



NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget & Finance Committee

May 1, 2025

MINUTES

A hybrid meeting of the Personnel, Budget & Finance Committee was held on Thursday, May 1, 2025, at 9:08 a.m. **Chair Register** called the meeting to order with the following members present:

Members: Ken Amaro (v), James Bennett, Betsy Condon, Andy Dance (v), Clay Murphy, Darryl Register, and Jim Renninger

Excused: John Martin

Other Board Members: Michael Griffis, and Michael Bourre (v)

Staff: Elizabeth Payne, Donna Starling, Eric Anderson, Tyler Nolen, Leigh Wilsey, Kenajawa Woody, and Sheron Forde

Invitation to Speak

Chair Register announced that the public is welcome to speak on any item brought before the Committee.

*Approval of Minutes

Chair Register called for a motion on the March 6, 2025 Meeting Minutes. Commissioner Condon moved approval of the March 6, 2025 Committee Meeting Minutes; seconded by Commissioner Murphy. Motion carried.

*March 2024 Financial Report

Ms. Starling presented the March 2025 Financial Report reflecting a net income of \$16,671 for the month of March, with a year-to-date income of \$38,434. A brief discussion followed.

Chair Register called for a motion on the March 2025 Financial Report. Commissioner Condon motioned to approve the March 2025 Financial Report; seconded by Commissioner Murphy. Motion carried.

*Request to Amend Funding Amount to Purchase Disaster Stretchers for Hospitals

Ms. Wilsey reminded the Members of last month's approval by the Executive Committee to purchase Disaster Stretcher units for Hospitals for an amount not to exceed \$86,000. However, after a final budget review, it was discovered that there were funds remaining to allow for purchase of three additional units. Therefore, staff requests approval to increase the not to exceed amount from \$86,000 to \$107,000 for the purchase of Disaster Stretchers. Discussion followed.

Chair Register called for a motion on the request to amend the not-to-exceed amount to purchase Disaster Stretchers for Hospitals to \$107,000. Commissioner Bennett moved approval; seconded by Commissioner Condon. Motion carried.

Formation of Strategic Planning Ad Hoc Committee:

Ms. Payne shared concerns regarding the challenges being faced by federal, state, and local governments. She stated it may benefit the Council to form an Ad Hoc Committee to review the Councils ongoing programs and consider ways the Council could best serve the Region moving forward.

Discussion included the possible makeup of the committee, such as partner agencies, past Board members, municipalities, a marketing person, and having a past Board member as chair; the term of the Committee with an expiration date. Meeting topics suggested included determination of the purpose of the Council, tightening up the Mission Statement, clarifying what membership provides, helping counties identify funding availability, serving as consultants to counties, past successes and future aspirations, etc.

By consensus, it was agreed that further details on the Ad Hoc Committee should be an item on the next meeting agenda.

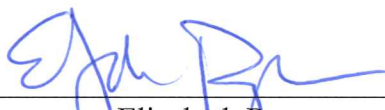
Chair Register called for a motion on the formation of an Ad Hoc Committee for Strategic Planning. Commissioner Condon moved approval; seconded by Councilmember Amaro. Motion carried.

Next Meeting Date: Thursday, June 5, 2025

Adjournment: Meeting adjourned at 9:54 a.m.



Darryl Register
Chair



Elizabeth Payne
Chief Executive Officer