

NEFRC

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Meeting

June 4, 2026
9:00 a.m.

Northeast Florida Regional Council

Hybrid Meeting

Virtual & In-Person



📍 40 East Adams St., Ste 320, Jacksonville, FL 32202
📞 Phone: (904)-279-0880
🌐 www.nefrc.org
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MEMORANDUM

DATE: MAY 28, 2026

TO: NEFRC PERSONNEL, BUDGET & FINANCE COMMITTEE

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: JUNE 4, 2026 DRAFT PRELIMINARY AGENDA

The next Personnel, Budget & Finance Policy Committee meeting is scheduled for **June 4, 2026 at 9:00 a.m.** This will be a hybrid meeting, virtual and in-person, at the Northeast Florida Regional Council, Jessie Ball DuPont Center, 40 East Adams Street, Jacksonville, FL 32202.

Zoom Link: <https://nefrc-org.zoom.us/j/87499770491>
Meeting ID: 874 9977 0491





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Northeast Florida Regional Council
PERSONNEL, BUDGET & FINANCE
POLICY COMMITTEE

A G E N D A

Zoom Link: <https://nefrc-org.zoom.us/j/87499770491>
Zoom Dial In #: 1-786-635-1003 (or) 1-470-250-9358
 Meeting ID: 874 9977 0491

THURSDAY, JUNE 4, 2026
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

	<u>PAGE</u>
1. Call to Order and Roll Call – Chair Condon	
2. Pledge of Allegiance and Welcome – Chair Condon	
* 3. Approval of May 7, 2026 Meeting Minutes – Chair Condon	Pg 5
* 4. April 2026 Financial Report – Ms. Starling	Pg 8
* 5. FY 25/26 Proposed Amended Budget – Ms. Starling	Pg 14
* 6. FY 26/27 Proposed Budget – Ms. Starling	Pg 16
7. Upcoming CEO Evaluation / Contract Renewal Reminder – Ms. Payne	
8. Public Comment – LIMITED TO <u>3 MINUTES PER SPEAKER</u>	
9. Next Meeting Date: September 3, 2026	
10. Adjournment	

***Denotes Action Item**

PB&F Agenda Item #3

DRAFT Minutes



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

May 7, 2026

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, May 7, 2026, at 9:00 a.m. Chair Condon called the meeting to order with the following members present:

Members: Ken Amaro, Jimmy Anderson, Betsy Condon, Andy Dance, Larry Harvey, Jim Renninger and Christian Whitehurst

Excused: John Martin

Guests: John Nooney

Staff: Elizabeth Payne, Eric Anderson, Donna Starling, Leigh Wilsey, Jennifer Bryla, Tyler Nolen, Kenajawa Woody and Sheron Forde

*Approval of Minutes

Chair Condon called for a motion on the meeting minutes. Commissioner Harvey motioned to approve the March 5, 2026 Meeting Minutes; seconded by Councilmember Amaro. Motion carried.

*February 2026 Financial Report

Ms. Starling presented the February 2026 Financial Report reflecting a net income of \$3,181 for the month, with a year-to-date net income of \$49,492. A brief discussion followed.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the February 2026 Financial Report; seconded by Commissioner Anderson. Motion carried.

*March 2026 Financial Report

Ms. Starling presented the March 2026 Financial Report reflecting a net loss of \$7,480, due to having three payrolls in the month, and a year-to-date net income of \$42,012.

Additional discussion took place regarding additional items that could be added to the financial reports. Ms. Payne stated that staff will work to make a few additions to the finance report to address those concerns.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the March 2026 Financial Report; seconded by Commissioner Whitehurst. Motion carried.

*RFQ: Pediatric Restraints

Ms. Wilsey provided an overview of the Healthcare Coalition (HCC) program, which serves 18 counties in north Florida and has allocated funding to complete regional projects that address mitigation strategies identified in the regional healthcare vulnerability assessment. The HCC

program previously provided pediatric restraints to emergency responders in 2023. With additional remaining funding, the HCC would like to provide more of these restraints where needed. Staff issued a request for quotes and received two responses: Ferno and Henry Shein. Based on the pricing, staff selected the best price from each vendor and request approval to purchase: 89 PediMate+ restraints in the amount of \$33,108 and 17 NeoMate restraints in the amount of \$6,324 from Henry Shein; and 37 KangooFix restraints in the amount of \$23,726 from Ferno. A brief discussion followed.

Chair Condon called for a motion. Commissioner Harvey motioned to approve the purchase of 89 PediMate+ and 17 NeoMate restraints in the amount of \$6,324 from Henry Shein; and 37 KangooFix restraints in the amount of \$23,726 from Ferno or a total expense of \$63,158; seconded by Councilmember Amaro. Motion carried.

FY 26-27 Benefits Review Discussion

Ms. Payne informed the Members of the Duval DOGE Special Committee's discussion regarding outside agencies, i.e. the Regional Council, receiving employee benefits through the City of Jacksonville. She shared with the Members that NEFRC's staff have received benefits coverage (health, dental, vision, etc.) under the City's umbrella via an agreement signed in 1977. Ms. Payne clarified that the City does not pay for any of the Council's coverage, but that it is the NEFRC who pays the City for both the employee and Council's portion for the coverage. Discussion followed.

During discussion, it was agreed by consensus that the Council pursue other options for benefits should the City of Jacksonville decide to cancel the agreement allowing the NEFRC to continue benefits participation through them.

Public Comment: Mr. John Nooney, 8356 Bascom Rd., Jacksonville, FL 32216, addressed the Committee regarding several topics including City of Jacksonville parks projects.

Next Meeting: Thursday, June 4, 2026.

Adjournment: Meeting adjourned at 9:45 a.m.

Betsy Condon
Chair

Elizabeth Payne
Chief Executive Officer

PB&F Agenda Item #4

**Financial Report
April 2026**



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MEMORANDUM

DATE: MAY 27, 2026

TO: NEFRC PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: APRIL 2026 FINANCIAL REPORT

The Northeast Florida Regional Council posted a Net Loss of \$12,889 for the month of April and a Year-to-Date Net Income of \$29,123.

The loss is largely attributed to the Council's contribution to the James Bennett Memorial Scholarship and payment of quarterly Florida Regional Council Association (FRCA) dues.



Regional Council - Agencywide	Adopted Budget 25/26	April 2026	YTD	Represents 58% of Fiscal Year	Budget Variance
Revenues					
County Dues	\$ 694,757	57,896	405,275	58%	0%
Local Government Technical Assistance	\$ 302,632	19,429	181,516	60%	2%
Transportation Disadvantaged (TD)	\$ 212,000	19,274	125,710	59%	1%
Hazardous Analysis	\$ 8,500	1,633	5,555	65%	7%
Local Emergency Preparedness Committee (LEPC)	\$ 90,000	5,537	39,619	44%	-14%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 80,000	3,584	31,729	40%	-18%
Small Quantity Generator (SQG) Program	\$ 5,000	2,214	2,214	44%	-14%
Florida Department of Health	\$ 17,000	-	-	0%	0%
Healthcare Coalition	\$ 748,712	200,727	449,515	60%	2%
CDBG North Florida Resiliency Plan	\$ 18,265	-	18,533	101%	43%
CDBG Mitigation Assessment and Planning	\$ 43,075	1,388	25,182	58%	0%
Military Installation Resilience Review (MIRR)	\$ 719,099	79,355	270,689	38%	-20%
Pincastle MIRR-East Central Florida RPC	\$ -	3,000	19,305	0%	0%
National Coastal Resilience Program	\$ 150,774	3,719	22,012	15%	-43%
Florida Department of Environmental Protection (FDEP)	\$ 100,000	21,909	126,173	126%	68%
National Fish Wildlife Foundation (NFWF) Aquatic Connectivity	\$ -	3,027	10,764	0%	0%
Economic Development Administration (EDA)-CEDS	\$ 80,000	6,140	42,290	53%	-5%
Economic Development Administration (EDA)-Visioning	\$ 160,000	(1,176)	63,685	40%	-18%
USDA Shrimp Grant	\$ -	911	911	0%	0%
Community Foundation	\$ 25,000	2,906	2,906	12%	-46%
Black History Museum	\$ -	(30)	2,920	0%	0%
Regional Leadership Academy (RLA)	\$ 5,950	1,200	4,730	79%	21%
Other Revenue	\$ 15,650	3,286	24,282	155%	97%
TOTAL REVENUES	\$ 3,476,414	\$ 435,928	\$ 1,875,516	54%	
TRANSFER FROM GENERAL FUND	\$ 74,701	\$ 12,889	\$ (29,123)		
TOTAL REVENUE/GENERAL FUND	\$ 3,551,115	\$ 448,817	\$ 1,846,392	52%	
Expenses					
Salaries and Fringe	\$ 1,783,783	140,806	1,076,899	60%	2%
Contract/Grant Direct Expenses	\$ 1,341,025	263,434	521,812	39%	-19%
Indirect - Allocated Expenses*	\$ 211,280	15,433	120,179	57%	-1%
General Fund Expense*	\$ 215,027	29,144	127,503	59%	1%
TOTAL EXPENSES	\$ 3,551,115	\$ 448,817	\$ 1,846,392	52%	
Net Income (loss)		(12,889)	\$ 29,123		

Northeast Florida Regional Council
Balance Sheet
April 2026

	FY 24/25 April 2025	FY 25/26 April 2026
ASSETS		
Cash	2,278,340	2,315,731
Accounts Receivable	748,595	752,489
Pension Deferred Outflows	498,205	410,690
Prepaid Insurance	-	10,877
Total Current Assets	3,525,140	3,489,787
Property and Equipment:		
Office Furniture and Equipment	261,430	254,817
Less Accumulated Depreciation	171,552	189,663
Total Property and Equipment, net	89,878	65,153
Total Assets	3,615,019	3,554,940
LIABILITIES		
Accounts Payable	34,776	31,150
Accrued Salaries and Leave	123,520	129,805
Deferred Revenue	249,839	147,532
Pension Liability	1,417,225	1,195,979
Pension Deferred Inflows	124,127	237,876
Total Liabilities	1,949,488	1,742,342
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,665,531	1,812,598
Total Equity and Other Credits	1,665,531	1,812,598
Total Liabilities, Equity and Other Credits	3,615,019	3,554,940





YTD Comparison

	24/25		25/26		24/25		25/26
	Net Income (Loss)		Net Income (Loss)		Cash Balance		Cash Balance

AGENCYWIDE

October	\$ 7,921		\$ 4,791		\$ 2,105,273		\$ 2,109,485
November	\$ (10,020)		\$ 19,028		\$ 2,091,118		\$ 2,189,020
December	\$ 10,233		\$ 28,937		\$ 2,012,370		\$ 2,229,715
January	\$ 19,381		\$ 46,311		\$ 2,407,132		\$ 2,431,936
February	\$ 21,762		\$ 49,492		\$ 2,277,517		\$ 2,425,514
March	\$ 38,434		\$ 42,012		\$ 2,198,028		\$ 2,305,115
April	\$ 69,564		\$ 29,123		\$ 2,278,340		\$ 2,315,731
May	\$ 87,552				\$ 2,146,440		
June	\$ 110,620				\$ 1,850,194		
July	\$ 134,457				\$ 2,059,197		
August	\$ 139,321				\$ 2,315,611		
September	\$ 167,526				\$ 2,169,810		




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MEMORANDUM

DATE: MAY 27, 2026
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 
FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER
RE: APRIL 2026 INVESTMENT REPORT

Bank Account Interest	<u>FY 24/25</u>	<u>FY 25/26</u>
April Interest	\$ 1,396	\$ 3,043
Year to Date Interest	\$ 9,701	\$ 21,572
Florida Local Government Investment Trust		
	<u>FY 24/25</u>	<u>FY 25/26</u>
Current Balance	\$ 19,919	\$20,691



PB&F Agenda Item #5

**FY 25/26 Proposed
Amended Budget**



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THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS}
DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: PROPOSED AMENDED BUDGET FY 25/26

Staff are currently working on the proposed amended budget for fiscal year 2025/2026. The proposed amended budget will be presented at the June 2026 meeting.



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PB&F Agenda Item #6

**FY 26/27
Proposed Budget**



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THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: PROPOSED BUDGET FY 26/27

Staff are currently working on the proposed budget for fiscal year 2026/2027. The proposed budget will be presented at the June 2026 meeting.

