderson arrived at 9:09a

*FY 26-27 Slate of Officers

Ms. Payne reminded the Members of the order of succession of officers and that, at the direction of the Executive Committee, she spoke with Commissioner Martin of Nassau County to ascertain if he would accept a nomination as the 1st Vice President, which he stated he would. With that, she presented the FY 26-27 Slate of Officers with Commissioner Dance as President, Commissioner Martin as 1st Vice President, Councilmember Amaro as 2nd Vice President, and Commissioner Condon as Secretary/Treasurer. Discussion followed.

Chair Condon called for a motion on the FY 26-27 Slate of Officers. President Anderson moved to present the Slate of Officers as recommend to the full Board for consideration; seconded by Commissioner Whitehurst. Motion carried unanimously.

Ms. Payne also reminded the Members that, once passed by the full Board, the new officers will be seated at the October meeting, which will be held in Flagler County.

President Anderson stated that the October meeting will be his last meeting as well.

DRAFT

New Item – Health Insurance Coverage Discussion

Ms. Payne provided a brief overview of the budget that was passed in June by the Board, with a large deficit and stated that there were some gains and losses since then that has placed the agency in a worse position for the upcoming fiscal year. She highlighted one of the items affecting the budget; an increase in health insurance costs.

Ms. Payne reminded the Members that, for almost 50 years, the Regional Council received health insurance through the City of Jacksonville, paying all the costs associated with it. The City does not cover anything for the Council other than providing the opportunity to be a part of their large pool as they are self-insured. However, during the City's DOGE Committee meetings, it was revealed that the City has been supplementing the increased insurance costs over the past ten years through their general fund and have not passed that cost to employees. Due to that, the City decided to implement a sixty percent increase in health insurance premiums for all employees. However, the City has decided to absorb this increased cost for their employees from the effective date through 2027. Unfortunately, with a projected budget deficit of over $270,000, the Regional Council cannot absorb the increase and have had to redefine the employer/employee cost split to get to the $60,000 increase in health insurance premiums reflected in the budget. This increased cost is effective October 1, 2026, through September 2027. It is believed that the City will do a wholesale look at their insurance coverage for 2028. Ms. Payne added that the merit increase will remain in the budget and can be addressed when the shortfall is improved. Discussion ensued in favor of providing the merit not only to recognize staff's work over the past year, but also to retain the talent currently here.

Public Comment: Mr. John J. Nooney, 8356 Bascom Rd., Jacksonville, FL 32216, addressed the Committee regarding Jacksonville City Council Resolution 2023-0819, City Council District 4, CPAC Planning District 3, School Board District 3; Public Park on Pottsburg Creek in Duval County; and Amendment 3.

Next Meeting: Thursday, November 3, 2026.

Adjournment: Meeting adjourned at 9:48 a.m.

DRAFT

Betsy Condon Chair	Elizabeth Payne Chief Executive Officer

PB&F Agenda Item #4

Financial Report
September 2026

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: OCTOBER 27, 2026

TO: **NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **SEPTEMBER 2026 FINANCIAL REPORT**

The Northeast Florida Regional Council posted a Net Income of $2,365 for the month of September and a Year-to-Date Net Income of $33,817.

WWW.NEFRC.ORG/SUBSCRIBE-TO-OUR-MAILING-LIST

Regional Council - Agencywide	Adopted Amended Budget 25/26	September 2026	YTD	Represents 100% of Fiscal Year	Budget Variance
Revenues					
County Dues	$ 694,757	57,896	694,757	100%	0%
Local Government Technical Assistance	$ 313,943	25,201	283,382	90%	-10%
Transportation Disadvantaged (TD)	$ 203,095	17,688	215,695	106%	6%
Hazardous Analysis	$ 9,317	944	9,317	100%	0%
Local Emergency Preparedness Committee (LEPC)	$ 90,000	19,806	78,210	87%	-13%
Hazardous Materials Emergency Preparedness (HMEP) Program	$ 75,557	5,250	44,063	58%	-42%
Florida Department of Enviromental Protection (FDEP)	$ 183,955	(8,775)	175,180	95%	-5%
Small Quantity Generator (SQG) Program	$ 4,998	-	4,760	95%	-5%
Healthcare Coalition	$ 751,974	46,287	734,431	98%	-2%
CDBG North Florida Resiliency Plan	$ 18,532	-	18,533	100%	0%
CDBG Mitigation Assessment and Planning	$ 43,647	-	35,648	82%	-18%
Military Installation Resilience Review (MIRR)	$ 744,556	123,968	744,557	100%	0%
Pinecastle MIRR-East Central Florida RPC	$ 35,000	1,765	41,249	118%	18%
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	$ 55,000	16,574	39,581	72%	-28%
NFWF South Atlantic Salt Marsh Initiative (SASMI)	$ 154,917	6,319	102,115	66%	-34%
Economic Development Administration (EDA)-CEDS	$ 72,988	5,494	84,143	115%	15%
Economic Development Administration (EDA)-Visioning	$ 91,000	6,078	76,818	84%	-16%
USDA Shrimp Grant	$ 20,000	7,427	38,408	192%	92%
Community Foundation	$ 25,000	7,471	13,163	53%	-47%
Regional Leadership Academy (RLA)	$ 11,250	-	11,250	100%	0%
Other Revenue	$ 48,087	3,887	49,460	103%	3%
TOTAL REVENUES	$ 3,647,573	$ 343,279	$ 3,494,721	96%	
TRANSFER FROM GENERAL FUND	$ (26,206)	$ (2,365)	$ (33,817)		
TOTAL REVENUE/GENERAL FUND	$ 3,621,367	$ 340,914	$ 3,460,904	96%	
Expenses					
Salaries and Fringe	$ 1,801,552	112,851	1,767,356	98%	-2%
Contract/Grant Direct Expenses	$ 1,362,181	171,813	1,248,812	92%	-8%
Indirect - Allocated Expenses*	$ 205,748	15,637	196,985	96%	-4%
General Fund Expense*	$ 251,886	40,612	247,750	98%	-2%
TOTAL EXPENSES	$ 3,621,367	$ 340,914	$ 3,460,904	96%	
Net Income (loss)		2,365	$ 33,817		

Northeast Florida Regional Council
Balance Sheet
September 2026

	FY 24/25 September 2025	FY 25/26 September 2026
ASSETS		
Cash	2,169,810	2,089,884
Accounts Receivable	821,963	865,499
Pension Deferred Outflows	498,205	410,690
Prepaid Expenses	-	8,885
Total Current Assets	3,489,978	3,374,957
Property and Equipment:		
Office Furniture and Equipment	267,564	269,962
Less Accumulated Depreciation	183,792	201,794
Total Property and Equipment, net	83,773	68,167
Total Assets	**3,573,751**	**3,443,125**
LIABILITIES		
Accounts Payable	126,247	70,408
Accrued Salaries and Leave	112,608	107,635
Deferred Revenue	30,051	13,935
Pension Liability	1,417,225	1,195,979
Pension Deferred Inflows	124,127	237,876
Total Liabilities	**1,810,258**	**1,625,833**
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,763,493	1,817,291
Total Equity and Other Credits	**1,763,493**	**1,817,291**
Total Liabilities, Equity and Other Credits	**3,573,751**	**3,443,125**

YTD Comparison

	24/25 Net Income (Loss)	25/26 Net Income (Loss)	24/25 Cash Balance	25/26 Cash Balance
AGENCYWIDE				
October	$ 7,921	$ 4,791	$ 2,105,273	$ 2,109,485
November	$ (10,020)	$ 19,028	$ 2,091,118	$ 2,189,020
December	$ 10,233	$ 28,937	$ 2,012,370	$ 2,229,715
January	$ 19,381	$ 46,311	$ 2,407,132	$ 2,431,936
February	$ 21,762	$ 49,492	$ 2,277,517	$ 2,425,514
March	$ 38,434	$ 42,012	$ 2,198,028	$ 2,305,115
April	$ 69,564	$ 29,123	$ 2,278,340	$ 2,315,731
May	$ 87,552	$ 22,788	$ 2,146,440	$ 2,174,215
June	$ 110,620	$ 21,440	$ 1,850,194	$ 1,920,995
July	$ 134,457	$ 26,825	$ 2,059,197	$ 2,024,501
August	$ 139,321	$ 31,452	$ 2,315,611	$ 2,281,660
September	$ 167,526	$ 33,817	$ 2,169,810	$ 2,089,884

Program Detail Report, September 2026

Program	Source	Performance	Amount	Description
Transportation Disadvantaged (TD)	State	07/01/26-06/30/27	206,186	Yearly contract with FDOT
Hazardous Analysis	State	07/01/26-06/30/27	8,904	Yearly contract with FDEM
Local Emergency Preparedness Committee (LEPC)	State	07/01/26-06/30/27	90,000	Yearly contract with FDEM
Hazardous Materials Emergency Preparedness (HMEP) Program	State	10/01/25-09/30/28	75,558	Yearly contract with FDEM
Small Quantity Generator (SQG) Program	State	04/23/26-06/04/27	5,000	Yearly contract with FDEP
Healthcare Coalition	State	07/01/26-06/30/27	748,712	Yearly contract as part of a multi-user agreement with FDOH
Military Installation Resilience Review (MIRR)	Federal	09/01/24-09/30/26	1,009,099	One time grant from US Department of War
Pinecastle MIRR-East Central Florida RPC	Federal	10/01/25-06/30/27	150,000	One time grant -subcontract from ECFRPC
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	Federal	01/01/26-12/31/28	399,593	One time grant - three years, parntering with UNF and JU
NFWF South Atlantic Salt Marsh Initiative (SASMI)	Federal	03/01/24-12/31/26	196,733	One time grant - partnering with NFLT
Economic Development Administration (EDA)-Visioning	Federal	01/01/25-12/31/29	500,000	One time supplemental funding - 5 year grant
USDA Food Promotion-Shrimp Grant	Federal	03/01/26-02/29/28	100,000	One time grant - two year grant agreement

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: OCTOBER 27, 2026

TO: **NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **SEPTEMBER 2026 INVESTMENT REPORT**

Bank Account Interest

	FY 24/25	FY 25/26
September Interest	$ 2,703	$ 3,208
Year to Date Interest	$ 18,054	$ 37,434

Florida Local Government Investment Trust

	FY 24/25	FY 25/26
Current Balance	$ 20,332	$20,684

WWW.NEFRC.ORG/SUBSCRIBE-TO-OUR-MAILING-LIST

Vendor Payments-September 2026

Check Date	Check#	Vendor	Amount
09/01/2026	2542	Retirement	18,432.42
09/04/2026	2544	AFLAC	1,016.00
09/04/2026	2545	Auto-Owners Insurance	231.94
09/04/2026	2546	Auto-Owners Insurance	85.00
09/04/2026	2547	Empower Retirement	260.00
09/04/2026	2548	Shell Fleet Plus	163.54
09/04/2026	2549	TeamKeeper, Harris Systems USA Inc	109.82
09/04/2026	2550	T-Mobile	353.28
09/04/2026	516031	Jewish Family and Community Services, Inc	3,658.42
09/04/2026	516032	Nassau County Sheriff's Office	3,812.84
09/04/2026	516033	STS Safety Training Systems, Inc.	5,250.00
09/04/2026	516034	University of North Florida	15,000.00
09/04/2026	DD-462	SGS Technologie, LLC	380.00
09/04/2026	DD-463	Kairos Digital LLC	270.00
09/04/2026	DD-464	JB duPont Center, LLC	8,884.80
09/04/2026	DD-465	Jacobs Engineering Group, Inc.	57,075.65
09/04/2026	DD-466	Dell Marketing LP	8,698.03
09/04/2026	DD-467	City of Jacksonville - Employee Benefits	7,624.62
09/09/2026	516035	Florida Department of Health	187,178.00
09/09/2026	516036	Florida Department of Health	123.99
09/11/2026	2551	FICA & Federal Tax Payment	10,287.33
09/15/2026	2543	Regions Bank	8,717.51
09/18/2026	2552	Empower Retirement	260.00
09/18/2026	2553	Grants Management Systems	360.00
09/18/2026	516037	Florida Department of State	44.10
09/18/2026	516038	Indian Springs Manufacturing Co. Inc.	3,598.43
09/18/2026	516039	Smart North Florida	10,000.00
09/18/2026	DD-468	The St. Augustine Record	42.80
09/18/2026	DD-469	The Florida Times Union	228.92
09/18/2026	DD-470	Raftelis Financial Consultants, Inc.	4,460.00
09/18/2026	DD-471	Panera Bread LLC	103.07
09/18/2026	DD-472	Palatka Daily News	66.24
09/18/2026	DD-473	Nimnicht Chevrolet Company	97.85
09/18/2026	DD-474	News Leader	153.05
09/18/2026	DD-475	Iventure Solutions Inc.	4,818.64
09/18/2026	DD-476	Florida Regional Councils Association	6,250.00
09/18/2026	DD-477	Douglas Law Firm	3,000.00
09/18/2026	DD-478	Daytona Beach News-Journal	16.72
09/18/2026	DD-479	Clay Today	32.40
09/18/2026	DD-480	City of Jacksonville - Employee Benefits	7,624.62
09/18/2026	DD-481	Baker County Press	30.80
09/18/2026	DD-482	Apex Workplace Solutions	205.02
09/25/2026	2554	FICA & Federal Tax Payment	9,872.22
09/29/2026	2555	Retirement	18,028.03
		September 2026 Vendor Payments	**406,906.10**

Regions Bank
Julington Creek
522 State Road 13
St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
OPERATING ACCOUNT
NORTHEAST FLORIDA REGIONAL PLANNING COUN
REGIONAL LEADERSHIP ACADEMY RLA
REGIONAL COMMUNITY INSTITUTE RCI
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT # [redacted]

092
Cycle 26
Enclosures 10

PUBLIC FUNDS ANALYZED CHECKING

September 1, 2026 through September 30, 2026

SUMMARY

Beginning Balance	**$1,044,669.39**		Minimum Balance	$839,530
Deposits & Credits	$316,597.21	+		
Withdrawals	$282,541.12	–		
Fees	$231.90	–		
Automatic Transfers	$0.00	+		
Checks	$228,699.38	–		
Ending Balance	**$849,794.20**			

DEPOSITS & CREDITS

09/03	State of Florida Payments 0008northeast 175262680126512	187,178.00
09/09	State of Florida Payments 0008northeast 175262680135556	123.99
09/11	Hhs2 Treas 310 Misc Pay Northeast Flor 591745473750105	19,380.35
09/15	National5096 EFT Northeast Flor G20279	18,223.79
09/16	Deposit - Thank You	11,201.74
09/21	Clay County Boar Vendor Northeast Flor Sup-1000187	6,000.00
09/25	State of Florida Payments 0008northeast 175262680170957	45,450.00
09/30	Deposit - Thank You	29,039.34
	Total Deposits & Credits	$316,597.21

WITHDRAWALS

09/01	Fla Dept Revenue Crc Northeast Flor 293417072	18,432.42
09/02	Regions Bank Prefunddbt 591745473 Cmain	82,933.10
09/08	Regions Bank Prefunddbt 591745473 Dstarling	34,199.49
09/08	Harris Systems U N Harris C Northeast Flor Kj34znpp6z	109.82
09/08	Wright Express Fleet Debi NE FL Regional 9100006246306	163.54
09/08	Empower Empower 0005northeast 703996740812	260.00
09/08	T-Mobile Fdc Paymen Northeast Flo 4171147	353.28
09/08	AFLAC Columbus Achpmt Y567906908301 127411927	1,016.00
09/09	Auto-Owners Ins. Prem Northeast Flor	85.00
09/09	Auto-Owners Ins. Prem Northeast Flor	231.94
09/11	IRS USATAXPYMT Northeast Flor 220665481221948	10,287.33
09/15	Regions Bank Achautopay NE FL Regional 471575999707336	8,717.51
09/16	Regions Bank Prefunddbt 591745473 Cmain	27,130.13

2026 Regions Bank Member FDIC. All loans subject to credit approval.

NORTHEAST FLORIDA REGIONAL COUNCIL
OPERATING ACCOUNT
NORTHEAST FLORIDA REGIONAL PLANNING COUN
REGIONAL LEADERSHIP ACADEMY RLA
REGIONAL COMMUNITY INSTITUTE RCI
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT # [redacted]

092
Cycle 26
Enclosures 10

WITHDRAWALS (CONTINUED)

09/21	Empower	Empower 0005northeast 701433569648	260.00
09/22	Gmsinc	Webpayment Northeast Flor	360.00
09/23	Regions Bank	Prefunddbt 591745473 Dstarling	33,775.81
09/25	IRS	USATAXPYMT Northeast Flor 220666891532640	9,872.22
09/29	Fla Dept Revenue	Crc Northeast Flor 23941385	18,028.03
09/30	Regions Bank	Prefunddbt 591745473 Cmain	36,325.50

Total Withdrawals $282,541.12

FEES

09/09	Analysis Charge	08-26	231.90

CHECKS

Date	Check No.	Amount	Date	Check No.	Amount
09/01	516029	33.60	09/16	516035	187,178.00
09/11	516031 *	3,658.42	09/16	516036	123.99
09/14	516032	3,812.84	09/23	516037	44.10
09/08	516033	5,250.00	09/24	516038	3,598.43
09/11	516034	15,000.00	09/22	516039	10,000.00

Total Checks $228,699.38

* Break In Check Number Sequence.

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
09/01	1,026,203.37	09/14	1,075,293.05	09/23	843,129.04
09/02	943,270.27	09/15	1,084,799.33	09/24	839,530.61
09/03	1,130,448.27	09/16	881,568.95	09/25	875,108.39
09/08	1,089,096.14	09/21	887,308.95	09/29	857,080.36
09/09	1,088,671.29	09/22	876,948.95	09/30	849,794.20
09/11	1,079,105.89				

REGIONS DEPOSIT AGREEMENT IS REVISED 9-1-26, EXCEPT AS OTHERWISE NOTED, FOR CHANGES RELATED TO ELECTRONIC BANKING, TRANSACTION POSTING, CHECK CASHING, INTEREST PAYMENT, STOPPING CHECK PAYMENT, TELEPHONE TRANSACTIONS, AUTO RENEWAL OF AND EARLY WITHDRAWAL PENALTIES FOR TIME DEPOSITS, AND AVAILABILITY OF FUNDS FROM REAL-TIME ELECTRONIC PAYMENTS. VISIT REGIONS.COM/AGREEMENTS FOR DETAILS.

REGIONS

Regions Bank
Julington Creek
522 State Road 13
St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
MONEY MARKET
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT # [redacted]

092
Cycle 26
Enclosures 0
Page 1 of 2

PUBLIC FUNDS MONEY MARKET

September 1, 2026 through September 30, 2026

SUMMARY

Beginning Balance	**$102,744.13**		Minimum Balance	$105,997
Deposits & Credits	$3,253.26	+	Annual Percentage Yield Earned	0.01%
Net Interest Earned	$0.87	+	Interest This Period	$0.87
Withdrawals	$0.00	–	Average Collected Balance	$105,997.39
Fees	$0.00	–	2026 YTD Interest	$7.83
Automatic Transfers	$0.00	+		
Checks	$0.00	–		
Ending Balance	**$105,998.26**			

DEPOSITS & CREDITS

09/01	Mutual Fund Dividend	Ctre03 Fidelity Treasury Only Portfol	3,253.26

INTEREST

09/30	Interest Payment	0.87

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
09/01	105,997.39	09/30	105,998.26

REGIONS DEPOSIT AGREEMENT IS REVISED 9-1-26, EXCEPT AS OTHERWISE NOTED, FOR CHANGES RELATED TO ELECTRONIC BANKING, TRANSACTION POSTING, CHECK CASHING, INTEREST PAYMENT, STOPPING CHECK PAYMENT, TELEPHONE TRANSACTIONS, AUTO RENEWAL OF AND EARLY WITHDRAWAL PENALTIES FOR TIME DEPOSITS, AND AVAILABILITY OF FUNDS FROM REAL-TIME ELECTRONIC PAYMENTS. VISIT REGIONS.COM/AGREEMENTS FOR DETAILS.

2026 Regions Bank Member FDIC. All loans subject to credit approval.

PB&F Agenda Item #5

FY 26-27 Proposed Budget Amendment #1

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NEFRC
NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: OCTOBER 29, 2026

TO: **NEFRC PERSONNEL, BUDGET AND FINANCE COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: **FY 26/27 PROPOSED BUDGET AMENDMENT #1**

Staff will present the attached Proposed Budget Amendment #1 for the first quarter of fiscal year 2026-2027 at the November 5th Committee meeting.

WWW.NEFRC.ORG/SUBSCRIBE-TO-OUR-MAILING-LIST

Agencywide	Orginal Budget 10/01/26-9/30/27	Proposed Budget Amendment #1 10/01/26-9/30/27	Budget Change
Revenues			
County Dues	$ 694,757	$ 694,757	$ -
Local Government Technical Assistance	$ 176,500	$ 163,234	$ (13,266)
Transportation Disadvantaged (TD)	$ 206,186	$ 206,186	$ -
Economic Development Administration (EDA)-CEDS	$ 70,000	$ 70,000	$ -
Economic Development Administration (EDA)-Visioning	$ 100,000	$ 100,000	$ -
United States Department of Agriculture (USDA) Shrimp Grant	$ 50,000	$ 50,000	$ -
Environmental Protection Agency (EPA) Brownfield Grant	$ -	$ 375,000	$ 375,000
Florida Department of Enviromental Protection (FDEP)	$ 150,000	$ -	$ (150,000)
Hazardous Analysis	$ 9,317	$ 8,904	$ (413)
Local Emergency Preparedness Committee (LEPC)	$ 90,000	$ 90,000	$ -
Hazardous Materials Emergency Preparedness (HMEP) Program	$ 75,557	$ 106,847	$ 31,290
Small Quantity Generator (SQG) Program	$ 4,998	$ 4,998	$ -
Healthcare Coalition	$ 809,077	$ 748,712	$ (60,365)
Community Foundation	$ -	$ 11,836	$ 11,836
Pinecastle MIRR	$ 115,000	$ 108,750	$ (6,250)
National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity	$ 145,810	$ 225,000	$ 79,190
NFWF South Atlantic Salt Marsh Initiative (SASMI)	$ -	$ 45,609	$ 45,609
Regional Leadership Academy (RLA)	$ 11,250	$ 11,250	$ -
Other Revenue	$ 36,615	$ 36,615	$ -
TOTAL REVENUES	**$ 2,745,067**	**$ 3,057,698**	**$ 312,631**
Expenses			
Salaries/Fringe	$ 1,723,614	$ 1,641,227	$ (82,387)
Contract/Grant Direct Expenses*	$ 748,815	$ 1,143,211	$ 394,396
Indirect Allocated Expenses*	$ 206,830	$ 206,095	$ (735)
General Fund Expenses*	$ 238,329	$ 217,963	$ (20,367)

***Excludes Salaries & Fringe**

TOTAL EXPENSES	**$ 2,917,588**	**$ 3,208,495**	**$ 290,907**
TRANSFER FROM /(TO) GENERAL FUND	**$ 172,521**	**$ 150,797**	**$ (21,724)**

NORTHEAST FLORIDA REGIONAL COUNCIL

PROPOSED AMENDED BUDGET #1

FISCAL YEAR 2026/2027

Presented November 5, 2026

Northeast Florida Regional Council
Proposed Amended Budget #1 Narrative
FY 26/27

REVENUES

County Dues
The seven member governments of the Northeast Florida Regional Council jointly participate financially in the annual operation of the Council. Calculations are based on a rate of $0.41 per capita, using 2018 BEBR population tables.

Baker	$11,337
Clay	$86,934
Duval	$390,673
Flagler	$44,080
Nassau	$33,927
Putnam	$29,922
St. Johns	$97,884

TOTAL FY 26/27: $694,757

Agency Programs
The budget is based on numerous programs within the Council. Most programs fall within Community Development, Emergency Preparedness and Resiliency.

Community Development (Planning and Economic Development) includes:
Local Government Technical Assistance $163,234, Transportation Disadvantaged (TD) $206,186, Economic Development Administration (EDA) for CEDS $70,000, Economic Development Administration (EDA) For Visioning $100,000, United States Department of Agriculture (USDA) Shrimp Grant $50,000, EPA Brownfield Grant $375,000

Emergency Preparedness includes:
Hazardous Analysis $8,904, Local Emergency Preparedness Committee (LEPC) $90,000, Hazardous Materials Emergency Preparedness (HMEP) $106,847, Small Quantity Generator (SQG) Program $4,998, the Healthcare Coalition $748,712, and Community Foundation $11,836

Resiliency includes:
Pinecastle MIRR $108,750, National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity $225,000, NFWF South Atlantic Salt Marsh Initiative (SASMI) $45,609,

The Regional Leadership Academy (RLA) $11,250 is a special project for the Council.

TOTAL FY 26/27: $ 2,326,326

Other Revenue
Other revenue is revenue from interest income and other miscellaneous sources.

TOTAL FY 26/27: $36,615

EXPENDITURES

Salaries/Fringe
This line item consists of all staff salaries, leave and fringe benefits which include the employer's share of Social Security, Medicare, health/life insurance, Florida Retirement System contributions, worker's compensation, unemployment compensation, and group disability.

TOTAL FY 26/27: $1,641,227

Contract/Grant Direct Expenses
This line item includes all expenses charged directly to a contract or grant such as program-specific supplies, cellphones, printing, travel, advertising, equipment, training, and consultant/professional services.

TOTAL FY 26/27: $1,143,211

Indirect – Allocated Expenses
Includes such expenses as telephone service, technology services, office maintenance, copier usage, lease and storage space rental, depreciation, general supplies and printing, postage, periodicals/subscriptions, liability insurance, audit expense, and accounting system maintenance. (Excludes salaries/fringe)

TOTAL FY 26/27: $206,095

General Fund Expenses: Includes all expenses related to the Chief Executive Officer (excluding salary/fringe), Council Board expenses, publications, and initiatives, Council membership dues, vehicle fleet maintenance, and other expenses that are not allowable charges to contracts or grants.

TOTAL FY 26/27: $217,963

Budget Format

Historically, the Council has presented its budget in essentially the same format each year. It is considered a "flexible" budget as allowed for enterprise funds where it is sometimes difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

The budget is adopted by the Board of Directors each year in June (to meet the requirements of the Interlocal Agreement); however, the NEFRC fiscal year begins October 1st.

The Council is currently projecting a budget shortfall; owever, staff is actively pursuing various funding opportunities to offset the shortfall.

Budget Assumptions Related to Significant Changes from FY 26/27 Original Budget

REVENUES

- **The current per capita rate for County Dues is $ .41 per capita.** County Dues will remain at level funding for fiscal year 2026/2027, using 2018 Bureau of Economic Business Research (BEBR) per capita population tables.
- The Council local government technical assistance line item has decreased with a reduction in local emergency preparedness contracts.
- The Council anticipated increased funding for the Healthcare Coalition but received level funding.
- The Council did not receive any funding from FDEP's Resilient Florida Program due to the Governor's line-item veto of the entire share of the Regional Resilience Entity (RRE) funding.
- Funding for the NFWF SASMI and Community Foundation agreements was extended until December 2026.
- **NEW REVENUE**: The Council was awarded a 4-year, $1.5 million Environmental Protection Agency (EPA) Brownfield Assessment Grant to support local environmental site assessments and redevelopment planning.

EXPENDITURES

- Salaries/Fringe overall costs decreased with the reduction of one staff position and three intern positions. However, fringe benefit costs increased due to higher health insurance costs.
- Contract/Grant Direct Services Expenses are expected to increase significantly due to contractual services related to resiliency contracts and the Brownfield grant.
- Indirect Allocated Expenses are expected to remain relatively constant.
- General Fund Expenses are expected to decrease based on auto insurance premiums and regional partnership agreements.