

NEFRC

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Meeting

May 7, 2026
9:00 a.m.

Northeast Florida Regional Council

Hybrid Meeting

Virtual & In-Person



📍 40 East Adams St., Ste 320, Jacksonville, FL 32202
📞 Phone: (904)-279-0880
🌐 www.nefrc.org
✉ info@nefrc.org




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MEMORANDUM

DATE: MAY 7, 2026

TO: NEFRC PERSONNEL, BUDGET & FINANCE COMMITTEE

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS}
DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: NEXT COMMITTEE MEETING

The next Personnel, Budget & Finance Policy Committee meeting is scheduled for **June 4, 2026 at 9:00 a.m.** This will be a hybrid meeting, virtual and in-person, at the Northeast Florida Regional Council, Jessie Ball DuPont Center, 40 East Adams Street, Jacksonville, FL 32202.



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Northeast Florida Regional Council
PERSONNEL, BUDGET & FINANCE
POLICY COMMITTEE

A G E N D A

Zoom Link: <https://nefrc-org.zoom.us/j/87499770491>
Zoom Dial In #: 1-786-635-1003 (or) 1-470-250-9358
 Meeting ID: 874 9977 0491

THURSDAY, MAY 7, 2026
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

	<u>PAGE</u>
1. Call to Order and Roll Call – Chair Condon	
2. Pledge of Allegiance and Welcome – Chair Condon	
* 3. Approval of March 5, 2026 Meeting Minutes – Chair Condon	Pg 4
* 4. February 2026 Financial Report – Ms. Starling	Pg 8
* 5. March 2026 Financial Report – Ms. Starling	Pg 18
* 6. Request For Quote: Pediatric Restraints – Ms. Wilsey	Pg 28
7. FY 26-27 Benefits Review Discussion – Ms. Payne	
8. Public Comment – LIMITED TO <u>3 MINUTES PER SPEAKER</u>	
9. Next Meeting Date: June 4, 2026	
10. Adjournment	

***Denotes Action Item**



PB&F Agenda Item #3

DRAFT Minutes



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

March 5, 2026

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, March 5, 2026, at 9:05 a.m. Chair Condon called the meeting to order with the following members present:

Members: Ken Amaro, Betsy Condon, Andy Dance, John Martin, Jim Renninger and Christian Whitehurst

Excused: Jimmy Anderson, Larry Harvey

Staff: Elizabeth Payne, Donna Starling, Tyler Nolen, Leigh Wilsey

*Approval of Minutes

Chair Condon called for a motion. Councilmember Amaro motioned to approve the February 5, 2026 Meeting Minutes; seconded by Commissioner Whitehurst. Motion carried.

*January 2026 Financial Report

Ms. Starling presented the January 2026 Financial Report reflecting a net income of \$17,374 for the month, with a year-to-date net income of \$47,311. A brief discussion followed.

Chair Condon called for a motion. Commissioner Martin motioned to approve the January 2026 Financial Report; seconded by Councilmember Amaro. Motion carried.

*Reserves Transfer

Ms. Starling reminded the Members that Council Policy 2-34 authorizes this committee to review and recommend funds to be transferred to the Council's reserves based on the audited net income from fiscal year 2024/2025, which was \$197,539. Therefore, while the Committee is asked to consider transferring between 15 – 20 percent to reserves, staff recommends transferring 20 percent. A brief discussion followed.

Chair Condon called for a motion. Commissioner Martin motioned to transfer twenty percent of the FY 24/25 audited income into the Council's money market account; seconded by Commissioner Whitehurst. Motion carried.

*Revised Financial Policies

Ms. Payne stated that the recent transition of officers has allowed staff to review some of the Council's financial policies, specifically as it relates to check signatures and authorizations. As a follow up to last month's discussions staff revised two financial policies, 1) Policy 2-10A – Financial Responsibilities, and 2) Policy 2-16A - Cash Disbursements, for consideration. Staff also provided a draft of the Secretary/Treasurer's responsibilities for the Members' information. She also stated that, moving forward, staff will include bank statements and accounts payable check summaries in the financial report. Discussion followed.

Councilmember Amaro inquired about the working of procedure #5 of Policy 2-16A. Ms. Payne stated that the primary signers would be the CEO and the Secretary/Treasurer; secondary signers, if the CEO is unavailable, would be the Deputy CEO and if the Secretary/Treasurer is not available, it would be the President.

By consensus, it was agreed that the wording of #5 would be revised to clarify the primary and secondary signers.

Chair Condon called for a motion. Commissioner Martin moved approval of the revised policies 2-10A and 2-16A for consideration by the Board; seconded by Commissioner Whitehurst. Motion carried.

*Revised Signatory Authorization Resolution 2026-05

Ms. Payne presented revised signatory authority resolution 2026-05 for the Members' consideration. She stated that in revising the financial policies, it was prudent to also update this resolution, which will allow the CEO to delegate signatory authority to the Deputy CEO for certain circumstances and addresses emergency purchases and authorizations. Additionally, this resolution was reviewed by the Council attorney who finds it sufficient. Discussion followed.

By consensus, it was agreed that Section 3, item b, be revised to reflect not to exceed \$500,000.

Chair Condon called for a motion. Commissioner Martin moved approval of Resolution 2026-05 as amended for Board consideration; seconded by Commissioner Whitehurst. Motion carried.

*RFPs TD Recommendations: Baker (26-06), Putnam (26-07), SJC (26-08)

Ms. Payne informed the Members of the RFPs that were issued for Community Transportation Coordinators (CTC) in Baker, Putnam, and St. Johns Counties for the Transportation Disadvantaged program. A selection committee was formed to review the responses received and rank each one for each county. Based on the Committee's review/ranking, staff presented to the Local Coordinating Boards and now to this Committee that the Baker County Council on Aging, Putnam County's Ride Solutions, Inc., and the St. Johns County Council on Aging be recommended to the Commission for the Transportation disadvantaged to serve as the CTCs for the next five years.

Chair Condon called for a motion. Commissioner Martin moved to approve the Baker County Council on Aging in Baker County; the Ride Solutions, Inc. in Putnam County; and the St. Johns Council on Aging in St. Johns County as the Community Transportation Coordinators for the next five years for the Board's consideration; seconded by Commissioner Whitehurst. Motion carried.

*RFQ: PVC Adult Stretcher, Surge Overflow Bed Packages

Ms. Wilsey provided an overview of the Healthcare Coalition (HCC) program, which serves 18 counties in north Florida and has allocated funding to complete regional projects that address mitigation strategies identified in the regional healthcare vulnerability assessment. The HCC program previously provided stretchers for some hospitals in the 18-county region and can do so again this year for ten hospitals that have requested the Disaster Stretchers. Staff issued a request

for quotes with one quote received from All Terrain Medical & Mobility, LLC at a cost of \$66,520 for all ten. She noted that this cost is less than the last purchase of these stretchers. Staff request authorization to purchase ten overflow stretcher 5-packs from All Terrain Medical & Mobility, LLC in the amount of \$66,520. A brief discussion followed.

Chair Condon called for a motion. Commissioner Whitehurst motioned to approve the purchase of ten Overflow Stretcher 5-packs from All Terrain Medical & Mobility, LLC for a total of \$66,520; seconded by Commissioner Dance. Motion carried.

*RFP: Strategic Communication Plan

Ms. Payne reminded the Members that, as a follow up to the two strategic planning sessions held with staff and the Board, staff was authorized to issue a Request for Proposal (RFP) for a Strategic Communications Plan. A brief overview of the criteria included in the RFP was provided. Five (5) responses were received, reviewed and ranked by a selection committee. Based on the rankings, staff would like to begin negotiations with the top-ranked firm, Raftelis; however, if negotiations are unsuccessful, staff would be authorized to enter negotiations with MWB, the second-ranked firm. Discussion followed.

Chair Condon call for a motion. Councilmember Amaro motioned to authorize the CEO to negotiate and enter into a contract with Raftelis for a Strategic Communications Plan. If negotiations are unsuccessful, authorize the CEO to negotiate and enter into a contract with MWB, the second-ranked firm; seconded by Commissioner Dance. Motion carried.

*James Bennett Scholarship Contribution

Ms. Payne shared a summary of her findings on the formation of, and requirements for participation in the James Bennett Scholarship created by Jaxport and the University of North Florida. She stated that the plan is to create an endowment fund which, once seeded, would be provided in perpetuity. The minimum needed to create an endowment is \$30,000; however Jaxport wanted it at \$100,000 and are currently at \$76,000. The Committee is asked to consider an amount for contribution on behalf of the Regional Council. Discussion followed.

Chair Condon called for a motion. Commissioner Martin motioned to approve a one-time contribution of \$10,000 to the James Bennett Scholarship fund; seconded by Commissioner Dance. Motion carried.

Next Meeting: Thursday, May 7, 2026.

Adjournment: Meeting adjourned at 10:01 a.m.

Betsy Condon
Chair

Elizabeth Payne
Chief Executive Officer

PB&F Agenda Item #4

Financial Report February 2026



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MEMORANDUM

DATE: APRIL 29, 2026

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: FEBRUARY 2026 FINANCIAL REPORT

The Northeast Florida Regional Council posted a Net Income of \$3,181 for the month of February and a Year-to-Date Net Income of \$49,492.



Regional Council - Agencywide	Adopted Budget 25/26	February 2026	YTD	Represents 42% of Fiscal Year	Budget Variance
Revenues					
County Dues	\$ 694,757	57,896	289,482	42%	0%
Local Government Technical Assistance	\$ 302,632	33,776	133,233	44%	2%
Transportation Disadvantaged (TD)	\$ 212,000	11,971	80,900	38%	-4%
Hazardous Analysis	\$ 8,500	129	2,757	32%	-10%
Local Emergency Preparedness Committee (LEPC)	\$ 90,000	3,339	30,093	33%	-9%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 80,000	14,469	28,145	35%	-7%
Small Quantity Generator (SQG) Program	\$ 5,000	-	-	0%	-42%
Florida Department of Health	\$ 17,000	-	-	0%	-42%
Healthcare Coalition	\$ 748,712	31,033	217,182	29%	-13%
CDBG North Florida Resiliency Plan	\$ 18,265	-	18,533	101%	59%
CDBG Mitigation Assessment and Planning	\$ 43,075	4,894	17,500	41%	-1%
Military Installation Resilience Review (MIRR)	\$ 719,099	125,677	186,184	26%	-16%
Pinestate MIRR-East Central Florida RPC	\$ -	6,647	12,310	0%	0%
National Coastal Resilience Program	\$ 150,774	2,737	11,241	7%	-35%
Florida Department of Environmental Protection (FDEP)	\$ 100,000	16,767	71,429	71%	29%
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	\$ -	1,459	1,459	0%	0%
Economic Development Administration (EDA)-CEDS	\$ 80,000	-	34,377	43%	1%
Economic Development Administration (EDA)-Visioning	\$ 160,000	12,794	54,304	34%	-8%
Community Foundation	\$ 25,000	-	-	0%	-42%
Black History Museum	\$ -	(43)	3,123	0%	0%
Regional Leadership Academy (RLA)	\$ 5,950	1,089	2,410	40%	-2%
Other Revenue	\$ 15,650	3,393	17,330	111%	69%
TOTAL REVENUES	\$ 3,476,414	\$ 328,028	\$ 1,211,992	35%	
TRANSFER FROM GENERAL FUND	\$ 74,701	\$ (3,181)	\$ (49,492)		
TOTAL REVENUE/GENERAL FUND	\$ 3,551,115	\$ 324,847	\$ 1,162,500	33%	
Expenses					
Salaries and Fringe	\$ 1,783,783	139,255	735,235	41%	-1%
Contract/Grant Direct Expenses	\$ 1,341,025	146,892	252,278	19%	-23%
Indirect - Allocated Expenses*	\$ 211,280	18,500	89,993	43%	1%
General Fund Expense*	\$ 215,027	20,200	84,994	40%	-2%
TOTAL EXPENSES	\$ 3,551,115	\$ 324,847	\$ 1,162,500	33%	
Net Income (loss)		3,181	\$ 49,492		

Northeast Florida Regional Council
 Balance Sheet
 February 2026

	FY 24/25	FY 25/26
	February 2025	February 2026
ASSETS		
Cash	2,277,517	2,425,514
Accounts Receivable	537,253	580,421
Pension Deferred Outflows	498,205	410,690
Prepaid Insurance	-	15,228
Total Current Assets	3,312,975	3,431,853
Property and Equipment:		
Office Furniture and Equipment	261,430	267,564
Less Accumulated Depreciation	166,753	196,176
Total Property and Equipment, net	94,678	71,389
Total Assets	3,407,652	3,503,242
LIABILITIES		
Accounts Payable	13,720	33,066
Accrued Salaries and Leave	69,764	77,539
Deferred Revenue	165,088	125,816
Pension Liability	1,417,225	1,195,979
Pension Deferred Inflows	124,127	237,876
Total Liabilities	1,789,923	1,670,275
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,617,729	1,832,967
Total Equity and Other Credits	1,617,729	1,832,967
Total Liabilities, Equity and Other Credits	3,407,652	3,503,242

YTD Comparison

	24/25		25/26		24/25		25/26
	Net Income (Loss)		Net Income (Loss)		Cash Balance		Cash Balance

AGENCYWIDE

October	\$ 7,921	\$ 4,791	\$ 2,105,273	\$ 2,109,485
November	\$(10,020)	\$ 19,028	\$ 2,091,118	\$ 2,189,020
December	\$ 10,233	\$ 28,937	\$ 2,012,370	\$ 2,229,715
January	\$ 19,381	\$ 46,311	\$ 2,407,132	\$ 2,431,936
February	\$ 21,762	\$ 49,492	\$ 2,277,517	\$ 2,425,514
March	\$ 38,434		\$ 2,198,028	
April	\$ 69,564		\$ 2,278,340	
May	\$ 87,552		\$ 2,146,440	
June	\$ 110,620		\$ 1,850,194	
July	\$ 134,457		\$ 2,059,197	
August	\$ 139,321		\$ 2,315,611	
September	\$ 167,526		\$ 2,169,810	




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DATE: APRIL 29, 2026
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 
FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER
RE: FEBRUARY 2026 INVESTMENT REPORT

Bank Account Interest	<u>FY 24/25</u>	<u>FY 25/26</u>
February Interest	\$ 1,280	\$ 2,733
Year to Date Interest	\$ 6,871	\$ 15,438
Florida Local Government Investment Trust	<u>FY 24/25</u>	<u>FY 25/26</u>
Current Balance	\$ 19,716	\$20,752



Vendor Payments-February 2026

Check Date	Check #	Payer/Vendor	Amount
02/03/2026	2437	Retirement	30,302.58
02/06/2026	2438	AFLAC	1,687.44
02/06/2026	2439	Auto-Owners Insurance	231.94
02/06/2026	2440	Auto-Owners Insurance	85.00
02/06/2026	2441	Empower Retirement	260.00
02/06/2026	2442	Grants Management Systems	380.00
02/06/2026	2443	Hanover Insurance Company	186.82
02/06/2026	2444	Shell Fleet Plus	84.60
02/06/2026	515991	Florida Department of State	76.16
02/06/2026	515992	Northeast Florida League of Cities Inc.	500.00
02/06/2026	515993	Treasure Coast Regional Planning Council	3,000.00
02/06/2026	DD-358	Clay Today	32.40
02/06/2026	DD-357	Douglas Law Firm	3,000.00
02/06/2026	DD-356	Florida Regional Councils Association	6,250.00
02/06/2026	DD-355	JB duPont Center, LLC	8,790.80
02/06/2026	DD-354	Kairos Digital LLC	270.00
02/06/2026	DD-353	Palatka Daily News	66.24
02/06/2026	DD-352	SGS Technologie, LLC	380.00
02/13/2026	2445	FICA & Federal Tax Payment	10,973.57
02/16/2026	2436	Regions Bank	21,809.57
02/20/2026	2446	Empower Retirement	260.00
02/20/2026	2447	Northwestern Mutual	565.97
02/20/2026	515994	Climate Central	5,000.00
02/20/2026	515995	News Leader	153.38
02/20/2026	515996	Jim Renninger	176.74
02/20/2026	DD-369	Apex Workplace Solutions	177.03
02/20/2026	DD-368	Baker County Press	28.60
02/20/2026	DD-367	CFX Office Technology	603.84
02/20/2026	DD-366	City of Jacksonville - Employee Benefits	7,117.67
02/20/2026	DD-365	Daytona Beach News-Journal	17.18
02/20/2026	DD-364	Iventure Solutions Inc.	4,553.44
02/20/2026	DD-363	Jacobs Engineering Group, Inc.	118,857.18
02/20/2026	DD-362	James Moore & Co., P. L.	4,500.00
02/20/2026	DD-361	Panera Bread LLC	144.96
02/20/2026	DD-360	Publix	55.53
02/20/2026	DD-359	The St. Augustine Record	42.80
02/27/2026	2448	FICA & Federal Tax Payment	10,883.42
		February 2026 Vendor Payments	241,504.86



Regions Bank
 Julington Creek
 522 State Road 13
 St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
 OPERATING ACCOUNT
 NORTHEAST FLORIDA REGIONAL PLANNING COUN
 REGIONAL LEADERSHIP ACADEMY RLA
 REGIONAL COMMUNITY INSTITUTE RCI
 40 E ADAMS ST STE 320
 JACKSONVILLE FL 32202-3357

ACCOUNT # [REDACTED]

Cycle 092
 Enclosures 26
 Page 8
 1 of 4

PUBLIC FUNDS ANALYZED CHECKING

January 31, 2026 through February 27, 2026

SUMMARY

Beginning Balance	\$1,266,955.74	Minimum Balance	\$1,177,012
Deposits & Credits	\$311,437.65 +		
Withdrawals	\$310,561.27 -		
Fees	\$187.93 -		
Automatic Transfers	\$0.00 +		
Checks	\$15,783.45 -		
Ending Balance	\$1,251,860.74		

DEPOSITS & CREDITS

02/02	Square Inc Sq260202 Northeast Flor T3bq6xqv1gsyv97	482.35
02/03	Deposit - Thank You	101,000.00
02/04	State of Florida Payments 0009northeast 175262680433472	26,708.97
02/05	State of Florida Payments 0008northeast 175262680435777	11,128.09
02/06	State of Florida Payments 0008northeast 175262680439073	6,795.12
02/10	Legacy Philanthr Receivable Northeast Flor 026snlyav1szqhe	12,297.48
02/11	ST. Johns County ACH Via Pw Northeast FL. Sup-001385	24,471.00
02/11	Deposit - Thank You	560.00
02/12	Square Inc Sq260212 Northeast Flor T3xt7cr1v58xs8j	482.35
02/20	Hhs2 Treas 310 Misc Pay Northeast Flor 591745473750105	127,512.29
	Total Deposits & Credits	\$311,437.65

WITHDRAWALS

02/03	Fla Dept Revenue Crc Northeast Flor 253670778	30,302.58
02/05	Regions Bank Prefunddbt 591745473 Cmain	18,789.44
02/09	Regions Bank Prefunddbt 591745473 Dstarling	38,403.60
02/09	The Hanover Insu Billpay Northeast Flor The Hanover Ins	186.82
02/09	Empower Empower 0005northeast 693732390530	260.00
02/09	AFLAC Columbus Achpmt Y567988878201 114682749	1,687.44
02/10	Wright Express Fleet Debi NE FL Regional 9100006246306	84.60
02/10	Auto-Owners Ins. Prem Northeast Flor	85.00
02/10	Auto-Owners Ins. Prem Northeast Flor	231.94
02/10	Gmsinc Webpayment Northeast Flor	380.00
02/13	IRS USATAXPYMT Northeast Flor 220644454492552	10,973.57

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 or visit us on the Internet at www.regions.com. (TTY/TDD 1-800-374-5791)



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 Julington Creek
 522 State Road 13
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 40 E ADAMS ST STE 320
 JACKSONVILLE FL 32202-3357

ACCOUNT # [REDACTED]

Cycle 092
 Enclosures 26
 Page 8
 2 of 4

WITHDRAWALS (CONTINUED)

02/17	Regions Bank	Achautopay NE FL Regional 471575999707336	21,809.57
02/18	Regions Bank	Prefunddbt 591745473 Cmain	136,098.23
02/23	Empower	Empower 0005northeast 690034429986	260.00
02/23	Northwestern	ach Web Pmt Planning Counc 915152848	565.97
02/24	Regions Bank	Prefunddbt 591745473 Dstarling	39,559.09
02/27	IRS	USATAXPYMT Northeast Flor 220645892543153	10,883.42
Total Withdrawals			\$310,561.27

FEEES

02/09	Analysis Charge	01-26	187.93
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CHECKS

Date	Check No.	Amount	Date	Check No.	Amount
02/27	102267	1,065.07	02/18	515992	500.00
02/18	515989 *	10,387.10	02/10	515993	3,000.00
02/04	515990	425.00	02/26	515995 *	153.38
02/12	515991	76.16	02/27	515996	176.74
Total Checks					\$15,783.45

* Break In Check Number Sequence.

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
02/02	1,267,438.09	02/10	1,331,343.40	02/20	1,304,524.41
02/03	1,338,135.51	02/11	1,356,374.40	02/23	1,303,698.44
02/04	1,364,419.48	02/12	1,356,780.59	02/24	1,264,139.35
02/05	1,356,758.13	02/13	1,345,807.02	02/26	1,263,985.97
02/06	1,363,553.25	02/17	1,323,997.45	02/27	1,251,860.74
02/09	1,322,827.46	02/18	1,177,012.12		

You may request account disclosures containing terms, fees, and rate information (if applicable) for your account by contacting any Regions office.



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 522 State Road 13
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NORTHEAST FLORIDA REGIONAL COUNCIL
 MONEY MARKET
 40 E ADAMS ST STE 320
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ACCOUNT # [REDACTED]

Cycle 092
 Enclosures 26
 Page 0
 1 of 2

PUBLIC FUNDS MONEY MARKET
 January 31, 2026 through February 27, 2026

SUMMARY

Beginning Balance	\$101,898.93	Minimum Balance	\$104,968
Deposits & Credits	\$3,069.65 +	Annual Percentage Yield Earned	0.01%
Net Interest Earned	\$0.80 +	Interest This Period	\$0.80
Withdrawals	\$0.00 -	Average Collected Balance	\$104,749.32
Fees	\$0.00 -	2026 YTD Interest	\$1.64
Automatic Transfers	\$0.00 +		
Checks	\$0.00 -		
Ending Balance	\$104,969.38		

DEPOSITS & CREDITS

02/02	Mutual Fund Dividend	Ctre03 Fidelity Treasury Only Portfol	3,069.65
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INTEREST

02/27	Interest Payment	0.80
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DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
02/02	104,968.58	02/27	104,969.38

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For all your banking needs, please call 1-800-REGIONS (734-4667) or visit us on the Internet at www.regions.com. (TTY/TDD 1-800-374-5791)



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PB&F Agenda Item #5

**Financial Report
March 2026**



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MEMORANDUM

DATE: APRIL 29, 2026

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: MARCH 2026 FINANCIAL REPORT

The Northeast Florida Regional Council posted a Net Loss of \$7,480 for the month of March and a Year-to-Date Net Income of \$42,012.

The loss is largely attributed to the posting of three payroll in the month of March.



Regional Council - Agencywide	Adopted Budget 25/26	March 2026	YTD	Represents 50% of Fiscal Year	Budget Variance
Revenues					
County Dues	\$ 694,757	57,896	347,378	50%	0%
Local Government Technical Assistance	\$ 302,632	28,854	162,087	54%	4%
Transportation Disadvantaged (TD)	\$ 212,000	25,536	106,436	50%	0%
Hazardous Analysis	\$ 8,500	1,164	3,921	46%	-4%
Local Emergency Preparedness Committee (LEPC)	\$ 90,000	3,990	34,083	38%	-12%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 80,000	-	28,145	35%	-15%
Small Quantity Generator (SQG) Program	\$ 5,000	-	-	0%	-50%
Florida Department of Health	\$ 17,000	-	-	0%	-50%
Healthcare Coalition	\$ 748,712	31,606	248,788	33%	-17%
CDBG North Florida Resiliency Plan	\$ 18,265	-	18,533	101%	51%
CDBG Mitigation Assessment and Planning	\$ 43,075	6,294	23,794	55%	5%
Military Installation Resilience Review (MIRR)	\$ 719,099	5,150	191,334	27%	-23%
Pincastle MIRR-East Central Florida RPC	\$ -	3,996	16,305	0%	-50%
National Coastal Resilience Program	\$ 150,774	7,052	18,293	12%	-38%
Florida Department of Environmental Protection (FDEP)	\$ 100,000	32,836	104,264	104%	54%
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	\$ -	6,278	7,737	0%	-50%
Economic Development Administration (EDA)-CEDS	\$ 80,000	1,773	36,150	45%	-5%
Economic Development Administration (EDA)-Visioning	\$ 160,000	10,557	64,862	41%	-9%
Community Foundation	\$ 25,000	-	-	0%	-50%
Black History Museum	\$ -	(173)	2,950	0%	-50%
Regional Leadership Academy (RLA)	\$ 5,950	1,120	3,530	59%	9%
Other Revenue	\$ 15,650	3,667	20,997	134%	84%
TOTAL REVENUES	\$ 3,476,414	\$ 227,596	\$ 1,439,587	41%	
TRANSFER FROM GENERAL FUND	\$ 74,701	\$ 7,480	\$ (42,012)		
TOTAL REVENUE/GENERAL FUND	\$ 3,551,115	\$ 235,076	\$ 1,397,575	39%	
Expenses					
Salaries and Fringe	\$ 1,783,783	200,858	936,093	52%	2%
Contract/Grant Direct Expenses	\$ 1,341,025	6,099	258,378	19%	-31%
Indirect - Allocated Expenses*	\$ 211,280	14,753	104,746	50%	0%
General Fund Expense*	\$ 215,027	13,365	98,359	46%	-4%
TOTAL EXPENSES	\$ 3,551,115	\$ 235,076	\$ 1,397,575	39%	
Net Income (loss)		(7,480)	\$ 42,012		





Northeast Florida Regional Council
 Balance Sheet
 March 2026

	FY 24/25	FY 25/26
	March 2025	March 2026
ASSETS		
Cash	2,198,028	2,305,115
Accounts Receivable	626,915	669,409
Pension Deferred Outflows	498,205	410,690
Prepaid Insurance	-	13,052
Total Current Assets	<u>3,323,148</u>	<u>3,398,267</u>
Property and Equipment:		
Office Furniture and Equipment	<u>261,430</u>	<u>254,817</u>
Less Accumulated Depreciation	<u>169,153</u>	<u>187,255</u>
Total Property and Equipment, net	<u>92,278</u>	<u>67,562</u>
Total Assets	<u><u>3,415,426</u></u>	<u><u>3,465,828</u></u>
LIABILITIES		
Accounts Payable	34,294	10,871
Accrued Salaries and Leave	120,172	133,087
Deferred Revenue	85,208	62,528
Pension Liability	1,417,225	1,195,979
Pension Deferred Inflows	124,127	237,876
Total Liabilities	<u><u>1,781,026</u></u>	<u><u>1,640,342</u></u>
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,634,400	1,825,487
Total Equity and Other Credits	<u>1,634,400</u>	<u>1,825,487</u>
Total Liabilities, Equity and Other Credits	<u><u>3,415,426</u></u>	<u><u>3,465,828</u></u>

YTD Comparison

	24/25 Net Income (Loss)	25/26 Net Income (Loss)	24/25 Cash Balance	25/26 Cash Balance
AGENCYWIDE				
October	\$ 7,921	\$ 4,791	\$ 2,105,273	\$ 2,109,485
November	\$ (10,020)	\$ 19,028	\$ 2,091,118	\$ 2,189,020
December	\$ 10,233	\$ 28,937	\$ 2,012,370	\$ 2,229,715
January	\$ 19,381	\$ 46,311	\$ 2,407,132	\$ 2,431,936
February	\$ 21,762	\$ 49,492	\$ 2,277,517	\$ 2,425,514
March	\$ 38,434	\$ 42,012	\$ 2,198,028	\$ 2,305,115
April	\$ 69,564		\$ 2,278,340	
May	\$ 87,552		\$ 2,146,440	
June	\$ 110,620		\$ 1,850,194	
July	\$ 134,457		\$ 2,059,197	
August	\$ 139,321		\$ 2,315,611	
September	\$ 167,526		\$ 2,169,810	




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BRINGING COMMUNITIES TOGETHER

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MEMORANDUM

DATE: APRIL 29, 2026
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 
FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER
RE: MARCH 2026 INVESTMENT REPORT

Bank Account Interest	<u>FY 24/25</u>	<u>FY 25/26</u>
March Interest	\$ 1,433	\$ 3,090
Year to Date Interest	\$ 8,305	\$ 18,528
Florida Local Government Investment Trust	<u>FY 24/25</u>	<u>FY 25/26</u>
Current Balance	\$ 19,790	\$20,623



Vendor Payments-March 2026

Check Date	Check #	Payer/Vendor	Amount
03/03/2026	2449	Retirement	20,060.91
03/06/2026	2450	AFLAC	1,016.00
03/06/2026	2451	Auto-Owners Insurance	85.00
03/06/2026	2452	Auto-Owners Insurance	231.94
03/06/2026	2453	Empower Retirement	260.00
03/06/2026	2454	Grants Management Systems	330.00
03/06/2026	2455	Hanover Insurance Company	186.82
03/06/2026	2456	Shell Fleet Plus	275.77
03/06/2026	2457	T-Mobile	118.62
03/06/2026	515997	Nimnicht Chevrolet Company	1,186.24
03/06/2026	DD-374	City of Jacksonville - Employee Benefits	7,117.67
03/06/2026	DD-373	JB duPont Center, LLC	8,790.80
03/06/2026	DD-372	Kairos Digital LLC	270.00
03/06/2026	DD-371	SGS Technologie, LLC	380.00
03/06/2026	DD-370	The Florida Times Union	421.24
03/13/2026	2459	FICA & Federal Tax Payment	12,119.46
03/16/2026	2458	Regions Bank	5,883.89
03/20/2026	2460	Empower Retirement	260.00
03/27/2026	2461	FICA & Federal Tax Payment	12,280.14
03/30/2026	2462	Retirement	20,854.17
03/20/2026	515998	Florida Department of State	31.78
03/20/2026	DD-381	CFX Office Technology	180.00
03/20/2026	DD-380	City of Jacksonville - Employee Benefits	7,778.03
03/20/2026	DD-379	Clay Today	24.30
03/20/2026	DD-378	Douglas Law Firm	3,000.00
03/20/2026	DD-377	Iventure Solutions Inc.	5,337.85
03/20/2026	DD-376	Panera Bread LLC	99.68
03/20/2026	DD-375	Publix	59.63
		March 2026 Vendor Payments	108,639.94



Regions Bank
 Julington Creek
 522 State Road 13
 St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
 OPERATING ACCOUNT
 NORTHEAST FLORIDA REGIONAL PLANNING COUN
 REGIONAL LEADERSHIP ACADEMY RLA
 REGIONAL COMMUNITY INSTITUTE RCI
 40 E ADAMS ST STE 320
 JACKSONVILLE FL 32202-3357

ACCOUNT # [REDACTED]

Cycle 092
 Enclosures 26
 Page 6
 1 of 4

PUBLIC FUNDS ANALYZED CHECKING

February 28, 2026 through March 31, 2026

SUMMARY

Beginning Balance	\$1,251,860.74	Minimum Balance	\$1,061,482
Deposits & Credits	\$72,341.35 +		
Withdrawals	\$231,558.45 -		
Fees	\$165.42 -		
Automatic Transfers	\$0.00 +		
Checks	\$8,485.62 -		
Ending Balance	\$1,083,992.60		

DEPOSITS & CREDITS

03/03	ST. Johns County ACH Via Pw Northeast FL. Sup-001385	24,471.00
03/05	State of Florida Payments 0008northeast 175262680495293	18,450.00
03/12	Square Inc Sq260312 Northeast Flor T3ymq9qk8q4kks	482.35
03/25	Legacy Philanthr Receivable Northeast Flor 026gsidno1vbglw	5,927.75
03/26	Deposit - Thank You	500.00
03/31	Deposit - Thank You	22,510.25
Total Deposits & Credits		\$72,341.35

WITHDRAWALS

03/03	Fla Dept Revenue Crc Northeast Flor 259388660	20,060.91
03/05	Regions Bank Prefunddbt 591745473 Cmain	16,979.71
03/09	T-Mobile Fdc Paymen Northeast Flo 2750543	118.62
03/09	The Hanover Insu Billpay Northeast Flor The Hanover Ins	186.82
03/09	Empower Empower 0005northeast 702596160935	260.00
03/09	AFLAC Columbus Achpmt Y567920504701 116483115	1,016.00
03/10	Regions Bank Prefunddbt 591745473 Dstarling	41,132.85
03/10	Regions Bank Acct Trans 591745473 Dstarling	39,508.00
03/10	Auto-Owners Ins. Prem Northeast Flor	85.00
03/10	Auto-Owners Ins. Prem Northeast Flor	231.94
03/10	Wright Express Fleet Debi NE FL Regional 9100006246306	275.77
03/10	Gmsinc Webpayment Northeast Flor	330.00
03/13	IRS USATAXPYMT Northeast Flor 220647254787512	12,119.46
03/17	Regions Bank Prefunddbt 591745473 Cmain	16,479.49
03/17	Regions Bank Achautopay NE FL Regional 471575999707336	5,883.89

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 or visit us on the Internet at www.regions.com. (TTY/TDD 1-800-374-5791)



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 Julington Creek
 522 State Road 13
 St. Johns, FL 32259

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 OPERATING ACCOUNT
 NORTHEAST FLORIDA REGIONAL PLANNING COUN
 REGIONAL LEADERSHIP ACADEMY RLA
 REGIONAL COMMUNITY INSTITUTE RCI
 40 E ADAMS ST STE 320
 JACKSONVILLE FL 32202-3357

ACCOUNT #



Cycle 092
 Enclosures 26
 Page 6
 2 of 4

WITHDRAWALS (CONTINUED)

03/23	Empower	Empower 0005northeast	694671110790	260.00
03/24	Regions Bank	Prefunddbt	591745473 Dstarling	43,495.68
03/27	IRS	USATAXPYMT	Northeast Flor 220648615962193	12,280.14
03/30	Fla Dept Revenue	Crc Northeast Flor	264814036	20,854.17
Total Withdrawals				\$231,558.45

FEES

03/09	Analysis Charge	02-26	165.42
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CHECKS

Date	Check No.	Amount	Date	Check No.	Amount
03/17	102270	1,549.92	03/03	515994 *	5,000.00
03/16	102271	369.40	03/09	515997 *	1,186.24
03/16	102272	348.28	03/26	515998	31.78
				Total Checks	\$8,485.62

* Break In Check Number Sequence.

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
03/03	1,251,270.83	03/13	1,156,607.35	03/25	1,094,148.44
03/05	1,252,741.12	03/16	1,155,889.67	03/26	1,094,616.66
03/09	1,249,808.02	03/17	1,131,976.37	03/27	1,082,336.52
03/10	1,168,244.46	03/23	1,131,716.37	03/30	1,061,482.35
03/12	1,168,726.81	03/24	1,088,220.69	03/31	1,083,992.60

You may request account disclosures containing terms, fees, and rate information (if applicable) for your account by contacting any Regions office.



Regions Bank
 Julington Creek
 522 State Road 13
 St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
 MONEY MARKET
 40 E ADAMS ST STE 320
 JACKSONVILLE FL 32202-3357

ACCOUNT # [REDACTED]

Cycle 092
 Enclosures 26
 Page 0
 1 of 2

PUBLIC FUNDS MONEY MARKET

February 28, 2026 through March 31, 2026

SUMMARY

Beginning Balance	\$104,969.38	Minimum Balance	\$107,209
Deposits & Credits	\$42,240.35 +	Annual Percentage Yield Earned	0.01%
Net Interest Earned	\$0.94 +	Interest This Period	\$0.94
Withdrawals	\$40,000.00 -	Average Collected Balance	\$107,192.71
Fees	\$0.00 -	2026 YTD Interest	\$2.58
Automatic Transfers	\$0.00 +		
Checks	\$0.00 -		
Ending Balance	\$107,210.67		

DEPOSITS & CREDITS

03/02	Mutual Fund Dividend	Ctre03 Fidelity Treasury Only Portfol	2,732.35
03/10	Regions Bank	Acct Trans 591745473 Dstarling	39,508.00
Total Deposits & Credits			\$42,240.35

INTEREST

03/31	Interest Payment	0.94
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WITHDRAWALS

03/10	Mutual Fund Investment	40,000.00
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DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
03/02	107,701.73	03/10	107,209.73	03/31	107,210.67

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PB&F Agenda Item #6

**Request For Quote:
Pediatric Restraints**



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 info@nefrc.org



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MEMORANDUM

DATE: APRIL 29, 2026
TO: PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER *EP*
FROM: LEIGH WILSEY, HEALTHCARE COALITION PROGRAM MANAGER *LW*
RE: PURCHASE OF EQUIPMENT FOR HEALTHCARE COALITION HOSPITALS

Staff request authorization for the Healthcare Coalition program to purchase additional pediatric restraints for EMS Rescue units.

Background

The Healthcare Coalition (HCC) Program serves 18 counties in north Florida and has allocated funding to complete regional projects that address mitigation strategies identified in the regional healthcare vulnerability assessment. In 2023, the Coalition purchased pediatric restraints for member county EMS Rescue units. This equipment assists EMS units with the safe transport of children under 100 pounds. Due to funding constraints at that time, we could not purchase all the equipment requested to complete the project. However, the Coalition was able to allocate funding this fiscal year and plans to purchase the remainder of the equipment for the requesting agencies.

Equipment to Purchase

PediMate+ - Restraint designed for patients weighing 10-100 lbs – Total to purchase: 89
 NeoMate - Restraint designed for patients weighing 5-14 lbs – Total to purchase: 17
 KangooFix - Restraint for patients weighing 3.5-11 lbs – Total to purchase: 37

EMS Agency	PediMate+	NeoMate	KangooFix
Hamilton County EMS	3	3	3
Lafayette County Rescue	3	3	3
Gilchrist County Fire Rescue	6		
Flagler County Fire Rescue	2	6	1
JFRD	70	0	
Baker County Fire Rescue	5	5	5
Alachua County Fire Rescue			25





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Process for Request for Quotes

A Request for Quotes (RFQ) was released April 15, 2026, which closed on April 22, 2026. Staff received two (2) responses: Henry Schein and Ferno. The best priced quotes were selected as indicated below:

Henry Schein: PediMate+ (\$33,108.00) and NeoMate (\$6,324.00)
Ferno: KangooFix (\$23,726.25)

The cost to purchase these 152 additional pediatric restraints for EMS Rescue units is \$63,158.25

Staff Request

Staff respectfully request approval and authorization to purchase PediMate+ restraints in the amount of \$33,108.00 and NeoMate restraints in the amount of \$6,324.00 from Henry Schein, and KangooFix restraints from Ferno in the amount of \$23,726.25.

