NEFRC

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Meeting

June 4, 2026
9:00 a.m.

Northeast Florida Regional Council

Hybrid Meeting

Virtual & In-Person

40 East Adams St., Ste 320, Jacksonville, FL 32202
Phone: (904)-279-0880
www.nefrc.org
info@nefrc.org

NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: June 4, 2026

TO: **NEFRC PERSONNEL, BUDGET & FINANCE COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: **NEXT COMMITTEE MEETING**

The next Personnel, Budget & Finance Policy Committee meeting is scheduled for **September 3, 2026 at 9:00 a.m.** This will be a hybrid meeting, virtual and in-person, at the Northeast Florida Regional Council, Jessie Ball DuPont Center, 40 East Adams Street, Jacksonville, FL 32202.

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NEFRC NORTHEAST FLORIDA REGIONAL COUNCIL

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Northeast Florida Regional Council

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

A G E N D A

Zoom Link: https://nefrc-org.zoom.us/j/87499770491
Zoom Dial In #: 1-786-635-1003 (**or**) 1-470-250-9358
Meeting ID: 874 9977 0491

THURSDAY, JUNE 4, 2026
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

PAGE

1. Call to Order and Roll Call – Chair Condon
2. Pledge of Allegiance and Welcome – Chair Condon
3. ∗ Approval of May 7, 2026 Meeting Minutes – Chair Condon ..... Pg 5
4. ∗ April 2026 Financial Report – Ms. Starling ..... Pg 8
5. ∗ FY 25/26 Proposed Amended Budget – Ms. Starling ..... Pg 18
6. ∗ FY 26/27 Proposed Budget – Ms. Starling ..... Pg 25
7. Upcoming CEO Evaluation / Contract Renewal Reminder – Ms. Payne
8. Public Comment – LIMITED TO **3 MINUTES PER SPEAKER**
9. Next Meeting Date: **September 3, 2026**
10. Adjournment

***Denotes Action Item**

PB&F Agenda Item #3

DRAFT Minutes

NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee
May 7, 2026

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, May 7, 2026, at 9:00 a.m. Chair Condon called the meeting to order with the following members present:

Members: Ken Amaro, Jimmy Anderson, Betsy Condon, Andy Dance, Larry Harvey, Jim Renninger and Christian Whitehurst

Excused: John Martin

Guests: John Nooney

Staff: Elizabeth Payne, Eric Anderson, Donna Starling, Leigh Wilsey, Jennifer Bryla, Tyler Nolen, Kenajawa Woody and Sheron Forde

*Approval of Minutes

Chair Condon called for a motion on the meeting minutes. Commissioner Harvey motioned to approve the March 5, 2026 Meeting Minutes; seconded by Councilmember Amaro. Motion carried.

*February 2026 Financial Report

Ms. Starling presented the February 2026 Financial Report reflecting a net income of $3,181 for the month, with a year-to-date net income of $49,492. A brief discussion followed.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the February 2026 Financial Report; seconded by Commissioner Anderson. Motion carried.

*March 2026 Financial Report

Ms. Starling presented the March 2026 Financial Report reflecting a net loss of $7,480, due to having three payrolls in the month, and a year-to-date net income of $42,012.

Additional discussion took place regarding additional items that could be added to the financial reports. Ms. Payne stated that staff will work to make a few additions to the finance report to address those concerns.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the March 2026 Financial Report; seconded by Commissioner Whitehurst. Motion carried.

*RFQ: Pediatric Restraints

Ms. Wilsey provided an overview of the Healthcare Coalition (HCC) program, which serves 18 counties in north Florida and has allocated funding to complete regional projects that address mitigation strategies identified in the regional healthcare vulnerability assessment. The HCC

DRAFT

program previously provided pediatric restraints to emergency responders in 2023. With additional remaining funding, the HCC would like to provide more of these restraints where needed. Staff issued a request for quotes and received two responses: Ferno and Henry Shein. Based on the pricing, staff selected the best price from each vendor and request approval to purchase: 89 PediMate+ restraints in the amount of $33,108 and 17 NeoMate restraints in the amount of $6,324 from Henry Shein; and 37 KangooFix restraints in the amount of $23,726 from Ferno. A brief discussion followed.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the purchase of 89 PediMate+ and 17 NeoMate restraints in the amount of $6,324 from Henry Shein; and 37 KangooFix restraints in the amount of $23,726 from Ferno or a total expense of $63,158; seconded by Councilmember Amaro. Motion carried.

FY 26-27 Benefits Review Discussion

Ms. Payne informed the Members of the Duval DOGE Special Committee's discussion regarding outside agencies, i.e. the Regional Council, receiving employee benefits through the City of Jacksonville. She shared with the Members that NEFRC's staff have received benefits coverage (health, dental, vision, etc.) under the City's umbrella via an agreement signed in 1977. Ms. Payne clarified that the City does not pay for any of the Council's coverage, but that it is the NEFRC who pays the City for both the employee and Council's portion for the coverage. Discussion followed.

During discussion, it was agreed by consensus that the Council pursue other options for benefits should the City of Jacksonville decide to cancel the agreement allowing the NEFRC to continue benefits participation through them.

Public Comment: Mr. John Nooney, 8356 Bascom Rd., Jacksonville, FL 32216, addressed the Committee regarding several topics including City of Jacksonville parks projects.

Next Meeting: Thursday, June 4, 2026.

Adjournment: Meeting adjourned at 9:45 a.m.

Betsy Condon Chair	Elizabeth Payne Chief Executive Officer

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PB&F Agenda Item #4

Financial Report
April 2026

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MEMORANDUM

DATE: MAY 27, 2026

TO: **NEFRC PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **APRIL 2026 FINANCIAL REPORT**

The Northeast Florida Regional Council posted a Net Loss of $12,889 for the month of April and a Year-to-Date Net Income of $29,123.

The loss is largely attributed to the Council's contribution to the James Bennett Memorial Scholarship and payment of quarterly Florida Regional Council Association (FRCA) dues.

Regional Council - Agencywide	Adopted Budget 25/26	April 2026	YTD	Represents 58% of Fiscal Year	Budget Variance
Revenues					
County Dues	$ 694,757	57,896	405,275	58%	0%
Local Government Technical Assistance	$ 302,632	19,429	181,516	60%	2%
Transportation Disadvantaged (TD)	$ 212,000	19,274	125,710	59%	1%
Hazardous Analysis	$ 8,500	1,633	5,555	65%	7%
Local Emergency Preparedness Committee (LEPC)	$ 90,000	5,537	39,619	44%	-14%
Hazardous Materials Emergency Preparedness (HMEP) Program	$ 80,000	3,584	31,729	40%	-18%
Small Quantity Generator (SQG) Program	$ 5,000	2,214	2,214	44%	-14%
Florida Department of Health	$ 17,000	-	-	0%	0%
Healthcare Coalition	$ 748,712	200,727	449,515	60%	2%
CDBG North Florida Resiliency Plan	$ 18,265	-	18,533	101%	43%
CDBG Mitigation Assessment and Planning	$ 43,075	1,388	25,182	58%	0%
Military Installation Resilience Review (MIRR)	$ 719,099	79,355	270,689	38%	-20%
Pinecastle MIRR-East Central Florida RPC	$ -	3,000	19,305	0%	0%
National Coastal Resilience Program	$ 150,774	3,719	22,012	15%	-43%
Florida Department of Enviromental Protection (FDEP)	$ 100,000	21,909	126,173	126%	68%
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	$ -	3,027	10,764	0%	0%
Economic Development Administration (EDA)-CEDS	$ 80,000	6,140	42,290	53%	-5%
Economic Development Administration (EDA)-Visioning	$ 160,000	(1,176)	63,685	40%	-18%
USDA Shrimp Grant	$ -	911	911	0%	0%
Community Foundation	$ 25,000	2,906	2,906	12%	-46%
Black History Museum	$ -	(30)	2,920	0%	0%
Regional Leadership Academy (RLA)	$ 5,950	1,200	4,730	79%	21%
Other Revenue	$ 15,650	3,286	24,282	155%	97%
TOTAL REVENUES	$ 3,476,414	$ 435,928	$ 1,875,516	54%	
TRANSFER FROM GENERAL FUND	$ 74,701	$ 12,889	$ (29,123)		
TOTAL REVENUE/GENERAL FUND	$ 3,551,115	$ 448,817	$ 1,846,392	52%	
Expenses					
Salaries and Fringe	$ 1,783,783	140,806	1,076,899	60%	2%
Contract/Grant Direct Expenses	$ 1,341,025	263,434	521,812	39%	-19%
Indirect - Allocated Expenses*	$ 211,280	15,433	120,179	57%	-1%
General Fund Expense*	$ 215,027	29,144	127,503	59%	1%
TOTAL EXPENSES	$ 3,551,115	$ 448,817	$ 1,846,392	52%	
Net Income (loss)		(12,889)	$ 29,123		

Northeast Florida Regional Council
Balance Sheet
April 2026

	FY 24/25 April 2025	FY 25/26 April 2026
ASSETS		
Cash	2,278,340	2,315,731
Accounts Receivable	748,595	752,489
Pension Deferred Outflows	498,205	410,690
Prepaid Insurance	-	10,877
Total Current Assets	3,525,140	3,489,787
Property and Equipment:		
Office Furniture and Equipment	261,430	254,817
Less Accumulated Depreciation	171,552	189,663
Total Property and Equipment, net	89,878	65,153
Total Assets	**3,615,019**	**3,554,940**
LIABILITIES		
Accounts Payable	34,776	31,150
Accrued Salaries and Leave	123,520	129,805
Deferred Revenue	249,839	147,532
Pension Liability	1,417,225	1,195,979
Pension Deferred Inflows	124,127	237,876
Total Liabilities	**1,949,488**	**1,742,342**
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,665,531	1,812,598
Total Equity and Other Credits	**1,665,531**	**1,812,598**
Total Liabilities, Equity and Other Credits	**3,615,019**	**3,554,940**

YTD Comparison

	24/25 Net Income (Loss)	25/26 Net Income (Loss)	24/25 Cash Balance	25/26 Cash Balance
AGENCYWIDE				
October	$ 7,921	$ 4,791	$ 2,105,273	$ 2,109,485
November	$ (10,020)	$ 19,028	$ 2,091,118	$ 2,189,020
December	$ 10,233	$ 28,937	$ 2,012,370	$ 2,229,715
January	$ 19,381	$ 46,311	$ 2,407,132	$ 2,431,936
February	$ 21,762	$ 49,492	$ 2,277,517	$ 2,425,514
March	$ 38,434	$ 42,012	$ 2,198,028	$ 2,305,115
April	$ 69,564	$ 29,123	$ 2,278,340	$ 2,315,731
May	$ 87,552		$ 2,146,440	
June	$ 110,620		$ 1,850,194	
July	$ 134,457		$ 2,059,197	
August	$ 139,321		$ 2,315,611	
September	$ 167,526		$ 2,169,810	

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MEMORANDUM

DATE: MAY 27, 2026

TO: **NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **APRIL 2026 INVESTMENT REPORT**

Bank Account Interest

	FY 24/25	FY 25/26
April Interest	$ 1,396	$ 3,043
Year to Date Interest	$ 9,701	$ 21,572

Florida Local Government Investment Trust

	FY 24/25	FY 25/26
Current Balance	$ 19,919	$20,691

Vendor Payments-April 2026

Check Date	Check#	Vendor	Amount
4/3/2026	2465	AFLAC	1,016.00
4/3/2026	2466	Auto-Owners Insurance	231.94
4/3/2026	2467	Auto-Owners Insurance	85.00
4/3/2026	2468	Empower Retirement	260.00
4/3/2026	2469	Hanover Insurance Company	186.82
4/3/2026	2470	Northwestern Mutual	593.62
4/3/2026	2471	Shell Fleet Plus	172.26
4/3/2026	2472	T-Mobile	403.46
4/3/2026	515999	All-Terrain Medical & Mobility	31,310.00
4/3/2026	516000	Florida Department of State	48.86
4/3/2026	516001	Nassau County Chamber of Commerce	450.00
4/3/2026	516002	Nimnicht Chevrolet Company	507.61
4/3/2026	516003	UNF Foundation	10,000.00
4/3/2026	DD-382	SGS Technologie, LLC	380.00
4/3/2026	DD-383	Sentinel Crisis Solutions, Inc.	18,750.00
4/3/2026	DD-384	Kairos Digital LLC	270.00
4/3/2026	DD-385	JB duPont Center, LLC	8,790.80
4/3/2026	DD-386	Jacobs Engineering Group	76,374.56
4/3/2026	DD-387	City of Jacksonville-Employee Benefits	7,778.18
4/3/2026	DD-388	CFX Office Technology	683.50
4/3/2026	DD-389	Apex Workplace Solutions	164.44
4/7/2026	2463	Department of Revenue-Unemployment	358.43
4/7/2026	2464	Georgia Department of Revenue	687.13
4/10/2026	2473	FICA & Federal Tax Payment	12,533.47
4/15/2026	2474	Regions Bank	10,907.31
4/17/2026	2475	Empower Retirement	260.00
4/17/2026	2476	Grants Management System	330.00
4/17/2026	516004	All-Terrain Medical & Mobility	31,310.00
4/17/2026	516005	Foremost Promotions	2,905.00
4/17/2026	516006	Residence Inn By Marriott Amelia Island	600.00
4/17/2026	DD-390	Publix	100.91
4/17/2026	DD-391	Nimnicht Chevrolet Company	3,830.85
4/17/2026	DD-392	Iventure Solutions Inc.	5,078.40
4/17/2026	DD-393	Florida Regional Councils Association	6,250.00
4/17/2026	DD-394	Ethos Evacuation Strategies, LLC	79,449.00
4/17/2026	DD-395	Douglas Law Firm	3,000.00
4/17/2026	DD-396	City of Jacksonville-Employee Benefits	7,778.18
4/17/2026	DD-397	All Clear Emergency Management Group	14,000.00
4/24/2026	2477	FICA & Federal Tax Payment	11,939.41
		April Vendor Payments	**349,775.14**

Regions Bank
Julington Creek
522 State Road 13
St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
OPERATING ACCOUNT
NORTHEAST FLORIDA REGIONAL PLANNING COUN
REGIONAL LEADERSHIP ACADEMY RLA
REGIONAL COMMUNITY INSTITUTE RCI
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT #	[redacted]
	092
Cycle	26
Enclosures	8
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PUBLIC FUNDS ANALYZED CHECKING

April 1, 2026 through April 30, 2026

SUMMARY

Beginning Balance	**$1,083,992.60**		Minimum Balance	$940,663
Deposits & Credits	$439,237.14	+		
Withdrawals	$430,511.06	–		
Fees	$167.78	–		
Automatic Transfers	$0.00	+		
Checks	$77,132.45	–		
Ending Balance	**$1,015,418.45**			

DEPOSITS & CREDITS

04/02	Deposit - Thank You	5,000.00
04/03	City of Jacksonv 04/02/2026 Northeast Flor 60306712	97,668.25
04/09	Square Inc Sq260409 Northeast Flor T3z6471afp3z9j8	665.70
04/10	Clay County Boar Vendor Northeast Flor Sup-1000187	21,733.50
04/15	Hhs2 Treas 310 Misc Pay Northeast Flor 591745473750105	88,344.34
04/16	Deposit - Thank You	11,020.00
04/17	Return Settle Return Retire -Sett-Access	3,830.85
04/17	Deposit - Thank You	15,962.25
04/21	State of Florida Payments 0008northeast 175262680594969	187,178.00
04/23	Deposit - Thank You	2,834.25
04/29	Deposit - Thank You	5,000.00
	Total Deposits & Credits	$439,237.14

WITHDRAWALS

04/02	Regions Bank Prefunddbt 591745473 Cmain	113,191.48
04/06	Regions Bank Prefunddbt 591745473 Dstarling	41,210.26
04/06	The Hanover Insu Billpay Northeast Flor The Hanover Ins	186.82
04/06	T-Mobile Fdc Paymen Northeast Flo 2308473	403.46
04/06	Northwestern_ach Web Pmt Planning Counc 932493323	593.62
04/07	Wright Express Fleet Debi NE FL Regional 9100006246306	172.26
04/07	Empower Empower 0005northeast 693732716962	260.00
04/07	Fla Dept Revenue Cut Northeast Flor 266879928	358.43
04/07	Georgia Its Tax GA TX Pymt Northeast Flor 651878608	687.13
04/08	Auto-Owners Ins. Prem Northeast Flor	85.00

For all your banking needs, please call 1-800-REGIONS (734-4667)
or visit us on the Internet at www.regions.com. (TTY/TDD 1-800-374-5791)

EQUAL HOUSING LENDER

Thank You For Banking With Regions!
2026 Regions Bank Member FDIC. All loans subject to credit approval.

Regions Bank
Julington Creek
522 State Road 13
St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
OPERATING ACCOUNT
NORTHEAST FLORIDA REGIONAL PLANNING COUN
REGIONAL LEADERSHIP ACADEMY RLA
REGIONAL COMMUNITY INSTITUTE RCI
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT # [redacted]
092
Cycle 26
Enclosures 8

WITHDRAWALS (CONTINUED)

04/08	Auto-Owners	Ins. Prem Northeast Flor	231.94
04/08	AFLAC Columbus	Achpmt Y567951680901 118288278	1,016.00
04/10	IRS	USATAXPYMT Northeast Flor 220650040357290	12,533.47
04/15	Regions Bank	Prefunddbt 591745473 Dstarling	119,487.34
04/15	Regions Bank	Achautopay NE FL Regional 471575999707336	10,907.31
04/20	Regions Bank	Prefunddbt 591745473 Dstarling	40,578.88
04/20	Empower	Empower 0005northeast 680034674714	260.00
04/21	Gmsinc	Webpayment Northeast Flor	330.00
04/24	IRS	USATAXPYMT Northeast Flor 220651404502595	11,939.41
04/30	Regions Bank	Prefunddbt 591745473 Dstarling	76,078.25
		Total Withdrawals	$430,511.06

FEES

04/09	Analysis Charge	03-26	167.78

CHECKS

Date	Check No.	Amount	Date	Check No.	Amount
04/06	515999	31,310.00	04/06	516003	10,000.00
04/07	516000	48.86	04/21	516004	31,310.00
04/07	516001	450.00	04/20	516005	2,905.98
04/06	516002	507.61	04/27	516006	600.00
				Total Checks	$77,132.45

* Break In Check Number Sequence.

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
04/02	975,801.12	04/10	995,645.93	04/23	1,099,036.11
04/03	1,073,469.37	04/15	953,595.62	04/24	1,087,096.70
04/06	989,257.60	04/16	964,615.62	04/27	1,086,496.70
04/07	987,280.92	04/17	984,408.72	04/29	1,091,496.70
04/08	985,947.98	04/20	940,663.86	04/30	1,015,418.45
04/09	986,445.90	04/21	1,096,201.86		

You may request account disclosures containing terms, fees, and rate information (if applicable) for your account by contacting any Regions office.

Regions Bank
Julington Creek
522 State Road 13
St. Johns, FL 32259

NORTHEAST FLORIDA REGIONAL COUNCIL
MONEY MARKET
40 E ADAMS ST STE 320
JACKSONVILLE FL 32202-3357

ACCOUNT # [redacted]

	092
Cycle	26
Enclosures	0
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PUBLIC FUNDS MONEY MARKET

April 1, 2026 through April 30, 2026

SUMMARY

Beginning Balance	**$107,210.67**		Minimum Balance	$100,299
Deposits & Credits	$3,088.69	+	Annual Percentage Yield Earned	0.01%
Net Interest Earned	$0.82	+	Interest This Period	$0.82
Withdrawals	$10,000.00	−	Average Collected Balance	$100,299.36
Fees	$0.00	−	2026 YTD Interest	$3.40
Automatic Transfers	$0.00	+		
Checks	$0.00	−		
Ending Balance	**$100,300.18**			

DEPOSITS & CREDITS

04/01	Mutual Fund Dividend	Ctre03 Fidelity Treasury Only Portfol	3,088.69

INTEREST

04/30	Interest Payment	0.82

WITHDRAWALS

04/01	Mutual Fund Investment	10,000.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
04/01	100,299.36	04/30	100,300.18

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EQUAL HOUSING LENDER

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PB&F Agenda Item #5

FY 25/26 Proposed Amended Budget

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MEMORANDUM

DATE: MAY 27, 2026

TO: **NEFRC PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **PROPOSED AMENDED BUDGET FY 25/26**

Staff are currently working on the proposed amended budget for fiscal year 2025/2026. The proposed amended budget will be presented at the June 2026 meeting.

Agencywide	Orginal Budget 10/01/25-9/30/26	Proposed Amended Budget 10/01/25-9/30/26	Budget Change
Revenues			
County Dues	$ 694,757	$ 694,757	$ -
Local Government Technical Assistance	$ 302,632	$ 313,943	$ 11,311
Transportation Disadvantaged (TD)	$ 212,000	$ 203,095	$ (8,905)
Hazardous Analysis	$ 8,500	$ 9,317	$ 817
Local Emergency Preparedness Committee (LEPC)	$ 90,000	$ 90,000	$ -
Hazardous Materials Emergency Preparedness (HMEP) Program	$ 80,000	$ 75,557	$ (4,443)
Florida Department of Enviromental Protection (FDEP)	$ 100,000	$ 183,955	$ 83,955
Small Quantity Generator (SQG) Program	$ 5,000	$ 4,998	$ (2)
Florida Department of Health	$ 17,000	$ -	$ (17,000)
Healthcare Coalition	$ 748,712	$ 751,974	$ 3,262
Community Development Block Grant (CDBG) North Florida Resiliency Plan	$ 18,265	$ 18,532	$ 267
CDBG Mitigation Assessment and Planning	$ 43,075	$ 43,647	$ 572
Military Installation Resilience Review (MIRR)	$ 719,099	$ 744,556	$ 25,457
Pinecastle MIRR	$ -	$ 35,000	$ 35,000
National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity	$ -	$ 55,000	$ 55,000
NFWF South Atlantic Salt Marsh Initiative (SASMI)	$ 150,774	$ 154,917	$ 4,143
Economic Development Administration (EDA)-CEDS	$ 80,000	$ 72,988	$ (7,012)
Economic Development Administration (EDA)-Visioning	$ 160,000	$ 91,000	$ (69,000)
United States Department of Agriculture (USDA) Shrimp Grant	$ -	$ 20,000	$ 20,000
Community Foundation	$ 25,000	$ 25,000	$ -
Regional Leadership Academy (RLA)	$ 5,950	$ 11,250	$ 5,300
Other Revenue	$ 15,650	$ 48,087	$ 32,437
TOTAL REVENUES	**$ 3,476,414**	**$ 3,647,573**	**$ 171,159**
Expenses			
Salaries/Fringe	$ 1,783,784	$ 1,801,552	$ 17,769
Contract/Grant Direct Expenses*	$ 1,341,025	$ 1,362,181	$ 21,156
Indirect Allocated Expenses*	$ 211,280	$ 205,748	$ (5,532)
General Fund Expenses*	$ 215,027	$ 251,886	$ 36,859
TOTAL EXPENSES	**$ 3,551,116**	**$ 3,621,367**	**$ 70,252**
Projected Net Income (loss)	**$ (74,701)**	**$ 26,206**	**$ 100,907**

***Excludes Salaries & Fringe**

NORTHEAST FLORIDA REGIONAL COUNCIL

PROPOSED AMENDED BUDGET

FISCAL YEAR 2025/2026

Presented June 4, 2026

Northeast Florida Regional Council
Proposed Amended Budget Narrative
FY 25/26

REVENUES

County Dues

The seven member governments of the Northeast Florida Regional Council jointly participate financially in the annual operation of the Council. Calculations are based on a rate of $0.41 per capita, using 2018 BEBR population tables.

Baker	$11,337
Clay	$86,934
Duval	$390,673
Flagler	$44,080
Nassau	$33,927
Putnam	$29,922
St. Johns	$97,884

TOTAL FY 25/26: $694,757

Agency Programs

The budget is based on Local Government Technical Assistance ($313,943), Transportation Disadvantaged (TD) $203,095, Hazardous Analysis ($9,317), Local Emergency Preparedness Committee (LEPC) $90,000, Hazardous Materials Emergency Preparedness (HMEP) $75,557, Florida Department of Environmental Protection (FDEP) $183,955, Small Quantity Generator (SQG) Program ($4,998), Healthcare Coalition ($751,974), Community Development Block Grant (CDBG) North Florida Resiliency Plan ($18,532), CDBG Mitigation Assessment and Planning ($43,647), Military Installation Resilience Review (MIRR) $744,556, Pinecastle MIRR ($35,000), National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity ($55,000), NFWF South Atlantic Salt Marsh Initiative (SASMI) ($154,917), Economic Development Administration (EDA) for CEDS($72,988), Economic Development Administration (EDA) For Visioning ($91,000), United States Department of Agriculture (USDA) Shrimp Grant ($20,000), Community Foundation ($25,000), Regional Leadership Academy (RLA) $11,250

TOTAL FY 25/26: $ 2,904,729

Other Revenue

Other revenue is revenue from interest income and other miscellaneous sources.

TOTAL FY 25/26: $48,087

EXPENDITURES

Salaries/Fringe
This line item consists of all staff salaries, leave and fringe benefits which include the employer's share of Social Security, Medicare, health/life insurance, Florida Retirement System contributions, worker's compensation, unemployment compensation, and group disability.

TOTAL FY 25/26: $1,801,552

Contract/Grant Direct Expenses
This line item includes all expenses charged directly to a contract or grant such as program-specific supplies, cellphones, printing, travel, advertising, equipment, training, and consultant/professional services.

TOTAL FY 25/26: $1,362,181

Indirect – Allocated Expenses
Includes such expenses as telephone service, technology services, office maintenance, copier usage, lease and storage space rental, depreciation, general supplies and printing, postage, periodicals/subscriptions, liability insurance, audit expense, and accounting system maintenance. (Excludes salaries/fringe)

TOTAL FY 25/26: $205,748

General Fund Expenses: Includes all expenses related to the Chief Executive Officer (excluding salary/fringe), Council Board expenses, publications, and initiatives, Council membership dues, vehicle fleet maintenance, and other expenses that are not allowable charges to contracts or grants.

TOTAL FY 25/26: $251,886

Budget Format

Historically, the Council has presented its budget in essentially this same format. It is considered a "flexible" budget as allowed for enterprise funds where it is sometimes difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

Budget Assumptions Related to Significant Changes from FY 25/26 Original Budget

REVENUES

- **The current per capita rate for County Dues is $ .41 per capita.** County Dues remains at level funding for fiscal year 2025/2026, using 2018 Bureau of Economic Business Research (BEBR) per capita population tables.
- Local government revenues increased slightly resulting from an increase in visioning and comprehensive planning technical assistance contracts.
- The Council received funding for ongoing state and federal contracts such as Healthcare Coalition, Hazardous Analysis, TD, LEPC, HMEP and EDA. The Council also received an increase in funding from the FDEP to continue work on the Regional Resiliency Action Plan.
- Revenue estimates for the EDA Visioning grant, which ends in 2029, decreased for this fiscal year as the Council continues to work on engaging eligible communities interested in developing a vision plan. Any unspent revenues will be carried forward into next fiscal year.
- The Military Installation Resilience Review (MIRR) grant for our region will be completed at the end of the fiscal year. The Council did receive a new contract to assist East Central Florida Regional Council with a portion of their MIRR that covers the Pinecastle Range Complex in the Ocala National Forest.
- NFWF South Atlantic Salt Marsh Initiative (SASMI) grant will be completed by the end of the fiscal year. The Council was also awarded a new three-year NFWF grant to identify Infrastructure Vulnerability and Aquatic Connectivity in Northeast Florida.
- The Council received a two-year United States Department of Agriculture grant to enhance the visibility and marketability of Northeast Florida shrimping industry.

EXPENDITURES

- Salaries/Fringe increased slightly resulting from the hiring of two additional part-time student positions.
- Contract/Grant Direct Services Expenses are expected to increase due to contractual obligations for resiliency programs and medical equipment purchases for the Healthcare Coalition.
- Indirect Allocated Expenses are expected to decrease with a decrease in software and office operational costs.
- General Fund Expenses are expected to increase with the addition of the contract for the communication consultant.

PB&F Agenda Item #6

FY 26/27
Proposed Budget

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NEFRC
NORTHEAST FLORIDA REGIONAL COUNCIL

BRINGING COMMUNITIES TOGETHER

Proudly serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns Counties

MEMORANDUM

DATE: MAY 27, 2026

TO: **NEFRC PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE**

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER EP

FROM: DONNA STARLING, CHIEF FINANCIAL OFFICER DS

RE: **PROPOSED BUDGET FY 26/27**

Staff are currently working on the proposed budget for fiscal year 2026/2027. The proposed budget will be presented at the June 2026 meeting.

Agencywide		Proposed Orginal Budget 10/01/26-9/30/27
Revenues		
County Dues	$	694,757
Local Government Technical Assistance	$	176,500
Transportation Disadvantaged (TD)	$	206,186
Hazardous Analysis	$	9,317
Local Emergency Preparedness Committee (LEPC)	$	90,000
Hazardous Materials Emergency Preparedness (HMEP) Program	$	75,557
Florida Department of Enviromental Protection (FDEP)	$	150,000
Small Quantity Generator (SQG) Program	$	4,998
Healthcare Coalition	$	809,077
Pinecastle MIRR	$	115,000
National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity	$	145,810
Economic Development Administration (EDA)-CEDS	$	70,000
Economic Development Administration (EDA)-Visioning	$	100,000
United States Department of Agriculture (USDA) Shrimp Grant	$	50,000
Regional Leadership Academy (RLA)	$	11,250
Other Revenue	$	36,615
TOTAL REVENUES	**$**	**2,745,067**
Expenses		
Salaries/Fringe	$	1,674,568
Salaries/Fringe-Merit Increase	$	49,046
Contract/Grant Direct Expenses*	$	748,815
Indirect Allocated Expenses*	$	206,830
General Fund Expenses*	$	238,329
TOTAL EXPENSES	**$**	**2,917,588**
TRANSFER FROM /(TO) GENERAL FUND	**$**	**172,521**
Projected Net Income (loss)	**$**	**-**

***Excludes Salaries & Fringe**

NORTHEAST FLORIDA REGIONAL COUNCIL

PROPOSED BUDGET

FISCAL YEAR 2026/2027

Presented June 4, 2026

Northeast Florida Regional Council
Proposed Budget Narrative
FY 26/27

REVENUES

County Dues

The seven member governments of the Northeast Florida Regional Council jointly participate financially in the annual operation of the Council. Calculations are based on a rate of $0.41 per capita, using 2018 BEBR population tables.

Baker	$11,337
Clay	$86,934
Duval	$390,673
Flagler	$44,080
Nassau	$33,927
Putnam	$29,922
St. Johns	$97,884

TOTAL FY 26/27: $694,757

Agency Programs

The budget is based on Local Government Technical Assistance ($176,500), Transportation Disadvantaged (TD) $206,186, Hazardous Analysis ($9,317), Local Emergency Preparedness Committee (LEPC) $90,000, Hazardous Materials Emergency Preparedness (HMEP) $75,557, Florida Department of Environmental Protection (FDEP) $150,000, Small Quantity Generator (SQG) Program ($4,998), Healthcare Coalition ($809,077), Pinecastle MIRR ($115,000), National Fish and Wildlife Foundation (NFWF) Aquatic Connectivity ($145,810), Economic Development Administration (EDA) for CEDS($70,000), Economic Development Administration (EDA) For Visioning ($100,000), United States Department of Agriculture (USDA) Shrimp Grant ($50,000), Regional Leadership Academy (RLA) $11,250

TOTAL FY 26/27: $ 2,013,695

Other Revenue

Other revenue is revenue from interest income and other miscellaneous sources.

TOTAL FY 26/27: $36,615

EXPENDITURES

Salaries/Fringe
This line item consists of all staff salaries, leave and fringe benefits which include the employer's share of Social Security, Medicare, health/life insurance, Florida Retirement System contributions, worker's compensation, unemployment compensation, and group disability.

TOTAL FY 26/27: $1,723,614

Contract/Grant Direct Expenses
This line item includes all expenses charged directly to a contract or grant such as program-specific supplies, cellphones, printing, travel, advertising, equipment, training, and consultant/professional services.

TOTAL FY 26/27: $748,815

Indirect – Allocated Expenses
Includes such expenses as telephone service, technology services, office maintenance, copier usage, lease and storage space rental, depreciation, general supplies and printing, postage, periodicals/subscriptions, liability insurance, audit expense, and accounting system maintenance. (Excludes salaries/fringe)

TOTAL FY 26/27: $206,830

General Fund Expenses: Includes all expenses related to the Chief Executive Officer (excluding salary/fringe), Council Board expenses, publications, and initiatives, Council membership dues, vehicle fleet maintenance, and other expenses that are not allowable charges to contracts or grants.

TOTAL FY 26/27: $238,329

Budget Format

Historically, the Council has presented its budget in essentially this same format. It is considered a "flexible" budget as allowed for enterprise funds where it is sometimes difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

Budget Assumptions Related to Significant Changes from FY 25/26 Amended Budget

REVENUES

- **The current per capita rate for County Dues is $ .41 per capita.** County Dues will remain at level funding for fiscal year 2026/2027, using 2018 Bureau of Economic Business Research (BEBR) per capita population tables.
- Local government revenues to assist with planning technical assistance, resiliency, and emergency preparedness services will continue in fiscal year 2026/2027. However, we do anticipate a decrease in revenues due to the completion of various resiliency and planning technical assistance contracts in fiscal year 2025/2026.
- The Council expects to receive ongoing funding from state and federal contracts such as Hazardous Analysis, TD, LEPC, HMEP and EDA. The Council will receive increased funding for the Healthcare Coalition. The Council also anticipates receiving additional funding from FDEP for resiliency programs.
- Funding for CDBG, the MIRR for Northeast Florida and the NFWF SASMI grant ended in fiscal year 2025/2026. However, funding for the Pinecastle MIRR and NFWF Aquatic Connectivity grant will continue in fiscal year 2026/2027.
- The Council is currently projecting a budget shortfall; However, the Council is actively pursuing various funding opportunities to offset the shortfall.

EXPENDITURES

- Salaries/Fringe costs are projected to decrease because the Council does not anticipate filling two vacant positions at this time. A three percent merit increase has been included in the budget for staff, contingent on funding being received to satisfy the projected budget shortfall.
- Contract/Grant Direct Services Expenses are expected to decrease largely due to a decrease in contractual services for the MIRR and NFWF SASMI grants that ended in fiscal year 2025/2026.
- Indirect Allocated Expenses are expected to remain relatively constant.
- General Fund Expenses are expected to decrease due to a decrease in contractual obligations for the communications consultant contract ending in late 2026.