



NORTHEAST FLORIDA REGIONAL COUNCIL
Board of Directors Meeting
June 6, 2019

MINUTES

The Northeast Florida Regional Council held a meeting on Thursday, June 6, 2019 at 10:00 a.m. at the Northeast Florida Regional Council, 100 Festival Park Avenue, Jacksonville, FL 32202.

President Robinson welcomed everyone and called the meeting to order with the following members present:

BAKER: Jimmy Anderson
James Bennett
Michael Griffis
Darryl Register

DUVAL: John Crescimbeni
Sean Lynch

FLAGLER: Catherine Robinson
David Sullivan

NASSAU: Aaron Bell
John Martin

PUTNAM: Buddy Goddard
Kelly Redford

ST. JOHNS: Roxanne Horvath
Paul Waldron

EX-OFFICIO Curtis Hart
Scott Clem *for* Karen Taulbee
Geoff Sample

Excused: Michael Bourre, Elaine Brown, John Drew, Bill Gulliford, Terrill Hill,
Len Kreger, and Greg Strong

Absent: Joseph Mullins

Guests: Hunter Anderson (Senator Scott's Office), Ashley Cook (Senator Rubio's Office), Allison Hopkins (CFO Jimmy Patronis' Office), and other members of the public

Staff Present: Margo Moehring, Tyler Nolen, Kate Haigh, Elizabeth Payne, Donna Starling, and Sheron Forde

APPROVAL OF MINUTES

President Robinson called for a motion on the April 4, 2019 Minutes. Commissioner Waldron moved approval of the April 4, 2019 Meeting Minutes; seconded by Commissioner Sullivan. Motion carried.

INVITATION TO SPEAK

President Robinson invited the public to speak on any item brought before the Council.

COMMITTEE REPORTS

Executive Committee

Chair Robinson stated the Committee met on May 2nd and approved the March 2019 Financial Report; the staff review reports for: Nassau County transmitted amendment 19-2ESR; City of Jacksonville transmitted amendments 19-6ESR, 19-7ESR, 19-8ESR and 19-9ESR; Baker County transmitted amendment 19-2ER and City of Jacksonville adopted amendment 18-7ESR.

Due to the July 4th holiday, the next Committee meeting is scheduled for September 5, 2019.

Personnel, Budget and Finance Policy Committee

Chair Register stated that the Committee reviewed and approved the April 2019 Financial Report for Board consideration and, on behalf of the Committee, **Mr. Register moved approval of the April 2019 Financial Report; seconded by Commissioner Horvath. Motion Carried**

Chair Register stated that the Committee reviewed and approved the FY 2018/2019 proposed amended budget, increasing from approximately \$2 million to \$2.1 million, for consideration by the Board. The increase is mainly due to the increase of federal contracts. On behalf of the Committee, **Mr. Register moved approval of the FY 2018/2019 proposed amended budget; seconded by Commissioner Anderson. Motion carried.**

Chair Register stated that the Committee reviewed and approved the FY 2019/2020 proposed budget, estimated at approximately \$1.9 million, for consideration by the Board. On behalf of the Committee, **Mr. Register moved approval of the FY 2019/2020 proposed budget; seconded by Commissioner Goddard. Motion carried.**

OTHER REPORTS/ACTION ITEMS

Staff displayed a map of the Region depicting locations of the comprehensive plan amendments to date for consideration of any policy concerns that might be observed.

Town of Baldwin Transmitted Amendment 19-1ER

Regional Council staff prepared the Evaluation and Appraisal Report based amendments for the Town of Baldwin, which seeks to update and revise the text of their comprehensive plan; therefore, it is provided for information only and not for review by the Board.

City of St. Augustine Transmitted Amendment 19-1ESR

This amendment proposes to change a Future Land Use Map designation of Marine Industrial to Residential Medium/Mixed Use on approximately 14.68 acres to enable the continuing use and development of the St. Augustine Shipyards.

President Robinson called for a motion. Commissioner Anderson moved approval of staff's review report and transmittal of the City of St. Augustine Transmitted Amendment 19-1ESR; seconded by Mayor Lynch. Motion carried.

City of Palm Coast Transmitted Amendment 19-2ESR

This amendment seeks to change 119 acres from the Flagler County designation of Residential Low Density/Rural Estate to the Palm Coast designation of Residential. Staff noted that as the Flagler Executive Airport is a half mile north of the subject site, consideration might be given to noise attenuation measures, such as potential disclosure at the time of sale or other appropriate mechanisms if homes are developed in proximity to the airport. A brief discussion followed.

Commissioner Waldron arrived.

President Robinson called for a motion. Commissioner Sullivan moved approval of staff's review report and transmittal of the City of Palm Coast Transmitted Amendment 19-2ESR; seconded by Mr. Register. Motion carried.

City of Jacksonville Transmitted Amendment 19-10ESR

This amendment seeks to change the text of the City of Jacksonville's Comprehensive Plan Transportation Element (TE). The proposed revisions and modifications would amend objectives and policies in order to allow the City to implement changes to the Downtown Overlay Zone.

President Robinson called for a motion. Mayor Lynch moved approval of staff's review report and transmittal of the City of Jacksonville's Transmitted Amendment 19-10ESR; seconded by Commissioner Waldron. Motion carried.

City of Palm Coast Adopted Amendment 19-1ESR

This amendment changes 89 +/- acres of the Future Land Use Map from Flagler County FLUM designations of Mixed Use: High Intensity and Mixed Use: Low Intensity to City of Palm Coast designation Mixed Use. The subject property has been annexed from Flagler County and will have a companion zoning map amendment that will recognize the existing entitlements and development standards previously approved for the parcel. Staff stated that the City responded to the Council's recommendations during the transmittal phase stating that as a master planned development, the land use regulations will require significant buffering on the western side, adjacent to the preservation area. Discussion followed.

President Robinson called for a motion. Commissioner Sullivan motioned to find the City of Palm Coast Adopted Amendment 19-1ESR consistent with the Northeast Florida Strategic Regional Policy Plan; seconded by Commissioner Waldron. Motion carried.

City of Palatka Adopted Amendment 19-1ESR

This amendment changes 11.1 +/- acres of the Future Land Use Map from Residential Medium Density to Recreation in the City of Palatka.

Mr. Redford stated he has an interest in, and therefore a conflict with, this item and will be abstaining from voting. He has completed and submitted Form 8B (attached) stating his conflict for the record.

President Robinson called for a motion. Commissioner Goddard motioned to find the City of Palatka Adopted Amendment 19-1ESR consistent with the Northeast Florida Strategic Regional Policy Plan; seconded by Commissioner Anderson. Motion carried.

City of Jacksonville Adopted Amendment 19-2ESR

This amendment will change 16.87 +/- acres of the Future Land Use Map from Community/General Commercial to Residential-Professional-Institutional.

President Robinson called for a motion. Councilman Crescimbeni motioned to find the City of Jacksonville Adopted Amendment 19-2ESR consistent with the Northeast Florida Strategic Regional Policy Plan; seconded by Commissioner Sullivan. Motion carried.

St. Johns County Adopted Amendment 19-3ESR

This amendment changes text in the County's Comprehensive Plan. The subject parcel is 582 +/- acres, designated Residential-B. The amendment would increase the maximum number of dwelling units in the Bartram Park Development from 616 to a maximum of 646.

President Robinson called for a motion. Commissioner Anderson motioned to find the St. Johns County Adopted Amendment 19-3ESR consistent with the Northeast Florida Strategic Regional Policy Plan; seconded by Mr. Martin. Motion carried.

St. Johns County Adopted Amendment 18-7ESR

This amendment changes 473 +/- acres of the Future Land Use Map from Rural/Silviculture to Residential-B, Community Commercial, and Residential-C, for four separate tracts of land. The subject property will be included in the SilverLeaf DRI, which allows up to 10,700 dwelling units and 1.7 million square feet on non-residential uses. Staff stated that the Council recommended, at the transmittal phase, that the County consider a policy to address aggregation of development and determine a policy standard and recommended that the repealed Florida Administrative Code (F.A.C.) 73C-40.0275 Aggregation Rule be used as a guide. The County Commission decided to address the issues on a case by case basis. A brief discussion followed.

President Robinson called for a motion. Mr. Martin motioned to find the St. Johns County Adopted Amendment 18-7ESR consistent with the Northeast Florida Strategic Regional Policy Plan; seconded by Commissioner Waldron. Motion carried.

Planning Policy Issues

Ms. Moehring stated that, based on the comprehensive plans reviewed, three policy issues were identified. First, annexations between jurisdiction when the zoning differs, making for non-complying issues. Second, the idea of coordinated regional transit. The Regional Transit Working Group is currently working on this issue, i.e., determining a standardized regional fare. This would involve having similar policies by all transportation providers. Third, the level of detail included in comprehensive plans. The State's minimum standards is required, but beyond that it is up to the jurisdiction as to what level of detail is appropriate for them. This is something that should be considered when updating comprehensive plans going forward. Discussion followed.

Commissioner Sullivan left the room.

Draft Resolution 2019-04

Ms. Payne introduced Resolution 2019-04 recognizing Commissioner Johns for his service to the Northeast Florida Regional Council. Commissioner Johns' term has expired, and he will not be seeking reappointment.

President Robinson called for a motion. Commissioner Bennett moved approval of Resolution 2019-04; seconded by Commissioner Anderson. Motion carried.

Results of Public Input & Approval of Comprehensive Economic Development Strategy Plan

Ms. Moehring stated that the 2019-2024 Comprehensive Economic Development Strategy (CEDS), which includes Elevate Northeast Florida, was approved by the CEDS Committee at their meeting on March 13, 2019 and is located on the Council website at <https://www.nefrc.org/ceds/>. The plan is a requirement for our Region to be eligible for federal grant programs through the Federal Economic Development Administration. No public comments were received during the 30-day public comment period that ended on May 17, 2019. A brief discussion followed.

President Robinson called for a motion. Commissioner Horvath moved to approve the 2019-2024 Northeast Florida Comprehensive Economic Development Strategy Plan for submission to the Economic Development Administration; seconded by Mr. Register. Motion carried.

Resolution 2019-05

Ms. Payne presented proposed Resolution 2019-05 granting the Council CEO signatory authority, for the duration of her tenure with the Council, to file the Transportation Disadvantaged Trust Fund Grant applications with the Florida Commission for the Transportation Disadvantaged.

President Robinson called for a motion. Commissioner Anderson moved to approve Resolution 2019-05; seconded by Mr. Register. Motion carried.

Commissioner Sullivan returned.

Strategic Regional Policy Plan Assessment

Ms. Moehring presented the Members with the 2019 Assessment of the Strategic Regional Policy Plan (SRPP), the first step in updating the Plan. A review of the timeline for the SRPP update was provided in the agenda packet. This Assessment will be provided to the Regional Planning Councils, reviewing agencies, and the State of Florida for comments.

President Robinson called for a motion. Commissioner Waldron moved to approve the 2019 Assessment of the Northeast Florida Strategic Regional Policy Plan; seconded by Councilman Crescimbeni. Motion carried.

Program Spotlight: Sinking Cities

Ms. Payne provided an overview of the Council's participation in a WJCT hosted event called Sinking Cities: A Community Discussion; moderated by Melissa Ross of First Coast Connect. The discussion centered around the effects of sea level rise in Northeast Florida and what communities

are doing to adapt. The event was attended by approximately 250 people. It provided the Council an opportunity to announce its newest initiative, which is funded through the Economic Development Administration (EDA), to further develop the data and analysis that was done by the National Fish and Wildlife foundation – a coastal resilience assessment on the St. Johns River Watershed. The Council has partnered with Taylor Engineering to, using this assessment, develop a regional exposure analysis tool, launching on June 10th, to assist counties and communities to take steps forward in resiliency planning. A survey, launching in July, is being designed to ask questions on the public’s perceived vulnerability and potential community-based solutions. It is hoped that the result will be a climate agreement in our seven counties. A brief discussion followed.

Legislative Update

Ms. Payne provided an overview of the 2019 Legislative Session. The proposed budget, which includes funding for Regional Planning Councils to complete an update to the Statewide Evacuation Study through the Division of Emergency Management, has not yet been delivered to the Governor. When it is, he will have 15 days to approve it. A brief discussion followed.

2019 Hurricane Season

Ms. Payne provided a brief overview of the 2019 Hurricane Season’s predictions. It was also noted that, based on recent past storms, the Federal Emergency Management Agency is recommending that each household keep five days of drinkable water and food on hand during this hurricane season. A brief discussion followed.

Mr. Sample stated that the St. Johns River Water Management District recently reached out to the local governments to update local contacts for localized flooding. He stated that the District has some equipment available for local use that would be available if needed.

Commissioner Waldron stated that there are times when some areas are not hit as badly as other and may have equipment that could be of assistance to others. He encourages counties to reach out to their neighbors for assistance in such cases.

Mr. Clem stated that the Florida Department of Transportation, during the last hurricane season, instituted emergency shoulder use that applied to I-75 and portions of I-10. They are looking to expand on this during this hurricane season to include I-95.

PUBLIC COMMENT

None.

VOTING MEMBERS’ REPORT

Commissioner Sullivan stated that Flagler County recently made some progress in their workforce/affordable housing program. At their big town center development, where all the utilities and roads are in and no houses are located nearby, approximately 350 workforce/affordable housing units are planned for development.

Mayor Lynch thanked the Board for their support with the City of Baldwin’s train blockage issue; it’s been 68 days since his last meeting with CSX with zero blockages on their main road.

EX-OFFICIO MEMBERS' REPORTS

Florida Department of Economic Opportunity

Mr. Register shared an article on trends impacting manufacturing sites selection and highlighted the factors considered. A brief discussion followed.

Florida Department of Environmental Protection

None.

Florida Department of Transportation

Mr. Clem stated there is nothing to report.

St. Johns River Water Management District

Mr. Sample stated that at the next Governing Board meeting is June 11th with a new start time of 10am. They are also awaiting gubernatorial appointments, two of which will be from northeast Florida.

CHIEF EXECUTIVE OFFICER'S REPORT

Ms. Payne directed the Members' attention to the Council Highlights, which is provided for their information. The Council's newest employee, Mr. Sean Lahav, Resiliency Coordinator, was introduced. Members were reminded to submit their Financial Disclosures. She also stated that, to date, the Governor has not yet made any appointments. Additionally, she will be reaching out to the Counties with vacancies on the Board asking for their assistance in filling those seats.

Ms. Payne informed the Members of upcoming Florida Regional Councils Association meetings that she and some Board members will be attending. She stated that, with Clay County's recent hiring of a new County Manager – Mr. Wannamaker, staff plans to seek an opportunity to meet with him to discuss the County's participation in the Council. Discussion followed.

Next Meeting Date: August 1, 2019 at 10:00 a.m.

Adjournment: 11:30 a.m.



Len Kreger
1st Vice President



Elizabeth Payne
Chief Executive Officer

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Redford Kelly Ra</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>NEFRC</i>
MAILING ADDRESS <i>121 Crystal Cove Dr</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <i>Palatka FL</i> <i>Putnam</i>	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED <i>6-6-19</i>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Kelly Redford, hereby disclose that on 6-6, 20 19:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- ___ inured to the special gain or loss of my relative, _____;
- ___ inured to the special gain or loss of _____, by whom I am retained; or
- ___ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I have ownership in the parcel next to the subject property and business Crystal Cove Resort, LLC.

RE: City of Palatka Adopted Amendment 19-1ESR
SP

6-6-19
Date Filed

Kelly Redford
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.