

## Answers to Questions

### RFP for HCC Virtual Tabletop Exercise Series

1. Could you please specify the anticipated date or timeframe for completing the initial tabletop exercise as outlined in the RFP?

*Answer - We will work with the successful vendor on actual dates, but the fiscal year ends June 30. We anticipate exercises to occur in January/February, April, and early June 2025.*

2. Given that Zoom is mentioned in the RFP, should we consider it the preferred platform for the VTTXs, or are alternative platforms also acceptable?

*Answer – Any platform a vendor would provide would be acceptable. Vendors should consider that the VTTX participants are from healthcare and other critical infrastructure disciplines and may have challenges if a software download is required.*

3. Has the Northeast Florida Regional Council allocated a specific budget range for the project?

*Answer – There is not a pre-determined budget for this scope of work.*

4. If the project team has extensive experience in developing and facilitating compliant Homeland Security Exercise and Evaluation Programs (HSEEP), is it still necessary to include a Master Exercise Practitioner (MEPP) on the planning team?

*Answer – Prior experience of the team members is one of the evaluation criteria. Having a Master Exercise Practitioner (MEPP) on the planning team is not required, but preference may be given when scoring.*

5. Are there five suggested hazards that could be used for proposal development, understanding that the focus of exercises could change?

*Answer – We will work with the successful vendor to determine the hazard scenarios based on current risks, but it is anticipated that they could include hazards such as supply chain interruption, cyber and/or non-cyber related downtime operations, tropical weather-related issues, highly infectious diseases, or active threat/active assailant incidents.*