

NEFRC

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Meeting

June 6, 2024
9:00 a.m.

Northeast Florida Regional Council
Hybrid Meeting
Virtual & In-Person



100 Festival Park Avenue
Jacksonville, FL 32202
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MEMORANDUM

DATE: JUNE 6, 2024

TO: NEFRC PERSONNEL, BUDGET AND FINANCE POLICY COMMITTEE

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: DONNA STARLING, ^{PS} CHIEF FINANCIAL OFFICER

RE: NEXT COMMITTEE MEETING

The next Personnel, Budget & Finance Policy Committee meeting will be held on **September 5, 2024 at 9:00 a.m.** This will be a hybrid meeting, virtual and in-person, at the Northeast Florida Regional Council's **new Office location**, in the **Jessie Ball DuPont Center, 40 East Adams Street**, Jacksonville, FL 32202.

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Northeast Florida Regional Council
PERSONNEL, BUDGET & FINANCE
POLICY COMMITTEE

A G E N D A

Zoom Link: <https://nefrc-org.zoom.us/j/87499770491>
Zoom Dial In #: 1-786-635-1003 (or) 1-470-250-9358
Meeting ID: 874 9977 0491

THURSDAY, JUNE 6, 2024
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

TAB

1. Call to Order and Roll Call – Chair Register
2. Pledge of Allegiance and Welcome – Chair Register
3. Invitation to Speak – Chair Register

Members of the public are welcome and encouraged to speak on any item brought before the Council and will be recognized during public comments.

- *4. Approval of March 7, 2024 Meeting Minutes – Chair Register1
- *5. April 2024 Financial Report – Ms. Starling2
- *6. Proposed FY 23/24 Amended Budget – Ms. Starling3
- *7. Proposed FY 24/25 Budget – Ms. Starling4
8. FY 24/25 Officer Discussion – Ms. Payne
9. CEO Evaluation – Ms. Payne
10. Public Comment – LIMITED TO **3 MINUTES PER SPEAKER**
11. Next Meeting Date: **SEPTEMBER 5, 2024**
Jessie Ball DuPont Center
40 East Adams Street
Jacksonville, FL 32202
12. Adjournment

***Denotes Action Item**

Agenda Item

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NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

March 7, 2024

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, March 7, 2024, at 9:30 a.m. **Chair Register** called the meeting to order with the following members present:

Members: Betsy Condon, Mike Gay, John Martin, Darryl Register, David Sturges, David Sullivan, and Christian Whitehurst

Excused: James Bennett and Larry Harvey

Staff: Eric Anderson, Elizabeth Payne, Donna Starling, et al

* Approval of Minutes

Chair Register called for a motion on the February 2024 Meeting Minutes. Commissioner Martin moved approval of the February 2024 Meeting Minutes; seconded by Vice Mayor Sturges. Motion carried.

Invitation to Speak

Chair Register announced that the public is welcome to speak on any item that is brought before the Committee.

* January 2024 Financial Report

Ms. Starling stated that the Council posted a net income of \$7,820 for the month of January and a year-to-date net income of \$54,754.

Chair Register called for a motion. Commissioner Martin moved approval of the January 2024 Financial Report; seconded by Vice Mayor Sturges. Motion carried.

*Reserves Transfer

Ms. Starling reminded the Members that, with the passing of the Audit, the Committee is to review and approve funds to be transferred to reserves based on the Council's audited net income from the previous fiscal year, which was \$90,196. The Committee may consider 15% to 20% to be transferred to reserves. Discussion followed.

Chair Register called for a motion. Commissioner Whitehurst moved to transfer twenty percent of the FY 2022/2023 audited income, \$18,039, into Council reserves; seconded by Commissioner Condon. Motion carried.

Upcoming Grants Match Requirements Discussion

Ms. Payne provided an overview of the Military Installation Resilience Review grant. This is a federally funded project within the Department of Defense that staff are attempting to work on. This

work looks at the resiliency around the outside of our military installations. She stated that we are the last Regional Council in the State to have one of these done. Staff have been pursuing this for many months and believe it may come to fruition. However, if successful, there is a 10% match requirement. Staff is currently working on the scope and cost of the project, covering four installations in our region with ancillary sites. The cost to other regions has been between \$800,000 and \$1.5 million. However, the federal government is looking for a commitment that we have the match. Other Regional Councils were able to obtain their match through the Department of Environmental Protection's (DEP) Florida Resilient program. However, as the DEP grants become available in June or later, there would be the ability to recoup the cost from them or another entity at that time. She reminded the Members of the Boards support of providing the match, even if we are unable to recoup the cost. If we are successful, this will be brought back to the April Executive Committee for a vote. Discussion followed.

Ms. Payne provided the Members with information on Civic Spark, an AmeriCorps program, which provides an individual (fellow) to work on specific projects for a ten-month period. It is a partnership that is primarily funded by Civic Spark, with a portion to be funded by the agency for a specified amount. Due to NEFRC's resiliency program, staff was approached and asked to submit an application. The financial commitment on the agency's part would be \$29,000. Ms. Payne indicated the project that was submitted focused on various aspects of resilient affordable housing. Ms. Payne will submit the application and bring it back to the Committee if it is approved. Discussion followed.

Public Comment

None.

Next Meeting Date

Thursday, May 2, 2024

Adjournment

Meeting adjourned at 9:56 a.m.

Darryl Register
Chair

Elizabeth Payne
Chief Executive Officer

Agenda Item

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MEMORANDUM

DATE: MAY 29, 2024

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS}
DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: APRIL 2024 FINANCIAL REPORT

The Northeast Florida Regional Council posted a Net Loss of \$7,042 for the month of April and a Year-to-Date Net Income of \$79,901.

The loss is attributed to the posting of three payrolls and the payment of the quarterly Florida Regional Council Association (FRCA) dues in April.

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Regional Council - Agencywide	Adopted Budget 23/24	April 2024	YTD	Represents 58% of Fiscal Year	Budget Variance
Revenues					
County Dues	\$ 694,757	57,896	405,275	58%	0%
Local Government Technical Assistance	\$ 236,300	7,510	159,624	68%	10%
Transportation Disadvantaged (TD)	\$ 186,329	20,149	90,725	49%	-9%
Economic Development Administration (EDA)	\$ 70,000	6,554	38,003	54%	-4%
Hazardous Analysis	\$ 13,849	2,116	7,401	53%	-5%
Local Emergency Preparedness Committee (LEPC)	\$ 77,000	6,148	50,892	66%	8%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 75,878	(168)	35,591	47%	-11%
Small Quantity Generator (SQG) Program	\$ 5,000	-	-	0%	-58%
Healthcare Coalition	\$ 748,712	43,179	356,922	48%	-10%
CDBG North Florida Resiliency Plan	\$ 250,000	26,077	157,059	63%	5%
CDBG Mitigation Assessment and Planning	\$ 106,000	3,483	22,220	21%	-37%
Florida Hospital Association	\$ 132,879	72,437	132,848	100%	42%
Florida Department of Environmental Protection (FDEP)	\$ -	49,626	179,993	0%	-58%
Disaster Recovery Coordinator	\$ 87,000	8,212	48,928	56%	-2%
Regional Leadership Academy (RLA)	\$ 4,200	695	2,120	50%	-8%
Other Revenue	\$ 13,350	1,399	67,350	504%	446%
TOTAL REVENUES	\$ 2,701,254	\$ 305,312	\$ 1,754,950	65%	
TRANSFER FROM GENERAL FUND	\$ 100,466	\$ 7,042	\$ (79,901)		
TOTAL REVENUE/GENERAL FUND	\$ 2,801,720	\$ 312,355	\$ 1,675,049	60%	
Expenses					
Salaries and Fringe	\$ 1,675,438	191,330	1,000,536	60%	2%
Contract/Grant Direct Expenses	\$ 791,707	91,478	433,358	55%	-3%
Indirect - Allocated Expenses*	\$ 201,295	14,675	120,202	60%	2%
General Fund Expense*	\$ 133,280	14,871	120,954	91%	33%
TOTAL EXPENSES	\$ 2,801,720	\$ 312,355	\$ 1,675,049	60%	
Net Income (loss)	\$ (100,466)	(7,042)	\$ 79,901		

Northeast Florida Regional Council
Balance Sheet
April 2024

	FY 22/23 April 2023	FY 23/24 April 2024
ASSETS		
Cash	2,354,111	2,077,251
Accounts Receivable	582,273	767,160
Pension Deferred Outflows	439,576	425,550
WJCT Security Deposit	7,400	7,400
Total Current Assets	3,383,360	3,277,360
Property and Equipment:		
Office Furniture and Equipment	292,027	322,371
Less Accumulated Depreciation	189,919	206,952
Total Property and Equipment, net	102,108	115,419
Total Assets	3,485,468	3,392,779
LIABILITIES		
Accounts Payable	25,995	34,947
Accrued Salaries and Leave	62,327	115,477
Deferred Revenue	400,782	180,406
Pension Liability	1,087,234	1,355,550
Pension Deferred Inflows	56,671	49,234
Total Liabilities	1,633,009	1,735,614
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,852,459	1,657,165
Total Equity and Other Credits	1,852,459	1,657,165
Total Liabilities, Equity and Other Credits	3,485,468	3,392,779

YTD Comparison

	22/23		23/24		22/23		23/24
	Net Income (Loss)		Net Income (Loss)		Cash Balance		Cash Balance

AGENCYWIDE

October	\$ 3,147	\$ 9,014	\$ 2,480,421	\$ 2,430,628
November	\$ 10,292	\$ 28,148	\$ 2,548,733	\$ 2,442,307
December	\$ 21,445	\$ 46,934	\$ 2,427,805	\$ 2,254,171
January	\$ 29,526	\$ 54,754	\$ 2,516,530	\$ 2,330,658
February	\$ 44,710	\$ 70,318	\$ 2,488,934	\$ 2,188,836
March	\$ 65,477	\$ 86,943	\$ 2,237,393	\$ 2,021,882
April	\$ 82,390	\$ 79,901	\$ 2,354,111	\$ 2,077,251
May	\$ 60,665		\$ 2,200,457	
June	\$ 75,043		\$ 1,807,496	
July	\$ 86,500		\$ 2,227,862	
August	\$ 98,379		\$ 2,360,077	
September	\$ 82,101		\$ 2,354,111	



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MEMORANDUM

DATE: MAY 29, 2024

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS} DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: APRIL 2024 INVESTMENT REPORT

Bank Account Interest

	<u>FY 22/23</u>	<u>FY 23/24</u>
April Interest	\$ 1,224	\$ 1,440
Year to Date Interest	\$ 4,635	\$ 9,484

Florida Local Government Investment Trust

	<u>FY 22/23</u>	<u>FY 23/24</u>
Current Balance	\$17,915	\$18,707

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MEMORANDUM

DATE: JUNE 4, 2024

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS}
DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: PROPOSED AMENDED BUDGET FY 23/24

The proposed amended budget for the fiscal year 2023/2024 is attached for your review and consideration at the June 2024 meeting.

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	Original Budget 10/01/23- 9/30/24	Proposed Amended Budget 10/1/23- 09/30/24	Budget Change
Agencywide			

Revenues

County Dues	\$ 694,757	\$ 694,757	\$ -
Local Government Technical Assistance	\$ 236,300	\$ 452,672	\$ 216,372
Transportation Disadvantaged (TD)	\$ 186,329	\$ 182,895	\$ (3,434)
Hazardous Analysis	\$ 13,849	\$ 14,077	\$ 228
Local Emergency Preparedness Committee (LEPC)	\$ 77,000	\$ 77,000	\$ -
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 75,878	\$ 95,355	\$ 19,477
Florida Department of Enviromental Protection (FDEP)	\$ -	\$ 328,573	\$ 328,573
Small Quantity Generator (SQG) Program	\$ 5,000	\$ 5,000	\$ -
Florida Department of Health	\$ -	\$ 17,000	\$ 17,000
Healthcare Coalition	\$ 748,712	\$ 748,712	\$ -
CDBG North Florida Resiliency Plan	\$ 250,000	\$ 245,774	\$ (4,226)
CDBG Mitigation Assessment and Planning	\$ 106,000	\$ 60,000	\$ (46,000)
Florida Hospital Association	\$ 132,879	\$ 132,848	\$ (31)
Economic Development Administration (EDA)	\$ 70,000	\$ 70,000	\$ -
Disaster Recovery Coordinator	\$ 87,000	\$ 87,000	\$ -
Regional Leadership Academy (RLA)	\$ 4,200	\$ 4,900	\$ 700
Other Revenue	\$ 13,350	\$ 72,944	\$ 59,594

TOTAL REVENUES

Expenses

Salaries/Fringe	\$ 1,675,439	\$ 1,753,416	\$ 77,977
Contract/Grant Direct Expenses*	\$ 791,707	\$ 983,734	\$ 192,027
Indirect Allocated Expenses*	\$ 201,295	\$ 211,580	\$ 10,285
General Fund Expenses*	\$ 133,280	\$ 255,140	\$ 121,860

***Excludes Salaries & Fringe**

TOTAL EXPENSES

Projected Net Income (loss)

NORTHEAST FLORIDA REGIONAL COUNCIL

PROPOSED AMENDED BUDGET

FISCAL YEAR 2023/2024

Presented June 6, 2024

**Northeast Florida Regional Council
Proposed Amended Budget Narrative
FY 23/24**

REVENUES

County Dues

The seven member governments of the Northeast Florida Regional Council jointly participate financially in the annual operation of the Council. Calculations are based on a rate of \$0.41 per capita, using 2018 BEBR population tables.

Baker	\$11,337
Clay	\$86,934
Duval	\$390,673
Flagler	\$44,080
Nassau	\$33,927
Putnam	\$29,922
St. Johns	\$97,884

TOTAL FY 23/24: \$694,757

Agency Programs

The budget is based on Local Government Technical Assistance (\$452,672), Transportation Disadvantaged (TD) \$182,895 , Hazardous Analysis (\$14,077), Local Emergency Preparedness Committee (LEPC) \$77,000, Hazardous Materials Emergency Preparedness (HMEP) \$95,355, Florida Department of Environmental Protection (FDEP) \$328,573, Small Quantity Generator (SQG) Program (\$5,000), Florida Department of Health (\$17,000), Healthcare Coalition (\$748,712), CDBG North Florida Resiliency Plan (\$245,774), CDBG Mitigation Assessment and Planning (\$60,000), Florida Hospital Association (\$132,848), Economic Development Administration (EDA) \$70,000, Disaster Recovery Coordinator (\$87,000), Regional Leadership Academy (RLA) \$4,900.

TOTAL FY 23/24: \$ 2,521,806

Other Revenue

Other revenue is revenue from interest income and other miscellaneous sources.

TOTAL FY 23/24: \$72,944

EXPENDITURES

Salaries/Fringe

This line item consists of all staff salaries, leave and fringe benefits which include the employer's share of Social Security, Medicare, health/life insurance, Florida Retirement System contributions, worker's compensation, unemployment compensation and group disability.

TOTAL FY 23/24: \$1,753,416

Contract/Grant Direct Expenses

This line item includes all expenses charged directly to a contract or grant such as consultant/professional services, program office supplies, cellphones, program printing, travel, advertising, computer hardware/software, furniture/equipment, training, etc.

TOTAL FY 23/24: \$ 983,734

Indirect – Allocated Expenses

Includes such expenses as telephone service, data and internet lines, office maintenance, copier usage, lease and storage space rental, depreciation, common-use office supplies, postage, general printing, periodicals/subscriptions, general liability insurance, audit expense, accounting system maintenance, etc. (Excludes salaries/fringe)

TOTAL FY 23/24: \$211,580

General Fund Expenses: Includes all expenses directly related to the Chief Executive Officer (excluding salary/fringe), Council Board expenses, publications, and initiatives, Council membership dues, vehicle fleet maintenance and other expenses that are not allowable charges to existing contracts or grants.

TOTAL FY 23/24: \$255,140

Budget Format

Historically, the Council has presented its budget in essentially this same format. It is considered a “flexible” budget as allowed for enterprise funds where it is sometimes difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

Budget Assumptions Related to Significant Changes from FY 23/24 Original Budget

REVENUES

- ❑ **The current per capita rate for County Dues is \$.41 per capita.** County Dues remain at level funding for fiscal year 2023/2024, using 2018 Bureau of Economic Business Research (BEBR) per capita population tables.
- ❑ Local government revenues increased with an increase in planning technical assistance, resiliency, and emergency preparedness contracts for the fiscal year.
- ❑ CDBG funding for the creation of a North Florida Resiliency Plan for the Health and Medical Lifeline and mitigation assessment and planning decreased slightly in fiscal year 2023/2024. However, those funds will be carried forward into fiscal year 2024/2025. Both these contracts will be completed in the fiscal year 2024/2025.
- ❑ The Council received level funding and, in some instances, increased funding for ongoing state and federal contracts such as Healthcare Coalition, Hazardous Analysis, TD, LEPC, HMEP and EDA.
- ❑ The Council received a contract from the Florida Department of Environmental Protection for the creation of a Regional Resiliency Action Plan. This contract will be completed in August 2024.
- ❑ Other revenues increased mainly as a result of an insurance payment for a fleet vehicle that was deemed a total loss due to an accident.

EXPENDITURES

- ❑ Salaries/Fringe increased with the addition of a resiliency planner position.
- ❑ Contract/Grant Direct Services Expenses increased largely due to contractual agreements for planning and resiliency contracts.
- ❑ Indirect Allocated Expenses increased with an increase in technology services and lease costs associated with the transition to the new office location.
- ❑ General Fund Expenses increased due to an update of the Council’s website, disposal of a fleet vehicle damaged in an accident and anticipated move costs.

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MEMORANDUM

DATE: JUNE 4, 2024

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: ^{DS}
DONNA STARLING, CHIEF FINANCIAL OFFICER

RE: PROPOSED BUDGET FY 24/25

The proposed budget for the fiscal year 2024/2025 is attached for your review and consideration at the June 2024 meeting.

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EQUAL OPPORTUNITY EMPLOYER

Proposed
Budget
10/01/24-
9/30/25

Agencywide

Revenues

County Dues	\$ 694,757
Local Government Technical Assistance	\$ 416,296
Transportation Disadvantaged (TD)	\$ 182,895
Hazardous Analysis	\$ 14,077
Local Emergency Preparedness Committee (LEPC)	\$ 80,000
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 79,000
Florida Department of Environmental Protection (FDEP)	\$ 150,000
Small Quantity Generator (SQG) Program	\$ 5,000
Florida Department of Health	\$ 5,000
Healthcare Coalition	\$ 748,712
CDBG North Florida Resiliency Plan	\$ 120,000
CDBG Mitigation Assessment and Planning	\$ 159,852
Military Installation Resilience Review (MIRR)	\$ 700,000
National Coastal Resilience Program	\$ 55,566
Economic Development Administration (EDA)	\$ 70,000
Disaster Recovery Coordinator	\$ 82,513
Regional Leadership Academy (RLA)	\$ 4,900
Other Revenue	\$ 15,950

TOTAL REVENUES \$ 3,584,518

Expenses

Salaries/Fringe-Current	\$ 1,787,213
Salaries/Fringe-Cost of Living Increase	\$ 30,500
Salaries/Fringe-Merit Increase	\$ 30,500
Contract/Grant Direct Expenses*	\$ 1,264,351
Indirect Allocated Expenses*	\$ 234,425
General Fund Expenses*	\$ 237,529

***Excludes Salaries & Fringe**

TOTAL EXPENSES \$ 3,584,518

NORTHEAST FLORIDA REGIONAL COUNCIL

PROPOSED BUDGET

FISCAL YEAR 2024/2025

Presented June 6, 2024

**Northeast Florida Regional Council
Proposed Budget Narrative
FY 24/25**

REVENUES

County Dues

The seven member governments of the Northeast Florida Regional Council jointly participate financially in the annual operation of the Council. Calculations are based on a rate of \$0.41 per capita, using 2018 BEBR population tables.

Baker	\$11,337
Clay	\$86,934
Duval	\$390,673
Flagler	\$44,080
Nassau	\$33,927
Putnam	\$29,922
St. Johns	\$97,884

TOTAL FY 24/25: \$694,757

Agency Programs

The budget is based on Local Government Technical Assistance (\$416,296), Transportation Disadvantaged (TD) \$182,895, Hazardous Analysis (\$14,077), Local Emergency Preparedness Committee (LEPC) \$80,000, Hazardous Materials Emergency Preparedness (HMEP) \$79,000, Florida Department of Environmental Protection (FDEP) \$150,000, Small Quantity Generator (SQG) Program (\$5,000), Florida Department of Health (\$5,000), Healthcare Coalition (\$748,712), CDBG North Florida Resiliency Plan (\$120,000), CDBG Mitigation Assessment and Planning (\$159,852), Military Installation Resilience Review (MIRR) \$700,000, National Coastal Resilience Program (\$55,566), Economic Development Administration (EDA) \$70,000, Disaster Recovery Coordinator (\$82,513), Regional Leadership Academy (RLA) \$4,900

TOTAL FY 24/25: \$ 2,873,811

Other Revenue

Other revenue is revenue from interest income and other miscellaneous sources.

TOTAL FY 24/25: \$15,950

EXPENDITURES

Salaries/Fringe

This line item consists of all staff salaries, leave and fringe benefits which include the employer's share of Social Security, Medicare, health/life insurance, Florida Retirement System contributions, worker's compensation, unemployment compensation and group disability.

TOTAL FY 24/25: \$1,848,213

Contract/Grant Direct Expenses

This line item includes all expenses charged directly to a contract or grant such as consultant/professional services, program office supplies, cellphones, program printing, travel, advertising, computer hardware/software, furniture/equipment, training, etc.

TOTAL FY 24/25: \$1,264,351

Indirect – Allocated Expenses

Includes such expenses as telephone service, data and internet lines, office maintenance, copier usage, lease and storage space rental, depreciation, common-use office supplies, postage, general printing, periodicals/subscriptions, general liability insurance, audit expense, accounting system maintenance, etc. (Excludes salaries/fringe)

TOTAL FY 24/25: \$234,425

General Fund Expenses: Includes all expenses directly related to the Chief Executive Officer (excluding salary/fringe), Council Board expenses, publications, and initiatives, Council membership dues, vehicle fleet maintenance and other expenses that are not allowable charges to existing contracts or grants.

TOTAL FY 24/25: \$237,529

Budget Format

Historically, the Council has presented its budget in essentially this same format. It is considered a “flexible” budget as allowed for enterprise funds where it is sometimes difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

Budget Assumptions Related to Significant Changes from FY 23/24 Amended Budget

REVENUES

- ❑ **The current per capita rate for County Dues is \$.41 per capita.** County Dues will remain at level funding for fiscal year 2024/2025, using 2018 Bureau of Economic Business Research (BEBR) per capita population tables.
- ❑ Local government revenues are anticipated to stay constant as we continue to assist local governments with planning technical assistance, resiliency, and emergency preparedness services.
- ❑ The Council anticipates receiving ongoing funding from state and federal contracts such as the Hazardous Analysis, Healthcare Coalition, TD, LEPC, HMEP and EDA.
- ❑ CDBG contracts for the creation of a North Florida Resiliency Plan for the Health and Medical Lifeline and mitigation assessment and planning is expected to be completed in fiscal year 2024/2025.
- ❑ The federal grant for the Disaster Recovery Coordinator will be completed in August 2025.
- ❑ The Council anticipates receiving a Military Installation Resilience Review (MIRR) and a National Coastal Resilience Program grant in fiscal year 2024/2025. Funding for those grants will continue into the fiscal year 2025/2026.

EXPENDITURES

- ❑ Salaries/Fringe increased with the addition of a resiliency planner in the previous fiscal year and the anticipation of filling a vacant planner position. A two percent cost of living increase and a two percent merit increase are also factored into the budget for staff.
- ❑ Contract/Grant Direct Services Expenses are expected to increase with an increase in contractual services for resiliency programs.
- ❑ Indirect Allocated Expenses are expected to increase with an increase in costs for technology services and computer hardware maintenance costs.
- ❑ General Fund Expenses are expected to decrease slightly since the Council will be moved into the new location by the start of the fiscal year. However, costs have been included in the budget for the anticipated Civic Spark fellowship and the match required for the MIRR contract.